

**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING AGENDA**

DATE: October 18, 2023

6:00 P.M.

**6061 SOUTH POINTE BOULEVARD
FORT MYERS, FL 33919**

NOTE: THE BOARD MEETING IS BEING RECORDED AND ALL STATEMENTS MADE DURING THE BOARD MEETING ARE SUBJECT TO BEING MADE AVAILABLE TO OTHERS AS A PART OF THE BOARD MEETING PUBLIC RECORD.

NOTE: ALL PHONES AND ELECTRONIC DEVICES MUST BE PUT ON THE SILENT MODE PRIOR TO THE BEGINNING OF THE BOARD MEETING AND REMAIN ON SILENT MODE THROUGHOUT THE ENTIRE BOARD MEETING UNTIL ADJOURNMENT.

Meeting Called to Order

Roll Call of Commissioners: Commissioners Andersen, Barbosa, Walker, Louwers and Langford were all present.

Opening Prayer and Pledge of Allegiance

Recognitions: Citizen Life Saving Award. Commissioner Andersen turned the floor over to Megan Contreras. She asked the individuals nominated to join her on the floor. She went on to say that they were nominated by FF McDonough. The patient went into cardiac arrest at Radiology Regional and she said that tonight we would like to recognize their quick and effective actions in helping to save the life of the individual life. Chief Comer commended them on their life saving skills and thanked FF McDonough for nominating them. Present were Jenette Lesca, Charlie Rodriguez and Alondra Mendoza. They were presented with awards from Chief Comer. Dr. Hazem Matta and Adam Angrisano were not in attendance.

Adoption of Meeting Agenda, Including Amendments: a motion to approve the agenda with no amendments was made by Commissioner Barbosa with a second by Commissioner Louwers ...Motion carried

[Approval of Previous Board Meeting Minutes](#): A motion to approve the minutes of the meeting was made by Commissioner Langford with a second by Commissioner BarbosaMotion carried

[Approval of Final Millage & Budget Hearing Minutes 09/20/2023](#)

A motion to approve the minutes of the final millage and budget hearing was made by Commissioner Barbosa, with a second by Commissioner AndersenMotion carried

Approval of Financial Report: CFO Winzenread said that the report was previously provided and opened the floor to questions. Commissioner Walker asked what the time period was for the interest earned on funds from tax collector, CFO Winzenread replied that this was for the entire fiscal year. Commissioner Walker had additional questions regarding Bank United and Florida Prime, he said he would like to set up a meeting with CFO Winzenread to discuss Bank of United rates. Commissioner Walker also asked about the progress of the construction on stations 71 and 72. There was discussion regarding the permitting and the challenges of working with FEMA. Chief Comer said work should begin Dec/Jan. Chief said he will try to get both contractors to attend the next meeting, Commissioner Walker said he would appreciate this.

Commissioner Andersen made a motion to approve the financial report as presented, with a second by Commissioner BarbosaMotion carried

Chief's Report Report was as presented, Chief Comer mentioned that this would be Sarah Lavicka's last official commission meeting as the executive assistant and introduced the new executive assistant Linnea Nodarse who will be starting Nov 6th. Commissioner Walker asked some questions regarding the annual Safety and Health Conference, DC Hernden said this was everything H&S related to the fire service and that all information was disseminated internally to discuss what can be implemented in the district. More discussion regarding training ensued. With no additional questions Commissioner Andersen moved on to the Attorney's report.

Attorney's Report: Attorney Pringle gave an update on the bill that has been proposed to merge Bonita Fire and FMB Fire District, he said that a public meeting to discuss this proposal is scheduled for Oct. 31 at 9 a.m. at Florida Southwestern State College. Attorney Pringle will keep the board posted on any updates.

DVP's Reports: Nothing to report

Public Input on Business Agenda Items [Note: Prior to Board action being taken on each of the Business Agenda Items below, members of the public will have up to three (3) minutes per person to make public comment on each of the Business Agenda Items after the Commissioners have had their discussion.]

Business Agenda Items

1. Surplus of Capital Assets

a. Discussion of agenda item

CFO Winzenread said that we have 5 vehicles aging out and that have already been replaced, and he is asking the board to surplus these vehicles in accordance with section 274.06 of the Florida Statute. Commissioner Langford asked if the fact that they have been modified to our needs is the reason these vehicles have been valued so low to which Div. Chief Crisman said yes.

Commissioner Louwers asked if there were any other opportunities such as vocational schools or departments to put these back in service? Div. Chief Crisman said an agency had reached out to us and they would like to come and take a look at them following board direction from this meeting. CFO Winzenread said that they can place them on the gov deals website and can sell in that manner, goes to best bid. With no further questions Commissioner Andersen asked for public input.

- b. Public input: no public input
- c. Board action

Commissioner Louwers made a motion to deem the five vehicles listed in the agenda item summary as surplus and allow the Chief and/or his designee to dispose of the property in accordance with section 274.06 of the Florida Statute, with a second by Commissioner LangfordMotion carried

- 2. [2024 Commission Meeting Dates](#)
 - a. Discussion of agenda item

Dates were as presented, there was no further discussion.

- b. Public input: no public input
- c. Board action

Commissioner Barbosa made a motion to approve the 2024 Commission dates as presented with a second by Commissioner AndersenMotion carried

Public Comments on Non-Business Agenda Items [Note: Any member of the public will have up to three (3) minutes to make public comments on any non-business agenda item topics.]

Commissioner Comments on Non-Business Agenda Items: Commissioner Barbosa asked about the FASD meeting in Tallahassee, he said that the ethics class that has to be taken by Commissioners can possibly be taken online, or in person at the January meeting, more information will be discussed in the future.

Commissioner Walker said he would like more information on the fee schedule to determine costs that are not being funded as they could be, Chief Comer said that his intent is that at the next meeting some options would be presented to the board and based on the board outcome Attorney Pringle will bring a proposed resolution to the following meeting. Commissioner Walker wants input prior to the next board meeting and Chief Comer said that he will make sur that happens.

Adjournment: A motion to adjourn was made by Commissioner Barbosa, with a second by Commissioner WalkerMotion carried

Meeting adjourned at: 7:00 pm

Signed: _____

Print Name: _____

Ethan R. Langford

**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
SUMMARY STATEMENT OF ACTIVITIES - GENERAL FUND
For The Twelve Months Ended September 30, 2023 (Unaudited)**

<u>Revenues</u>	<u>Amended</u>		<u>Variance</u>	
	<u>Budget</u>	<u>Actual</u>	<u>\$</u>	<u>%</u>
Cash Carry Forward	\$ 11,997,080			
Ad valorem taxes	24,781,228	\$ 24,286,910	\$ (494,318)	98.01%
Permits, Fees & Special Assessments	181,260	181,260	(0)	100.00%
Intergovernmental	52,680	51,668	(1,012)	98.08%
Charges for services	51,500	38,505	(12,995)	74.77%
Interest Check/Demand Accounts	832,000	914,019	82,019	109.86%
Miscellaneous	906,815	910,827	4,012	100.44%
Proceeds from debt	-	-	-	N/A
Total Revenues	26,805,483	26,383,188	(422,295)	98.42%
Total revenues and cash carry forward	<u>38,802,563</u>			
<u>Expenditures</u>				
Personnel services				
Salaries	12,447,648	11,717,604	730,044	94.14%
Benefits	7,202,583	7,054,427	148,156	97.94%
Operating Expenditures				
Professional and contractual	1,332,586	1,142,919	189,667	85.77%
Travel	80,455	50,255	30,200	62.46%
Communications & freight	122,075	110,531	11,544	90.54%
Utilities, equipment rental, and insurance	354,850	344,576	10,274	97.10%
Repairs and maintenance	910,615	642,846	267,769	70.59%
Operational, small tools and equipment	626,081	461,090	164,991	73.65%
Fuel, supplies, and administrative	491,940	399,479	92,461	81.20%
Education and training	140,000	112,918	27,082	80.66%
Capital expenditures	1,259,337	1,112,945	146,392	88.38%
Debt service	-	-	-	N/A
Total Expenditures	24,968,170	23,149,593	1,818,577	92.72%
Revenues over/(under) expenditures	<u>1,837,313</u>	<u>\$ 3,233,595</u>	<u>\$ 1,396,282</u>	
Fund Balance/Cash Carry Forward	<u>13,834,393</u>			
Total expenditures and reserves	<u>\$ 38,802,563</u>			
		<u>SEPTEMBER</u>	<u>AUGUST</u>	
Cash Balances				
BankUnited - Operating		<u>698,950</u>	<u>1,114,240</u>	
		<u>698,950</u>	<u>1,114,240</u>	
Investments				
General - SBA - Fund A		<u>9,459,537</u>	<u>11,012,878</u>	
BankUnited Money Market		<u>5,020,943</u>	<u>5,026,300</u>	
		<u>14,480,480</u>	<u>16,039,178</u>	
Total Cash and Investments		<u>\$ 15,179,430</u>	<u>\$ 17,153,418</u>	

Submitted for approval on October 18, 2023

Approved By: 
(Signature)