

Iona McGregor Fire District Board of Fire Commissioners Agenda
April 20, 2022
6:00 PM

Meeting call to order

Roll Call of Commissioners

Opening Prayer and Pledge of Allegiance

Amendments to the Meeting Agenda

Public Input on Business Agenda Items

Public Recognition

Business Agenda Items (Agenda Items Requiring Action)

1. Meeting Minutes – March 16, 2022
2. Financial Report – March 2022
3. Meeting Agenda Format - Continued from March 16, 2022 meeting
4. Executive Report
5. Attorney Report
6. DVP Reports – Districts 7 & 25

Public Input on Non-Business Agenda Items

Commissioner Comments

Adjournment

Iona McGregor Fire District Board of Fire Commissioners Agenda

March 16, 2022

6:00 PM

Meeting called to order at 6:00 pm

Roll Call of Commissioners - Present Commissioners Barbosa, Langford, Louwers, Andersen. Commissioner Walker was absent excused

Opening Prayer and Pledge of Allegiance

Amendments to the Meeting Agenda – There were no amendments

Public Input on Business Agenda Items – none, public that were present had no input

Public Recognition

- 1) Citizen Award - Megan Contreras, community relations coordinator introduced Gina Bodette who, in May of 2021, performed life-saving CPR compressions that she had learned at a 2018 IMFD CPR Class. Assistant Chief Comer Presented the award and praised her efforts.

Business Agenda Items (Agenda Items Requiring Action)

- 1) Meeting Minutes – February 16, 2022

Minutes were presented prior to the meeting. Hearing no corrections **motion** (5853) to approve minutes of February 16, 2022 was made by Commissioner Barbosa with a second by Commissioner Louwers... Carried

- 2) Financial Report – February 2022

Financial reports were submitted prior to the meeting. There were no questions in relation to the financial report. **Motion** (5854) to approve the financial report from the February 16, 2022 meeting was made by Commissioner Andersen with a second by Commissioner Langford... Carried

- 3) Meeting Agenda Format – Continued

As Commissioner Walker, who submitted agenda item, was absent excused, it was proposed that this item be tabled to the next meeting. **Motion** (5855) to approve tabling the meeting was made by Commissioner Louwers with a second by Commissioner Langford... Carried

- 4) Executive Report

Executive report was submitted prior to the meeting. Assistant Chief Comer mentioned that this was Chief Howard's last board meeting before his retirement. He invited the Commissioners to attend the change of command ceremony on April 14th, 2022 at (Florida Southwest College) FSW. Chief Howard thanked the board for their collaboration and efforts over the years and thanked the board for their support and hoped they will have the opportunity to attend the ceremony. A **motion** (5856) to approve the executive report was made by Commissioner Langford with a second by Commissioner Barbosa... Carried

- 5) Attorney Report

As agenda item 3 was tabled there was no report. Attorney Pringle offered his congratulations to Chief Howard. **Motion** (5857) to approve attorney report was made by Commissioner Louwers with a second from Commissioner Andersen....Carried

- 6) DVP Reports – Districts 7 & 25

With nothing to report no action required. **Motion** (5858) to approve was made by Commissioner Andersen with a second from Commissioner Barbosa.

Iona McGregor Fire District Board of Fire Commissioners Agenda

March 16, 2022

6:00 PM

Public Input on Non-Business Agenda Items – no input, no public present at this time

Commissioner Comments – Commissioner Andersen said it had been a pleasure to work with Chief Howard these past 3 years and thanked him for taking care of the department and citizens.

Adjournment – Motion to adjourn made by Commissioner Barbosa, seconded by Commissioner Andersen... Carried.

Meeting adjourned at 6:21 pm

Approved by: _____

IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
SUMMARY STATEMENT OF ACTIVITIES - GENERAL FUND
For the Five Months Ended February 28, 2022 (Unaudited)

Revenues	Amended	Actual	Variance	
	Budget		\$	%
Cash Carry Forward	\$ 10,211,193			
Ad valorem taxes	22,212,377	\$ 20,672,270	\$ (1,540,107)	93.07%
Permits, Fees & Special Assessments	50,000	38,192	(11,808)	76.38%
Intergovernmental	67,960	-	(67,960)	0.00%
Charges for services	51,000	32,914	(18,086)	64.54%
Interest Check/Demand Accounts	54,000	12,666	(41,334)	23.45%
Miscellaneous	214,804	69,186	(145,618)	32.21%
Proceeds from debt	-	-	-	N/A
Total Revenues	22,650,141	20,825,228	(1,824,913)	91.94%

Total revenues and cash carry forward 32,861,334

Expenditures				
Personnel services				
Salaries	11,775,174	4,550,227	7,224,947	38.64%
Benefits	6,630,506	2,828,748	3,801,758	42.66%
Operating Expenditures				
Professional and contractual	844,455	548,842	295,613	64.99%
Travel	110,135	13,250	96,885	12.03%
Communications & freight	116,050	68,096	47,954	58.68%
Utilities, equipment rental, and insurance	289,131	158,793	130,338	54.92%
Repairs and maintenance	551,665	213,461	338,204	38.69%
Operational, small tools and equipment	470,060	104,803	365,257	22.30%
Fuel, supplies, and administrative	410,343	193,837	216,506	47.24%
Education and training	141,160	19,135	122,025	13.56%
Capital expenditures	249,600	-	249,600	0.00%
Debt service	75,034	50,022	25,012	66.67%
Total Expenditures	21,663,313	8,749,215	12,914,098	40.39%

Revenues over/(under) expenditures 986,828 \$ 12,076,013 \$ 11,089,185

Fund Balance/Cash Carry Forward 11,198,021

Total expenditures and reserves \$ 32,861,334

	FEBRUARY	JANUARY
Cash Balances		
BankUnited - Operating	\$ 2,449,888	\$ 1,989,996
Petty Cash	-	-
	<u>2,449,888</u>	<u>1,989,996</u>
Investments		
General - SBA - Fund A	1,930,742	1,930,513
BankUnited Money Market	17,906,339	19,403,535
	<u>19,837,081</u>	<u>21,334,048</u>
Total Cash and Investments	<u>\$ 22,286,969</u>	<u>\$ 23,324,043</u>

Submitted for approval on March 16, 2022

Approved By: _____

(Signature)



Iona-McGregor Fire District Executive Report

Executive Summary/ March 2022:

GENERAL:

- Tonight is Chief Howard's final Board meeting. The District has benefited from his over 36 years of dedicated service. We will miss him very much and wish him a long and happy, well-deserved retirement.
- On Thursday, April 14th, we will have a "change-of-command" and retirement ceremony for Chief Howard at FSW, at 5:00 pm. Details will be forthcoming, but we wanted to notify the board so you can plan to attend.

Accreditation

- The *Strategic Plan Quarterly Update* was presented last month to the Board of Fire Commissioners.
- The district is in the process of developing a focus group of internal stakeholders to help in the annual update/revision of the *2021-2026 Strategic Plan*.
- The district has selected the May-June time period to update the Strategic Plan. This will ensure that the goals, objective, and projects identified in the Strategic Plan are budgeted for appropriately.
- The district will be reaching out to the Fire Commissioners to receive input on the Strategic Plan.

OPERATIONS:

- We concluded Engineer promotional testing with 9 candidates and will be promoting 2 Engineers by this month.
- Firefighters Thompson and Schwalder have officially passed their new hire probationary period, and we are happy to have them.
 - They have both proven to be positive additions to our operational staffing.
- We participated in our annual Incident Management Team (IMT) meeting, which helps support our readiness for large incident response (e.g. brush fires, tornadoes, etc.).
 - Deployment of adequate resources is a shared responsibility, and the Incident Management Team is the administrative component.
 - It is staffed by administrative officers from county agencies, with an on-call weekly rotation to fill various roles as needed.
 - Moreover, there is a need to continue succession training to maintain a sufficient Incident Management Team, especially as numerous veteran officers retire.
- The current predictions for brush fires are NOT positive as we still have a rain deficit, and unsure of when that will change.
- Numerous personnel are pursuing development through continued formal and certification-based education.

- We are optimistic about our continued development and succession planning.

Logistics:

- Truck 74 has been placed back in service after the repairs were completed on the new bucket. The ladder has been tested and passed inspection by National Testing & Certification Inc.
- Engine 78 has been sent out to have the annual preventative maintenance performed. This service will cover the oil change, fluid level checks, and an overall inspection of several key areas of the apparatus.
- The district's administration has been provided with Adobe. This cloud-based program will allow the districts administration to have an ease of workflow and the files created will now be able to be accessed from any computer where the user is signed in.
- Motorola has been back to station 74 to add a dimmer switch to the tone alert red light systems installed. The red light which comes on along with the 911 tone, assists in waking responders up during the night. This is the first dimmer switch to be installed allowing each shift to select the appropriate light for the shift. This change will be added to all future installs of the tone alert systems at IMFD stations.
- Assisted with the engineer testing process. Using GoPro cameras mounted on the candidate and the proctors, we were able to capture the testing process from two angles. Engineer testing videos have been uploaded to SharePoint following the conclusion of the engineer promotional testing. The recording of the testing process has been an asset to ensuring that the testing is conducted in a safe and fair manner.
- The district flags have been reordered and a new guidon has been designed that will update the current districts logo on the flag. The new guidon will have ribbons that identify the districts recent changes to our core values.
- Following all the promotions from the last several months, we have ordered all the new Class-A brass and badges. They should be arriving within the next few weeks pending any material or shipping delays.

Prevention/Pub Ed:

Date: February 2022

TOTAL INSPECTIONS & ACTIVITIES:	592*
ANNUAL INSPECTIONS (EXISTING):	431
VIOLATIONS CLEARED:	88
CPR / AED CLASSES:	1
CHILD PASSENGER SAFETY:	2
FIRE EXTINGUISHERS TRAINING:	1
PUBLIC EDUCATION EVENTS:	0
FIRE INVESTIGATIONS:	0

Supervisor's Summary:

- The Fire Prevention and Finance Divisions worked with Tyler Technologies (MobileEyes Inspection Software) during the month of February to hit our target launch date of 2/28 for accepting online credit card and electronic check payments for customer billing of inspection and public education activities.
- Due to a decrease in COVID-19 cases within Lee County, all public education classes were approved to resume as of 2/17.
- The Pub Ed Division assisted with in-house BLS renewals over (3) shifts; 2/14, 2/16, & 2/18.

*Activities include hydrant flow testing for remodel/new construction projects, emergency vehicle gate access testing, Knox Box key installation, follow-up for fire protection systems (contractor inspections).

Fire Training/Special Operations:

- Members participated in the monthly hazmat training with FMFD. Subjects covered during this training exercise included scenario based training involving an unknown substance. Teams worked together to identify and analyze possible threats with FMFD detection equipment.
- Several members from the department attended the Orlando Fire Conference at the end of February. Subjects covered over three days included forcible entry, SCBA confidence, flashover, thermal imaging camera use, and elevator rescue.
 - In addition to members attending as students, three members also participated as instructors for a course titled Search and Ladders.
- The department hosted a Co-Op training event at the old Rutenberg Library. Including IMFD, a total of 5 departments participated in training that covered large area search, RIT (Rapid Intervention Team), and difficult hose stretches. Multiple instructors from several departments facilitated the training.
- Urban Search and Rescue-Task Force 6 members who deployed to the Surfside incident were recognized by CFO Jimmy Patronis with a challenge coin presentation.
- Several probationary employees completed their Module 2 testing. All employees displayed improvement in their time for ladder throws, hose stretches and turnout time.
- Several members participated in a Rope Rescue Operations course this month. This was an in house course by several employees who are active members of Task Force 6.

EMS, Health and Safety:

- Basic Life Support (BLS), also known as CardioPulmonary Resuscitation (CPR), recertifications were completed in February. BLS recertification is a requirement for all operations personnel and must be recertified every two years through the American Heart Association (AHA). Training is provided by in-house instructors who also recertified their instructor credentials through the AHA. Recertification was overseen by DC Crisman and Megan Steinke as AHA Faculty. CPR is a cornerstone of medical response to the citizens of the Iona McGregor Fire District, providing potentially life-saving skills in cardiac arrest.

- The medical inservice on Thursday, February 24th, 2022 was held at Station 75 from 0900-1030. Topics included upcoming changes to the Lee County Common Treatment Guidelines (also known as our “protocol”), a lecture review of capnography (an evaluative tool used to measure exhaled carbon dioxide and assess ventilatory adequacy of patients), and hands on training with airway management and Zoll monitor function, specifically the uploading of patient vital signs to the cloud to be inputted into the ESO medical reporting software. Lecture was presented by DC Hernden and the hands on portions were taught by FF Rine and FF Scripariu. Inservices provide an opportunity for collective medical learning and practice to further develop assessment and treatment skills needed to protect and service the citizens of the Iona McGregor Fire District.
- Gear Wash, LLC will be onsite at Station 74 April 11-21, 2022 to perform advanced cleaning, inspection, and repair of all bunker pants, coats, and helmets in accordance with NFPA 1851 (a standard set by the National Fire Protection Agency that turnout gear be inspected, cleaned, and repaired by a certified agency twice a year). All suppression and investigation personnel will rotate their gear through. Proper cleaning and repair of bunker gear helps ensure the safety and protection of members entering hazardous environments, and reduces the exposure to off-gassing of carcinogenic compounds and other potentially harmful contaminants encountered in the execution of duties while responding to all forms of emergency calls.

Iona McGregor Fire District
Financial Report
04/20/2022

<u>Included Reports (unaudited)</u>	<u>Page(s)</u>
Financial Report Notes	1
Balance Sheet as of March 31, 2022	2
Summary Statement of Activities – General Fund	3
Detailed Statement of Activities – General Fund	4-5
Ad Valorem Tax Analysis	6
Check Register – Month of March 2022	7-9

**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
FINANCIAL REPORT NOTES
BALANCE SHEET AND STATEMENTS OF REVENUES AND EXPENDITURES
(UNAUDITED)
For the Six Months Ended March 31, 2022**

Notable items on the Balance Sheet:

Cash and Investments

The rates of return on surplus funds for the month of March are as follows:

- 0.29% - SBA (Florida PRIME Local Government Investment Pool)
- 0.21% - BankUnited

Liabilities

Liabilities totaling \$31,473 consist of trade accounts payable and amounts withheld from employees' pay for retirement, insurance and other voluntary payroll deductions.

Notable items on the Statements of Revenues and Expenditures:

Revenues

- Received approximately \$326,000 in ad valorem tax revenues during the month of March. To date we have received over 95% of the annual budgeted total.
- Inspection fees totaled \$3,474 for the month of March.
- Interest on invested surplus funds totaled \$3,435 for the month of March.

Expenditures

- Paid \$32,000 to National Association of Boating Law Administrators (NASBLA) for a Boat Operations Search and Rescue (BOSAR) training course. \$22,400 of that amount was collected in the prior month from other area agencies also attending the course. The net cost to the District was \$9,600 for our six (6) attendees.
- Renewed annual subscription for Target Solutions online training software - \$10,590.
- Paid FY 2021 audit progress billing #3 to Tuscan & Co. - \$15,000.
- Purchased 2022 Chevrolet Tahoe for Deputy Chief of Operations - \$35,434.
- Renewed annual service plan on 10 Zoll X Series Cardiac Monitors - \$15,255.

Total expenditures reflect 47.94% of the annual budget and individual amounts are within expected ranges.

IONA MCGREGOR FIRE DISTRICT (IMF)

ASSETS

CASH

Operating Account - BankUnited

\$ 1,896,584.65

Total CASH:

1,896,584.65

INVESTMENTS

Investments - SBA

1,931,221.18

Money Market - BankUnited

17,159,294.59

Total INVESTMENTS:

19,090,515.77

Total ASSETS:

\$ 20,987,100.42

LIABILITIES

LIABILITIES AND OTHER CREDITS

Accounts Payable

5,461.64

Total LIABILITIES AND OTHER CREDITS:

5,461.64

ACCRUED EXPENSES

FRS - Employee Contribution - ADMIN

6,793.33

FRS - Employee Contribution - OPS

19,218.11

Total ACCRUED EXPENSES:

26,011.44

Total LIABILITIES:

31,473.08

EQUITY

Retained Earnings-Current Year

10,770,303.29

Prior Year Revenues Over/(Under) Expenditures

(333,396.00)

Fund Balance

10,518,720.05

Total EQUITY:

20,955,627.34

Total LIABILITIES & EQUITY:

\$ 20,987,100.42

IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
SUMMARY STATEMENT OF ACTIVITIES - GENERAL FUND
For the Six Months Ended March 31, 2022 (Unaudited)

Revenues	Amended	Actual	Variance	
	Budget		\$	%
Cash Carry Forward	\$ 10,211,193			
Ad valorem taxes	22,212,377	\$ 20,995,141	\$ (1,217,236)	94.52%
Permits, Fees & Special Assessments	50,000	38,192	(11,808)	76.38%
Intergovernmental	67,960	-	(67,960)	0.00%
Charges for services	51,000	36,388	(14,612)	71.35%
Interest Check/Demand Accounts	54,000	16,100	(37,900)	29.82%
Miscellaneous	214,804	69,186	(145,618)	32.21%
Proceeds from debt	-	-	-	N/A
Total Revenues	22,650,141	21,155,007	(1,495,134)	93.40%
Total revenues and cash carry forward	<u>32,861,334</u>			
Expenditures				
Personnel services				
Salaries	11,775,174	5,504,243	6,270,931	46.74%
Benefits	6,630,506	3,294,568	3,335,938	49.69%
Operating Expenditures				
Professional and contractual	844,455	578,114	266,341	68.46%
Travel	110,135	23,297	86,838	21.15%
Communications & freight	116,050	74,763	41,287	64.42%
Utilities, equipment rental, and insurance	289,131	179,690	109,441	62.15%
Repairs and maintenance	551,665	246,753	304,912	44.73%
Operational, small tools and equipment	470,060	119,065	350,995	25.33%
Fuel, supplies, and administrative	410,343	223,617	186,726	54.50%
Education and training	141,160	55,136	86,024	39.06%
Capital expenditures	249,600	35,434	214,166	14.20%
Debt service	<u>75,034</u>	<u>50,022</u>	<u>25,012</u>	66.67%
Total Expenditures	21,663,313	10,384,704	11,278,609	47.94%
Revenues over/(under) expenditures	<u>986,828</u>	<u>\$ 10,770,304</u>	<u>\$ 9,783,476</u>	
Fund Balance/Cash Carry Forward	<u>11,198,021</u>			
Total expenditures and reserves	<u>\$ 32,861,334</u>			
		MARCH	FEBRUARY	
Cash Balances				
BankUnited - Operating		\$ 1,896,585	\$ 2,449,888	
Petty Cash		-	-	
		<u>1,896,585</u>	<u>2,449,888</u>	
Investments				
General - SBA - Fund A		1,931,221	1,930,742	
BankUnited Money Market		<u>17,159,295</u>	<u>17,906,339</u>	
		<u>19,090,516</u>	<u>19,837,081</u>	
Total Cash and Investments		<u>\$ 20,987,100</u>	<u>\$ 22,286,969</u>	

Submitted for approval on April 20, 2022

Approved By: _____
 (Signature)

IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
DETAILED STATEMENT OF ACTIVITIES - GENERAL FUND
For the Six Months Ended March 31, 2022 (Unaudited)

	Adopted		Variance	
	Budget	Actual	\$	%
Revenues				
Cash Carry Forward	\$ 10,211,193			
Ad Valorem Taxes	22,935,377	\$ 21,846,686	\$ (1,088,691)	95.25%
Excess fees	140,000	-	(140,000)	0.00%
Penalties	20,000	10,019	(9,981)	50.10%
Discounts	(837,000)	(841,608)	(4,608)	100.55%
Refunds Deducted	(50,000)	(22,195)	27,805	44.39%
Ad Valorem Taxes Prior Years	4,000	2,238	(1,762)	55.95%
Impact Fees	50,000	38,192	(11,808)	76.38%
FEMA Revenue	-	-	-	N/A
State Firefighter Supplemental	67,960	-	(67,960)	0.00%
Grant Revenue	-	-	-	N/A
Inspection Fees	50,000	35,538	(14,462)	71.08%
CPR - Books & Masks	1,000	850	(150)	85.00%
Interest Check/Demand Accounts	54,000	16,100	(37,900)	29.82%
Rents	34,804	17,750	(17,054)	51.00%
Sale of Equipment	175,000	-	(175,000)	0.00%
Contributions	5,000	-	(5,000)	0.00%
Miscellaneous	-	51,435	51,435	N/A
Proceeds from Debt	-	-	-	N/A
Total Revenues	22,650,141	21,155,007	(1,495,134)	93.40%
Total Revenues and Cash Carry Forward	32,861,334			
Expenditures				
Personnel Services				
Salaries - Commissioners	30,000	15,000	15,000	50.00%
Salaries - ADM	2,036,797	1,019,514	1,017,283	50.05%
Salaries - OPS	7,588,450	3,559,902	4,028,548	46.91%
Salaries - FLSA	594,229	277,450	316,779	46.69%
Salaries - Sick Pay - ADM	121,987	5,233	116,754	4.29%
Salaries - Sick Pay - OPS	275,218	11,608	263,610	4.22%
Salaries - Holiday Pay	128,711	65,843	62,868	51.16%
Salaries - Out of Class Pay	35,000	19,220	15,780	54.91%
Salaries - One Time Payouts - ADM	133,983	21,805	112,178	16.27%
Salaries - One Time Payouts - OPS	59,423	2,131	57,292	3.59%
Salaries - Ins Deductible & Subsidy- ADM	3,240	1,871	1,369	57.75%
Salaries - Ins Deductible & Subsidy- OPS	39,703	18,901	20,802	47.61%
Salaries - Phone Allowance	16,000	7,938	8,063	49.61%
Salaries - ER H.S.A Contribution - ADM	53,500	53,688	(188)	100.35%
Salaries - ER H.S.A. Contribution - OPS	247,500	241,000	6,500	97.37%
Salaries - Overtime Staffing - ADM	4,225	676	3,549	16.01%
Salaries - Overtime Staffing - OPS	293,039	128,182	164,857	43.74%
Salaries - Overtime Training - OPS	46,209	23,602	22,607	51.08%
Salaries - Overtime USAR/Strike Teams - ADM	-	-	-	N/A
Salaries - Overtime USAR/Strike Teams - OPS	-	-	-	N/A
Salaries - State Education ADM	18,640	8,440	10,200	45.28%
Salaries - State Education OPS	49,320	22,240	27,080	45.09%
Social Security Taxes - ADM/Commissioners	125,699	57,500	68,199	45.74%
Social Security Taxes - OPS	554,074	241,153	312,921	43.52%
Medicare Taxes - ADM/Commissioners	32,559	15,437	17,122	47.41%
Medicare Taxes - OPS	130,406	58,509	71,897	44.87%
Retirement - ADM	402,907	164,054	238,853	40.72%
Retirement - OPS	2,250,510	873,340	1,377,170	38.81%
Veba Plan Contribution - ADM	105,551	99,989	5,562	94.73%
Veba Plan Contribution - OPS	451,488	449,259	2,229	99.51%
Health Insurance - ADM	836,092	413,396	422,696	49.44%
Health Insurance - OPS	1,616,343	795,033	821,310	49.19%
Health Insurance - Admin Contribution	(20,174)	(12,072)	(8,102)	59.84%
Health Insurance - OPS Contribution	(94,167)	(54,926)	(39,241)	58.33%
Health Insurance - Retiree Contribution	(510,935)	(243,922)	(267,013)	47.74%
Employee Insurance - Other - ADM	99,229	54,011	45,218	54.43%
Employee Insurance - Other - OPS	282,349	158,530	123,819	56.15%
Workers Compensation Insurance - ADM	47,130	29,550	17,580	62.70%
Workers Compensation Insurance - OPS	321,445	195,469	125,976	60.81%
Reemployment Assistance - OPS	-	258	(258)	N/A
Total Personnel Services	18,405,680	8,798,811	9,606,869	47.80%

IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
DETAILED STATEMENT OF ACTIVITIES - GENERAL FUND
For the Six Months Ended March 31, 2022 (Unaudited)

	Adopted		Variance	
	Budget	Actual	\$	%
Operating Expenditures				
Legal	50,000	798	49,202	1.60%
Computer Support Services	36,200	16,781	19,419	46.36%
Other Professional	81,550	34,695	46,855	42.54%
Audit and Accounting	36,000	23,000	13,000	63.89%
Tax Collector's Commission	448,000	421,648	26,352	94.12%
Property Appraiser's Commission	140,633	56,545	84,088	40.21%
Custodial & Janitorial Services	37,600	20,793	16,807	55.30%
Other Services - MVR Review	14,472	3,855	10,617	26.64%
Travel and Per Diem	110,135	23,297	86,838	21.15%
Telephones	58,000	28,575	29,425	49.27%
Wireless User Fee	55,950	45,676	10,274	81.64%
Freight & Postage	2,100	513	1,587	24.41%
Water	13,065	6,059	7,006	46.37%
Electricity	58,650	31,220	27,430	53.23%
Cable Television	3,910	2,016	1,894	51.56%
Garbage	13,800	7,931	5,869	57.47%
Propane	7,225	2,255	4,970	31.20%
Equipment Rentals & Leases	47,481	22,162	25,319	46.68%
Insurance	145,000	108,047	36,953	74.52%
Equipment Maintenance	112,100	50,583	61,517	45.12%
Building Maintenance	261,973	76,102	185,871	29.05%
Vehicle Maintenance	177,592	120,067	57,525	67.61%
Promotional Activities	31,500	5,838	25,662	18.53%
Promotional Activities - ADM	5,000	2,825	2,175	56.50%
Small Tools & Equipment	179,050	18,010	161,040	10.06%
Turnout Gear	116,910	26,500	90,410	22.67%
Annual Medical Exams/Wellness	50,000	4,225	45,775	8.45%
Legal Advertising	2,000	168	1,832	8.40%
Hiring Costs	30,000	16,460	13,540	54.87%
Uniforms	47,600	42,792	4,808	89.90%
Office Supplies	8,000	2,248	5,752	28.10%
Fuel	65,000	46,860	18,140	72.09%
Janitorial Supplies	27,600	10,816	16,784	39.19%
Medical Supplies	62,500	26,779	35,721	42.85%
Other Operating Supplies	53,640	16,639	37,001	31.02%
Memberships, Publications & Subscriptions	201,603	122,525	79,078	60.78%
Educational Reimbursement	41,800	12,998	28,802	31.10%
Training	99,360	42,138	57,222	42.41%
Total Operating	2,932,999	1,500,436	1,432,563	51.16%
Capital Outlay				
Buildings	-	-	-	N/A
Equipment	44,600	-	44,600	0.00%
Vehicles	205,000	35,434	169,566	17.28%
Total Capital Outlay	249,600	35,434	214,166	14.20%
Debt Service				
Principal	74,386	49,483	24,903	66.52%
Interest	648	540	108	83.30%
Total Debt Service	75,034	50,022	25,012	66.67%
Total Expenditures	21,663,313	10,384,704	11,278,609	47.94%
Revenues over Expenditures		\$ 10,770,304		
Reserves				
Assigned:				
Operating Expenditures Oct - Dec	5,281,000			
Hurricane/Disaster	2,641,000			
Capital (Facilities, Apparatus, Equipment)	3,267,021			
Health Insurance (Level Funding Reserve)	-			
Unassigned:				
General Operating	9,000			
Total Reserves	11,198,021			
Total Expenditures and Reserves	\$ 32,861,334			

IONA MCGREGOR FIRE DISTRICT
2021 - 2022 FISCAL YEAR
Ad Valorem Tax Revenues to Date

Date Received	Taxes	Interest	Discounts	Commissions	Other *	Net Amount Remitted by the Tax Collector
11/15/2021	\$ 494,270.47	\$ -	\$ 21,258.38	\$ 10,718.61	\$ 417.89	\$ 462,711.37
11/30/2021	6,296,029.56	-	251,762.80	120,926.66	(6,452.89)	5,916,887.21
12/15/2021	11,703,584.26	-	468,003.22	224,773.54	2,660.85	11,013,468.35
12/29/2021	1,796,788.50	-	65,543.76	34,698.43	2,169.75	1,698,716.06
1/14/2022	624,374.34	-	18,737.89	12,169.36	2,787.35	596,254.44
2/16/2022	602,227.25	-	13,149.13	11,821.49	(8,132.24)	569,124.39
3/15/2022	253,263.29	-	2,422.30	5,016.84	(3,388.32)	242,435.83
3/28/2022	76,148.56	-	730.07	1,523.02	-	73,895.47
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	<u>\$21,846,686.23</u>	<u>\$ -</u>	<u>\$ 841,607.55</u>	<u>\$ 421,647.95</u>	<u>\$ (9,937.61)</u>	<u>\$ 20,573,493.12</u>

* Note - The "other" column includes prior year taxes, penalties, refunds, corrections, interest and other costs.

CURRENT AND LAST 5 FISCAL YEARS COLLECTION ANALYSIS
As of March 31, of each year

Fiscal Year		Revenue	Discounts	Commissions
2022				
	Budget	22,909,377	837,000	448,000
	Actual	21,836,749	841,608	421,648
		95.32%	100.55%	94.12%
2021				
	Budget	20,664,066	755,000	404,000
	Actual	19,679,423	758,914	380,179
		95.24%	100.52%	94.10%
2020				
	Budget	20,485,690	742,500	400,500
	Actual	19,393,217	744,829	374,452
		94.67%	100.31%	93.50%
2019				
	Budget	20,352,023	732,000	395,000
	Actual	18,942,042	726,721	366,467
		93.07%	99.28%	92.78%
2018				
	Budget	19,193,971	690,000	383,000
	Actual	17,839,064	684,723	345,421
		92.94%	99.24%	90.19%
2017				
	Budget	18,354,838	645,000	359,000
	Actual	17,167,871	660,163	332,230
		93.53%	102.35%	92.54%

Check History Report
Sorted By Check Number
Activity From: 3/1/2022 to 3/31/2022

IONA MCGREGOR FIRE DISTRICT (IMF)

Bank Code: B BANKUNITED - OPERATING

Check Number	Check Date	Vendor Number	Name	Check Amount	Check Type
021664	3/11/2022	AERAS	AERAS TECHNOLOGIES LLC	500.00	Auto
021665	3/11/2022	AIRGAS	AIRGAS	255.61	Auto
021666	3/11/2022	ALLPHAS	ALL PHASE ELECTRIC SVC OF FL INC	752.37	Auto
021667	3/11/2022	AQUIL	KHALID AQUIL	6,748.56	Auto
021668	3/11/2022	ARMCHEM	ARMCHEM INTERNATIONAL	889.40	Auto
021669	3/11/2022	BRYANTT	TRE BRYANT	231.68	Auto
021670	3/11/2022	CALLAGH	CALLAGHAN TIRE ENTERPRISES INC	2,958.00	Auto
021671	3/11/2022	CDW	CDW GOVERNMENT, INC	68.68	Auto
021672	3/11/2022	CINTAS	CINTAS CORPORATION #294	111.94	Auto
021673	3/11/2022	CRS	CRS TECHNOLOGY	2,608.00	Auto
021674	3/11/2022	EAGLE	EAGLE ENGRAVING, INC.	427.00	Auto
021675	3/11/2022	ESWEB	E'S WEB DESIGN	69.00	Auto
021676	3/11/2022	FDOT	FL DEPT OF TRANSPORTATION	11.86	Auto
021677	3/11/2022	FLUCFUN	FL UC FUND	198.30	Auto
021678	3/11/2022	HOMD	Home Depot Credit Services	116.59	Auto
021679	3/11/2022	LCFCA	LEE COUNTY FIRE CHIEF'S ASSOC.	360.00	Auto
021680	3/11/2022	LEESAR	LEESAR INC	626.06	Auto
021681	3/11/2022	LOWES	LOWE'S	266.53	Auto
021682	3/11/2022	MARCO	MARCO OFFICE SUPPLY, FURNITURE & PRINTING INC.	667.25	Auto
021683	3/11/2022	MASCARE	MARC MASCARELLI	213.50	Auto
021684	3/11/2022	MES	MUNICIPAL EMERGENCY SVCS, INC.	534.23	Auto
021685	3/11/2022	MOTOROL	MOTOROLA SOLUTIONS INC.	1,100.00	Auto
021686	3/11/2022	NAFECO	NAFECO	595.25	Auto
021687	3/11/2022	NASBLA	NAT'L ASSOC OF STATE BOATING LAW ADMINISTRATORS	32,000.00	Auto
021688	3/11/2022	OFFICE	OFFICE DEPOT BUSINESS ACCOUNT	162.75	Auto
021689	3/11/2022	OFFPRID	OFFICE PRIDE COMMERCIAL CLEANING SVCS	1,084.04	Auto
021690	3/11/2022	PANTHER	PANTHER PRINTING	599.20	Auto
021691	3/11/2022	PEDIA	PEDIATRIC EMERGENCY STANDARDS, INC.	398.00	Auto
021692	3/11/2022	PGIT	PREFERRED GOVERNMENTAL INS TRUST	30,055.25	Auto
021693	3/11/2022	PUBSOL	PUBLIC SOLUTIONS, LLC	1,300.00	Auto
021694	3/11/2022	REHLING	STEFAN REHLINGER	82.09	Auto
021695	3/11/2022	RICOH	RICOH USA, INC.	66.53	Auto
021696	3/11/2022	RYAN	RYAN PETROLEUM	4,240.80	Auto
021697	3/11/2022	SARLO	SARLO POWER MOWERS, INC	123.49	Auto
021698	3/11/2022	SCHMIDT	MARLIN SCHMIDT	409.08	Auto
021699	3/11/2022	TARGET	TARGET SOLUTIONS LEARNING LLC	10,590.00	Auto
021700	3/11/2022	TUSCAN	TUSCAN & COMPANY, PA	15,000.00	Auto
021701	3/11/2022	VFIS	VFIS	10,680.00	Auto
021702	3/11/2022	WASTE	WM CORPORATE SERVICES, INC.	944.82	Auto
021703	3/21/2022	AAAPM	A.A.A. PROPERTY MAINTENANCE INC	1,645.00	Auto
021704	3/21/2022	APPLEST	APPLESTITCH, INC.	806.00	Auto
021705	3/21/2022	CALLAGH	CALLAGHAN TIRE ENTERPRISES INC	2,658.00	Auto
021706	3/21/2022	COMPRES	COMPRESSED AIR SUPPLIES & EQUIPMENT, INC	612.60	Auto
021707	3/21/2022	GUARD	GUARDIAN FUELING TECHNOLOGIES LLC	210.00	Auto
021708	3/21/2022	MARINE	MARINEMAX	211.54	Auto
021709	3/21/2022	MUNSEY	STEVE MUNSEY	172.00	Auto
021710	3/21/2022	RICOH	RICOH USA, INC.	420.36	Auto
021711	3/21/2022	SCHMIDT	MARLIN SCHMIDT	172.00	Auto
021712	3/21/2022	SDC	SCUBAVICE DIVING CENTER, LLC	150.00	Auto
021713	3/31/2022	ABCFIRE	ABC FIRE EQUIPMENT CORP	377.00	Auto
021714	3/31/2022	ALLPHAS	ALL PHASE ELECTRIC SVC OF FL INC	243.00	Auto
021715	3/31/2022	ANDERSE	JAMES ANDERSEN	152.00	Auto
021716	3/31/2022	AQUIL	KHALID AQUIL	138.00	Auto

Check History Report
Sorted By Check Number
Activity From: 3/1/2022 to 3/31/2022

IONA MCGREGOR FIRE DISTRICT (IMF)

Bank Code: B BANKUNITED - OPERATING

Check Number	Check Date	Vendor Number	Name	Check Amount	Check Type
021717	3/31/2022	BARBER	TERENCE BARBER	130.00	Auto
021718	3/31/2022	BOBDEAN	BOB DEAN SUPPLY, INC.	206.88	Auto
021719	3/31/2022	CINTAS	CINTAS CORPORATION #294	111.94	Auto
021720	3/31/2022	CMRO	COASTAL MRO, INC.	2,880.00	Auto
021721	3/31/2022	COMER	SETH COMER	152.00	Auto
021722	3/31/2022	CROWN	CROWN INFORMATION MANAGEMENT	25.00	Auto
021723	3/31/2022	CRYSTAL	CRYSTAL SPRINGS	9.99	Auto
021724	3/31/2022	DINGLE	SCOTT DINGLE	1,570.00	Auto
021725	3/31/2022	DIVERSI	DIVERSIFIED INSPECTIONS, INC.	710.00	Auto
021726	3/31/2022	EXPRESS	EXPRESS MOBILE PHLEBOTOMY, LLC	1,150.00	Auto
021727	3/31/2022	FCABC	FIRE CHIEFS ASSOC OF BROWARD CTY	774.00	Auto
021728	3/31/2022	FEBV	CLARION EVENTS, INC.	624.00	Auto
021729	3/31/2022	FNG	FLORIDA NATURAL GAS	100.08	Auto
021730	3/31/2022	FPL0598	FL POWER & LIGHT CO.	1,384.91	Auto
021731	3/31/2022	FPL3327	FL POWER & LIGHT CO.	20.28	Auto
021732	3/31/2022	FPL5324	FL POWER & LIGHT CO.	492.71	Auto
021733	3/31/2022	FPL6245	FL POWER & LIGHT CO.	749.56	Auto
021734	3/31/2022	FPL8590	FL POWER & LIGHT CO.	484.34	Auto
021735	3/31/2022	FYRFYTR	FYR-FYTER, INC.	60.00	Auto
021736	3/31/2022	GARBER	GARBER CHEVROLET BUICK GMC, INC.	35,434.00	Auto
021737	3/31/2022	GRAINGE	GRAINGER	860.00	Auto
021738	3/31/2022	GUZMAN	JOEL GUZMAN	152.00	Auto
021739	3/31/2022	HOMD	Home Depot Credit Services	268.89	Auto
021740	3/31/2022	HYDRA	HYDRA-RAM UNLIMITED, INC.	436.53	Auto
021741	3/31/2022	KOZA	JOSHUA KOZA	150.00	Auto
021742	3/31/2022	LEESAR	LEESAR INC	255.60	Auto
021743	3/31/2022	LIKNESS	TROY LIKNESS	172.00	Auto
021744	3/31/2022	LONGSWO	LONGSWORTH COMFORT AIR LLC	6,100.00	Auto
021745	3/31/2022	LOWES	LOWE'S	713.24	Auto
021746	3/31/2022	MARCO	MARCO OFFICE SUPPLY, FURNITURE & PRINTING INC.	332.98	Auto
021747	3/31/2022	MARINE	MARINEMAX	518.64	Auto
021748	3/31/2022	MOZES	JACKIELOU MOZES	152.00	Auto
021749	3/31/2022	MPORTER	MICHAEL D PORTER	697.50	Auto
021750	3/31/2022	NAFECO	NAFECO	3,424.65	Auto
021751	3/31/2022	PAPYRUS	PAPYRUS DOCUMENT & DESIGN, LLC	180.00	Auto
021752	3/31/2022	PRINCIP	PRINCIPAL LIFE INSURANCE CO	15,075.15	Auto
021753	3/31/2022	RYAN	RYAN PETROLEUM	5,245.54	Auto
021754	3/31/2022	SOUTH	SOUTH FL EMERGENCY VEHICLES	238.87	Auto
021755	3/31/2022	STAND	STANDARD INSURANCE CO.	13,564.45	Auto
021756	3/31/2022	STREETE	DIONNE STREETE	130.00	Auto
021757	3/31/2022	UPS	UNITED PARCEL SERVICE	21.24	Auto
021758	3/31/2022	VALVO	SUNSHINE LUBES LLC	158.89	Auto
021759	3/31/2022	WASTE	WM CORPORATE SERVICES, INC.	944.79	Auto
021760	3/31/2022	WISDOM	JOHN WISDOM	124.41	Auto
021761	3/31/2022	ZOLL	ZOLL MEDICAL CORP.	15,255.00	Auto
W00749	3/1/2022	LOCUMS	LOCUMS DOC, INC	2,083.33	Wire Transfer
W00750	3/7/2022	BU9855	CARDMEMBER SERVICE	1,975.44	Wire Transfer
W00751	3/10/2022	CABLE1	COMCAST CABLEVISION	34.00	Wire Transfer
W00752	3/10/2022	CABLE2	COMCAST CABLEVISION	76.50	Wire Transfer
W00753	3/10/2022	CABLE3	COMCAST CABLEVISION	51.00	Wire Transfer
W00754	3/10/2022	CABLE4	COMCAST CABLEVISION	119.00	Wire Transfer
W00755	3/10/2022	UHC	UNITED HEALTHCARE INS. CO.	199,335.96	Wire Transfer
W00756	3/17/2022	CABLE5	COMCAST CABLEVISION	76.50	Wire Transfer
W00757	3/17/2022	T3	T3 COMMUNICATIONS, INC.	4,758.73	Wire Transfer

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A/P Date: 4/13/2022

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IONA MCGREGOR FIRE DISTRICT (IMF)

Bank Code: B BANKUNITED - OPERATING

Check Number	Check Date	Vendor Number	Name	Check Amount	Check Type
W00758	3/21/2022	LCU	LEE COUNTY UTILITIES	887.16	Wire Transfer
W00759	3/20/2022	ENTERPR	ENTERPRISE FM TRUST	3,139.86	Wire Transfer
W00760	3/21/2022	VERIZON	VERIZON	1,761.74	Wire Transfer
W00761	3/21/2022	MICROSO	MICROSOFT CORPORATION	1,216.00	Wire Transfer
W00762	3/30/2022	TECO	TECO	78.30	Wire Transfer
W00763	3/29/2022	TECO	TECO	51.22	Wire Transfer
W00764	3/30/2022	COLLIFE	COLONIAL LIFE PREMIUM PROCESSING	3,837.72	Wire Transfer
Bank B Total:				467,737.88	
Report Total:				467,737.88	

BOARD MEETING AGENDA ITEM SUMMARY

Board Meeting Date: March 16, 2022

(Select All that Apply) ☒ Decision Making Agenda Item

☐ Discussion Purposes Only Agenda Item

☐ Walk On Agenda Item

SUBJECT: Revisions to Board Meeting Agenda Format

PERSON(S) MAKING SUBMITTAL OF AGENDA ITEM: Commissioner Walker and Richard Pringle, Esq.

BACKGROUND/DETAIL OF AGENDA ITEM: At the last Board meeting the Board took official action to continue the discussion of changes to the Board meeting agenda format so that Commissioner Walker could work with Attorney Pringle to come up with proposed changes to the Board meeting agenda format. Attached is a proposed revised Board meeting agenda format for the Board's consideration.

The major changes are:

- Each business agenda item now has a three-part review of: a) discussion; b) public input; and, c) decision making, instead of having one single public input time for all of the business agenda items collectively before the business agenda part of the meeting;
- The receipt and approval of the reports, including the financial report and the approval of written prior Board meeting minutes are now listed before the business agenda because all of the items are "ministerial" approvals of the Board that can occur without calling for public input first;
- The one time opportunity for public input on business agenda items has been removed;
- Notes of clarification have been added to provide for the silencing of phones and that the Board meetings are being recorded.

If the Board is desirous of changing the Board meeting agenda format, the Board Manual will need to be amended using the procedure described in the Board Manual which requires consideration of the Board Manual amendment at two (2) Board meetings. Since the proposed revised Board meeting agenda format changes the public input opportunities stated on the Board meeting agenda, I will also need to amend the part of the Board Manual that addresses public input at Board meetings.

BUDGET IMPACT: Yes / No / Unknown – If Yes, how much? From where?

No financial impact will occur as a result of any changes in the Board meeting agenda format.

REQUESTED BOARD ACTION: To take Board action to approve changes to the Board meeting agenda format and to direct legal counsel to amend the Board Manual accordingly.

**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING AGENDA**

DATE: _____

6:00 P.M.

**6061 SOUTH POINTE BOULEVARD
FORT MYERS, FL 33919**

NOTE: THE BOARD MEETING IS BEING RECORDED AND ALL STATEMENTS MADE DURING THE BOARD MEETING ARE SUBJECT TO BEING MADE AVAILABLE TO OTHERS AS A PART OF THE BOARD MEETING PUBLIC RECORD.

NOTE: ALL PHONES AND ELECTRONIC DEVICES MUST BE PUT ON THE SILENT MODE PRIOR TO THE BEGINNING OF THE BOARD MEETING AND REMAIN ON SILENT MODE THROUGHOUT THE ENTIRE BOARD MEETING UNTIL ADJOURNMENT.

Meeting Called to Order

Roll Call of Commissioners

Opening Prayer and Pledge of Allegiance

Recognitions

Adoption of Meeting Agenda, Including Amendments

Approval of Previous Board Meeting Minutes

Approval of Financial Report

Chief's Report

Attorney's Report

DVP's Reports

Public Input on Business Agenda Items [Note: Prior to Board action being taken on each of the Business Agenda Items below, members of the public will have up to three (3) minutes per person to make public comment on each of the Business Agenda Items after the Commissioners have had their discussion.]

Business Agenda Items

1. _____
 - a. Discussion of agenda item
 - b. Public input

- c. Board action

2. _____

- a. Discussion of agenda item
- b. Public input
- c. Board action

3. _____

- a. Discussion of agenda item
- b. Public input
- c. Board action

Public Comments on Non-Business Agenda Items [Note: Any member of the public will have up to three (3) minutes to make public comments on any non-business agenda item topics.]

Commissioner Comments on Non-Business Agenda Items

Adjournment



Iona-McGregor Fire District Executive Report

Executive Summary, April 2022:

GENERAL:

- The district is currently evaluating our human resource needs.
- In March, staff attended the “Excellency” conference in Orlando. This is the annual conference from the Center for Public Safety Excellence (CPSE). This conference focuses on quality improvement and elements of accreditation. Commissioner Andersen was invited to attend as the Chair of the board, and we appreciate his taking time off work to make himself available to attend. I believe he found the experience very educational and valuable.

OPERATIONS:

- We had two promotions from our engineer process with FF Lockwood and FF Bodiot starting their new engineer positions in the middle and end of March respectively.
 - Engineer Lockwood-A-shift/Station 74 assignment
 - Engineer Bodiot-B-shift/Station 74 assignment
- Division Chief-Fire Training and Special Operations Wisdom is 6 months into his 1-year promotional probationary period and progressing well. The administrative restructuring is paying dividends:
 - Increased fire related training (including more acquired structures)
 - Increased membership of Technical Rescue Team (TRT) and Urban Search and Rescue (USAR)
 - Increased department hosted training courses (and more opportunities forthcoming)
 - Increased consistency in shift operations through shared training and special operations team leader accountability
- EMS, Health & Safety (Division Chief Hernden) continues to take shape with new initiatives, formalization of EMS support internally/externally, and review of numerous processes
- BC Mascarelli helped coordinate participation of 5 IMFD personnel with Boat Operator Search and Rescue (BOSAR) training in late March
 - We intend to keep supporting this valuable training for our water operations personnel
- Our new Battalion Chief (Martin) is nearly 2 months into his tenure as the shift command of A-shift and progressing well
 - He has contributed to instruction for 2, internal technical rescue courses since February
- We are continuing to support external training opportunities and take the lead on regional collaborative training opportunities
 - Orlando Fire Conference (February)
 - Fire Department Instructor’s Conference (April)

- International Association of Fire Chiefs (IAFC) Hazardous Materials Conference (June)
- Personnel development continues to be a focus with noted increase in college course enrollment inquiries
- Brush fires have been almost a daily occurrence (regionally) and we will continue to maintain our operational readiness
- We had three structure fires in March (17th, 28th, and 31st) with quick and efficient response.
 - One resulted in a life saved by A74 personnel and is a shining example of our commitment to the community

Accreditation:

- We have completed most of the self-assessment of the organization. We are working with our technical advisors to complete the program appraisals. The program appraisals look at all the district's programs, i.e., training, community outreach, technical rescue, hazardous material, health and safety, and marine operations, and ensures we are setting goals and objectives to produce outcomes that fulfill the performance indicators of the program. The appraisal then compares achievements for the year against the establish goals.
- Meetings have been scheduled with the program managers to review and update the strategic plan. The goal is to align some of the organization's program goals to the strategic plan. We will also work on workflows to guide each program manager through the year.
- We continue to work with the National Fire Operations Reporting System (NFORS) to build the district's data analysis platform to obtain better data to improve our service delivery.

Logistics:

- Logistics worked with Motorola and Lee County Emergency Dispatch, updating the district's radios in preparation of Lee County Communications transitioning to a digital communication system (P25). This has been an ongoing project for approximately five years. The district purchased the appropriate radios several years ago in anticipation of the change to the new dispatch system. P25 radios are a direct replacement of analog radios, however, add the ability to transfer data as well as voice. P25 Has become the standard communication system for public safety organization and government agencies in the US. The County went live with the new system March 30, 2022.
- The district's fire apparatus continues to be rotated through South Florida Emergency Vehicles (SFLEV) for preventive maintenance, repairs, and pump testing.
- Preventative maintenance has been scheduled for the TNT vehicle hydraulic extrication tools. These tools are located on Squad 73 and provide the additional asset to the unit to complete more complex extrication events.
- We have contacted the Genesis manufacturer and anticipate the Genesis unit preventative maintenance to be conducted in late April. The Genesis Battery powered extrication tools are located on all first out apparatus excluding the rescue vehicles
- A focus group was formed to work on the purchase of a rescue vehicle. The focus group has had several meetings and discussed the possibility of going back to a "box type" vehicle or a pickup truck instead of an SUV. The focus group also discussed the equipment that will be carried and how it will be configured.

- The office furniture is set to be delivered and installed on April 6th and 7th. The offices will now have a more functional set up designed for each member of the administrative staff offices.

Prevention/Pub Ed:

Date: April 2022

TOTAL INSPECTIONS & ACTIVITIES:	558*
ANNUAL INSPECTIONS (EXISTING):	351
VIOLATIONS CLEARED:	81
CPR / AED CLASSES:	13
CHILD PASSENGER SAFETY:	0
FIRE EXTINGUISHERS TRAINING:	1
PUBLIC EDUCATION EVENTS:	2
FIRE INVESTIGATIONS:	1

Supervisor's Summary:

- On March 18th, IMFD hosted our 2nd Annual Camp Brave Heart. This girls' empowerment camp is aimed toward young girls, grades 6th-9th. The goal is to provide insight into the many different fire service careers, discuss women in the fire service (currently at 4%), build confidence, work on team building, inspire and empower. We had 24 campers in attendance this year.
- Our Community Relations Coordinator (CRC), in conjunction with Lee County Emergency Management, hosted a weather preparedness seminar at our Palmetto Palms community. There were at least 75 residents in attendance, in addition to Chief's Comer, Guzman, & Aquil.
- Our CRC presented a Citizen Life Saving Award to a resident who participated in an IMFD CPR class and went on to assist in a cardiac emergency to help save a life.
- On March 31st, an origin and cause fire investigation was performed at a residence within the Iona Ranch Mobile Home Community. The area of origin was located under the master bedroom window, with the most probable cause of the fire being electrical.

- Our office performed (5) hydrant flow tests for upcoming, new construction projects.

*Activities include hydrant flow testing for remodel/new construction projects, emergency vehicle gate access testing, Knox Box key installation, follow-up for fire protection systems (contractor inspections).

Fire Training/Special Operations:

- Hazmat Technicians from A Shift participated with the FMFD Hazmat Team in a full drill.
- Members from Station 72 C shift attended a Probie Burn Day at BSFD Station 24. PFF Visnic and PFF Huber were included on this training. They rotated through 3 separate scenarios covering fire attack, primary search, and VES operations. Probationary firefighters were also able to spend some time in the burn simulator studying fire behaviors such as rollover and thermal layering.
- 6 members took the Boat Operator Search and Rescue (BOSAR) course at the Cape Coral Yacht Club during the last week of March. This class gives emergency responders a learning framework to become more proficient with skills necessary to operate in the maritime environment and conduct search and rescue operations. Our own BC Mascarelli is an instructor at this event hosted by National Association of State Boating Law Administrators (NASBLA).
- The department conducted an in-house course on Vehicle Machinery Operations at Station 73. Several members participated in this class which gives them a state certification in this discipline when the 40-hour course is complete. The course covers vehicle extrication techniques that firefighters encounter on the road such as side-outs, dash lifts, and basic stabilization techniques.
- FF Rine attended a Confined Space course at the Florida State Fire College. Tuition for this class was covered by a state funding awarded to FL TF-6. This course, along with the previously listed VMR Ops course, is part of the coursework for members to achieve the USAR Rescue Specialist certification.
- Squad 73 had an opportunity to train with the FMPD Rappel Team at Station 74 Tower.
- DC Wisdom is currently attending a Plans Manager course in Ocala for TF-6. Plans Managers in the USAR realm conduct meetings and briefings, collect and synthesize information, document progress, and prepare for incident closing activities. The funding for this course was provided by the same state funds that are covering the Confined Space course listed earlier.

EMS, Health and Safety:

- In March, five members of the district attended the Tactical Strength and Conditioning (TSAC) certification course through the National Strength and Conditioning Association (NSCA). NSCA's Tactical Strength and Conditioning (TSAC) Program is designed to help tactical facilitators increase the performance, readiness, and longevity of tactical professionals while decreasing the likelihood of fitness-related injuries. Since 2005, the TSAC program has been helping military, law enforcement, fire and rescue, protective services, first responders, and other emergency services increase effectiveness and lower costs through a combination of cutting-edge research, proven training methods, and field experience. DC Hernden, DC Wisdom, FF West, FF Guillery, and FF Schmidt completed the four-day class, and are in the process of completing their certification through the NSCA. With the knowledge and resources gained through this program, this

group will be working toward improvement of physical fitness resources and education throughout the district, with an emphasis on injury prevention and comprehensive return to work programs.

- DC Hernden will be attending the Journal of Emergency Medical Services (JEMS) conference in addition to the Fire Department Instructor's Conference (FDIC), co-located in Indianapolis April 24-30. Training and educational classes will be offered for both disciplines, as well as an expansive expo with the latest equipment and technology available to emergency services.
- Gear Wash, LLC will be onsite at Station 74 April 11-21, 2022, to perform advanced cleaning, inspection, and repair of all bunker pants, coats, and helmets in accordance with NFPA 1851 (a standard set by the National Fire Protection Agency that turnout gear be inspected, cleaned, and repaired by a certified agency twice a year). All suppression and investigation personnel will rotate their gear through. Proper cleaning and repair of bunker gear helps ensure the safety and protection of members entering hazardous environments and reduces the exposure to off-gassing of carcinogenic compounds and other potentially harmful contaminants encountered in the execution of duties while responding to all forms of emergency calls.

Previous Month ▾

Mar 1, 2022 - Mar 31, 2022 ▾

45%

FIRE
Percentage of Total Incidents

55%

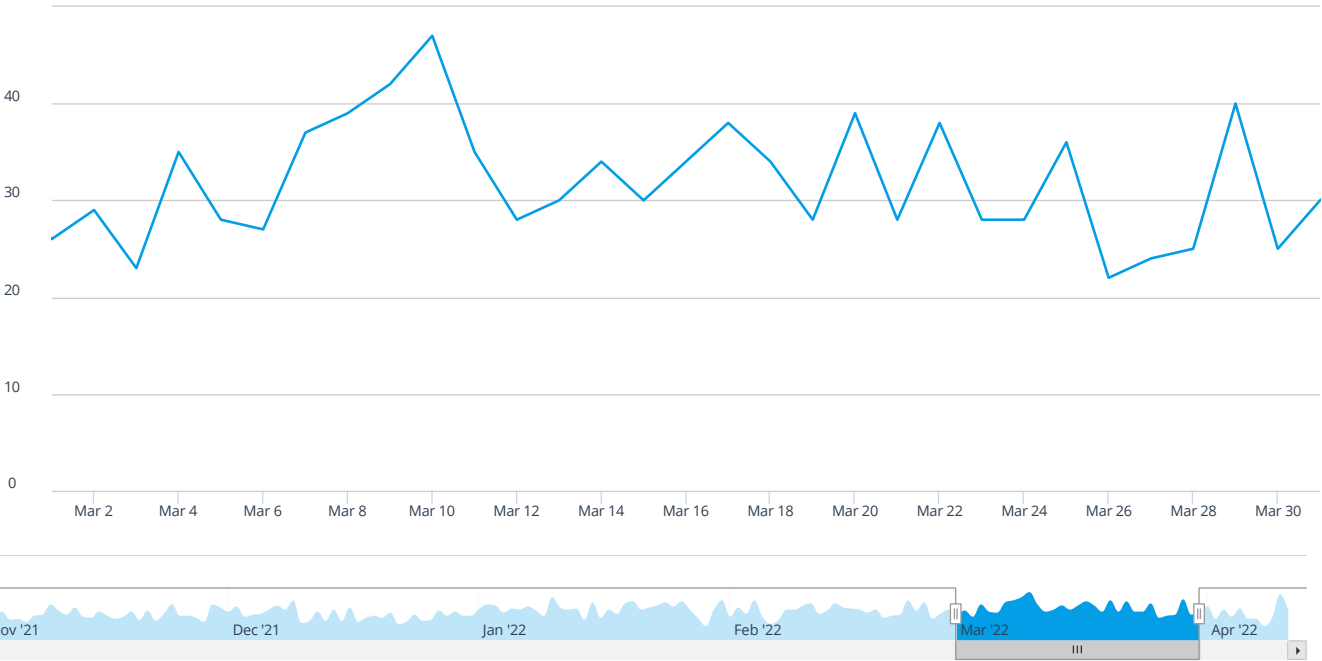
EMS
Percentage of Total Incidents

987

INCIDENTS
In Selected Time Slice

31

DAYS
In Selected Time Slice



Counts % Rows % Columns % All

Week Ending	3/6/22	3/13/22	3/20/22	3/27/22	4/3/22	4/10/22	4/17/22	4/24/22	5/1/22	5/8/22	5/15/22	5/22/22	5/29/22	Total
(11) Structure Fire	1		1		2									4
(12) Fire in mobile property used as a fixed structure					1									1
(13) Mobile property (vehicle) fire			1											1
(25) Excessive heat, scorch burns with no ignition					1									1
(30) Rescue, emergency medical call (EMS), other	4	1	1	5	2									13
(31) Medical assist	31	17	22	22	11									103
(32) Emergency medical service (EMS) incident	66	115	109	93	45									428
(34) Search for lost person		2	2		1									5
(35) Extrication, rescue	1	1		1	1									4
(36) Water or ice-related rescue			2	1	1									4
(41) Combustible/f... spills & leaks				1										1
(44) Electrical wiring/equipm.. problem	1	3		1	3									8
(50) Service call, other		2		1										3
(51) Person in distress			1											1
(52) Water problem		2	3											5

Week Ending	3/6/22	3/13/22	3/20/22	3/27/22	4/3/22	4/10/22	4/17/22	4/24/22	5/1/22	5/8/22	5/15/22	5/22/22	5/29/22	Total
(53) Smoke, odor problem					1									1
(54) Animal problem or rescue				1										1
(55) Public service assistance	16	20	27	18	11									92
(60) Good intent call, other		1	1											2
(61) Dispatched and canceled en route	36	80	53	51	32									252
(62) Wrong location, no emergency found		2			2									4
(65) Steam, other gas mistaken for smoke		1	1											2
(70) False alarm and false call, other	1	1	1	3	1									7
(71) Malicious, mischievous false alarm	1													1
(73) System or detector malfunction	1	6	8	2										17
(74) Unintentional system/detect... operation (no fire)	9	4	4	4	5									26
Total	168	258	237	204	120									987



IAFF Local 1826

Southwest Florida Professional Fire Fighters & Paramedics District 7 Monthly Report

Meeting Date:

General Information Update:



IAFF Local 1826

Southwest Florida Professional Fire Fighters & Paramedics District 25 Monthly Report

Meeting Date:

General Information Update: