

IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING AGENDA

DATE: August 23, 2023

6:00 P.M.

6061 SOUTH POINTE BOULEVARD

FORT MYERS, FL 33919

NOTE: THE BOARD MEETING IS BEING RECORDED AND ALL STATEMENTS MADE DURING THE BOARD MEETING ARE SUBJECT TO BEING MADE AVAILABLE TO OTHERS AS A PART OF THE BOARD MEETING PUBLIC RECORD.

NOTE: ALL PHONES AND ELECTRONIC DEVICES MUST BE PUT ON THE SILENT MODE PRIOR TO THE BEGINNING OF THE BOARD MEETING AND REMAIN ON SILENT MODE THROUGHOUT THE ENTIRE BOARD MEETING UNTIL ADJOURNMENT.

Meeting Called to Order at 6:04 pm

Roll Call of Commissioners: Commissioners Andersen, Barbosa, Walker and Langford were all present. Commissioner Louwers was absent excused.

Opening Prayer and Pledge of Allegiance

Recognitions: None

Adoption of Meeting Agenda, Including Amendments: a motion to approve the agenda with no amendments was made by Commissioner Walker with a second by Commissioner BarbosaMotion carried

[Approval of Previous Board Meeting Minutes](#): a motion to approve the minutes as presented was made by Commissioner Barbosa, with a second by Commissioner LangfordMotion carried

[Approval of Financial Report](#): Financial reports were submitted prior to the meeting. Commissioner Walker made a motion to approve the financial report as presented, with a second by Commissioner AndersenMotion carried

[Chief's Report](#)

Report as presented, staff preparing for accreditation process in Chicago next week. Wanted to point out new part of the report that demonstrated the equipment feature as commissioner Walker said this would be interesting information to add to the report. Commissioner Walker asked what front-line suppression apparatus was and asked what the 2 rescues were to which Div. Chief

Wisdom gave an explanation and Deputy Chief Aquil said that the 2 rescues would be in service following modifications. Commissioner Langford asked what modifications to which Deputy Chief Aqil replied that they were the same as the other trucks.

Attorney's Report: Attorney Pringle said that he will reserve comment for the resolution agenda item.

DVP's Reports – Nothing to report.

Public Input on Business Agenda Items [Note: Prior to Board action being taken on each of the Business Agenda Items below, members of the public will have up to three (3) minutes per person to make public comment on each of the Business Agenda Items after the Commissioners have had their discussion.]

Business Agenda Items

1. [Budget Amendment](#)

a. Discussion of agenda item

Attorney Pringle stated that there are a few occasions where the board takes official action in the form of the adoption of a resolution. Before you this evening is a resolution to amend the budget and it's one of the instances where a resolution form is used. He stated that this is resolution number 1 for 2023 and it's the first resolution presented to the board for 2023. this form isn't used for action very often. Attorney Pringle then read the title of the resolution,

RESOLUTION NO. 2023- 01

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT, LEE COUNTY, FLORIDA, TO AMEND THE BUDGET AND FUND BALANCES FOR THE DISTRICT FOR THE 2022/2023 FISCAL YEAR; TO RESCIND ALL RESOLUTIONS IN CONFLICT; TO PROVIDE FOR SEVERABILITY; TO PROVIDE FOR LIBERAL CONSTRUCTION; TO PROVIDE FOR SCRIVENER'S ERRORS; TO PROVIDE FOR AN EFFECTIVE DATE.

Attorney Pringle read the remainder of the resolution including section three: The District hereby increases the 2022/2023 cash carryforward balance by \$24,285, increases estimated revenues by \$1,676,864, decreases estimated operating expenditures by \$52,160, increases capital outlay by \$653,087, and increases assigned fund balance by \$1,100,222 as indicated as Amendment Number 1 in Exhibit A which is attached hereto and made part of this resolution by reference.

Commissioner Andersen asked if the board had any questions, with no questions he moved onto public input.

b. Public input

Steve Allen, asked if this was a vote to approve 2023/2024 budget? Commissioner Andersen clarified that this was just to amend the current year budget. Mr Allen also asked if, once the budget is finalized would that be posted for the public to view to which Commissioner Andersen responded that yes it would be posted.

c. Board action

Commissioner Andersen asked if we had a motion to adopt resolution 2023-01, Commissioner Barbosa made the motion with a second by Commissioner Walker there was a roll call vote:

Commissioner Andersen: Yes

Commissioner Langford: Yes

Commissioner Walker: Yes

Commissioner Barbosa: Yes

Commissioner Louwers: Absent excused

Public Comments on Non-Business Agenda Items [Note: Any member of the public will have up to three (3) minutes to make public comments on any non-business agenda item topics.]

Steve Allen, thanked Chief Comer for responding to his emails. Appreciated all that the district was doing.

Commissioner Comments on Non-Business Agenda Items

Commissioner Andersen thanked everyone in the department for putting together the preliminary budget.

Adjournment: A motion to adjourn was made by Commissioner Walker, with a second from Commissioner BarbosaMotion carried

Meeting adjourned at: 6:25 pm

Signed: _____

Print Name: _____

Ethan R Langford

RESOLUTION NO. 2023-01

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT, LEE COUNTY, FLORIDA, TO AMEND THE BUDGET AND FUND BALANCES FOR THE DISTRICT FOR THE 2022/2023 FISCAL YEAR; TO RESCIND ALL RESOLUTIONS IN CONFLICT; TO PROVIDE FOR SEVERABILITY; TO PROVIDE FOR LIBERAL CONSTRUCTION; TO PROVIDE FOR SCRIVENER'S ERRORS; TO PROVIDE FOR AN EFFECTIVE DATE.

WHEREAS, the Iona McGregor Fire Protection and Rescue Service District (hereinafter "District"), has adopted a Fund Balance Policy to satisfy the requirements of Governmental Accounting Standards Board Statement (GASB) No. 54.

WHEREAS it is the desire of the Board of Commissioners of the District to amend the Fiscal Year 2022-2023 adopted budget to adjust the original estimated cash carryforward to the actual fund balances based on the District's September 30, 2022 audited financial statements, to increase estimated revenues, to decrease estimated operating expenditures, to increase estimated capital outlay, and to adjust assigned reserves.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Iona McGregor Fire Protection and Rescue Service District, that:

SECTION ONE. INCORPORATION OF RECITALS

The recitals set forth above are true and correct and form a part of this resolution.

SECTION TWO. AUTHORIZED BY LAW

The Board of Commissioners of the District is authorized to adopt this Resolution by Chapter 191, Florida Statutes, and other applicable laws.

SECTION THREE. BUDGET AMENDMENT/ASSIGNMENT

The District hereby increases the 2022/2023 cash carryforward balance by \$24,285, increases estimated revenues by \$1,676,864, decreases estimated operating expenditures by \$52,160, increases capital outlay by \$653,087, and increases assigned fund balance by \$1,100,222 as indicated as Amendment Number 1 in Exhibit A which is attached hereto and made part of this resolution by reference.

SECTION FOUR. RESCISSION OF ALL RESOLUTIONS IN CONFLICT

The Board of Commissioners hereby rescinds all prior Resolutions and other official action of the Board of Commissioners to the extent of any conflict with any part of this Resolution.

SECTION FIVE. SCRIVENER'S ERRORS

The Board of Commissioners intends that all sections of this Resolution which contain typographical errors that do not affect the intent of this Resolution can be administratively corrected by the Authorization of the District's Fire Chief, or his designee, without the requirement of having a corrective Resolution adopted by the Board of Commissioners.

SECTION SIX.

SEVERABILITY

If any section, subsection, sentence, clause, or other provision of this Resolution is held invalid, unconstitutional, inoperative, or void by a court of competent jurisdiction, such portion will be deemed a separate provision, and such holding shall not affect the remainder of this Resolution. The Board of Commissioners further declares its intent that this Resolution would have been adopted even if such invalid or unconstitutional provision was not included herein.

SECTION SEVEN.

CONSTRUCTION AND EFFECTIVE DATE

This Resolution shall be liberally construed to affect the purposes hereof and shall take effect immediately upon its adoption.

THE FOREGOING RESOLUTION WAS OFFERED BY COMMISSIONER Barbosa WHO MOVED THE RESOLUTION'S ADOPTION. THE MOTION WAS SECONDED BY COMMISSIONER Walker AND, UPON BEING PUT TO A VOTE, THE VOTE WAS AS FOLLOWS:

Commissioner James Andersen
Commissioner Steven Barbosa
Commissioner Ethan Langford
Commissioner Paul Louwers
Commissioner James Walker

Yes
Yes
Yes
Absent
Yes

Duly passed and adopted on this 23rd day of August 2023.

BOARD OF COMMISSIONERS OF
THE IONA MCGREGOR FIRE
PROTECTION AND RESCUE
SERVICE DISTRICT

By: James Andersen
James Andersen, Chair

Attest by:

Ethan Langford, Secretary

IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
SUMMARY STATEMENT OF ACTIVITIES - GENERAL FUND
For the Ten Months Ended July 31, 2023 (Unaudited)

Revenues	Original	Actual	Variance	
	Budget		\$	%
Cash Carry Forward	\$ 11,972,795			
Ad valorem taxes	24,781,228	\$ 24,144,764	\$ (636,464)	97.43%
Permits, Fees & Special Assessments	50,000	181,260	131,260	362.52%
Intergovernmental	52,680	38,670	(14,010)	73.41%
Charges for services	51,500	29,629	(21,871)	57.53%
Interest Check/Demand Accounts	152,000	701,853	549,853	461.75%
Miscellaneous	41,211	907,402	866,191	2201.84%
Proceeds from debt	-	-	-	N/A
Total Revenues	25,128,619	26,003,577	874,958	103.48%
 Total revenues and cash carry forward	 <u>37,101,414</u>			
Expenditures				
Personnel services				
Salaries	12,417,648	9,784,376	2,633,272	78.79%
Benefits	7,232,583	5,578,526	1,654,057	77.13%
Operating Expenditures				
Professional and contractual	1,332,586	1,103,776	228,810	82.83%
Travel	155,455	36,753	118,702	23.64%
Communications & freight	122,075	97,811	24,264	80.12%
Utilities, equipment rental, and insurance	318,150	315,448	2,702	99.15%
Repairs and maintenance	872,315	494,653	377,662	56.71%
Operational, small tools and equipment	642,581	396,671	245,910	61.73%
Fuel, supplies, and administrative	501,940	363,943	137,997	72.51%
Education and training	165,660	97,270	68,390	58.72%
Capital expenditures	606,250	996,422	(390,172)	164.36%
Debt service	-	-	-	N/A
Total Expenditures	24,367,243	19,265,650	5,101,593	79.06%
 Revenues over/(under) expenditures	 <u>761,376</u>	 <u>\$ 6,737,928</u>	 <u>\$ 5,976,552</u>	
 Fund Balance/Cash Carry Forward	 <u>12,734,171</u>			
 Total expenditures and reserves	 <u>\$ 37,101,414</u>			
		<u>JULY</u>	<u>JUNE</u>	
Cash Balances				
BankUnited - Operating		<u>799,257</u>	<u>860,386</u>	
		<u>799,257</u>	<u>860,386</u>	
Investments				
General - SBA - Fund A		<u>12,957,407</u>	<u>18,878,909</u>	
BankUnited Money Market		<u>5,004,707</u>	<u>1,012,331</u>	
		<u>17,962,114</u>	<u>19,891,240</u>	
 Total Cash and Investments		 <u>\$ 18,761,371</u>	 <u>\$ 20,751,626</u>	

Submitted for approval on August 23, 2023

Approved By: 

(Signature)