

***FY 2023 FINAL  
BUDGET  
PRESENTATION***

**IONA MCGREGOR  
FIRE DISTRICT  
9/21/2022**





## IONA MCGREGOR FIRE DISTRICT

### *Office of the Fire Chief*

6061 South Pointe Blvd.  
FORT MYERS, FLORIDA 33919  
ADMIN. OFFICE: (239) 433-0660  
FAX: (239) 425-9301

To the Board of Fire Commissioners and our residents,

The District is pleased to present the FY2023 budget for the Iona McGregor Fire District. The 2021-2026 strategic plan was utilized as a foundation upon which the budget was developed. This document represents the culmination of a collaborative budget process that began several months ago. The budget establishes a guideline for the anticipated revenue and operating expenditures to ensure inflows of resources will be adequate to support the delivery of services based on established priorities.

The following pages provide a general overview of key components and notable expenditures within the budget, and how these elements connect with the strategic plan.

Please feel free to contact me with any questions regarding our budget or any other matter.

Sincerely,

*Seth Comer*

Fire Chief  
9/20/2022

## The Mission

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We exist to exceed the expectations of our community by protecting the lives and property through exemplary emergency response, community risk reduction, and public outreach.



The logo of the Iona McGregor Fire Protection and Rescue District is a large Maltese cross. The top arm features a fire helmet. The center contains a circular seal with the text "IONA MCGREGOR" at the top and "FIRE DISTRICT" at the bottom. Inside the seal is a large stylized "IM" and a smaller "D". The bottom arm displays the year "1965". The left and right arms contain silhouettes of a firefighter and a pike pole, respectively. A small orange horizontal bar is located in the top left corner of the slide.

## The Vision

Iona McGregor Fire Protection and Rescue District members are united in the pursuit of continuous improvement in all district operations.

Meeting or exceeding the needs and expectations of those within our district is evident in our commitment to community relations and demonstration of service delivery excellence.

Focusing on our internal communications, personnel relations, training and development, the provision of appropriate physical resources, and maintenance of organizational guidance ensures a world-class workforce.

Dedication to fulfilling our mission, living our core values, and accomplishing our goals will guarantee that we bring this vision to fruition.





# Guiding Principles in Budget Development

- Utilize Strategic Plan to build budget
- Maintain exemplary service delivery
- Ensure our First Responders are well trained and competitively compensated
- Ensure consistent Capital Reserves funding

# Total Estimated Revenues

**2021-2022**

\$22,782,291

**2022-2023**

(estimated)

\$25,128,619



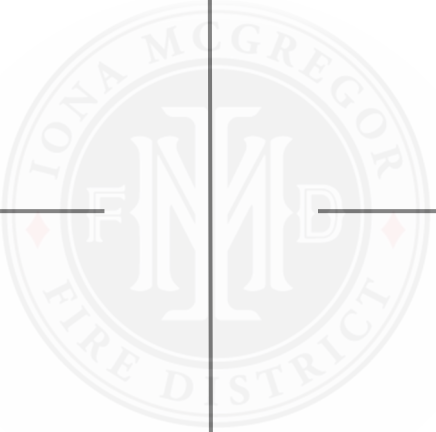
# Salaries

**2021-2022**

\$11,368,229

**2022-2023**

\$12,387,648

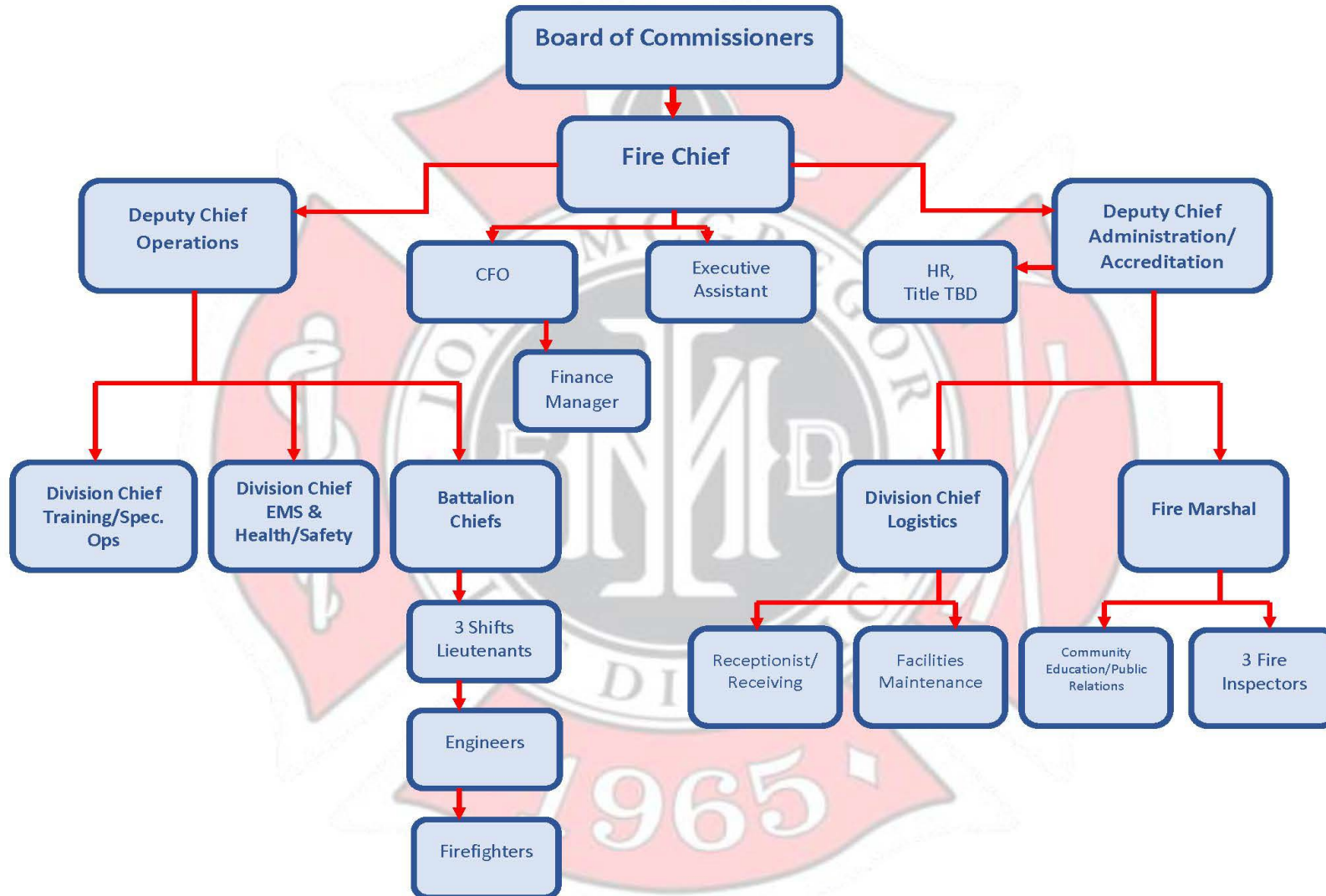


# Insurance

	2021-2022	2022-2023
Health	\$1,754,030	\$1,832,259
Workers' Comp.	\$356,240	\$462,079
VEBA	\$549,248	\$603,946



# FY 2023 Staffing



Iona McGregor Fire District, Organizational Chart, 2022

Chart represents continuance of same staffing model, with the addition of a Human Resources Manager who will report to the Deputy Chief Administration

# Divisional Budgets-Administration

2021/22	2022/23
\$150,269	\$168,983

- Increased travel budget to account for accreditation effort \$24,200. Includes site team visit, travel for staff and team leader to present for accreditation.
  - Strategic plan element met- Objective 7F- Achieve agency accreditation by the CFAI

# Divisional Budgets-Operations

2021/22	2022/23
\$597,990	\$893,305

- Increase of \$123,600 to "tools and equipment". The increase is equipment for reserve engines, the new rescues and dive truck.
- "Capital outlay" increase of \$299,000 for vehicles- 3 new rescue trucks, and dive truck. Also accounts for 2 staff vehicles ordered last year.
  - Strategic Plan element met- community expectations identified "quick response", and "equipment" as priorities. The new rescue trucks assist in rapid response to emergencies.
    - The dive truck and equipment updates our deployment efficiency for shore-based dive operations.
    - The equipment for reserve engines ensures continuity of operations when front line apparatus are down for maintenance.



# Divisional Budgets-Prevention

2021/22	2022/23
\$85,115	\$101,828

- Increase of \$9,924 to "tools and equipment". The increase is equipment for the Knox KeySecure lockboxes and eKeys.
  - Strategic plan element-*Objective 5a-Improve facilities to better meet the needs of emergency operation and service to community*
- Increase of \$6,620 to "education" budget
  - Strategic plan element- *Objective 2D-Design and implement a succession program to guide IMFD's growth and development*
    - Members pursuing higher education to prepare for succession



# Divisional Budgets-Logistics

2021/22	2022/23
\$753,164	\$1,085,874

- Increase of \$264,917 to "building maintenance". Some examples:
  - Hands free toilet and urinal upgrades; improved station lighting; asphalt resurfacing at stations 72 and 73; Key card entry to secure stations; Exterior paint at 73; interior paint and exterior grounds refurbishment at 74
    - Strategic plan element-Objective 5a-Improve facilities to better meet the needs of emergency operation and service to community
- Increase of \$48,155 to "memberships and subscriptions". Much of this increase is for a software to better track preventative maintenance and utilize technology to move towards paperless systems.
  - Strategic plan element- Objective 1B-Incorporate available technology to improve accessibility to information, as well as Objective 5C-Improve the district's information technology to better meet the needs of personnel and the community



# Divisional Budgets-Training & Spec Ops

2021/22	2022/23
\$254,025	\$160,974

- \*Note- Training Division prior to the new organizational structure included EMS. Some items that were previously in that budget are now in the separate EMS and Health & Safety budget.
- Increase of \$12,910 for "other operating supplies". Part of the increase is for materials to support the live fire training plan for FY 2023.
    - Strategic Plan element- Objective 4b- *Increase access to live fire training to enhance fireground proficiency.*



# Divisional Budgets-EMS/Health & Safety

2021/22	2022/23
\$n/a	\$414,177

\*Note- EMS and Health & Safety budget includes some items previously budgeted elsewhere such as firefighter turnout gear, helmets, gloves, boots, scba airpacks, etc.

- Increase of \$58,440 to "turnout gear". This is in part due to rising costs and the need to re-budget for gear that was ordered this year but will not arrive until after October 1st.



# Budget relation to Strategic Plan

- Objective 1B- Incorporate available technology to improve accessibility to information
  - Implementing a document management system (PowerDMS) to keep policies accessible and current, track revisions, and provide the ability to maintain review and revision schedules
- Objective 2A- Improve information and access to behavioral health access program to enhance personnel health
  - Attendance at mental health conference
  - IAFF Peer Support Class- attendance will provide training to add more members to the Peer support team
- Objective 2C- obtain quality employees to match community expectations
  - Hire new Human Resource Manager to meet the needs of the district.
  - Hire as appropriate to maintain operational staffing levels
- Objective 2D- Succession Planning
  - Funding to support continued education and training

# Budget relation to Strategic Plan/cont'd.

- Objective 3A- Review current community programs to identify areas of improvement
  - CPR materials, mannequins, AED simulators
  - Department mascot to generate enthusiasm and engagement with community programs
  - Camp Braveheart
  - Summer safety campaign
  - SafeKids car seat installation certification to expand program
  - Open house
- Objective 3B- Analyze existing fire inspection and code enforcement processes to explore areas for improvement
  - Attendance at the Fire Prevention Conference for Prevention Division personnel for continued education

# Budget relation to Strategic Plan/cont'd.

- Objective 5A-Improve district facilities to better meet the needs of emergency operations and service to the community
  - Hands free Toilet and urinal upgrades (Stations 71, 72, 73, 74))
  - KNOX KeySecure Apparatus lockbox (securing FD access to commercial and some residential properties)
  - Station lighting-improve visibility and increase safety (Stations 71, 72, 73, 74))
  - Key card entry to secure stations (Stations 71, 72, 74)
  - Asphalt resurfacing (Stations 72, 73)
  - Software for preventative maintenance of IMFD facilities to improve tracking and move towards a paperless system
  - St. 72
    - Generator repairs
  - Station 73
    - Front apron (driveway) repairs and curbing
    - Exterior paint
    - Exterior grounds refurbishment
  - Station 74
    - Exterior paint
    - Station window tint
    - Exterior grounds refurbishment
    - Roof inspection, service and repair



# Budget relation to Strategic Plan/cont'd.

- Objective 4b- Increase access to live fire training to enhance fireground proficiency
  - Monies have been allotted for development orders and architectural/engineering costs for a future training facility behind station 73
- Objective 5c- Improve the district's information technology to better meet the needs of personnel and the community
  - Incident preplanning software-will provide key information for suppression activities before and during incidents. Increased efficiency will assist in protecting lives and property
  - Software for preventative maintenance of IMFD facilities to improve tracking and move towards a paperless system
  - Continued utilization of platforms the district has implemented such as:
    - Document management system (PowerDMS)
    - NFORS-online platform that allows us to monitor key response information to work towards continual improvement.

**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT****Annual Budget - General Fund****For the Fiscal Year Ending September 30, 2023**

	<b>Final Amended Budget 2022</b>	<b>Original Adopted Budget 2023</b>	<b>Difference</b>	<b>% Change</b>
<b>REVENUES</b>				
Ad Valorem Taxes (2.5000 mills)	\$ 22,212,377	\$ 24,781,228	\$ 2,568,851	11.6%
Permits, Fees & Special Assessments	50,000	50,000	-	0.0%
Intergovernmental Revenue	67,960	52,680	(15,280)	(22.5%)
Charges for Services	51,000	51,500	500	1.0%
Interest Revenue	54,000	152,000	98,000	181.5%
Miscellaneous Revenues	214,804	41,211	(173,593)	(80.8%)
Proceeds from debt	-	-	-	N/A
<b>TOTAL REVENUES</b>	<b>22,650,141</b>	<b>25,128,619</b>	<b>\$ 2,478,478</b>	<b>10.9%</b>
Fund Balance/Carryover	10,185,324	11,972,795		
<b>TOTAL REVENUES / SOURCES</b>	<b>\$ 32,835,465</b>	<b>\$ 37,101,414</b>		
<b>EXPENDITURES</b>				
<b>Personnel Services</b>				
Commissioner salaries	\$ 30,000	\$ 30,000	\$ -	0.0%
Salaries	11,745,174	12,387,648	642,474	5.5%
Social security	679,773	717,881	38,108	5.6%
Medicare	162,965	174,413	11,448	7.0%
Retirement	2,653,417	3,037,497	384,080	14.5%
Health insurance	1,827,159	1,832,259	5,100	0.3%
Other insurance	381,578	404,508	22,930	6.0%
Workers compensation insurance	368,575	462,079	93,504	25.4%
VEBA contribution	557,039	603,946	46,907	8.4%
Unemployment compensation	-	-	-	N/A
<b>Total Personnel Services</b>	<b>18,405,680</b>	<b>19,650,231</b>	<b>1,244,551</b>	<b>6.8%</b>
<b>Operating Expenditures</b>				
Professional and contractual services	844,455	1,332,586	488,131	57.8%
Travel costs	110,135	155,455	45,320	41.1%
Communications	116,050	122,075	6,025	5.2%
Utilities & rentals	144,131	151,150	7,019	4.9%
General insurance	145,000	167,000	22,000	15.2%
Maintenance	551,665	872,315	320,650	58.1%
Public education & promotion	36,500	34,266	(2,234)	(6.1%)
Turnout gear & small tools and equipment	295,960	441,630	145,670	49.2%
Other	137,600	166,685	29,085	21.1%
Supplies	143,740	152,060	8,320	5.8%
Fuel	65,000	110,000	45,000	69.2%
Memberships, publications & subscriptions	201,603	239,880	38,277	19.0%
Training & education	141,160	165,660	24,500	17.4%
<b>Total Operating Expenditures</b>	<b>2,932,999</b>	<b>4,110,762</b>	<b>1,177,763</b>	<b>40.2%</b>
<b>Capital Outlay</b>				
Equipment	44,600	82,250	37,650	84.4%
Vehicles	340,000	524,000	184,000	54.1%
Buildings	-	-	-	N/A
<b>Total Capital Outlay</b>	<b>384,600</b>	<b>606,250</b>	<b>221,650</b>	<b>57.6%</b>
<b>Debt Service</b>				
Principal	74,386	-	(74,386)	(100.0%)
Interest	648	-	(648)	(100.0%)
<b>Total Debt Service</b>	<b>75,034</b>	<b>-</b>	<b>(75,034)</b>	<b>(100.0%)</b>
<b>TOTAL EXPENDITURES</b>	<b>21,798,313</b>	<b>24,367,243</b>	<b>\$ 2,568,930</b>	<b>11.8%</b>
Fund Balance - Ending	11,037,152	12,734,171		
<b>TOTAL EXPENDITURES AND FUND BALANCE</b>	<b>\$ 32,835,465</b>	<b>\$ 37,101,414</b>		



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**Thank You**  
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