

**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT  
BOARD OF FIRE COMMISSIONERS MEETING AGENDA**

**DATE: July 19, 2023**

**6:00 P.M.**

**6061 SOUTH POINTE BOULEVARD**

**FORT MYERS, FL 33919**

NOTE: THE BOARD MEETING IS BEING RECORDED AND ALL STATEMENTS MADE DURING THE BOARD MEETING ARE SUBJECT TO BEING MADE AVAILABLE TO OTHERS AS A PART OF THE BOARD MEETING PUBLIC RECORD.

NOTE: ALL PHONES AND ELECTRONIC DEVICES MUST BE PUT ON THE SILENT MODE PRIOR TO THE BEGINNING OF THE BOARD MEETING AND REMAIN ON SILENT MODE THROUGHOUT THE ENTIRE BOARD MEETING UNTIL ADJOURNMENT.

Meeting Called to Order at 6 pm

Roll Call of Commissioners: Commissioners Andersen, Louwers, Barbosa, Walker and Langford were all present

Opening Prayer and Pledge of Allegiance

Recognitions: None

Adoption of Meeting Agenda, Including Amendments: a motion to approve the agenda with no amendments was made by Commissioner Walker with a second by Commissioner Barbosa ....Motion carried

[Approval of Previous Board Meeting Minutes](#): a motion to approve the minutes as presented was made by Commissioner Barbosa, with a second by Commissioner Langford ....Motion carried

[Approval of Financial Report](#): Financial reports were submitted prior to the meeting. There was some discussion regarding the interest rates. CFO Winzenread said he would like to do some analysis as to the benefits of diversifying funds. Commissioner Walker made a motion to approve the financial report as presented, with a second by Commissioner Barbosa ....Motion carried

[Chief's Report](#)

[State Mandated Performance Review](#)

Chief Comer explained the state mandated performance review was state mandated, to be done every 5 years. Report was favorable, there were some recommendations contained within the report. Chief asked if there were any questions. Some recommendations have already been put into effect such as response data which was presented as part of the Chief's report.

Attorney's Report: Attorney Pringle said that all his comments are related to the business agenda items.

DVP's Reports – Nothing to report

Public Input on Business Agenda Items [Note: Prior to Board action being taken on each of the Business Agenda Items below, members of the public will have up to three (3) minutes per person to make public comment on each of the Business Agenda Items after the Commissioners have had their discussion.]

## Business Agenda Items

### 1. [Health Insurance Renewal](#)

#### a. Discussion of agenda item

Chief explained per the agenda item summary that United Health Care is offering a 0% rate increase. The renewal offer is a lot earlier than normal. Ghering group explained that we performed well last year with claims, and UHC has a large case load. They are interested in closing our renewal quickly. This offer is provided we do not go to market. Chief recommends approving the proposal. There was some discussion regarding the merits of going with the 0% UHC increase v's going out to bid.

#### b. Public input: No public input

#### c. Board action

Chief Comer recommended approving Ghering Groups insurance renewal proposal. Commissioner Walker made a motion to authorize Chief to negotiate a multi-year contract with a 0% increase first year, second year not to exceed an increase of 4.5% and third year not to exceed 4.5% increase, and if that fails, the Chief is authorized to approve the one-year proposal at 0% increase. With a second from Commissioner Barbosa ....Motion carried.

### 2. [Certification of Taxable Value \(Forms DR-420 and DR-420MM-P\)](#)

[FY 2024 DR-420MM-P - DRAFT](#)

[FY 2024-DR-420-DRAFT](#)

#### a. Discussion of agenda item

CFO Winzenread said we are the beginning of the truth in millage process and request the Board authorize Chief Comer to file the Certification of Taxable Value Form DR-420 and Maximum Millage Levy Calculation Preliminary Disclosure Form DR-420MM-P with a current year proposed millage rate of 2.5000 mills and a First Public Budget Hearing date of September 13, 2023 at 5:05 pm. In addition, we request the board set the date(s) for budget workshop(s) to allow staff time to publicly notice. Commissioner Walker wanted to go on record saying that we are likely to be a \$1 million short.

b. Public input: Steve Allen, retired FF. asked where the public can find financial budgets to review, Commissioner Andersen directed him to our website.

c. Board action

Commissioner Andersen made a motion to set the maximum levy calculation preliminary disclosure millage rate for 2.5000 mils and the first public budget hearing for Sept 13, 2023 at 5:05 pm for DR-420 purposes, with a second from Commissioner Louwers ....Motion carried

Commissioner Andersen made a motion to set a preliminary budget workshop August 23<sup>rd</sup> at 5pm at this location, with a second from Commissioner Barbosa ....Motion carried

### 3. [FY2023 Strategic Plan Update](#)

#### [Update](#)

a. Discussion of agenda item

Chief Guzan said that the update was emailed out. As part of accreditation process, we do annual updates of the strategic plan. He thanked division heads and program managers. We just completed quarterly meetings to update the strategic plan, impressive to see what we've accomplished despite the hurricane. Opened floor to questions. Commissioner Langford asked about funding for exhaust systems, Chief Hernden we are researching grants as the equipment costs approximately \$10k which is why we're looking at grants.

b. Public input: No public input

c. Board action

Commissioner Barbosa made a motion to adopt the FY2023 update of the strategic plan, with a second from Commissioner Langford ....Motion carried

Public Comments on Non-Business Agenda Items [Note: Any member of the public will have up to three (3) minutes to make public comments on any non-business agenda item topics.] no comments

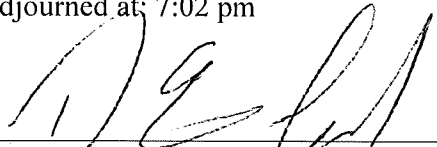
Commissioner Comments on Non-Business Agenda Items

Commissioner Louwers commented on the Chiefs report, asked about upgrades on rescue vehicles how are those working out, what was the feedback from Crews. Chief said it will take some time for each one to get the equipment installed and that feedback was good.

Commissioner Andersen thanked Chief Guzman and the team for working on the accreditation process. H thanked everyone for their dedication and hard work. Commissioner Walker echoed Commissioner Andersen's comments.

Adjournment: A motion to adjourn was made by Commissioner Walker, with a second from Commissioner Barbosa ....Motion carried

Meeting adjourned at: 7:02 pm

Signed: 

Print Name: Ethan R Langford

APPROVED

**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT**  
**SUMMARY STATEMENT OF ACTIVITIES - GENERAL FUND**  
For the Nine Months Ended June 30, 2023 (Unaudited)

| <u>Revenues</u>                            | Original             | <u>Actual</u>        | <u>Variance</u>      |                |
|--|----------------------|----------------------|----------------------|----------------|
|  | <u>Budget</u>        |                      | \$                   | %              |
| Cash Carry Forward                         | \$ 11,972,795        |                      |                      |                |
| Ad valorem taxes                           | 24,781,228           | \$ 24,116,900        | \$ (664,328)         | 97.32%         |
| Permits, Fees & Special Assessments        | 50,000               | 171,070              | 121,070              | 342.14%        |
| Intergovernmental                          | 52,680               | 38,670               | (14,010)             | 73.41%         |
| Charges for services                       | 51,500               | 27,689               | (23,811)             | 53.76%         |
| Interest Check/Demand Accounts             | 152,000              | 618,574              | 466,574              | 406.96%        |
| Miscellaneous                              | 41,211               | 898,402              | 857,191              | 2180.01%       |
| Proceeds from debt                         | -                    | -                    | -                    | N/A            |
| <b>Total Revenues</b>                      | <u>25,128,619</u>    | <u>25,871,304</u>    | <u>742,685</u>       | <u>102.96%</u> |
| <br>                                       |                      |                      |                      |                |
| Total revenues and cash carry forward      | <u>37,101,414</u>    |                      |                      |                |
| <b><u>Expenditures</u></b>                 |                      |                      |                      |                |
| Personnel services                         |                      |                      |                      |                |
| Salaries                                   | 12,417,648           | 8,780,773            | 3,636,875            | 70.71%         |
| Benefits                                   | 7,232,583            | 5,040,820            | 2,191,763            | 69.70%         |
| Operating Expenditures                     |                      |                      |                      |                |
| Professional and contractual               | 1,332,586            | 875,183              | 457,403              | 65.68%         |
| Travel                                     | 155,455              | 32,252               | 123,203              | 20.75%         |
| Communications & freight                   | 122,075              | 91,369               | 30,706               | 74.85%         |
| Utilities, equipment rental, and insurance | 318,150              | 286,369              | 31,781               | 90.01%         |
| Repairs and maintenance                    | 872,315              | 466,572              | 405,743              | 53.49%         |
| Operational, small tools and equipment     | 642,581              | 346,379              | 296,202              | 53.90%         |
| Fuel, supplies, and administrative         | 501,940              | 328,593              | 173,347              | 65.46%         |
| Education and training                     | 165,660              | 89,311               | 76,349               | 53.91%         |
| Capital expenditures                       | 606,250              | 798,396              | (192,146)            | 131.69%        |
| Debt service                               | -                    | -                    | -                    | N/A            |
| <b>Total Expenditures</b>                  | <u>24,367,243</u>    | <u>17,136,016</u>    | <u>7,231,227</u>     | <u>70.32%</u>  |
| <br>                                       |                      |                      |                      |                |
| Revenues over/(under) expenditures         | <u>761,376</u>       | <u>\$ 8,735,288</u>  | <u>\$ 7,973,912</u>  |                |
| <br>                                       |                      |                      |                      |                |
| Fund Balance/Cash Carry Forward            | <u>12,734,171</u>    |                      |                      |                |
| <br>                                       |                      |                      |                      |                |
| Total expenditures and reserves            | <u>\$ 37,101,414</u> |                      |                      |                |
| <br>                                       |                      |                      |                      |                |
|  |                      | <u>JUNE</u>          | <u>MAY</u>           |                |
| Cash Balances                              |                      |                      |                      |                |
| BankUnited - Operating                     |                      | <u>860,386</u>       | <u>471,720</u>       |                |
|  |                      | <u>860,386</u>       | <u>471,720</u>       |                |
| Investments                                |                      |                      |                      |                |
| General - SBA - Fund A                     |                      | 18,878,909           | 20,794,533           |                |
| BankUnited Money Market                    |                      | <u>1,012,331</u>     | <u>1,010,278</u>     |                |
|  |                      | <u>19,891,240</u>    | <u>21,804,812</u>    |                |
| <br>                                       |                      |                      |                      |                |
| Total Cash and Investments                 |                      | <u>\$ 20,751,626</u> | <u>\$ 22,276,532</u> |                |

Submitted for approval on July 19, 2023

Approved By:  \_\_\_\_\_  
(Signature)