

**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING AGENDA**

DATE: JUNE 22, 2022

6:00 P.M.

**6061 SOUTH POINTE BOULEVARD
FORT MYERS, FL 33919**

NOTE: THE BOARD MEETING IS BEING RECORDED AND ALL STATEMENTS MADE DURING THE BOARD MEETING ARE SUBJECT TO BEING MADE AVAILABLE TO OTHERS AS A PART OF THE BOARD MEETING PUBLIC RECORD.

NOTE: ALL PHONES AND ELECTRONIC DEVICES MUST BE PUT ON THE SILENT MODE PRIOR TO THE BEGINNING OF THE BOARD MEETING AND REMAIN ON SILENT MODE THROUGHOUT THE ENTIRE BOARD MEETING UNTIL ADJOURNMENT.

Meeting Called to Order

Roll Call of Commissioners

Opening Prayer and Pledge of Allegiance

Recognitions

Adoption of Meeting Agenda, Including Amendments

Approval of Previous Board Meeting Minutes – May 18, 2022

Approval of Financial Report – May 2022

Chief's Report

Attorney's Report

DVP's Reports

Public Input on Business Agenda Items [Note: Prior to Board action being taken on each of the Business Agenda Items below, members of the public will have up to three (3) minutes per person to make public comment on each of the Business Agenda Items after the Commissioners have had their discussion.]

Business Agenda Items

1. Property behind Station 73

- a. Discussion of agenda item
- b. Public input
- c. Board action

Public Comments on Non-Business Agenda Items [Note: Any member of the public will have up to three (3) minutes to make public comments on any non-business agenda item topics.]

Commissioner Comments on Non-Business Agenda Items

Adjournment

Iona McGregor Fire District Board of Fire Commissioners Agenda
May 18, 2022
6:00 PM

Meeting call to order

Roll Call of Commissioners – Present: Commissioners Barbosa, Langford, Andersen, Walker, and Louwers via telephone

Opening Prayer and Pledge of Allegiance

Amendments to the Meeting Agenda - There were no amendments

Public Input on Business Agenda Items – None, no public present

Public Recognition – None

Business Agenda Items (Agenda Items Requiring Action)

1. Meeting Minutes – April 20, 2022

Minutes were presented prior to the meeting. Hearing no corrections, a motion to approve the minutes of the April 20, 2022 meeting was made by Commissioner Barbosa with a second by Commissioner Langford Motion carried

2. Financial Report – April 2022

Financial reports were submitted prior to the meeting. Commissioner Walker asked if we were looking into investing in CDs to which CFO Winzenread responded that he has done some research and will go over with the commission before the June meeting. He went on to say that rates will be lower given the fact that we are designated as a public funds. Commissioner Walker asked if there were statutory requirements for opening CD's and CFO Winzenread said there were not. With no further discussion a motion to approve the financial report from the April 20, 2022, meeting was made by Commissioner Walker with a second by Commissioner Barbosa Motion carried

3. Audit Presentation

Auditor's hardcopy report was presented at the meeting. Lisa McKenzie with Tuscan and Company introduced herself and gave a brief presentation of the district's 2021 audit. Lisa said that the audit moved quickly and smoothly thanks to CFO Winzenread. She went on to say that under opinion in the auditor's report that this is a clean opinion, the highest level of opinion that you can get, which is what you're looking for, so good job. Financial graphs that show prior year comparative data were briefly addressed. The results of the auditor's tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards. Commissioner Walker asked what items must be depreciated to which Lisa replied that basically it was assets purchased over \$5,000 and have a useful life of over one year are items that would be put on the depreciation schedule. Commissioner Walker asked what nonspendable fund balance was. Lisa did not know the specific details of what was in the nonspendable numbers from prior years but generally it's prepaids or deposits. CFO Winzenread confirmed that the past 2 years there were no prepaids or deposits. After further discussion on the graphs presented there were no additional questions. Chief Comer went on to say that he wanted to express gratitude to CFO Winzenread and Finance Manager Connolly for making the audit process a smooth one.

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A motion was then made by Commissioner Langford to approve the audit as presented with a second by Commissioner Andersen Motion carried

4. Authorization of Purchase of Apparatus

Chief Comer said that Engine 75 is scheduled for replacement in FY 2025. The lead time for a new engine's arrival is now between 24-27 months. By placing an order prior to June 1st, we save a 5% cost increase as well as another likely increase coming in September. That savings is between \$50,000-\$60,000. Due to the lead time, we anticipate taking possession of the engine in FY 2025, which is on schedule. By moving now, we lock in the price at \$673,934.65. The actual expenditure will not take place until we receive the engine, but during our upcoming budget process we will ask the board to commit the funds from our assigned capital reserves. Commissioner Walker asked if a contract can be tied up without a down payment to which Chief Comer replied yes. With no other questions or discussion, a motion to approve the Chief to work with attorney Pringle to enter into a purchase agreement for the new engine and to authorize Chief Comer to sign the PO agreement was made by Commissioner Andersen with a second by Commissioner Langford Motion carried

5. Authorization of Purchase of Rescue Trucks

Chief Comer said that the district has three rescue trucks, all of which are scheduled for replacement over the next 2 fiscal years. A focus group worked to evaluate our needs and are recommending the Ward Apparatus Super Squad. They have 4 vehicle chassis that will be arriving soon, so we need to move quickly. Due to the lack of vehicles and the lead time to get vehicles we are recommending replacing all 3 rescue trucks in the upcoming FY. This will allow uniformity in our rescue fleet, as well as allow us to have one or two backup rescue vehicles when any one is down for maintenance. The cost of each rescue truck delivered is \$136,724.00. The budget impact is that Ward Apparatus will require payment for the cost of the truck chassis at the time they are received from the manufacturer which is anticipated in the next 30-60 days and will therefore be expended in the current year. The remainder of the purchase price will be paid upon delivery of the vehicles to the district and is anticipated to be in the next fiscal year. A budget amendment is being proposed to allow for the payment of the cost of the three chassis in the current fiscal year from assigned capital reserves. Total \$135,000. Commissioner Langford asked if those trucks have already been built. Chief Comer replied that yes, Ward will take possession of chassis in next 30 to 60 days. There was additional discussion on the residual value of the existing trucks to which there was no valuation offered at this time. With no other questions or discussion, a motion to approve the Chief to work with attorney Pringle to enter into a purchase agreement for the new rescue trucks and to authorize Chief Comer to sign the agreement was made by Commissioner Walker with a second by Commissioner Langford Motion carried

6. Budget Amendment Resolution

Following the annual audit, an amendment to the 2021/2022 budget is needed to reflect the actual audited September 30, 2021, fund balance. The 2021/2022 Cash Carry Forward balance is being decreased by \$25,869 with an equal decrease in the Assigned Reserves - Capital account. In addition, we are requesting an increase to the Capital Outlay - Equipment line item of \$135,000 for the purchase of three rescue truck chassis as described in the agenda item summary for the purchase of rescue trucks discussed earlier. The funding of this increase to capital outlay will also come from the Assigned Reserves - Capital account. A budget amendment worksheet was attached for reference. Commissioner Walker

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clarified that we approved the expenditure so what we are doing is amending the budget to which Attorney Pringle replied that that was correct. CFO Winzenread said that statutes requires that budget amendments are approved in the same way as budgets are approved and that is by resolution. Motion to approve the adoption of resolution 2022-01 as presented was made by Commissioner Walker with a second by Commissioner Barbosa. With all commissioner's voting aye to approve the resolution Motion carried.

7. Negotiating Team

Chief Comer said that we are coming to the end of the three-year agreement with both bargaining units in the district. He would like to formally state that we wish to begin negotiations. Budget impact is subject to attorney usage. District must name the negotiating team prior to negotiations with the two bargaining units. Negotiations team named as: Chief Comer, Deputy Chief Guzman, Deputy Chief Aquil, CFO Winzenread, Executive Assistant Lavicka, attorney Richard Pringle, and labor attorney Karen Morinelli as well as any other applicable labor counsel. Commissioner Barbosa asked if there will be minimal changes to which Attorney Pringle said no, there would be a complete negotiation of a new contract. Commissioner Walker asked if they had been approached by the union yet. Chief Comer said no, we are formally stating that we are setting this in motion. After further discussion, a motion to approve the negotiations team named and to authorize Chief Comer to initiate negotiations with bargaining units 7 and 25 was made by Commissioner Walker with a second by Commissioner Barbosa Motion carried

8. Rescheduling June Board Meeting

Chief Comer said that the June BOFC meeting is scheduled for June 15th which is the week of the FASD conference in Orlando so Chief Comer suggested rescheduling the June meeting to the following week, Wednesday, June 22nd. Commissioner Louwers said that this date was questionable for him. With no further discussion a motion to approve the rescheduling of the June board meeting to June 22nd was made by Commissioner Andersen with a second by Commissioner Langford Motion carried

9. Request Executive Session at June Meeting

Chief Comer said that with the negotiating team named, he would like to request an executive session following the June meeting to obtain initial direction from the Board for the negotiations. Commissioner Walker asked if this was premature to give guidance. Chief Comer said that this should be brief session, he wanted to get a general tone of the board as this is a contract with the board. Attorney Pringle said that the statute that deals with collective bargaining says that all the negotiations performed by the negotiating team are to be by the direction of the board as the decision makers so Chief Comer is just trying to comply with the statute. After some additional discussion a motion to approve the scheduling of an executive session immediately following the conclusion of the June Board meeting was made by Commissioner Barbosa with a second by Commissioner Langford Motion carried

10. Election of Commissioners

2022 is an election year for Seat #1 held by Paul Louwers, Seat #3 held by James Andersen, and Seat #5 held by Steven Barbosa. Elections for Seat #1, Seat #3, and Seat #5, will all be for 4-year terms beginning November 2022 and running through November 2026. The attached Resolution calls for and describes the method of holding the elections for the Commissioners' seats in the general election to be held on November 8, 2022. The Resolution also confirms the qualifying time for the election which is between noon on June

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13, 2022, and noon on June 17, 2022. Pre-qualification can occur beginning May 30, 2022. Motion to approve the adoption of resolution 2022-02, as presented, calling for the election of Elections for Seat #1, Seat #3, and Seat #5, on the Board of Commissioners to be held in the general election on November 8, 2022, was made by Commissioner Andersen with a second by Commissioner Langford With all commissioner's voting aye to approve the resolution, Motion carried

11. Revisions to Board Meeting Agenda Format

The new agenda format was presented and approved at the April meeting. Attorney Pringle said that because this is part of the board manual there needs to be a motion to approve the amendment to the board manual which can be done by a simple majority vote of the board. Attorney Pringle read out the agenda format and mentioned that the checklist is there to help with the running of the meeting. On page 3 of the handout Attorney Pringle modified the language of the board manual to reflect the public input on the new format. It was discussed that the Attorney and DVP reports are no longer required to have board action, but they will remain as a placeholder for them to provide input if necessary. After further discussion regarding the DVP reports a Motion to approve the new agenda format as presented and to approve Attorney Pringle to make the changes to the Board Manual, Article VII.2.B was made by Commissioner Andersen with a second by Commissioner Barbosa Motion carried

12. Executive Report

Executive report was submitted prior to the meeting. Chief Comer said that he had nothing to add to the report as submitted. Commissioner Walker asked what the self-assessment was referenced on page 2 to which Chief Comer replied that this refers to the CFAI board which the district will sit before for district accreditation. Chief Comer went on to say that when an agency is accredited it meets the gold standard of excellency. Commissioner Walker asked, once accredited, how the district would communicate this to the public. There was brief discussion on the various ways this could be communicated including social media platforms, strategic plan. Further discussion ensued. A motion to approve the executive report was made by Commissioner Langford with a second by Commissioner Andersen Motion carried

13. Attorney Report

It was noted that these would soon be Attorney comments. No additional comments were made. A motion to approve the attorney report was made by Commissioner Andersen with a second by Commissioner Barbosa Motion carried

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14. DVP Reports – Districts 7 & 25

Nothing to report. A motion to approve the DVP reports as presented in the packet was made by Commissioner Andersen with a second by Commissioner Langford Motion carried

Public Input on Non-Business Agenda Items – no input, no public present

Commissioner Comments - No commissioner comments

Adjournment - A Motion to adjourn was made by Commissioner Walker and seconded by Commissioner Barbosa Carried.

Meeting adjourned at 7:55 pm

Approved by: _____
Commissioner Langford, Secretary

IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
SUMMARY STATEMENT OF ACTIVITIES - GENERAL FUND
For the Seven Months Ended April 30, 2022 (Unaudited)

Revenues	Amended	Actual	Variance	
	Budget		\$	%
Cash Carry Forward	\$ 10,211,193			
Ad valorem taxes	22,212,377	\$ 21,575,785	\$ (636,592)	97.13%
Permits, Fees & Special Assessments	50,000	68,048	18,048	136.10%
Intergovernmental	67,960	-	(67,960)	0.00%
Charges for services	51,000	40,508	(10,492)	79.43%
Interest Check/Demand Accounts	54,000	19,770	(34,230)	36.61%
Miscellaneous	214,804	80,165	(134,639)	37.32%
Proceeds from debt	-	-	-	N/A
Total Revenues	22,650,141	21,784,277	(865,864)	96.18%
Total revenues and cash carry forward	<u>32,861,334</u>			
Expenditures				
Personnel services				
Salaries	11,775,174	6,438,925	5,336,249	54.68%
Benefits	6,630,506	3,772,744	2,857,762	56.90%
Operating Expenditures				
Professional and contractual	844,455	646,191	198,264	76.52%
Travel	110,135	29,216	80,919	26.53%
Communications & freight	116,050	81,317	34,733	70.07%
Utilities, equipment rental, and insurance	289,131	200,157	88,974	69.23%
Repairs and maintenance	551,665	304,752	246,913	55.24%
Operational, small tools and equipment	470,060	155,024	315,036	32.98%
Fuel, supplies, and administrative	410,343	249,547	160,796	60.81%
Education and training	141,160	56,943	84,217	40.34%
Capital expenditures	249,600	35,434	214,166	14.20%
Debt service	75,034	50,022	25,012	66.67%
Total Expenditures	21,663,313	12,020,271	9,643,042	55.49%
Revenues over/(under) expenditures	<u>986,828</u>	<u>\$ 9,764,006</u>	<u>\$ 8,777,178</u>	
Fund Balance/Cash Carry Forward	<u>11,198,021</u>			
Total expenditures and reserves	<u>\$ 32,861,334</u>			
		APRIL	MARCH	
Cash Balances				
BankUnited - Operating		\$ 2,390,938	\$ 1,896,585	
Petty Cash		-	-	
		<u>2,390,938</u>	<u>1,896,585</u>	
Investments				
General - SBA - Fund A		15,933,374	1,931,221	
BankUnited Money Market		<u>1,660,792</u>	<u>17,159,295</u>	
		<u>17,594,166</u>	<u>19,090,516</u>	
Total Cash and Investments		<u>\$ 19,985,104</u>	<u>\$ 20,987,100</u>	

Submitted for approval on May 18, 2022

Approved By: _____

(Signature)

RESOLUTION NO. 2022-01

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT, LEE COUNTY, FLORIDA, TO AMEND THE BUDGET AND FUND BALANCES FOR THE DISTRICT FOR THE 2021/2022 FISCAL YEAR; TO RESCIND ALL RESOLUTIONS IN CONFLICT; TO PROVIDE FOR SEVERABILITY; TO PROVIDE FOR LIBERAL CONSTRUCTION; TO PROVIDE FOR SCRIVENER'S ERRORS; TO PROVIDE FOR AN EFFECTIVE DATE.

WHEREAS, the Iona McGregor Fire Protection and Rescue Service District (hereinafter "District"), has adopted a Fund Balance Policy to satisfy the requirements of Governmental Accounting Standards Board Statement (GASB) No. 54.

WHEREAS it is the desire of the Board of Commissioners of the District to amend the Fiscal Year 2021-2022 adopted budget to adjust the original estimated cash carryforward to the actual fund balances based on the District's September 30, 2021 audited financial statements and to appropriate additional capital outlay expenditures to be funded from existing assigned reserves.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Iona McGregor Fire Protection and Rescue Service District, that:

SECTION ONE. INCORPORATION OF RECITALS

The recitals set forth above are true and correct and form a part of this resolution.

SECTION TWO. AUTHORIZED BY LAW

The Board of Commissioners of the District is authorized to adopt this Resolution by Chapter 191, Florida Statutes, and other applicable laws.

SECTION THREE. BUDGET AMENDMENT/ASSIGNMENT

The District hereby decreases the 2021/2022 cash carryforward balance by \$25,869, increases capital outlay—vehicles by \$135,000, and decreases assigned reserves—capital (facilities, apparatus, equipment) by \$160,869 as indicated as Amendment Number 1 in Exhibit A which is attached hereto and made part of this resolution by reference.

SECTION FOUR. RESCISSION OF ALL RESOLUTIONS IN CONFLICT

The Board of Commissioners hereby rescinds all prior Resolutions and other official action of the Board of Commissioners to the extent of any conflict with any part of this Resolution.

SECTION FIVE. SCRIVENER'S ERRORS

The Board of Commissioners intends that all sections of this Resolution which contain typographical errors that do not affect the intent of this Resolution can be administratively corrected

by the Authorization of the District's Fire Chief, or his designee, without the requirement of having a corrective Resolution adopted by the Board of Commissioners.

SECTION SIX.

SEVERABILITY

If any section, subsection, sentence, clause, or other provision of this Resolution is held invalid, unconstitutional, inoperative, or void by a court of competent jurisdiction, such portion will be deemed a separate provision, and such holding shall not affect the remainder of this Resolution. The Board of Commissioners further declares its intent that this Resolution would have been adopted even if such invalid or unconstitutional provision was not included herein.

SECTION SEVEN.

CONSTRUCTION AND EFFECTIVE DATE

This Resolution shall be liberally construed to affect the purposes hereof and shall take effect immediately upon its adoption.

THE FOREGOING RESOLUTION WAS OFFERED BY COMMISSIONER WALKER WHO MOVED THE RESOLUTION'S ADOPTION. THE MOTION WAS SECONDED BY COMMISSIONER BARBOSA AND, UPON BEING PUT TO A VOTE, THE VOTE WAS AS FOLLOWS:

Commissioner James Andersen	<u>yes</u>
Commissioner Steven Barbosa	<u>yes</u>
Commissioner Ethan Langford	<u>yes</u>
Commissioner Paul Louwers	<u>yes</u>
Commissioner James Walker	<u>yes</u>

Duly passed and adopted on this 18th day of May, 2022.

BOARD OF COMMISSIONERS OF
THE IONA MCGREGOR FIRE
PROTECTION AND RESCUE
SERVICE DISTRICT

By: James Andersen
James Andersen, Chair

Attest by: Ethan Langford
Ethan Langford, Secretary

RESOLUTION #2022- 07

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT, LEE COUNTY, FLORIDA, ORDERING AND CALLING AN ELECTION OF MEMBERS FOR THE BOARD OF COMMISSIONERS TO BE HELD IN THE GENERAL ELECTION ON NOVEMBER 8, 2022.

WHEREAS, the Iona McGregor Fire Protection and Rescue Service District was established by the Florida Legislature pursuant to Chapter 2000-384, Laws of Florida; and,

WHEREAS, Florida Law provides for the election of members to specific terms and seat numbers for the Board of Commissioners of the Iona McGregor Fire Protection and Rescue Service District; and,

WHEREAS, the Iona McGregor Fire Protection and Rescue Service District has previously assigned seat numbers and length of terms to the five (5) members of the Board of Commissioners by Resolution; and,

WHEREAS, the current term of Seat #1, Seat #3, and Seat #5 on the Board of Commissioners expires before the end of this calendar year; and,

WHEREAS, the Iona McGregor Fire Protection and Rescue Service District must call for the election of members of the Board of Commissioners as follows:

Seat #1	length of term – 4 years
Seat #3	length of term – 4 years
Seat #5	length of term – 4 years

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT, that:

SECTION ONE

The recitals set forth above are true and correct and form a part of this Resolution.

SECTION TWO

There is hereby called an election in the County of Lee, State of Florida, to be held on the 8th day of November, 2022, for the purpose of having all of the qualified electors residing within the boundaries of the Iona McGregor Fire Protection and Rescue Service District to determine the members to serve on the Board of Commissioners of Iona McGregor Fire Protection and Rescue Service District as follows:

Seat #1	length of term – 4 years
Seat #3	length of term – 4 years
Seat #5	length of term – 4 years

SECTION THREE

The period of qualifying as a candidate for a Commissioner of Iona McGregor Fire Protection and Rescue Service District shall be from Noon on June 13, 2022, through Noon on June 17, 2022. Candidates shall qualify with the Supervisor of Elections of Lee County, Florida.

SECTION FOUR

The election shall be conducted according to the requirements of law governing Independent Special Fire District elections held in a general election.

SECTION FIVE

The election shall be held at the polling places as designated by the Supervisor of Elections of Lee County, Florida. Polls shall be opened and closed as provided by law. The ballots to be used in said election shall be in the form as provided by law and shall contain the names of the candidates to be voted upon.

SECTION SIX

The Department of State shall make out a Notice stating what offices and vacancies are to be filled at the general election in the State and in each County and District thereof. During the 30 days prior to the beginning of qualifying, the Department of State shall have the Notice published two times in a newspaper of general circulation in Lee County, Florida.

SECTION SEVEN

If any section, subsection, sentence, clause, or other provision of this Resolution is held unconstitutional, inoperative, or void by a court of competent jurisdiction, such holding shall not affect the remainder of this Resolution.

SECTION EIGHT

This Resolution shall be liberally construed to affect the purposes hereof and shall take effect immediately upon its adoption.

THE FOREGOING RESOLUTION WAS OFFERED BY COMMISSIONER Andersen WHO MOVED ITS ADOPTION. THE MOTION WAS SECONDED BY COMMISSIONER Langford. UPON BEING PUT TO A VOTE, THE VOTE WAS AS FOLLOWS:

Commissioner Paul Martin Louwers	<u>Yes</u>
Commissioner Ethan Langford	<u>Yes</u>
Commissioner James Andersen	<u>Yes</u>
Commissioner James Walker	<u>Yes</u>
Commissioner Steven Barbosa	<u>Yes</u>

Duly passed and adopted on this 18 day of May, 2022.

Board of Commissioners of the Iona
McGregor Fire Protection and
Rescue Service District

By: James Andersen
James Andersen, Chair

Attest by: Ethan Langford
Print name and title Ethan Langford



Iona-McGregor Fire District Executive Report

Executive Summary, May 2022:

General:

- We are rapidly approaching budget season and preparations are being made.
- Staff participated in the Golisano Children's Hospital "Friday night lights" event recently. This is done periodically and involves first responders and law enforcement from many agencies coming together to light up the night and send greetings to the children, their families, and staff at the hospital.

Operations: Deputy Chief Aquil

- Seasonal population has been decreasing and road traffic has reflected the decrease on some of our main arteries
 - We are still experiencing vehicle crashes regularly
- We had a significant multi-agency missing person search in the south part of zone 73 that was nearly 10 hours in duration
 - LCSO conducted an incident debriefing which we attended to gain insight and embrace learning opportunities
 - BC Martin was on duty for the incident and our agency was well represented
 - The collaborative effort had a positive outcome and will be followed up with joint agency training
- Annual physicals for personnel concluded after some COVID related delays.
 - We value the continued investment in organizational health
- We've had a few hazardous materials training opportunities and look forward to more as we increase the amount of state certified technicians
 - Two personnel will be attending the hazardous materials conference in June
- Weather conditions are favorable and have significantly decreased the brush fire threat with emergence from the rainfall deficit
- May is our time to review policies and prepare for the fast-approaching hurricane season
 - Experts are predicting another active season

Accreditation: Deputy Chief Guzman

- Strategic Plan- The District Accreditation Manager met with all the managers of the Strategic Plan Programs, to review and update the 2021-2026 Strategic plan. In the upcoming weeks, the Accreditation Manager will meet with team members, from the staff that participated in creating the strategic plan, to review possible updates and solicit their input. The goal is to present a 2023 edition of the 2021-2026 Strategic Plan for board approval. The Strategic Plan will help identify projects that will enable the district to meet the seven overarching goals

delineated in the Strategic Plan. These projects will assist the district in budgeting for the upcoming fiscal year.

- Self-Assessment- The Accreditation Manager continues to work with the district's program managers to finalize the writing of the self-assessment manual. The district's goal is to submit all accreditation documents by September of 2022 with the anticipation of sitting before the board of accreditation in 2023.

Logistics: Division Chief Brian Crisman

- Motorola has finished updating tone alerting system at station 75, 73, and 72. This is part of an ongoing project that we have been installing at all of our stations to improve our tone alert systems.
- The districts battery operated, and hydraulic vehicle extrication tools have undergone their annual preventative maintenance.
- Station A/C annual preventative maintenance and filter change has been completed.
- Division Chief Brian Crisman attended the Fire Department Instructors Conference (FDIC) in Indianapolis, Indiana. The conference provided opportunities to take classes and meet with potential vendors.

Prevention/Pub Ed: Fire Marshal Mozes

TOTAL INSPECTIONS & ACTIVITIES:	471*
ANNUAL INSPECTIONS (EXISTING):	358
VIOLATIONS CLEARED:	0
CPR / AED CLASSES:	5
CHILD PASSENGER SAFETY:	2
FIRE EXTINGUISHERS TRAINING:	0
PUBLIC EDUCATION EVENTS:	2
FIRE INVESTIGATIONS:	0

Supervisor's Summary:

- Fire Marshal Mozes and CREC Contreras met with Chief Guzman for the Fire Prevention, Fire Investigation, and Public Education Quarterly Strategic Plan Update. During this meeting we prioritized our list of current programs and projects and discussed how the Strategic Plan will guide our future projects.
- CREC Contreras designed an Autism Awareness shirt for all IMFD staff to wear during Autism Awareness Month. Employees had the option of purchasing the shirts to wear in April with the purpose of spreading awareness and showing support. Approximately #60 shirts were purchased.
- Mission BBQ hosted a community parade within Fort Myers Villas honoring a local WWII Veteran. IMFD attended along with the Lee County Sheriff's Office, South Trail Fire District, Lee County EMS, and residents.
- The District (Squad 73) celebrated Safe Kids Day at Golisano Children's Hospital on Saturday, April 16. The hospital projected that 200 people would be in attendance, however, this year's event brought in 400 participants. Safe Kids Day is an annual event held to provide a fun atmosphere for local families to learn how to keep children safe in their homes and communities. Safe Kids Worldwide® is a nonprofit organization.
- The District launched our new Twitter account this month. This additional social media platform will help us reach those individuals in our community who might only use Twitter as their news resource. We are live and can be found online at @Official_IMFD

*Activities include hydrant flow testing for remodel/new construction projects, emergency vehicle gate access testing, Knox Box key installation, follow-up for fire protection systems (contractor inspections).

Fire Training/Special Operations: Division Chief Wisdom

- 6 members from the department attended the Fire Department Instructors Conference (FDIC) in Indianapolis, IN. This conference is by far the largest in the country and provides instruction across several topics. A trade show also occurs that allows contact with hundreds of vendors. In addition to the 6 members who were sponsored by the department, 3 members attended utilizing their own resources to participate in the event.
- IMFD members who are also a part of FL TF-6 have continued their coursework at the Florida State Fire College. This month they have participated in Trench Rescue and Structural Collapse Operations. The funding for these classes is provided by the state to FL TF-6.
- The department hosted a Confined Space Operations course at Station 73 for interested members. This is the last in a series of 3 classes we have offered this year that qualify members to be considered a part of our TRT team.
- The department participated in high rise firefighting training at the Fort Myers Fire Academy this month. The training was a part of the Lee County Co-Op training schedule. This brings together departments from around the county to drill on common tactics.
- The department hosted "Squad Saturday" at Station 73. These drills also focused on confined space operations. Squad Saturday brings together TRT members from departments around the county to drill on common tactics.
- The members of Station 73 A-Shift concluded the construction of a confined space prop behind Station 73. This prop will be used to simulate vertical entry into a confined space environment.

EMS, Health and Safety: Division Chief Hernden

- DC Hernden attended the Journal of Emergency Medical Services (JEMS) conference in addition to the Fire Department Instructor's Conference (FDIC), co-located in Indianapolis April 24-30. Several classes and workshops pertaining to leadership, firefighter health and safety, and emergency medical services were taken. The expo provided opportunity to connect with vendors for information on future initiatives to ensure compliance, safety, and continuous improvement within the District.
- Gear Wash, LLC was onsite at Station 74 April 11-21, 2022 to perform advanced cleaning, inspection, and repair of all bunker pants, coats, and helmets in accordance with NFPA 1851 (a standard set by the National Fire Protection Agency that turnout gear be inspected, cleaned, and repaired by a certified agency twice a year). 152 sets of gear were cleaned, inspected, and repaired. Two pieces were identified as needing retirement due to cost prohibitive repairs for the remaining lifespan of the gear (10 years total life span). Proper cleaning and repair of bunker gear helps ensure the safety and protection of members entering hazardous environments, and reduces the exposure to off-gassing of carcinogenic compounds and other potentially harmful contaminants encountered in the execution of duties while responding to all forms of emergency calls. NFPA limits the lifespan of bunker gear to 10 years due to degradation of materials creating a deficiency in the protection of the gear.
- April EMS Numbers
 - Total calls: 637 (474 with patient contact)
 - Cardiac Arrest: 6
 - Cardiac: 29 (STEMI 0)
 - Stroke Alert: 7
 - Trauma: 3
- Upcoming medical In-service May 25-27 will be for all operations personnel and will cover cardiac review, EKG monitoring and interpretation, protocol changes, and medication administration.

Iona McGregor Fire District
Financial Report
06/22/2022

<u>Included Reports (unaudited)</u>	<u>Page(s)</u>
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Balance Sheet as of May 31, 2022	2
Summary Statement of Activities – General Fund	3
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**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
FINANCIAL REPORT NOTES
BALANCE SHEET AND STATEMENTS OF REVENUES AND EXPENDITURES
(UNAUDITED)
For the Eight Months Ended May 31, 2022**

Notable items on the Balance Sheet:

Cash and Investments

The rates of return on surplus funds for the month of May are as follows:

- 0.85% - Florida PRIME Local Government Investment Pool
- 0.22% - BankUnited

Liabilities

Liabilities totaling \$29,229 consist of trade accounts payable and amounts withheld from employees' pay for retirement, insurance and other voluntary payroll deductions.

Notable items on the Statements of Revenues and Expenditures:

Revenues

- Received approximately \$134,000 in ad valorem tax revenues during the month of May. To date we have received more than 98% of the annual budgeted total.
- Received emergency services fees totaling \$4,300. The fees were for providing two (2) on-site EMTs for a golf tournament over a five (5) day period in February.
- Inspection fees totaled \$5,213 for the month of May.
- Interest on invested surplus funds totaled \$11,622 for the month of May.

Expenditures

- Paid FY 2021 final audit progress billing to Tuscan & Co. - \$6,000.
- Conducted annual physicals through Life Scan Wellness - \$40,110.
- Paid final debt service payment for apparatus capital lease (2 engines) - \$25,011.
The District currently has no long-term debt.
- Preventative maintenance & repairs to Engines #78 & #72 and generator replacement for Squad #79 - \$60,761.

Through eight months, total expenditures reflect 62.37% of the annual budget and individual amounts are tracking as expected.

IONA MCGREGOR FIRE DISTRICT (IMF)

ASSETS

CASH

Operating Account - BankUnited

\$ 1,962,300.35

Total CASH:

1,962,300.35

INVESTMENTS

Investments - FL PRIME

14,944,698.41

Money Market - BankUnited

1,661,689.99

Total INVESTMENTS:

16,606,388.40

Total ASSETS:

\$ 18,568,688.75

LIABILITIES

LIABILITIES AND OTHER CREDITS

Accounts Payable

5,824.59

Total LIABILITIES AND OTHER CREDITS:

5,824.59

ACCRUED EXPENSES

FRS - Employee Contribution - ADMIN

3,664.18

FRS - Employee Contribution - OPS

19,739.88

Total ACCRUED EXPENSES:

23,404.06

Total LIABILITIES:

29,228.65

EQUITY

Retained Earnings-Current Year

8,354,136.05

Prior Year Revenues Over/(Under) Expenditures

(333,396.00)

Fund Balance

10,518,720.05

Total EQUITY:

18,539,460.10

Total LIABILITIES & EQUITY:

\$ 18,568,688.75

IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
SUMMARY STATEMENT OF ACTIVITIES - GENERAL FUND
For the Eight Months Ended May 31, 2022 (Unaudited)

Revenues	Amended	Actual	Variance	
	Budget		\$	%
Cash Carry Forward	\$ 10,185,324			
Ad valorem taxes	22,212,377	\$ 21,710,402	\$ (501,975)	97.74%
Permits, Fees & Special Assessments	50,000	68,048	18,048	136.10%
Intergovernmental	67,960	-	(67,960)	0.00%
Charges for services	51,000	50,650	(350)	99.31%
Interest Check/Demand Accounts	54,000	31,392	(22,608)	58.13%
Miscellaneous	214,804	88,445	(126,359)	41.17%
Proceeds from debt	-	-	-	N/A
Total Revenues	22,650,141	21,948,938	(701,203)	96.90%
Total revenues and cash carry forward	<u>32,835,465</u>			
Expenditures				
Personnel services				
Salaries	11,775,174	7,284,069	4,491,105	61.86%
Benefits	6,630,506	4,250,714	2,379,793	64.11%
Operating Expenditures				
Professional and contractual	844,455	663,997	180,458	78.63%
Travel	110,135	30,880	79,255	28.04%
Communications & freight	116,050	88,063	27,987	75.88%
Utilities, equipment rental, and insurance	289,131	219,777	69,354	76.01%
Repairs and maintenance	551,665	379,813	171,852	68.85%
Operational, small tools and equipment	470,060	213,439	256,621	45.41%
Fuel, supplies, and administrative	410,343	275,131	135,212	67.05%
Education and training	141,160	78,452	62,708	55.58%
Capital expenditures	384,600	35,434	349,166	9.21%
Debt service	<u>75,034</u>	<u>75,034</u>	<u>-</u>	100.00%
Total Expenditures	21,798,313	13,594,802	8,203,511	62.37%
Revenues over/(under) expenditures	<u>851,828</u>	<u>\$ 8,354,136</u>	<u>\$ 7,502,308</u>	
Fund Balance/Cash Carry Forward	<u>11,037,152</u>			
Total expenditures and reserves	<u>\$ 32,835,465</u>			
		MAY	APRIL	
Cash Balances				
BankUnited - Operating		\$ 1,962,300	\$ 2,390,938	
Petty Cash		-	-	
		<u>1,962,300</u>	<u>2,390,938</u>	
Investments				
General - SBA - Fund A		14,944,698	15,933,374	
BankUnited Money Market		<u>1,661,690</u>	<u>1,660,792</u>	
		<u>16,606,388</u>	<u>17,594,166</u>	
Total Cash and Investments		<u>\$ 18,568,689</u>	<u>\$ 19,985,104</u>	

Submitted for approval on June 22, 2022

Approved By: _____
 (Signature)

IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
DETAILED STATEMENT OF ACTIVITIES - GENERAL FUND
For the Eight Months Ended May 31, 2022 (Unaudited)

	Amended		Variance	
	Budget	Actual	\$	%
Revenues				
Cash Carry Forward	\$ 10,185,324			
Ad Valorem Taxes	22,935,377	\$ 22,560,431	\$ (374,946)	98.37%
Excess fees	140,000	-	(140,000)	0.00%
Penalties	20,000	14,209	(5,791)	71.05%
Discounts	(837,000)	(844,494)	(7,494)	100.90%
Refunds Deducted	(50,000)	(22,221)	27,779	44.44%
Ad Valorem Taxes Prior Years	4,000	2,476	(1,524)	61.91%
Impact Fees	50,000	68,048	18,048	136.10%
FEMA Revenue	-	-	-	N/A
State Firefighter Supplemental	67,960	-	(67,960)	0.00%
Grant Revenue	-	-	-	N/A
Emergency Services Fees	-	4,300	4,300	N/A
Inspection Fees	50,000	44,750	(5,250)	89.50%
CPR - Books & Masks	1,000	1,600	600	160.00%
Interest Check/Demand Accounts	54,000	31,392	(22,608)	58.13%
Rents	34,804	26,625	(8,179)	76.50%
Sale of Equipment	175,000	-	(175,000)	0.00%
Contributions	5,000	1,055	(3,945)	21.10%
Miscellaneous	-	60,765	60,765	N/A
Proceeds from Debt	-	-	-	N/A
Total Revenues	22,650,141	21,948,938	(701,203)	96.90%
Total Revenues and Cash Carry Forward	32,835,465			
Expenditures				
Personnel Services				
Salaries - Commissioners	30,000	20,000	10,000	66.67%
Salaries - ADM	2,036,797	1,311,935	724,862	64.41%
Salaries - OPS	7,588,450	4,750,183	2,838,267	62.60%
Salaries - FLSA	594,229	371,043	223,186	62.44%
Salaries - Sick Pay - ADM	121,987	16,276	105,711	13.34%
Salaries - Sick Pay - OPS	275,218	11,608	263,610	4.22%
Salaries - Holiday Pay	128,711	75,125	53,586	58.37%
Salaries - Out of Class Pay	35,000	24,229	10,772	69.22%
Salaries - One Time Payouts - ADM	133,983	102,705	31,278	76.66%
Salaries - One Time Payouts - OPS	59,423	2,131	57,292	3.59%
Salaries - Ins Deductible & Subsidy- ADM	3,240	3,050	190	94.14%
Salaries - Ins Deductible & Subsidy- OPS	39,703	26,341	13,362	66.34%
Salaries - Phone Allowance	16,000	10,313	5,688	64.45%
Salaries - ER H.S.A Contribution - ADM	53,500	53,688	(188)	100.35%
Salaries - ER H.S.A. Contribution - OPS	247,500	244,500	3,000	98.79%
Salaries - Overtime Staffing - ADM	4,225	980	3,245	23.20%
Salaries - Overtime Staffing - OPS	293,039	190,388	102,651	64.97%
Salaries - Overtime Training - OPS	46,209	29,365	16,844	63.55%
Salaries - Overtime USAR/Strike Teams - ADM	-	-	-	N/A
Salaries - Overtime USAR/Strike Teams - OPS	-	-	-	N/A
Salaries - State Education ADM	18,640	10,850	7,790	58.21%
Salaries - State Education OPS	49,320	29,360	19,960	59.53%
Social Security Taxes - ADM/Commissioners	125,699	81,243	44,456	64.63%
Social Security Taxes - OPS	554,074	324,014	230,060	58.48%
Medicare Taxes - ADM/Commissioners	32,559	20,990	11,569	64.47%
Medicare Taxes - OPS	130,406	77,888	52,518	59.73%
Retirement - ADM	402,907	244,001	158,906	60.56%
Retirement - OPS	2,250,510	1,218,681	1,031,829	54.15%
Veba Plan Contribution - ADM	105,551	99,989	5,562	94.73%
Veba Plan Contribution - OPS	451,488	449,259	2,229	99.51%
Health Insurance - ADM	836,092	549,888	286,204	65.77%
Health Insurance - OPS	1,616,343	1,045,755	570,588	64.70%
Health Insurance - Admin Contribution	(20,174)	(14,806)	(5,368)	73.39%
Health Insurance - OPS Contribution	(94,167)	(69,399)	(24,768)	73.70%
Health Insurance - Retiree Contribution	(510,935)	(332,231)	(178,704)	65.02%
Employee Insurance - Other - ADM	99,229	68,290	30,939	68.82%
Employee Insurance - Other - OPS	282,349	200,422	81,927	70.98%
Workers Compensation Insurance - ADM	47,130	37,665	9,465	79.92%
Workers Compensation Insurance - OPS	321,445	247,465	73,980	76.99%
Reemployment Assistance - OPS	-	1,600	(1,600)	N/A
Total Personnel Services	18,405,680	11,534,782	6,870,898	62.67%

IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
DETAILED STATEMENT OF ACTIVITIES - GENERAL FUND
For the Eight Months Ended May 31, 2022 (Unaudited)

	Amended		Variance	
	Budget	Actual	\$	%
Operating Expenditures				
Legal	50,000	1,824	48,176	3.65%
Computer Support Services	36,200	21,064	15,136	58.19%
Other Professional	81,550	41,135	40,415	50.44%
Audit and Accounting	36,000	36,000	-	100.00%
Tax Collector's Commission	448,000	435,953	12,047	97.31%
Property Appraiser's Commission	140,633	91,713	48,920	65.21%
Custodial & Janitorial Services	37,600	29,136	8,464	77.49%
Other Services - MVR Review	14,472	7,172	7,300	49.56%
Travel and Per Diem	110,135	30,880	79,255	28.04%
Telephones	58,000	38,086	19,914	65.67%
Wireless User Fee	55,950	49,189	6,761	87.92%
Freight & Postage	2,100	787	1,313	37.49%
Water	13,065	7,707	5,358	58.99%
Electricity	58,650	37,930	20,720	64.67%
Cable Television	3,910	2,730	1,180	69.82%
Garbage	13,800	8,876	4,924	64.32%
Propane	7,225	2,722	4,503	37.67%
Equipment Rentals & Leases	47,481	30,405	17,076	64.04%
Insurance	145,000	129,407	15,593	89.25%
Equipment Maintenance	112,100	85,184	26,916	75.99%
Building Maintenance	261,973	91,359	170,614	34.87%
Vehicle Maintenance	177,592	203,270	(25,678)	114.46%
Promotional Activities	31,500	13,038	18,462	41.39%
Promotional Activities - ADM	5,000	4,143	857	82.85%
Small Tools & Equipment	179,050	28,526	150,524	15.93%
Turnout Gear	116,910	58,678	58,232	50.19%
Annual Medical Exams/Wellness	50,000	44,560	5,440	89.12%
Legal Advertising	2,000	168	1,832	8.40%
Hiring Costs	30,000	16,460	13,540	54.87%
Uniforms	47,600	44,878	2,722	94.28%
Office Supplies	8,000	2,988	5,012	37.35%
Fuel	65,000	69,599	(4,599)	107.08%
Janitorial Supplies	27,600	14,906	12,694	54.01%
Medical Supplies	62,500	38,964	23,536	62.34%
Other Operating Supplies	53,640	21,505	32,135	40.09%
Memberships, Publications & Subscriptions	201,603	130,157	71,446	64.56%
Educational Reimbursement	41,800	23,537	18,263	56.31%
Training	99,360	54,916	44,444	55.27%
Total Operating	<u>2,932,999</u>	<u>1,949,552</u>	<u>983,447</u>	66.47%
Capital Outlay				
Buildings	-	-	-	N/A
Equipment	44,600	-	44,600	0.00%
Vehicles	340,000	35,434	304,566	10.42%
Total Capital Outlay	<u>384,600</u>	<u>35,434</u>	<u>349,166</u>	9.21%
Debt Service				
Principal	74,386	74,386	-	100.00%
Interest	648	648	-	100.00%
Total Debt Service	<u>75,034</u>	<u>75,034</u>	<u>-</u>	100.00%
Total Expenditures	<u>21,798,313</u>	<u>13,594,802</u>	<u>8,203,511</u>	62.37%
Revenues over Expenditures		<u>\$ 8,354,136</u>		
Reserves				
Assigned:				
Operating Expenditures Oct - Dec	5,281,000			
Hurricane/Disaster	2,641,000			
Capital (Facilities, Apparatus, Equipment)	3,106,152			
Health Insurance (Level Funding Reserve)	-			
Unassigned:				
General Operating	9,000			
Total Reserves	<u>11,037,152</u>			
Total Expenditures and Reserves	<u>\$ 32,835,465</u>			

IONA MCGREGOR FIRE DISTRICT
2021 - 2022 FISCAL YEAR
Ad Valorem Tax Revenues to Date

Date Received	Taxes	Interest	Discounts	Commissions	Other *	Net Amount Remitted by the Tax Collector
11/15/2021	\$ 494,270.47	\$ -	\$ 21,258.38	\$ 10,718.61	\$ 417.89	\$ 462,711.37
11/30/2021	6,296,029.56	-	251,762.80	120,926.66	(6,452.89)	5,916,887.21
12/15/2021	11,703,584.26	-	468,003.22	224,773.54	2,660.85	11,013,468.35
12/29/2021	1,796,788.50	-	65,543.76	34,698.43	2,169.75	1,698,716.06
1/14/2022	624,374.34	-	18,737.89	12,169.36	2,787.35	596,254.44
2/16/2022	602,227.25	-	13,149.13	11,821.49	(8,132.24)	569,124.39
3/15/2022	253,263.29	-	2,422.30	5,016.84	(3,388.32)	242,435.83
3/28/2022	76,148.56	-	730.07	1,523.02	-	73,895.47
4/22/2022	583,207.19	-	3,055.43	11,612.87	492.60	569,031.49
5/19/2022	130,537.33	-	(169.24)	2,692.33	3,909.88	131,924.12
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
	<u>\$22,560,430.75</u>	<u>\$ -</u>	<u>\$ 844,493.74</u>	<u>\$ 435,953.15</u>	<u>\$ (5,535.13)</u>	<u>\$ 21,274,448.73</u>

* Note - The "other" column includes prior year taxes, penalties, refunds, corrections, interest and other costs.

CURRENT AND LAST 5 FISCAL YEARS COLLECTION ANALYSIS
As of May 31, of each year

Fiscal Year		Revenue	Discounts	Commissions
2022				
	Budget	22,909,377	837,000	448,000
	Actual	22,554,896	844,494	435,953
		98.45%	100.90%	97.31%
2021				
	Budget	20,664,066	755,000	404,000
	Actual	20,479,759	759,338	396,382
		99.11%	100.57%	98.11%
2020				
	Budget	20,485,690	742,500	400,500
	Actual	20,113,241	745,253	389,078
		98.18%	100.37%	97.15%
2019				
	Budget	20,352,023	732,000	395,000
	Actual	19,890,960	727,115	385,887
		97.73%	99.33%	97.69%
2018				
	Budget	19,193,971	690,000	383,000
	Actual	18,646,104	685,383	361,632
		97.15%	99.33%	94.42%
2017				
	Budget	18,354,838	645,000	359,000
	Actual	17,982,645	660,328	348,568
		97.97%	102.38%	97.09%

Check History Report
Sorted By Check Number
Activity From: 5/1/2022 to 5/31/2022

IONA MCGREGOR FIRE DISTRICT (IMF)

Bank Code: B BANKUNITED - OPERATING

Check Number	Check Date	Vendor Number	Name	Check Amount	Check Type
021884	5/6/2022	ALLHAND	ALL HANDS FIRE EQUIPMENT	356.95	Auto
021885	5/6/2022	CINTAS	CINTAS CORPORATION #294	111.94	Auto
021886	5/6/2022	CMRO	COASTAL MRO, INC.	32.00	Auto
021887	5/6/2022	ESWEB	E'S WEB DESIGN	86.25	Auto
021888	5/6/2022	FIRESTO	WITMER PUBLIC SAFETY GROUP INC	118.23	Auto
021889	5/6/2022	FLUCFUN	FL UC FUND	1,342.01	Auto
021890	5/6/2022	GRALEY	GRALEY MECHANICAL, INC.	150.00	Auto
021891	5/6/2022	HOMD	Home Depot Credit Services	342.43	Auto
021892	5/6/2022	HULETT	HULETT ENVIRONMENTAL SERVICES	480.00	Auto
021893	5/6/2022	LOWES	LOWE'S	149.77	Auto
021894	5/6/2022	MARCO	MARCO OFFICE SUPPLY, FURNITURE & PRINTING INC.	351.53	Auto
021895	5/6/2022	MARINE	MARINEMAX	297.70	Auto
021896	5/6/2022	MARRERO	PETER MARRERO	637.00	Auto
021897	5/6/2022	MES	MUNICIPAL EMERGENCY SVCS, INC.	983.31	Auto
021898	5/6/2022	MOTOROL	MOTOROLA SOLUTIONS INC.	859.45	Auto
021899	5/6/2022	NAFECO	NAFECO	600.75	Auto
021900	5/6/2022	OFFPRID	OFFICE PRIDE COMMERCIAL CLEANING SVCS	1,084.04	Auto
021901	5/6/2022	PGIT	PREFERRED GOVERNMENTAL INS TRUST	30,055.25	Auto
021902	5/6/2022	PRINCIP	PRINCIPAL LIFE INSURANCE CO	15,238.43	Auto
021903	5/6/2022	QUILTY	MICHAEL QUILTY	637.00	Auto
021904	5/6/2022	RICOH	RICOH USA, INC.	113.27	Auto
021905	5/6/2022	SOUTH	SOUTH FL EMERGENCY VEHICLES	1,000.32	Auto
021906	5/6/2022	STREETE	DIONNE STREETE	637.00	Auto
021907	5/6/2022	THOMREU	THOMSON REUTERS TAX & ACCTG - CHECKPOINT	359.00	Auto
021908	5/6/2022	TUSCAN	TUSCAN & COMPANY, PA	6,000.00	Auto
021909	5/6/2022	VFIS	VFIS	10,680.00	Auto
021910	5/6/2022	WISDOM	JOHN WISDOM	1,276.08	Auto
021911	5/13/2022	AIRGAS	AIRGAS	267.07	Auto
021912	5/13/2022	CORPORA	CORPORATE BILLING, INC	390.26	Auto
021913	5/13/2022	CRISMAN	BRIAN CRISMAN	236.00	Auto
021914	5/13/2022	DAVIDCL	DAVID CLARK COMPANY	179.75	Auto
021915	5/13/2022	FILIPAN	DIANA HERNDEN	236.00	Auto
021916	5/13/2022	FPL8590	FL POWER & LIGHT CO.	520.17	Auto
021917	5/13/2022	GATOR	GATOR PRESS PRINTING, INC.	210.22	Auto
021918	5/13/2022	GAVINS	GAVIN'S ACE HARDWARE	135.98	Auto
021919	5/13/2022	GFOA	GOVT FINANCE OFFICERS ASSOC	160.00	Auto
021920	5/13/2022	GOODDEA	GOOD DEALS APPLIANCE	1,557.98	Auto
021921	5/13/2022	LAMBERT	JASON LAMBERT	236.00	Auto
021922	5/13/2022	LOWES	LOWE'S	177.29	Auto
021923	5/13/2022	MARCO	MARCO OFFICE SUPPLY, FURNITURE & PRINTING INC.	519.40	Auto
021924	5/13/2022	MARINE	MARINEMAX	154.80	Auto
021925	5/13/2022	MOZES	JACKIELOU MOZES	2,940.00	Auto
021926	5/13/2022	OFFICE	OFFICE DEPOT BUSINESS ACCOUNT	307.55	Auto
021927	5/13/2022	PEDIA	PEDIATRIC EMERGENCY STANDARDS, INC.	42.98	Auto
021928	5/13/2022	RESCSYS	RESCUE SYSTEMS UNLIMITED LLC	2,565.00	Auto
021929	5/13/2022	RYAN	RYAN PETROLEUM	7,428.30	Auto
021930	5/13/2022	SIMS	SIMS U SHARE	1,195.00	Auto
021931	5/13/2022	SOUTH	SOUTH FL EMERGENCY VEHICLES	887.30	Auto
021932	5/13/2022	STRONG	NICHOLAS STRONG	450.00	Auto
021933	5/13/2022	TANSEY	BRIAN TANSEY	236.00	Auto
021934	5/13/2022	VALVO	SUNSHINE LUBES LLC	239.99	Auto
021935	5/13/2022	WANTED	WANTED DEAD OR ALIVE LLC	2,000.00	Auto

Check History Report
Sorted By Check Number
Activity From: 5/1/2022 to 5/31/2022

IONA MCGREGOR FIRE DISTRICT (IMF)

Bank Code: B BANKUNITED - OPERATING

Check Number	Check Date	Vendor Number	Name	Check Amount	Check Type
021936	5/13/2022	WISDOM	JOHN WISDOM	236.00	Auto
021937	5/20/2022	AAAPM	A.A.A. PROPERTY MAINTENANCE INC	1,645.00	Auto
021938	5/20/2022	ABCFIRE	ABC FIRE EQUIPMENT CORP	394.00	Auto
021939	5/20/2022	ALERTAL	ALERT-ALL CORP	6,495.00	Auto
021940	5/20/2022	BARBER	TERENCE BARBER	236.00	Auto
021941	5/20/2022	BOUND	BOUND TREE MEDICAL, LLC	134.70	Auto
021942	5/20/2022	CINTAS	CINTAS CORPORATION #294	111.94	Auto
021943	5/20/2022	CRISMAN	BRIAN CRISMAN	204.50	Auto
021944	5/20/2022	CRISMAN	BRIAN CRISMAN	1,248.00	Auto
021945	5/20/2022	CROWN	CROWN INFORMATION MANAGEMENT	66.00	Auto
021946	5/20/2022	D&DBUSH	D & D BUSH HOG SERVICES, INC.	300.00	Auto
021947	5/20/2022	ESWEB	E'S WEB DESIGN	207.00	Auto
021948	5/20/2022	FILIPAN	DIANA HERNDEN	1,120.14	Auto
021949	5/20/2022	GAVINS	GAVIN'S ACE HARDWARE	159.99	Auto
021950	5/20/2022	HARBOR	HARBOR FREIGHT TOOLS	79.97	Auto
021951	5/20/2022	HOMD	Home Depot Credit Services	659.97	Auto
021952	5/20/2022	LEESAR	LEESAR INC	1,314.27	Auto
021953	5/20/2022	LIFESCA	LIFE SCAN WELLNESS CENTERS	40,110.00	Auto
021954	5/20/2022	LONGSWO	LONGSWORTH COMFORT AIR LLC	1,589.00	Auto
021955	5/20/2022	LOWES	LOWE'S	762.42	Auto
021956	5/20/2022	MARCO	MARCO OFFICE SUPPLY, FURNITURE & PRINTING INC.	228.70	Auto
021957	5/20/2022	MARINE	MARINEMAX	172.16	Auto
021958	5/20/2022	MOTOROL	MOTOROLA SOLUTIONS INC.	341.25	Auto
021959	5/20/2022	OFFICE	OFFICE DEPOT BUSINESS ACCOUNT	98.50	Auto
021960	5/20/2022	PORT	WEST MARINE PRO	92.12	Auto
021961	5/20/2022	PURCHAS	PURCHASE POINT EQUIPMENT SUPPLY LLC	1,069.00	Auto
021962	5/20/2022	REHAB	REHAB ALTERNATIVE THERAPY & SPA CTR	60.00	Auto
021963	5/20/2022	RICOH	RICOH USA, INC.	399.00	Auto
021964	5/20/2022	UPS	UNITED PARCEL SERVICE	86.24	Auto
021965	5/20/2022	VANDYCK	ZACHARY VAN DYCK	150.00	Auto
021966	5/31/2022	BB&TGF	TRUIST GOVERNMENTAL FINANCE	25,011.13	Auto
021967	5/31/2022	BENNETT	BENNETT FIRE PRODUCTS CO, INC	520.26	Auto
021968	5/31/2022	CALLAGH	CALLAGHAN TIRE ENTERPRISES INC	125.00	Auto
021969	5/31/2022	CINTAS	CINTAS CORPORATION #294	111.94	Auto
021970	5/31/2022	CRYSTAL	CRYSTAL SPRINGS	51.42	Auto
021971	5/31/2022	DINGLE	SCOTT DINGLE	1,570.00	Auto
021972	5/31/2022	DPURCEL	DAVID PURCELL	545.00	Auto
021973	5/31/2022	EASY	EASY SCREEN REPAIR LLC	650.00	Auto
021974	5/31/2022	ESI	ESI	2,058.00	Auto
021975	5/31/2022	ESWEB	E'S WEB DESIGN	152.50	Auto
021976	5/31/2022	FNG	FLORIDA NATURAL GAS	153.95	Auto
021977	5/31/2022	FPL0598	FL POWER & LIGHT CO.	1,613.10	Auto
021978	5/31/2022	FPL3327	FL POWER & LIGHT CO.	18.47	Auto
021979	5/31/2022	FPL5324	FL POWER & LIGHT CO.	543.79	Auto
021980	5/31/2022	FPL6245	FL POWER & LIGHT CO.	858.07	Auto
021981	5/31/2022	GRAINGE	GRAINGER	94.27	Auto
021982	5/31/2022	GRIFFIN	JAMES GRIFFIN	10.53	Auto
021983	5/31/2022	LEESAR	LEESAR INC	117.75	Auto
021984	5/31/2022	LEHIGH	LEHIGH ACRES FIRE CONTROL DISTRICT	668.00	Auto
021985	5/31/2022	LOWES	LOWE'S	432.77	Auto
021986	5/31/2022	MARCO	MARCO OFFICE SUPPLY, FURNITURE & PRINTING INC.	800.80	Auto
021987	5/31/2022	MARINE	MARINEMAX	637.42	Auto
021988	5/31/2022	MES	MUNICIPAL EMERGENCY SVCS, INC.	845.23	Auto

Check History Report
Sorted By Check Number
Activity From: 5/1/2022 to 5/31/2022

IONA MCGREGOR FIRE DISTRICT (IMF)

Bank Code: B BANKUNITED - OPERATING

Check Number	Check Date	Vendor Number	Name	Check Amount	Check Type
021989	5/31/2022	MPORTER	MICHAEL D PORTER	785.00	Auto
021990	5/31/2022	OFFICE	OFFICE DEPOT BUSINESS ACCOUNT	9.83	Auto
021991	5/31/2022	OGLETRE	OGLETREE DEAKINS	1,026.00	Auto
021992	5/31/2022	PAPYRUS	PAPYRUS DOCUMENT & DESIGN, LLC	180.00	Auto
021993	5/31/2022	PRIN CO	PRINCIPAL LIFE INSURANCE CO	78.32	Auto
021994	5/31/2022	PRINCIP	PRINCIPAL LIFE INSURANCE CO	15,258.83	Auto
021995	5/31/2022	RESCSYS	RESCUE SYSTEMS UNLIMITED LLC	4,519.00	Auto
021996	5/31/2022	RINE	CURTIS RINE	545.00	Auto
021997	5/31/2022	ROGUE	ROGUE FITNESS	1,034.10	Auto
021998	5/31/2022	RYAN	RYAN PETROLEUM	6,628.90	Auto
021999	5/31/2022	SKYLINE	SKYLINE OUTFITTERS LLC	496.00	Auto
022000	5/31/2022	SONICL	SONICLEAR TRIO SYSTEMS, LLC	550.00	Auto
022001	5/31/2022	SOUTH	SOUTH FL EMERGENCY VEHICLES	60,760.73	Auto
022002	5/31/2022	STAND	STANDARD INSURANCE CO.	13,408.94	Auto
022003	5/31/2022	STATION	STATION AUTOMATION, INC.	2,400.00	Auto
022004	5/31/2022	STRONG	NICHOLAS STRONG	930.00	Auto
022005	5/31/2022	UPS	UNITED PARCEL SERVICE	23.49	Auto
022006	5/31/2022	VICKERS	VICKERS FOOD EQUIPMENT	277.00	Auto
W00783	5/2/2022	LOCUMS	LOCUMS DOC, INC	2,083.33	Wire Transfer
W00784	5/5/2022	BU9855	CARDMEMBER SERVICE	11,986.58	Wire Transfer
W00785	5/10/2022	CABLE1	COMCAST CABLEVISION	34.00	Wire Transfer
W00786	5/10/2022	CABLE2	COMCAST CABLEVISION	76.50	Wire Transfer
W00787	5/10/2022	CABLE3	COMCAST CABLEVISION	51.00	Wire Transfer
W00788	5/10/2022	CABLE4	COMCAST CABLEVISION	119.00	Wire Transfer
W00789	5/10/2022	UHC	UNITED HEALTHCARE INS. CO.	193,055.26	Wire Transfer
W00790	5/17/2022	CABLE5	COMCAST CABLEVISION	76.50	Wire Transfer
W00791	5/17/2022	T3	T3 COMMUNICATIONS, INC.	4,755.43	Wire Transfer
W00792	5/20/2022	LCU	LEE COUNTY UTILITIES	956.81	Wire Transfer
W00793	5/20/2022	VERIZON	VERIZON	1,755.85	Wire Transfer
W00794	5/23/2022	PITNEYB	PITNEY BOWES GLOBAL FINANCIAL SVCS LLC	165.00	Wire Transfer
W00795	5/20/2022	ENTERPR	ENTERPRISE FM TRUST	3,142.04	Wire Transfer
W00796	5/20/2022	MICROSO	MICROSOFT CORPORATION	1,216.00	Wire Transfer
W00797	5/27/2022	TECO	TECO	53.77	Wire Transfer
W00798	5/31/2022	TECO	TECO	71.00	Wire Transfer
W00799	5/27/2022	COLLIFE	COLONIAL LIFE PREMIUM PROCESSING	3,837.72	Wire Transfer
Bank B Total:				<u>526,959.95</u>	
Report Total:				<u><u>526,959.95</u></u>	

BOARD MEETING AGENDA ITEM SUMMARY

Board Meeting Date:

(Select All that Apply)

☐

Decision Making Agenda Item

☐

Discussion Purposes Only Agenda Item

☐

Walk On Agenda Item

SUBJECT:

PERSON(S) MAKING SUBMITTAL OF AGENDA ITEM:

BACKGROUND/DETAIL OF AGENDA ITEM:

BUDGET IMPACT: Yes / No / Unknown – If Yes, how much? From where?

REQUESTED BOARD ACTION:

ACTUAL BOARD ACTION:



Iona-McGregor Fire District Chief's Report

Chief's Report, June 2022:

General:

- Reminder we will have a brief executive session immediately following the conclusion of the Board meeting tonight.
- Tonight, Deputy Chief Guzman will be presenting the annual update to the Strategic Plan. Strategic initiatives will be incorporated in the development of the annual budget. This is an opportunity for Board input on strategic initiatives. After the presentation tonight, and the input gathered, a draft will be presented at next months meeting for approval by the board.

Operations: Deputy Chief Aquil

- Hurricane season has begun, and we are ensuring readiness throughout the district.
 - We have reviewed our guidelines and collective emergency plans.
- Personnel will represent the district with attendance at the annual Hazardous Materials Conference.
 - We will increase our hazardous material technician numbers slowly to maintain shift levels.
- We have some interest paramedic school attendance during the fall and intend to support personnel.
 - We are mindful of maintaining our paramedic numbers as personnel retire.
- We continue to support numerous special operations training opportunities and support the general interest from non-team members as well
 - There are more requests to bring training to our area, and discussion of joint efforts amongst local agencies

Accreditation: Deputy Chief Guzman

- DC Guzman will be presenting an annual update to the strategic plan.

Logistics: Division Chief Crisman

- Engine 78 has been returned from its service and it has been fully inspected.
- The district has researched software to assist with preventative maintenance schedules. There have been several perspective solutions and we are currently working with a few to trial their systems. This software would help maintain the districts buildings and maintenance schedules.
- The district has ordered new rotary saws for Truck 74, these will complement the tools and equipment held by the Truck. The district has ordered a Husqvarna 14-inch rotary saw used to cut through roll up doors and perform roof ventilation, and a lightweight Milwaukee 9-inch rotary saw used to cut through hurricane windows.

- A new thermal imaging camera has been ordered for engine 72. The camera allows the fire crews to see potential victims and fire in a zero-visibility scenario.

Prevention/Pub Ed: Fire Marshal Mozes

TOTAL INSPECTIONS & ACTIVITIES:	703*
ANNUAL INSPECTIONS (EXISTING):	550
VIOLATIONS CLEARED:	67
CPR / AED CLASSES:	5
CHILD PASSENGER SAFETY:	4
FIRE EXTINGUISHERS TRAINING:	0
PUBLIC EDUCATION EVENTS:	2
FIRE INVESTIGATIONS:	1

Supervisor's Summary:

- On May 5th, an origin and cause fire investigation was performed at a residence within the McGregor Park Community. The areas of origin were located within a living room closet and the primary bedroom. This incident has been deemed as arson and is still under investigation with the State Fire Marshal's Office and the Lee County Sheriff's Office.
- On May 7th, IMFD attended Golisano Children's Hospital's Friday Night Lights event. First responder agencies from all over SWFL came to wish the children, their families, and the staff inside of Golisano Children's Hospital a "goodnight". At sunset, lights on every apparatus were turned on to "light the night" for everyone inside the hospital to see. IMFD, including Chief Comer, joined LCSO SWAT members, and rappelled down the side of the hospital to wave to the kids through the windows.
- On May 19th, IMFD was invited to take part in a press conference for National Safe Boating Week (May 21st -27th) alongside FWC, LCSO and the Coast Guard. DC Wisdom & BC Mascarelli shared information with the media and the public on topics such as propeller safety, what to do if you find yourself in the water in an emergency, etc. Members of the media got to experience a ride on Marine 70 to capture additional interviews and video.
- On May 20th, CREC Contreras launched IMFD's Summer Safety Campaign: *It's Hot Out! Look Before You Lock! Check for Kids & Pets!* This campaign was geared toward the parents of

children ages 3 & younger within (8) daycare facilities throughout our District. We handed out vehicle sunshades with campaign messaging, along with educational material in both English & Spanish on heat stroke prevention in kids and pets. Admin staff vehicles also have the sunshades to display in their windshields.



*Activities include hydrant flow testing for remodel/new construction projects, emergency vehicle gate access testing, Knox Box key installation, follow-up for fire protection systems (contractor inspections).

Fire Training/Special Operations: Division Chief Wisdom

- Members of the IMFD Dive Team completed their monthly dive training in the Caloosahatchee River. Members completed a shore-based dive in the district with focus on search patterns for a lost swimmer.
- All probationary firefighters have completed their Module 3 testing. The process included a written and practical skills evaluation. All 8 probationary firefighters performed well.
- IMFD Hazmat Technicians completed monthly training with the Fort Myers Fire Department and drill on evidence collection.
- IMFD members who are also on Task Force 6 participated in a structural collapse training exercise in Naples at the Naples Beach Club demolition site. Training manikins were placed in the building prior to a partial demolition and crews were tasked with recovering the manikins.
- Members of Task Force 6 also attended a Structural Collapse Technician course in Ocala, FL at the Florida State Fire College. This is a continuation of the state sponsored classes highlighted last month.
- All three shifts participated in training at a midrise, multi-family dwelling in Zone 73. Crews rolled in and drilled on the deployment of the appropriate attack line to the top floor.

EMS, Health and Safety: Division Chief Hernden

- Medical In-Service was conducted May 25-27th focused on cardiac issues. This was the first in-service including all EMTs and Paramedics. FF Dom Prochilo was the lead instructor, designing the curriculum and providing the lecture portion. Other paramedics assisted with teaching hands-on skills and protocol review, and the in-service culminated with a hands-on scenario allowing the EMTs and Paramedics to practice what they had learned. Dr. Rodi was in attendance Thursday morning and reviewed recent case studies and upcoming changes to the protocol.

- DC Hernden will be attending the First There First Care and Gathering of Eagles conference June 13-17 in Fort Lauderdale. First There First Care and Gathering of Eagles is the premier EMS conference reaching paramedics, EMTs, physicians, nurses, and other healthcare professionals from South Florida and beyond. This Conference explores health and safety topics for the EMS Providers and Emergency Department personnel. This year's theme is "Honoring the Past, Connecting the Present, Developing the Future."
- June 19-15 is Safety Stand Down week. Taking place each year during the third full week of June, Safety Stand Down highlights critical safety, health, and survival issues for fire and emergency services personnel. Departments are asked to suspend all non-emergency activities during the week to focus their attention on safety and health education efforts. A week is provided to ensure that all duty shifts can participate. The 2022 Safety Stand Down theme is "Situational Awareness: The Foundation for Good Decision Making." This theme focuses on the importance of situational awareness during response operations to help firefighters solve problems, prevent bad outcomes, and make better decisions in high stress environments. Five daily focus areas will highlight situational awareness during different incident types: structure fires, EMS, wildland incidents, roadway response, and acts of violence.
- May EMS Numbers
 - Total calls: 623 (375 with patient contact)
 - Cardiac Arrest: 17
 - Cardiac: 62
 - Stroke Alert: 31
 - MVC: 35

Custom ▾

May 1, 2022 - May 31, 2022 ▾

49%

FIRE
Percentage of Total Incidents

51%

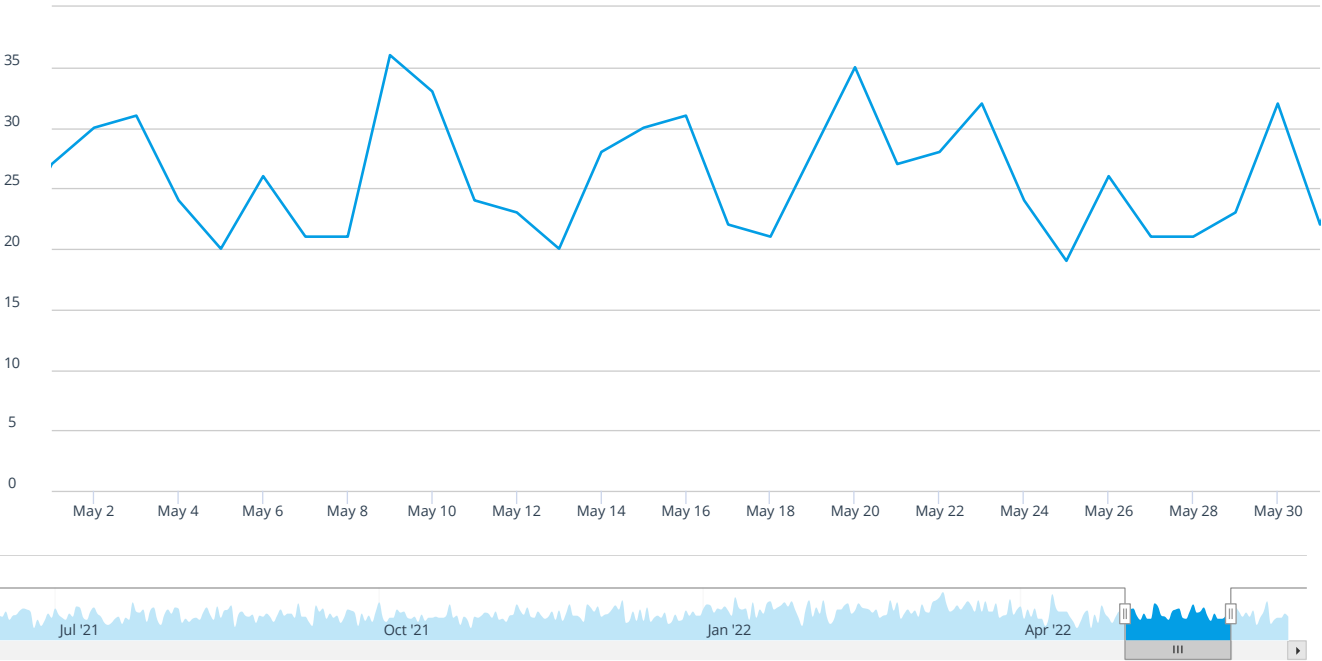
EMS
Percentage of Total Incidents

806

INCIDENTS
In Selected Time Slice

31

DAYS
In Selected Time Slice



Counts % Rows % Columns % All

Week Ending	5/1/22	5/8/22	5/15/22	5/22/22	5/29/22	6/5/22	6/12/22	6/19/22	6/26/22	7/3/22	7/10/22	7/17/22	7/24/22	Total
(10) Fire, other	1	1												2
(11) Structure Fire		1												1
(12) Fire in mobile property used as a fixed structure			1											1
(13) Mobile property (vehicle) fire			3		1									4
(14) Natural vegetation fire	1		2	2										5
(15) Outside rubbish fire			1	1										2
(25) Excessive heat, scorch burns with no ignition		1												1
(30) Rescue, emergency medical call (EMS), other		1	2	5	3	2								13
(31) Medical assist	2	17	21	22	18	5								85
(32) Emergency medical service (EMS) incident	8	70	71	72	75	16								312
(35) Extrication, rescue		1	1			1								3
(36) Water or ice-related rescue		1												1
(41) Combustible/f... spills & leaks			1											1
(44) Electrical wiring/equipm.. problem		2		2	1	1								6
(45) Biological hazard			1											1

Week Ending	5/1/22	5/8/22	5/15/22	5/22/22	5/29/22	6/5/22	6/12/22	6/19/22	6/26/22	7/3/22	7/10/22	7/17/22	7/24/22	Total
(46) Accident, potential accident		1												1
(50) Service call, other			1											1
(51) Person in distress				1										1
(52) Water problem	1	1	1											3
(53) Smoke, odor problem				1										1
(55) Public service assistance	3	11	18	23	16	8								79
(56) Unauthorized burning		1												1
(61) Dispatched and canceled en route	8	53	49	50	45	19								224
(62) Wrong location, no emergency found	1		1	1	1									4
(63) Controlled burning		1												1
(65) Steam, other gas mistaken for smoke			1	2										3
(67) HazMat release investigation w/no HazMat					1									1
(70) False alarm and false call, other		2	5	2	2	1								12
(71) Malicious, mischievous false alarm		2	3		1									6
(73) System or detector malfunction	1	2	4	5	1									13
(74) Unintentional system/detect... operation (no fire)	1	4	6	3		1								15
(90) Special type of incident, other			1											1
UNK					1									1
Total	27	173	194	192	166	54								806



IAFF Local 1826

Southwest Florida Professional Fire Fighters & Paramedics District 7 Monthly Report

Meeting Date:

General Information Update:



IAFF Local 1826

Southwest Florida Professional Fire Fighters & Paramedics District 25 Monthly Report

Meeting Date:

General Information Update: