

IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT

BOARD OF FIRE COMMISSIONERS MEETING AGENDA

DATE: April 17, 2024

6:00 P.M.

6061 SOUTH POINTE BOULEVARD

FORT MYERS, FL 33919

NOTE: THE BOARD MEETING IS BEING RECORDED AND ALL STATEMENTS MADE DURING THE BOARD MEETING ARE SUBJECT TO BEING MADE AVAILABLE TO OTHERS AS A PART OF THE BOARD MEETING PUBLIC RECORD.

NOTE: ALL PHONES AND ELECTRONIC DEVICES MUST BE PUT ON THE SILENT MODE PRIOR TO THE BEGINNING OF THE BOARD MEETING AND REMAIN ON SILENT MODE THROUGHOUT THE ENTIRE BOARD MEETING UNTIL ADJOURNMENT.

Meeting Called to Order

Roll Call of Commissioners: Langford is not present and is on an excused absence. Chair is Commissioner Andersen.

Opening Prayer and Pledge of Allegiance

Recognitions: None.

Adoption of Meeting Agenda, Including Amendments: A motion to approve with no amendments was made by Commissioner Walker, second Barbosa...Motion carried. Call and question, all in favor aye.

[Approval of Previous March Board Meeting Minutes](#): A motion to approve meeting minutes as listed was made by Commissioner Barbosa, second by Commissioner Louwers...Motion carried. Call and question, all in favor aye.

[Approval of Financial Report](#): Financial reports were submitted prior to the meeting, CFO Winzenread called for questions. Commissioner Walker has questions concerning the unaudited expenses. He requests Station 71 and 72 be in separate accounts. CFO Winzenread explains that in this report, they are not separated and are totaled. However, in the general ledger accounts they are separate. There is discussion concerning the generator at Station 72. It was a part of the GMP. Questions concerning percents of Bank United, Money Market account, and Florida Prime. Regarding expenditure, there are questions concerning overtime. Fire Chief Comer explains the minimum staffing and flow of personnel; with a full staff of 26 not including Battalion Chief. This

is due to time off and the overtime budget is at twenty-eight percent. FEMA revenue are payments we've received thus far for hurricane Ian. A request was made for this information to become part of the financial summary. CFO Winzenread advised he will do this. Commissioner Barbosa discusses revenue. CFO Winzenread elaborated on the possibility of a budget amendment due to a variety of reasons, requiring a new analysis. Commissioner Walker discusses tax abatement activity dates, and the item is ongoing.

A motion to approve the financial report was made by Commissioner Walker, seconded by Commissioner Barbosa...Motion carried. Call and question, all in favor aye.

Chief's Report: Fire Chief Comer discusses the Annual Report and opens the floor to questions. Commissioner Walker requests an estimated time for the Stations to become operational. The time provided by the contractor was approximately six months from the start of repair. Discussion regarding two contractors interested and their request for qualifications bidding.

Attorney's Report: Opens the floor to questions. Commissioner Walker has inquiries concerning the Feasibility Merger. The current interested parties are J. Angle Group and Fitch & Associates. The turnaround time for request for qualifications was released with a pre-response meeting conducted. Chief Comer advises the joint selection panel has been selected to recommend a consultant. As a standard request for qualifications type process. Questions concerning the construction contracts, agreement language. Regarding the generator, Deputy Chief Guzman advises they are kept the same for serviceability.

A motion to approve the attorney report as presented was made by Commissioner Andersen, second by Commissioner Louwers...Motion carried. Call and question, all in favor aye.

DVP's Reports: Nothing to Report.

Public Input on Business Agenda Items [Note: Prior to Board action being taken on each of the Business Agenda Items below, members of the public will have up to three (3) minutes per person to make public comment on each of the Business Agenda Items after the Commissioners have had their discussion.]

Business Agenda Items

Public Input on Business Agenda Items [Note: Prior to Board action being taken on each of the Business Agenda Items below, members of the public will have up to three (3) minutes per person to make public comment on each of the Business Agenda Items after the Commissioners have had their discussion.]

1. Finance Management

- a. Discussion of agenda item

- b. Public input
- c. Board action

Commissioner Walker discusses reviewing the financial policy concerning bidding. He advises state law requirements. A proposal to change this policy resulting in line items by description be brought to the board with two bids and requested for approval by the board to ensure competitive pricing. Commissioner Louwers has a couple comments concerning the Budget Workshop conducted annually with category expenses and the ability to detail as far as seen necessary. Comment concerning opportunities for budget review and approval. Commissioner Walker, Commissioner Louwers and Commissioner Andersen discuss purchase of a truck for the dive team and the process and policies that ensued. Chief Comer reviews the policy with the board and the bidding process.

A motion to not approve the agenda item as presented was made by Commissioner Louwers, receive, and file request and continue the function of the existing policy as is. Seconded by Commissioner Barbosa...Motion carried. Call and question, three in favor aye and one nay. Commissioner Langford not present.

2. [Purchase Order for New Sutphen Engine](#)

- a. Discussion of agenda item
- b. Public input
- c. Board action

Chief Comer discusses PO for replacement, pricing and lead times. Request is made for approval to move forward. Capital replacement schedule is discussed as a budgeting tool. The electronics on the current items have advanced over the years. The warranty is typically five to seven years, typically with a longer extension added. Approval will not affect the current budget. It will lock in a guaranteed maximum price. No downpayment.

A motion to approve the agenda item as presented was made by Commissioner Walker, seconded by Commissioner Barbosa...Motion carried. All in favor, aye.

Public Comments on Non-Business Agenda Items [Note: Any member of the public will have up to three (3) minutes to make public comments on any non-business agenda item topics.]

Commissioner Comments on Non-Business Agenda Items: Commissioner Barbosa addresses Mr. Pringle regarding a firetruck giveaway update, it was given to Glades County. Thank you on behalf of Glades County.

Adjournment: A motion to adjourn was made by Commissioner Walker, with a second from Commissioner Barbosa.

Start Time: 6:00pm, End Time: 6:56 pm

Signed: _____

Print Name: _____