

IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING AGENDA

DATE: June 21, 2023

6:00 P.M.

6061 SOUTH POINTE BOULEVARD

FORT MYERS, FL 33919

NOTE: THE BOARD MEETING IS BEING RECORDED AND ALL STATEMENTS MADE DURING THE BOARD MEETING ARE SUBJECT TO BEING MADE AVAILABLE TO OTHERS AS A PART OF THE BOARD MEETING PUBLIC RECORD.

NOTE: ALL PHONES AND ELECTRONIC DEVICES MUST BE PUT ON THE SILENT MODE PRIOR TO THE BEGINNING OF THE BOARD MEETING AND REMAIN ON SILENT MODE THROUGHOUT THE ENTIRE BOARD MEETING UNTIL ADJOURNMENT.

Meeting Called to Order at 6pm

Roll Call of Commissioners: Commissioners Andersen, Louwers, Barbosa and Langford were all present. Let the record show that Commissioner Walker was running late but does plan to attend.

Opening Prayer and Pledge of Allegiance

Recognitions: None, no public present

Adoption of Meeting Agenda, Including Amendments: a motion to approve the agenda with no amendments was made by Commissioner Louwers with a second by Commissioner BarbosaMotion carried

[Approval of Previous Board Meeting Minutes](#): Commissioner Louwers made a motion to approve the minutes as presented, with a second by Commissioner BarbosaMotion carried

Approval of Financial Report: Financial reports were submitted prior to the meeting and with no questions Commissioner Andersen made a motion to approve the financial report as presented, with a second by Commissioner BarbosaMotion carried

[April 2023](#)

[May 2023](#)

[Chief's Report](#) as submitted. Commissioner Barbosa had a couple of questions regarding the type of calls received and responded to.

Attorney's Report: nothing to add to what's on the agenda, with no questions we moved to next item.

DVP's Reports: Nothing to Report

Public Input on Business Agenda Items [Note: Prior to Board action being taken on each of the Business Agenda Items below, members of the public will have up to three (3) minutes per person to make public comment on each of the Business Agenda Items after the Commissioners have had their discussion.]

For the record agenda item number 3 was the first item for discussion.

Business Agenda Items

1. [Station 71 Repair/Remodel](#)

a. Discussion of agenda item: Chief Comer said both agenda items 1 and 2 were being presented similarly, repair or remodel....reps from Wright (71) and Heatherwood (72) were present. Chief Comer said that Option 1 was to repair to pre-storm condition \$795,156.25 and option-2 was to remodel \$1,069,434.94. He said that insurance will cover 100% of cost to repair we would be responsible for difference if we chose option 2 to remodel. Chief Comer's recommendation was option 2, to remodel, and to utilize reserves to fund the \$274,278.72 and that was his recommendation for both projects. Commissioner Langford said that given the current size of 71 how much more can we get out of it with a remodel to which the response was that the footprint would stay the same but would include larger open space (communal space), more efficient lighting making it better for the FF's during the night and that that would be most of the changes. Cost includes other remediation such as flood mitigation, raising AC units and condensers. Commissioner Andersen asked where funds would come from to which CFO Winzenread responded that they would come from capital reserves from assigned to appropriated.

b. Public input: no public input

c. Board action: Commissioner Andersen made a motion to approve Option 2, remodel station 71, and to authorize the preparation of the agreement of the scope of work at the guaranteed maximum price stated and authorize self, or his designee, as the chair, to sign the agreement amendment, with a second from Commissioner Barbosamotion carried

2. [Station 72 Repair/Remodel](#)

a. Discussion of agenda item: Chief Comer said that this was the exact same discussion just different numbers as it was a bigger station, it would cost \$1,550,543 to repair and option 2, remodel cost incl. mitigation \$3,314,139.00, again insurance covers 100% of repair cost, difference \$1,763,596same recommendations. Utilize reserves. Commissioner Langford mentioned that not so long ago we were considering looking for a new location for 72 he wanted

to be sure we were committed to this station if we were to remodel. Chief Comer went into a review of travel times and noted there was no major impact to these. Commissioner Langford asked about that footprint. Chief responded that it was similar to 71, change to bunk room sizes and changing roll up doors to be in compliance, flood proof to 3 feet. After further discussion on mitigation there were no further questions.

b. Public input: no public input

c. Board action: Commissioner Andersen made a motion to approve Option 2, remodel station 72, and to authorize the preparation of the agreement of the scope of work at the guaranteed maximum price stated and authorize self, or his designee, as the chair, to sign the agreement amendment, with a second from Commissioner Barbosamotion carried

3. Audit Presentation

a. Discussion of agenda item: Jeff Tuscan of Tuscan & Company, P.A. presented a draft of the audit report. Past the table of contents he said that they would see the auditors opinion he said it looked different this year, its longer due to regulatory layout changes, but that the opinions were unmodified which is called a clean opinion. , He pointed out the section 'Auditors responsibility' and he said one of the things he now had to do at the live meeting, and in writing, was to tell you whether we had any issues working with staff and management during the audit and he said we didn't. He then went on to say that the other thing that has occurred is that they changed the rule has changed to year from when we sign off which was last week, he said he did not foresee any issue there. After further discussion on the contents of the draft report he asked if there were any questions and there were none.

b. Public input: No public input

c. Board action: Commissioner Barbosa made a motion to approve the draft of the audit as presented and to direct management to finalize and file with the appropriate State agencies, with a second from Commissioner Langfordmotion carried

Public Comments on Non-Business Agenda Items [Note: Any member of the public will have up to three (3) minutes to make public comments on any non-business agenda item topics.]

Commissioner Comments on Non-Business Agenda Items

Andersen thanked everyone for their presentations. Chief Comer thanked CFO Winzenread and finance team and Tuscan for getting the audit completed.

Adjournment: A motion to adjourn was made by Commissioner Barbosa, with a second from Commissioner Andersen ...Motion carried

Meeting adjourned at: 6:50 pm

Signature: 

Print Name: James Andersen

IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
SUMMARY STATEMENT OF ACTIVITIES - GENERAL FUND
For the Nine Months Ended June 30, 2023 (Unaudited)

Revenues	Original	Actual	Variance	
	Budget		\$	%
Cash Carry Forward	\$ 11,972,795			
Ad valorem taxes	24,781,228	\$ 24,116,900	\$ (664,328)	97.32%
Permits, Fees & Special Assessments	50,000	171,070	121,070	342.14%
Intergovernmental	52,680	38,670	(14,010)	73.41%
Charges for services	51,500	27,689	(23,811)	53.76%
Interest Check/Demand Accounts	152,000	618,574	466,574	406.96%
Miscellaneous	41,211	898,402	857,191	2180.01%
Proceeds from debt	-	-	-	N/A
Total Revenues	25,128,619	25,871,304	742,685	102.96%

Total revenues and cash carry forward 37,101,414

Expenditures				
Personnel services				
Salaries	12,417,648	8,780,773	3,636,875	70.71%
Benefits	7,232,583	5,040,820	2,191,763	69.70%
Operating Expenditures				
Professional and contractual	1,332,586	875,183	457,403	65.68%
Travel	155,455	32,252	123,203	20.75%
Communications & freight	122,075	91,369	30,706	74.85%
Utilities, equipment rental, and insurance	318,150	286,369	31,781	90.01%
Repairs and maintenance	872,315	466,572	405,743	53.49%
Operational, small tools and equipment	642,581	346,379	296,202	53.90%
Fuel, supplies, and administrative	501,940	328,593	173,347	65.46%
Education and training	165,660	89,311	76,349	53.91%
Capital expenditures	606,250	798,396	(192,146)	131.69%
Debt service	-	-	-	N/A
Total Expenditures	24,367,243	17,136,016	7,231,227	70.32%

Revenues over/(under) expenditures 761,376 \$ 8,735,288 \$ 7,973,912

Fund Balance/Cash Carry Forward 12,734,171

Total expenditures and reserves \$ 37,101,414

	JUNE	MAY
Cash Balances		
BankUnited - Operating	860,386	471,720
	860,386	471,720
Investments		
General - SBA - Fund A	18,878,909	20,794,533
BankUnited Money Market	1,012,331	1,010,278
	19,891,240	21,804,812
Total Cash and Investments	<u>\$ 20,751,626</u>	<u>\$ 22,276,532</u>

Submitted for approval on July 19, 2023

Approved By:  _____
(Signature)