

**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING AGENDA**

DATE: July 17, 2024

6:00 P.M.

6061 SOUTH POINTE BOULEVARD

FORT MYERS, FL 33919

NOTE: THE BOARD MEETING IS BEING RECORDED AND ALL STATEMENTS MADE DURING THE BOARD MEETING ARE SUBJECT TO BEING MADE AVAILABLE TO OTHERS AS A PART OF THE BOARD MEETING PUBLIC RECORD.

NOTE: ALL PHONES AND ELECTRONIC DEVICES MUST BE PUT ON THE SILENT MODE PRIOR TO THE BEGINNING OF THE BOARD MEETING AND REMAIN ON SILENT MODE THROUGHOUT THE ENTIRE BOARD MEETING UNTIL ADJOURNMENT.

Meeting Called to Order

Roll Call of Commissioners: Vice Chair James Andersen, present. Fiscal Commissioner James Walker, present. Commissioner Paul Louwers, present. Chair Ethan Langford and Commissioner Steve Barbosa are excused absent.

Opening Prayer and Pledge of Allegiance

Recognitions

Adoption of Meeting Agenda, Including Amendments: A motion to Adopt Meeting Agenda, Including Amendments was made by Commissioner Louwers, second by Commissioner Andersen ...Motion carried. Call and question, all in favor aye.

[Approval of Previous June Board Meeting Minutes](#): A motion to approve June Meeting Minutes as listed made by Commissioner Walker, second by Commissioner Louwers ...Motion carried. Call and question, all in favor aye.

[Approval of Financial Report](#): CFO Winzenread opens the floor to questions. Commissioner Walker inquires about expenditures for direct material purchases. HVAC unit has been purchased directly from vendor to save on costs, the CFO elaborates on this item. Questions regarding engine 71s preventative maintenance, DC Guzman shares information on the maintenance schedules. Discussion concerning \$40 grand promised to the contractor for review, is currently assigned to the contract services, professional and contractual line. Commissioner Louwers discusses tax exemption. CFO explains exemption from state sales tax on all operational items for the District.

A motion to approve the Financial Report was made by Commissioner Walker, second by Commissioner Louwers ...Motion carried. Call and question, all in favor aye.

Public Input: Public asks questions regarding the fiscal year.

[Approval of Chief's Report](#): Fire Chief Comer elaborated on the Districts tour for State Representative Jenna Persons-Mulicka, which occurred this past Monday. Stations 71 and 72 were discussed, both projects are moving along.

Attorney's Report: Attorney Pringle is not present.

DVP's Reports: Nothing to Report

Public Input on Business Agenda Items [Note: Prior to Board action being taken on each of the Business Agenda Items below, members of the public will have up to three (3) minutes per person to make public comment on each of the Business Agenda Items after the Commissioners have had their discussion.]

Business Agenda Items

1. [Authorize Statewide Mutual Aid Agreement](#)

- a. Discussion of agenda item
- b. Public input
- c. Board action

Fire Chief Comer explains the history of this agreement with the Florida Department of Emergency Management, resulting in the Districts participation, contingent for reimbursement. Commissioner Walker discusses qualifications for reimbursement expenses.

A motion to Adopt Meeting Agenda Item 'Authorize Statewide Mutual Aid Agreement', Resolution 2024-03, was made by Commissioner Walker, second by Commissioner Louwers. Roll call vote, Commissioner Andersen, Commissioner Louwers and Commissioner Walker all vote yes...Motion carried.

Certification of Taxable Value (Forms DR-420 and DR-420MM-P)

2. [Certification of Taxable Value \(Forms DR-420 and DR-420MM-P\)](#)

- a. Discussion of agenda item
- b. Public input
- c. Board action

CFO Winzenread reviews the agenda item and certification requirements. Tentative hearing date September the 18th at 5:30pm. All Commissioners conquer with the meeting schedule. Discussion concerning Budget Workshop interest, potentially in August. All Commissioners conquer with Tentative Budget Workshop on August 21, 2024, at 5:00pm.

A motion to Adopt Meeting Agenda Item ‘Board Authorizes Chief Comer to file the Certification of Taxable Value, Forms DR-420 and DR-420MM-P with a current year proposed milage rate of 2.5 mils and a first Public Budget Hearing date to be held September 18th at 5:30pm’ made by Commissioner Walker, second Commissioner Louwers...Motion carried. Call and question, all in favor aye.

3. Budget Amendment

- a. Discussion of agenda item
- b. Public input
- c. Board action

CFO Winzenread explains, ‘read this into the record, this is Resolution number 2024-04, a resolution of the Board of Commissioners of the Iona McGregor Fire Protection and Rescue Service District, Lee County, Florida, to amend the budget and fund balances the district for the 2023-2024 fiscal year, to rescind all resolutions in conflict, provide for severability, to provide for liberal construction, to provide for errors, to provide for an effective date. And the substantive portion is in section three. The district hereby increases the 2023-2024 cash carry forward balance by nine hundred eleven thousand and ninety-one dollars, decreases estimate revenues by \$554, 968 dollars, and increases assigned fund balance \$356,123 dollars. As indicated in amendment number one in exhibit a, which is attached hereto and part of this resolution by reference.’

Commissioner Walker opens communication on exhibit A, CFO discusses nine months of impact fees and the County’s obligations. The agenda item is further reviewed, discussed and interpreted in detail. The section depicting ‘Donations’, refers to local grants, such as Wal-Mart’s contributions for Camp Brave Heart. Refunds would typically be ordered, returned, refunded items.

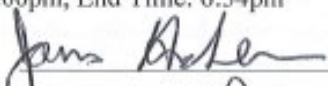
A motion to Adopt Meeting Agenda Item, was made by Commissioner Walker, second by Commissioner Louwers ...Motion carried. Roll call vote, Commissioner Andersen, Commissioner Louwers and Commissioner Walker all vote yes.

Public Comments on Non-Business Agenda Items [Note: Any member of the public will have up to three (3) minutes to make public comments on any non-business agenda item topics.]


Commissioner Comments on Non-Business Agenda Items

Adjournment: A motion to adjourn was made by Commissioner Walker, with a second from Commissioner Louwers...motion carried. Call and Question, all in favor, aye.

Start Time: 6:00pm, End Time: 6:34pm

Signed: 
Print Name: JAMES ANDERSEN

*Signed on behalf of
Commissioner Barbosa,
not present at 7/17/24
Meeting.

L. Nodarse 
8/21/24

IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
SUMMARY STATEMENT OF ACTIVITIES - GENERAL FUND
For the Nine Months Ended **June 30, 2024 (Unaudited)**

Revenues	Adopted		Variance	
	Budget	Actual	\$	%
Cash Carry Forward	\$ 13,834,393			
Ad valorem taxes	23,730,327	\$ 21,763,431	\$ (1,966,896)	91.71%
Permits, Fees & Special Assessments	50,000	28,133	(21,867)	56.27%
Intergovernmental	50,160	136,522	86,362	272.17%
Charges for services	41,500	119,746	78,246	288.54%
Interest Check/Demand Accounts	753,000	850,735	97,735	112.98%
Miscellaneous	34,916	58,787	23,871	168.37%
Proceeds from insurance	1,843,520	1,100,727	(742,793)	59.71%
Total Revenues	26,503,423	24,058,082	(2,445,341)	90.77%
Total revenues and cash carry forward	<u>40,337,816</u>			
Expenditures				
Personnel services				
Salaries	12,842,596	8,980,743	3,861,853	69.93%
Benefits	8,029,954	5,695,975	2,333,979	70.93%
Operating Expenditures				
Professional and contractual	1,017,940	768,393	249,547	75.49%
Travel	147,354	26,957	120,397	18.29%
Communications & freight	124,450	100,855	23,595	81.04%
Utilities, equipment rental, and insurance	417,776	351,559	66,217	84.15%
Repairs and maintenance	1,525,539	430,636	1,094,903	28.23%
Operational, small tools and equipment	557,656	280,310	277,346	50.27%
Fuel, supplies, and administrative	551,417	353,742	197,675	64.15%
Education and training	204,875	90,517	114,358	44.18%
Capital expenditures	5,487,533	1,569,487	3,918,046	28.60%
Debt service	-	-	-	N/A
Total Expenditures	30,907,090	18,649,175	12,257,915	60.34%
Revenues over/(under) expenditures	<u>(4,403,667)</u>	<u>\$ 5,408,907</u>	<u>\$ 9,812,574</u>	
Fund Balance/Cash Carry Forward	<u>9,430,726</u>			
Total expenditures and reserves	<u>\$ 40,337,816</u>			
		<u>JUNE</u>	<u>MAY</u>	
Cash Balances				
BankUnited - Operating		<u>820,730</u>	<u>637,062</u>	
		<u>820,730</u>	<u>637,062</u>	
Investments				
General - FL PRIME		<u>14,275,156</u>	<u>16,207,533</u>	
BankUnited Money Market		<u>5,089,224</u>	<u>5,067,136</u>	
		<u>19,364,380</u>	<u>21,274,669</u>	
Total Cash and Investments		<u>\$ 20,185,110</u>	<u>\$ 21,911,732</u>	

Submitted for approval on July 17, 2024

Approved By: _____

(Signature)