

**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING AGENDA**

DATE: JUNE 22, 2022

6:00 P.M.

**6061 SOUTH POINTE BOULEVARD
FORT MYERS, FL 33919**

NOTE: THE BOARD MEETING IS BEING RECORDED AND ALL STATEMENTS MADE DURING THE BOARD MEETING ARE SUBJECT TO BEING MADE AVAILABLE TO OTHERS AS A PART OF THE BOARD MEETING PUBLIC RECORD.

NOTE: ALL PHONES AND ELECTRONIC DEVICES MUST BE PUT ON THE SILENT MODE PRIOR TO THE BEGINNING OF THE BOARD MEETING AND REMAIN ON SILENT MODE THROUGHOUT THE ENTIRE BOARD MEETING UNTIL ADJOURNMENT.

Meeting Called to Order: 6:00 pm

Roll Call of Commissioners: Commissioners Andersen, Barbosa, Langford, Louwers and Walker were all present.

Opening Prayer and Pledge of Allegiance

Recognitions: None, no public present

Adoption of Meeting Agenda, Including Amendments: A motion to adopt the agenda as presented with no amendments was made by Commissioner Barbosa with a second by Commissioner Andersen Motion carried

Approval of Previous Board Meeting Minutes – May 18, 2022: Minutes were presented prior to the meeting. With no corrections a motion to approve the minutes of the May 18, 2022, meeting was made by Commissioner Langford with a second by Commissioner Barbosa Motion carried

Approval of Financial Report – May 2022: Financial reports were included as part of the board packet. Commissioner Walker asked if the District had ever considered purchasing securities to which CFO Winzenread replied that he believed board approval was required to purchase government securities and that he would investigate this and report back at the next meeting. Further discussion ensued regarding various investment options. Commissioner Louwers said that the topic of investment has been brought up several times in meetings and wondered if an agenda item to speak collectively on finance options was needed. CFO Winzenread said that it was important to keep liquidity and safety ahead of return and that when you look at the budget, and revenue generated from investment, it's a "drop in the bucket", but still important. With no further discussion a motion to approve the financial report from the May 18, 2022, meeting was made by Commissioner Walker with a second by Commissioner Barbosa Motion carried

Chief's Report:

The Chief congratulated Commissioners Barbosa, Louwers, and Andersen on their reelection, unopposed. Chief Comer reminded the Commissioners about the executive session following the meeting. Chief Comer then turned the floor over to Deputy Chief Guzman who provided an update on the strategic plan.

DC Guzman gave a handout of the report to all commissioners and noted that there will be no decision-making tonight, this is part of the accreditation process. DC Guzman said that he will go over his report and if Commissioners have feedback tonight, or in the next couple of weeks, to please reach out and he will be sure to take feedback on board before providing an official presentation at the next meeting. DC Guzman gave some background on how the plan was formulated. He mentioned that while the plan has been in place for a year, it has taken time to create workflows and systems to utilize the strategic plan as intended.

Following the presentation Commissioner Walker asked if accreditation lowers insurance rates. DC Guzman responded that no, it does not. DC Guzman then reminded all Commissioners to please respond with feedback.

Attorney's Report:

Attorney Pringle congratulated the Commissioner's on their reelection unopposed. Briefly to answer Commissioner walker's earlier question regarding investments Attorney Pringle said that we do not have a separate policy, we use the statutory policy, specifically section 218.415(17), Florida Statutes.

DVP's Reports:

Nothing to report.

Public Input on Business Agenda Items [Note: Prior to Board action being taken on each of the Business Agenda Items below, members of the public will have up to three (3) minutes per person to make public comment on each of the Business Agenda Items after the Commissioners have had their discussion.

Business Agenda Items

1. Property behind Station 73

a. Discussion of agenda item

Chief Comer emailed the Commissioners a proposed concept prior to the meeting. Division Chief Wisdom gave an overview of the proposed concept as presented. Further discussion on the concept ensued.

b. Public input

no public present

c. Board action

Commissioner Walker made a motion to approve the Attorney, the Chief and the Staff members needed, to hire the necessary personnel, to make a presentation to Lee County with a second from Commissioner Andersen Motion carried

Public Comments on Non-Business Agenda Items [Note: Any member of the public will have up to three (3) minutes to make public comments on any non-business agenda item topics.]

No public present

Commissioner Comments on Non-Business Agenda Items

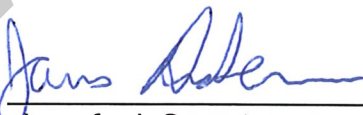
- Commissioner Louwers said that he and Commissioner Barbosa attended FASD and attended a session on the role of a board attorney and Commissioner Louwers said that the board was very fortunate to have counsel at meetings.

Adjournment: Commissioner Walker made a motion to adjourn the meeting with a second by Commissioner Andersen Motion Carried

Meeting adjourned at 7:23pm

Approved by:

Commissioner Langford, Secretary


James Andersen

IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
SUMMARY STATEMENT OF ACTIVITIES - GENERAL FUND
For the Eight Months Ended May 31, 2022 (Unaudited)

Revenues	Amended	Actual	Variance	
	Budget		\$	%
Cash Carry Forward	\$ 10,185,324			
Ad valorem taxes	22,212,377	\$ 21,710,402	\$ (501,975)	97.74%
Permits, Fees & Special Assessments	50,000	68,048	18,048	136.10%
Intergovernmental	67,960	-	(67,960)	0.00%
Charges for services	51,000	50,650	(350)	99.31%
Interest Check/Demand Accounts	54,000	31,392	(22,608)	58.13%
Miscellaneous	214,804	88,445	(126,359)	41.17%
Proceeds from debt	-	-	-	N/A
Total Revenues	22,650,141	21,948,938	(701,203)	96.90%
 Total revenues and cash carry forward	 <u>32,835,465</u>			
Expenditures				
Personnel services				
Salaries	11,775,174	7,284,069	4,491,105	61.86%
Benefits	6,630,506	4,250,714	2,379,793	64.11%
Operating Expenditures				
Professional and contractual	844,455	663,997	180,458	78.63%
Travel	110,135	30,880	79,255	28.04%
Communications & freight	116,050	88,063	27,987	75.88%
Utilities, equipment rental, and insurance	289,131	219,777	69,354	76.01%
Repairs and maintenance	551,665	379,813	171,852	68.85%
Operational, small tools and equipment	470,060	213,439	256,621	45.41%
Fuel, supplies, and administrative	410,343	275,131	135,212	67.05%
Education and training	141,160	78,452	62,708	55.58%
Capital expenditures	384,600	35,434	349,166	9.21%
Debt service	75,034	75,034	-	100.00%
Total Expenditures	21,798,313	13,594,802	8,203,511	62.37%
Revenues over/(under) expenditures	<u>851,828</u>	<u>\$ 8,354,136</u>	<u>\$ 7,502,308</u>	
Fund Balance/Cash Carry Forward	<u>11,037,152</u>			
Total expenditures and reserves	<u>\$ 32,835,465</u>			
		MAY	APRIL	
Cash Balances				
BankUnited - Operating		\$ 1,962,300	\$ 2,390,938	
Petty Cash		-	-	
		<u>1,962,300</u>	<u>2,390,938</u>	
Investments				
General - SBA - Fund A		14,944,698	15,933,374	
BankUnited Money Market		<u>1,661,690</u>	<u>1,660,792</u>	
		<u>16,606,388</u>	<u>17,594,166</u>	
Total Cash and Investments		<u>\$ 18,568,689</u>	<u>\$ 19,985,104</u>	

Submitted for approval on June 22, 2022

Approved By:

(Signature)



Iona-McGregor Fire District Chief's Report

Chief's Report, June 2022:

General:

- Reminder we will have a brief executive session immediately following the conclusion of the Board meeting tonight.
- Tonight, Deputy Chief Guzman will be presenting the annual update to the Strategic Plan. Strategic initiatives will be incorporated in the development of the annual budget. This is an opportunity for Board input on strategic initiatives. After the presentation tonight, and the input gathered, a draft will be presented at next months meeting for approval by the board.

Operations: Deputy Chief Aquil

- Hurricane season has begun, and we are ensuring readiness throughout the district.
 - We have reviewed our guidelines and collective emergency plans.
- Personnel will represent the district with attendance at the annual Hazardous Materials Conference.
 - We will increase our hazardous material technician numbers slowly to maintain shift levels.
- We have some interest paramedic school attendance during the fall and intend to support personnel.
 - We are mindful of maintaining our paramedic numbers as personnel retire.
- We continue to support numerous special operations training opportunities and support the general interest from non-team members as well
 - There are more requests to bring training to our area, and discussion of joint efforts amongst local agencies

Accreditation: Deputy Chief Guzman

- DC Guzman will be presenting an annual update to the strategic plan.

Logistics: Division Chief Crisman

- Engine 78 has been returned from its service and it has been fully inspected.
- The district has researched software to assist with preventative maintenance schedules. There have been several perspective solutions and we are currently working with a few to trial their systems. This software would help maintain the districts buildings and maintenance schedules.
- The district has ordered new rotary saws for Truck 74, these will complement the tools and equipment held by the Truck. The district has ordered a Husqvarna 14-inch rotary saw used to cut through roll up doors and perform roof ventilation, and a lightweight Milwaukee 9-inch rotary saw used to cut through hurricane windows.

- A new thermal imaging camera has been ordered for engine 72. The camera allows the fire crews to see potential victims and fire in a zero-visibility scenario.

Prevention/Pub Ed: Fire Marshal Mozes

TOTAL INSPECTIONS & ACTIVITIES:	703*
ANNUAL INSPECTIONS (EXISTING):	550
VIOLATIONS CLEARED:	67
CPR / AED CLASSES:	5
CHILD PASSENGER SAFETY:	4
FIRE EXTINGUISHERS TRAINING:	0
PUBLIC EDUCATION EVENTS:	2
FIRE INVESTIGATIONS:	1

Supervisor's Summary:

- On May 5th, an origin and cause fire investigation was performed at a residence within the McGregor Park Community. The areas of origin were located within a living room closet and the primary bedroom. This incident has been deemed as arson and is still under investigation with the State Fire Marshal's Office and the Lee County Sheriff's Office.
- On May 7th, IMFD attended Golisano Children's Hospital's Friday Night Lights event. First responder agencies from all over SWFL came to wish the children, their families, and the staff inside of Golisano Children's Hospital a "goodnight". At sunset, lights on every apparatus were turned on to "light the night" for everyone inside the hospital to see. IMFD, including Chief Comer, joined LCSO SWAT members, and rappelled down the side of the hospital to wave to the kids through the windows.
- On May 19th, IMFD was invited to take part in a press conference for National Safe Boating Week (May 21st -27th) alongside FWC, LCSO and the Coast Guard. DC Wisdom & BC Mascarelli shared information with the media and the public on topics such as propeller safety, what to do if you find yourself in the water in an emergency, etc. Members of the media got to experience a ride on Marine 70 to capture additional interviews and video.
- On May 20th, CREC Contreras launched IMFD's Summer Safety Campaign: *It's Hot Out! Look Before You Lock! Check for Kids & Pets!* This campaign was geared toward the parents of

children ages 3 & younger within (8) daycare facilities throughout our District. We handed out vehicle sunshades with campaign messaging, along with educational material in both English & Spanish on heat stroke prevention in kids and pets. Admin staff vehicles also have the sunshades to display in their windshields.



*Activities include hydrant flow testing for remodel/new construction projects, emergency vehicle gate access testing, Knox Box key installation, follow-up for fire protection systems (contractor inspections).

Fire Training/Special Operations: Division Chief Wisdom

- Members of the IMFD Dive Team completed their monthly dive training in the Caloosahatchee River. Members completed a shore-based dive in the district with focus on search patterns for a lost swimmer.
- All probationary firefighters have completed their Module 3 testing. The process included a written and practical skills evaluation. All 8 probationary firefighters performed well.
- IMFD Hazmat Technicians completed monthly training with the Fort Myers Fire Department and drill on evidence collection.
- IMFD members who are also on Task Force 6 participated in a structural collapse training exercise in Naples at the Naples Beach Club demolition site. Training manikins were placed in the building prior to a partial demolition and crews were tasked with recovering the manikins.
- Members of Task Force 6 also attended a Structural Collapse Technician course in Ocala, FL at the Florida State Fire College. This is a continuation of the state sponsored classes highlighted last month.
- All three shifts participated in training at a midrise, multi-family dwelling in Zone 73. Crews rolled in and drilled on the deployment of the appropriate attack line to the top floor.

EMS, Health and Safety: Division Chief Hernden

- Medical In-Service was conducted May 25-27th focused on cardiac issues. This was the first in-service including all EMTs and Paramedics. FF Dom Prochilo was the lead instructor, designing the curriculum and providing the lecture portion. Other paramedics assisted with teaching hands-on skills and protocol review, and the in-service culminated with a hands-on scenario allowing the EMTs and Paramedics to practice what they had learned. Dr. Rodi was in attendance Thursday morning and reviewed recent case studies and upcoming changes to the protocol.

- DC Hernden will be attending the First There First Care and Gathering of Eagles conference June 13-17 in Fort Lauderdale. First There First Care and Gathering of Eagles is the premier EMS conference reaching paramedics, EMTs, physicians, nurses, and other healthcare professionals from South Florida and beyond. This Conference explores health and safety topics for the EMS Providers and Emergency Department personnel. This year's theme is "Honoring the Past, Connecting the Present, Developing the Future."
- June 19-15 is Safety Stand Down week. Taking place each year during the third full week of June, Safety Stand Down highlights critical safety, health, and survival issues for fire and emergency services personnel. Departments are asked to suspend all non-emergency activities during the week to focus their attention on safety and health education efforts. A week is provided to ensure that all duty shifts can participate. The 2022 Safety Stand Down theme is "Situational Awareness: The Foundation for Good Decision Making." This theme focuses on the importance of situational awareness during response operations to help firefighters solve problems, prevent bad outcomes, and make better decisions in high stress environments. Five daily focus areas will highlight situational awareness during different incident types: structure fires, EMS, wildland incidents, roadway response, and acts of violence.
- May EMS Numbers
 - Total calls: 623 (375 with patient contact)
 - Cardiac Arrest: 17
 - Cardiac: 62
 - Stroke Alert: 31
 - MVC: 35



<i>TRAINING FACILITY</i>
<i>CONCEPT 3</i>
