

**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT  
BOARD OF FIRE COMMISSIONERS MEETING AGENDA**

**DATE: June 21, 2023**

**6:00 P.M.**

**6061 SOUTH POINTE BOULEVARD**

**FORT MYERS, FL 33919**

NOTE: THE BOARD MEETING IS BEING RECORDED AND ALL STATEMENTS MADE DURING THE BOARD MEETING ARE SUBJECT TO BEING MADE AVAILABLE TO OTHERS AS A PART OF THE BOARD MEETING PUBLIC RECORD.

NOTE: ALL PHONES AND ELECTRONIC DEVICES MUST BE PUT ON THE SILENT MODE PRIOR TO THE BEGINNING OF THE BOARD MEETING AND REMAIN ON SILENT MODE THROUGHOUT THE ENTIRE BOARD MEETING UNTIL ADJOURNMENT.

Meeting Called to Order at 6pm

Roll Call of Commissioners: Commissioners Andersen, Louwers, Barbosa and Langford were all present. Let the record show that Commissioner Walker was running late but does plan to attend.

Opening Prayer and Pledge of Allegiance

Recognitions: None, no public present

Adoption of Meeting Agenda, Including Amendments: a motion to approve the agenda with no amendments was made by Commissioner Louwers with a second by Commissioner Barbosa ....Motion carried

[Approval of Previous Board Meeting Minutes](#): Commissioner Louwers made a motion to approve the minutes as presented, with a second by Commissioner Barbosa ....Motion carried

Approval of Financial Report: Financial reports were submitted prior to the meeting and with no questions Commissioner Andersen made a motion to approve the financial report as presented, with a second by Commissioner Barbosa ....Motion carried

[April 2023](#)

[May 2023](#)

[Chief's Report](#) as submitted. Commissioner Barbosa had a couple of questions regarding the type of calls received and responded to.

Attorney's Report: nothing to add to what's on the agenda, with no questions we moved to next item.

DVP's Reports: Nothing to Report

Public Input on Business Agenda Items [Note: Prior to Board action being taken on each of the Business Agenda Items below, members of the public will have up to three (3) minutes per person to make public comment on each of the Business Agenda Items after the Commissioners have had their discussion.]

**For the record agenda item number 3 was the first item for discussion.**

Business Agenda Items

1. [Station 71 Repair/Remodel](#)

a. Discussion of agenda item: Chief Comer said both agenda items 1 and 2 were being presented similarly, repair or remodel....reps from Wright (71) and Heatherwood (72) were present. Chief Comer said that Option 1 was to repair to pre-storm condition \$795,156.25 and option-2 was to remodel \$1,069,434.94. He said that insurance will cover 100% of cost to repair we would be responsible for difference if we chose option 2 to remodel. Chief Comer's recommendation was option 2, to remodel, and to utilize reserves to fund the \$274,278.72 and that was his recommendation for both projects. Commissioner Langford said that given the current size of 71 how much more can we get out of it with a remodel to which the response was that the footprint would stay the same but would include larger open space (communal space), more efficient lighting making it better for the FF's during the night and that that would be most of the changes. Cost includes other remediation such as flood mitigation, raising AC units and condensers. Commissioner Andersen asked where funds would come from to which CFO Winzenread responded that they would come from capital reserves from assigned to appropriated.

b. Public input: no public input

c. Board action: Commissioner Andersen made a motion to approve Option 2, remodel station 71, and to authorize the preparation of the agreement of the scope of work at the guaranteed maximum price stated and authorize self, or his designee, as the chair, to sign the agreement amendment, with a second from Commissioner Barbosa ....motion carried

2. [Station 72 Repair/Remodel](#)

a. Discussion of agenda item: Chief Comer said that this was the exact same discussion just different numbers as it was a bigger station, it would cost \$1,550,543 to repair and option 2, remodel cost incl. mitigation \$3,314,139.00, again insurance covers 100% of repair cost, difference \$1,763,596 ....same recommendations. Utilize reserves. Commissioner Langford mentioned that not so long ago we were considering looking for a new location for 72 he wanted

to be sure we were committed to this station if we were to remodel. Chief Comer went into a review of travel times and noted there was no major impact to these. Commissioner Langford asked about that footprint. Chief responded that it was similar to 71, change to bunk room sizes and changing roll up doors to be in compliance, flood proof to 3 feet. After further discussion on mitigation there were no further questions.

b. Public input: no public input

c. Board action: Commissioner Andersen made a motion to approve Option 2, remodel station 72, and to authorize the preparation of the agreement of the scope of work at the guaranteed maximum price stated and authorize self, or his designee, as the chair, to sign the agreement amendment, with a second from Commissioner Barbosa ...motion carried

### 3. Audit Presentation

a. Discussion of agenda item: Jeff Tuscan of Tuscan & Company, P.A. presented a draft of the audit report. Past the table of contents he said that they would see the auditors opinion he said it looked different this year, its longer due to regulatory layout changes, but that the opinions were unmodified which is called a clean opinion. , He pointed out the section 'Auditors responsibility' and he said one of the things he now had to do at the live meeting, and in writing, was to tell you whether we had any issues working with staff and management during the audit and he said we didn't. He then went on to say that the other thing that has occurred is that they changed the rule has changed to year from when we sign off which was last week, he said he did not foresee any issue there. After further discussion on the contents of the draft report he asked if there were any questions and there were none.

b. Public input: No public input

c. Board action: Commissioner Barbosa made a motion to approve the draft of the audit as presented and to direct management to finalize and file with the appropriate State agencies, with a second from Commissioner Langford ...motion carried


Public Comments on Non-Business Agenda Items [Note: Any member of the public will have up to three (3) minutes to make public comments on any non-business agenda item topics.]

Commissioner Comments on Non-Business Agenda Items

Andersen thanked everyone for their presentations. Chief Comer thanked CFO Winzenread and finance team and Tuscan for getting the audit completed.

Adjournment: A motion to adjourn was made by Commissioner Barbosa, with a second from Commissioner Andersen ...Motion carried

Meeting adjourned at: 6:50 pm

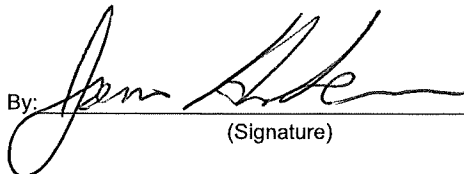
Signature:   
Print Name: JAMES ANDERSEN

**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT**  
**SUMMARY STATEMENT OF ACTIVITIES - GENERAL FUND**  
**For the Seven Months Ended April 30, 2023 (Unaudited)**

Revenues	Original Budget	Actual	Variance	
			\$	%
Cash Carry Forward	\$ 11,972,795			
Ad valorem taxes	24,781,228	\$ 23,728,054	\$ (1,053,174)	95.75%
Permits, Fees & Special Assessments	50,000	171,070	121,070	342.14%
Intergovernmental	52,680	12,660	(40,020)	24.03%
Charges for services	51,500	20,539	(30,961)	39.88%
Interest Check/Demand Accounts	152,000	436,373	284,373	287.09%
Miscellaneous	41,211	795,554	754,343	1930.44%
Proceeds from debt	-	-	-	N/A
<b>Total Revenues</b>	<b>25,128,619</b>	<b>25,164,249</b>	<b>35,630</b>	<b>100.14%</b>
Total revenues and cash carry forward	<u>37,101,414</u>			
Expenditures				
Personnel services				
Salaries	12,417,648	6,856,083	5,561,565	55.21%
Benefits	7,232,583	3,977,897	3,254,686	55.00%
Operating Expenditures				
Professional and contractual	1,332,586	700,043	632,543	52.53%
Travel	155,455	15,050	140,405	9.68%
Communications & freight	122,075	78,700	43,375	64.47%
Utilities, equipment rental, and insurance	318,150	234,125	84,025	73.59%
Repairs and maintenance	872,315	380,359	491,956	43.60%
Operational, small tools and equipment	642,581	210,435	432,146	32.75%
Fuel, supplies, and administrative	501,940	282,436	219,504	56.27%
Education and training	165,660	68,533	97,127	41.37%
Capital expenditures	606,250	412,315	193,935	68.01%
Debt service	-	-	-	N/A
<b>Total Expenditures</b>	<b>24,367,243</b>	<b>13,215,977</b>	<b>11,151,266</b>	<b>54.24%</b>
Revenues over/(under) expenditures	<u>761,376</u>	<u>\$ 11,948,272</u>	<u>\$ 11,186,896</u>	
Fund Balance/Cash Carry Forward	<u>12,734,171</u>			
Total expenditures and reserves	<u>\$ 37,101,414</u>			
		APRIL	MARCH	
Cash Balances				
BankUnited - Operating		1,023,692	1,277,697	
		1,023,692	1,277,697	
Investments				
General - SBA - Fund A		21,950,877	22,608,806	
BankUnited Money Market		1,008,162	1,006,118	
		22,959,039	23,614,924	
Total Cash and Investments		<u>\$ 23,982,731</u>	<u>\$ 24,892,621</u>	

Submitted for approval on June 21, 2023

Approved By: \_\_\_\_\_

  
(Signature)

**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT**  
**SUMMARY STATEMENT OF ACTIVITIES - GENERAL FUND**  
**For the Eight Months Ended May 31, 2023 (Unaudited)**

<u>Revenues</u>	Original		Variance	
	Budget	Actual	\$	%
Cash Carry Forward	\$ 11,972,795			
Ad valorem taxes	24,781,228	\$ 23,973,604	\$ (807,624)	96.74%
Permits, Fees & Special Assessments	50,000	171,070	121,070	342.14%
Intergovernmental	52,680	12,660	(40,020)	24.03%
Charges for services	51,500	22,219	(29,281)	43.14%
Interest Check/Demand Accounts	152,000	532,145	380,145	350.10%
Miscellaneous	41,211	788,554	747,343	1913.46%
Proceeds from debt	-	-	-	N/A
<b>Total Revenues</b>	<u>25,128,619</u>	<u>25,500,252</u>	<u>371,633</u>	<u>101.48%</u>
 Total revenues and cash carry forward	 <u>37,101,414</u>			
<b><u>Expenditures</u></b>				
Personnel services				
Salaries	12,417,648	7,822,065	4,595,584	62.99%
Benefits	7,232,583	4,502,822	2,729,761	62.26%
Operating Expenditures				
Professional and contractual	1,332,586	718,243	614,343	53.90%
Travel	155,455	24,948	130,507	16.05%
Communications & freight	122,075	85,166	36,909	69.77%
Utilities, equipment rental, and insurance	318,150	270,379	47,771	84.98%
Repairs and maintenance	872,315	440,903	431,412	50.54%
Operational, small tools and equipment	642,581	287,662	354,919	44.77%
Fuel, supplies, and administrative	501,940	305,359	196,581	60.84%
Education and training	165,660	81,350	84,310	49.11%
Capital expenditures	606,250	725,966	(119,716)	119.75%
Debt service	-	-	-	N/A
<b>Total Expenditures</b>	<u>24,367,243</u>	<u>15,264,863</u>	<u>9,102,380</u>	<u>62.65%</u>
Revenues over/(under) expenditures	<u>761,376</u>	<u>\$ 10,235,390</u>	<u>\$ 9,474,014</u>	
Fund Balance/Cash Carry Forward	<u>12,734,171</u>			
Total expenditures and reserves	<u>\$ 37,101,414</u>			
		<u>MAY</u>	<u>APRIL</u>	
Cash Balances				
BankUnited - Operating		<u>471,720</u>	<u>1,023,692</u>	
		<u>471,720</u>	<u>1,023,692</u>	
Investments				
General - SBA - Fund A		<u>20,794,533</u>	<u>21,950,877</u>	
BankUnited Money Market		<u>1,010,278</u>	<u>1,008,162</u>	
		<u>21,804,812</u>	<u>22,959,039</u>	
Total Cash and Investments		<u>\$ 22,276,532</u>	<u>\$ 23,982,731</u>	

Submitted for approval on June 21, 2023

Approved By: \_\_\_\_\_

(Signature)