

Iona McGregor Fire District Board of Fire Commissioners Agenda
March 16, 2022
6:00 PM

Meeting call to order

Roll Call of Commissioners

Opening Prayer and Pledge of Allegiance

Amendments to the Meeting Agenda

Public Input on Business Agenda Items

Public Recognition

- 1) Citizen Award

Business Agenda Items (Agenda Items Requiring Action)

- 1) Meeting Minutes – February 16, 2022
- 2) Financial Report – February 2022
- 3) Meeting Agenda Format - Continued
- 4) Executive Report
- 4) Attorney Report
- 5) DVP Reports – Districts 7 & 25

Public Input on Non-Business Agenda Items

Commissioner Comments

Adjournment

Iona McGregor Fire District Board of Fire Commissioners
February 16, 2022
6:00 PM

Meeting called to order at 6:00 pm

Roll Call of Commissioners –

Present - Commissioners Andersen, Barbosa, Langford, and Louwers. Commissioner Walker was not present at start, arrived during invocation.

Opening Prayer and Pledge of Allegiance observed

Amendments to the Meeting Agenda

The Election of Officers item was omitted from the original agenda and is being added as a 'walk-on' item. **Motion** (5840) to adopt the agenda as amended made by Commissioner Andersen, seconded by Commissioner Barbosa... carried

Public Input on Business Agenda Items – none

Public Recognition – none

Business Agenda Items (Agenda Items Requiring Action)

1) Meeting Minutes – January 19, 2022

Motion (5841) to approve the minutes of January 19, 2022 was made by Commissioner Barbosa with second from Commissioner Langford... carried

2) Financial Report – January 2022

Commissioner Walker questioned the amounts of monies currently held in Bank United adding that he worries about putting everything in one bank. CFO Winzenread and Mr. Pringle spoke of the protection we have even if bank goes under and not subject to FDIC limits. CFO Winzenread will continue to look at other financial institutions and report back. Following discussion, **motion** (5842) to approve the Financial Report of January 2022 made by Commissioner Langford with second from Commissioner Louwers... carried.

3) Surplus Item

CFO Winzenread addressed the item. Commissioner Walker questioned how the item became damaged? Could be wear, tear, age, etc. stated DC Wisdom. What will you do with them? Probably dumped as no value or usefulness. Commissioner Walker questioned why this has to be done for something that has no value. Attorney Pringle addressed his query. **Motion** (5843) to deem item as surplus and authorize Chief to dispose of in accordance with FS 274.06 made by Commissioner Louwers, second Commissioner Langford... carried.

4) Meeting Agenda Format

Commissioner Walker addressed the item as he brought forth for discussion. He reviewed the sample agenda that he supplied for review adding that input from the public should be after each item, before the board acts. Following his comments, he asked Board for support to adopt the new format as presented. After a brief discussion of the various agenda formats and statutory requirements, Commissioner Walker **moved** (5844) to table the item, meet with counsel and develop a sample agenda to be presented at next month's meeting. Motion was seconded by Commissioner Andersen. With four in favor, Commissioner Louwers opposed, motion carried.

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5) Executive Report

Chief Select Comer mentioned the Strategic Plan Update was included in with the Executive Report. Commissioner Walker identified that it should be separate agenda item and proceeded to question several items contained in the report. Assistant Chief Comer and Deputy Chief Guzman addressed the concerns. Having no other questions relating to the Executive Report, a **motion** (5845) to accept the Executive Report made by Commissioner Andersen with second offered by Commissioner Langford... carried.

4) Attorney Report

Mr. Pringle affirmed that he would talk with Commissioner Walker regarding his agenda concerns and ideas. He informed Board that there will be a draft to bring back to board for review and if changed, board will need to adopt resolution to amend the meeting process. Essence of requirement of public input is that can be done with current method or proposed. Regarding election of officers, after DVP Report, will address then. **Motion** (5846) to receive the Executive Report was made by Commissioner Walker, seconded by Commissioner Barbosa... carried.

5) DVP Reports – Districts 7 & 25

Motion (5847) to accept the DVP Reports as submitted made by Commissioner Andersen, second by Commissioner Langford... carried.

6) Election of Officers

Attorney Pringle addressed the requirements in Florida Statute concerning Board Officer elections on the processes available for election of officers. He informed that Board must first decide on method and then process of election using method selected. Following attorney's procedural presentation, **motion** (5848) by Commissioner Walker to select procedure for election of Board Officers as ballot option of each seat by voice vote, seconded by Barbosa... carried.

Commissioner Walker added that he believes the officer positions should be rotated and every member should have opportunity to hold each office.

Commissioner Louwers nominated Commissioner Andersen to remain as Chair. Commissioner Walker nominates Commissioner Louwers as Chair. With no more nominations, a **motion** (5849) to close nominations was made by Commissioner Andersen and seconded by Commissioner Lanford... carried. Voting results were –

Those in favor of Commissioner Andersen as Chair – Commissioners Andersen, Barbosa, Langford, and Louwers; in favor of Commissioner Louwers – Commissioner Walker. With vote of 4-3, Commissioner Andersen remains as Chair.

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Nomination for Vice Chair opened by Commissioner Andersen.

Commissioner Walker nominates Commissioner Louwers as Vice Chair. Having no other nominations, Commissioner Andersen **moves** (5850) and Commissioner Barbosa seconds to close the Vice Chair nomination... Carried.

With one candidate, Commissioner Louwers is successful and elected as Vice Chair.

Nomination for Secretary opened by Commissioner Andersen who nominates Commissioner Langford as Secretary. With no other nominees, motion to close nominations was made by Commissioner Andersen, seconded by Commissioner Barbosa... carried.

Commissioner Langford to remain as secretary.

Commissioner Andersen opens nominations for Treasurer. Commissioner Langford nominates Commissioner Walker as Treasurer. Having no other nominees, **motion** (5851) to close nominations was made by Commissioner Andersen, seconded Commissioner Langford... carried.

Commissioner Walker is elected as Treasurer

Public Input on Non-Business Agenda Items – none

Commissioner Comments – Commissioner Walker stated that he had meeting with Seth and believes this department is not up to speed with 21st Century in equipment, clothing, and other things; and he gives support to have the Chief see if we are doing the best job we can and report back. AC Comer stated next month should be Chief Howard's last meeting. AC Comer then states we cannot bring everything to the board but if there is something specific you would like reported on, make us aware and we will.

Commissioner Louwers stated that he respects all in the organization. He then asked if when we record our meetings, do we need to say that in our agenda in case the public does not know that it is being recorded. You can say that if you wish; however, it is not required, responded Mr. Pringle. Commissioner Louwers added that in one of the meetings he attends cell phones were discussed and another district had a question, and the cell phones were made public as part of public record. Attorney Pringle addressed the cell phone issue and believed that public record law was not intended to go that far and if member of public texting family would not be subject to public record but if between board member and another could be public record.

Commissioner Andersen stated that when Board comes into room, phones should be silent. We are here to do business; and everyone should have respect for everyone else. Everyone deserves the right to be heard without interruption. It takes away from that person's time. He requests that when you come into the room, silence phones, and discuss agenda items and board business.

Iona McGregor Fire District Board of Fire Commissioners
February 16, 2022
6:00 PM

Adjournment

Motion by Commissioner Walker to adjourn meeting, seconded by Commissioner Langford...carried.

Meeting adjourned at 7:16p

Approved by: _____

IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
SUMMARY STATEMENT OF ACTIVITIES - GENERAL FUND
For the Four Months Ended January 31, 2022 (Unaudited)

Revenues	Amended	Actual	Variance	
	Budget		\$	%
Cash Carry Forward	\$ 10,211,193			
Ad valorem taxes	22,212,377	\$ 20,091,324	\$ (2,121,053)	90.45%
Permits, Fees & Special Assessments	50,000	38,192	(11,808)	76.38%
Intergovernmental	67,960	-	(67,960)	0.00%
Charges for services	51,000	29,267	(21,733)	57.39%
Interest Check/Demand Accounts	54,000	9,632	(44,368)	17.84%
Miscellaneous	214,804	69,186	(145,618)	32.21%
Proceeds from debt	-	-	-	N/A
Total Revenues	22,650,141	20,237,601	(2,412,540)	89.35%

Total revenues and cash carry forward 32,861,334

Expenditures				
Personnel services				
Salaries	11,775,174	3,705,329	8,069,845	31.47%
Benefits	6,630,506	2,345,641	4,284,865	35.38%
Operating Expenditures				
Professional and contractual	844,455	518,489	325,966	61.40%
Travel	110,135	11,660	98,475	10.59%
Communications & freight	116,050	26,524	89,526	22.86%
Utilities, equipment rental, and insurance	289,131	120,920	168,211	41.82%
Repairs and maintenance	551,665	140,549	411,116	25.48%
Operational, small tools and equipment	470,060	60,024	410,036	12.77%
Fuel, supplies, and administrative	410,343	137,681	272,662	33.55%
Education and training	141,160	39,065	102,095	27.67%
Capital expenditures	249,600	-	249,600	0.00%
Debt service	75,034	25,011	50,023	33.33%
Total Expenditures	21,663,313	7,130,893	14,532,420	32.92%

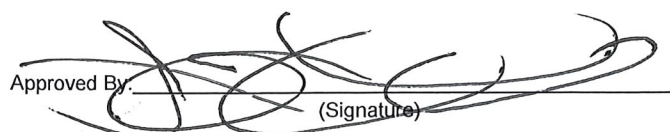
Revenues over/(under) expenditures 986,828 \$ 13,106,708 \$ 12,119,880

Fund Balance/Cash Carry Forward 11,198,021

Total expenditures and reserves \$ 32,861,334

	JANUARY	DECEMBER
Cash Balances		
BankUnited - Operating	\$ 1,989,996	\$ 1,933,811
Petty Cash	-	-
	<u>1,989,996</u>	<u>1,933,811</u>
Investments		
General - SBA - Fund A	1,930,513	1,930,277
BankUnited Money Market	19,403,535	21,200,084
	<u>21,334,048</u>	<u>23,130,361</u>
Total Cash and Investments	<u>\$ 23,324,043</u>	<u>\$ 25,064,173</u>

Submitted for approval on February 16, 2022

Approved By:  (Signature)

IONA MCGREGOR FIRE DISTRICT (IMF)

ASSETS

CASH

Operating Account - BankUnited

\$ 1,989,995.55

Total CASH:

1,989,995.55

INVESTMENTS

Investments - SBA

1,930,512.88

Money Market - BankUnited

19,403,534.94

Total INVESTMENTS:

21,334,047.82

Total ASSETS:

\$ 23,324,043.37

LIABILITIES

LIABILITIES AND OTHER CREDITS

Accounts Payable

6,998.34

Total LIABILITIES AND OTHER CREDITS:

6,998.34

ACCRUED EXPENSES

FRS - Employee Contribution - ADMIN

4,605.16

FRS - Employee Contribution - OPS

20,408.23

Total ACCRUED EXPENSES:

25,013.39

Total LIABILITIES:

32,011.73

EQUITY

Retained Earnings-Current Year

13,106,707.59

Prior Year Revenues Over/(Under) Expenditures

(333,396.00)

Fund Balance

10,518,720.05

Total EQUITY:

23,292,031.64

Total LIABILITIES & EQUITY:

\$ 23,324,043.37



Iona-McGregor Fire District Executive Report

Executive Summary/ February 16, 2022:

General:

- We have one member with an anniversary this month. Firefighter Michael Garcia has been with the District for 10 years.
- Our Battalion Chief process concluded, and we have promoted Lt. Jason Martin (to BC); and Engineer Hinton (to LT).
- We are working on implementation of our document management system which will assist in meeting accreditation requirements for review and revision cycles.

Accreditation:

- We are almost finished with the *Self-Assessment Manual*. We are waiting on a few revisions. Additionally, we are in the process on creating formalized annual appraisals for each of our programs, i.e., EMS, Health and Safety, fire suppression.
- We are continuing to work on the Strategic Plan Update. We will be creating a focus team that represents our internal and external customers.

Operations:

- The tornado we had in mid-January was a unique and significant event for our district.
 - The stars aligned in a very positive way for optimal response to meet the immediate need.
 - The community continues to work through the devastation, and we have been able to provide assistance in numerous ways.
 - We conducted a multi-agency after action review that was productive and beneficial
- The county has experienced a few brush fires recently, and we remain alert with the dry and often windy conditions.
- Two of our probationary firefighters are less than 1 month from completing their 1st year; and the others are at the ½ way mark.

Logistics:

- T74 damage to the bucket has been repaired and is back in service.
- Working with finance to get our Adobe updated for all admin users
- Fuel system has been set up and running
- Met with Motorola and have begun updating the station tones and lighting
- Repairs were made to St 72 from tornado damage.

Prevention/Pub Ed:

Date: January 2022

INSPECTION VOLUME:	572
VIOLATIONS CLEARED: past year to date	444
CPR / AED CLASSES:	0
CHILD PASSENGER SAFETY:	1
PUBLIC EDU. EVENT(S):	0
FIRE INVESTIGATIONS:	1

Supervisor's Summary:

- (3) fire flow tests for new projects
- (3) new business permits signed off
- SFR structure fire investigation
- Vehicle donation to South Fort Myers High School
- Tornado Disaster Relief collection and distribution

Fire Training/Special Operations:

- Hazmat Technicians in the department participated with the FMFD Hazmat team in drills focused on monitoring equipment
- Lt. Quilty and Eng. Nichols conducted Blitzfire training for the department.
- DC Wisdom and BC Martin completed the final step in order to meet state certifications to teach Confined Space Ops training.
- Dive Team Members are conducting SCUBA skills at Mastique this month
- Members of the department had the opportunity to train on three separate acquired structures this month
 - One in Zone 72 that was utilized for training on vertical ventilation.
 - One in Zone 71 that allowed us the opportunity to conduct drills covering 1st and 2nd due operations with the City of Fort Myers FD. Each round included a single suppression apparatus from each department. Familiarization of trucks and tactics was covered in addition to the drill.
 - The third was in Zone 74 off N. Town and River Dr. The training conducted was left to the Lieutenants choice.
 -

EMS, Health and Safety:

- Added near miss reporting to SOGs.
- Medical Inservice scheduled for Feb. 24th
- BLS CPR Recertifications this month
- In process of evaluating video laryngoscope equipment



Previous Month ▾

Jan 1, 2022 - Jan 31, 2022 ▾

43%

FIRE

Percentage of Total Incidents

57%

EMS

Percentage of Total Incidents

957

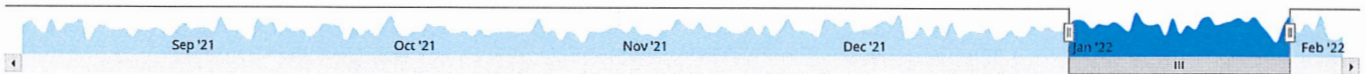
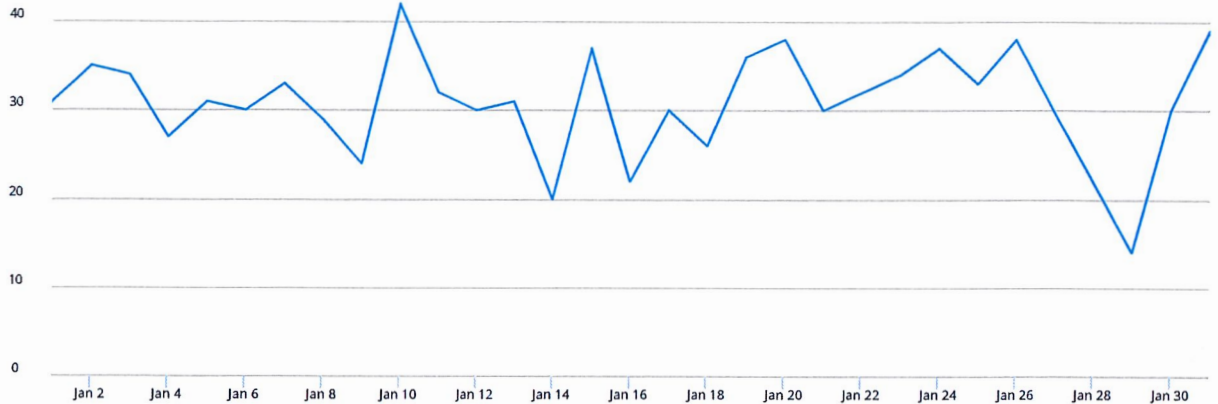
INCIDENTS

In Selected Time Slice

31

DAYS

In Selected Time Slice



Counts

% Rows

% Columns

% All

Week Ending	1/2/22	1/9/22	1/16/22	1/23/22	1/30/22	2/6/22	2/13/22	2/20/22	2/27/22	3/6/22	3/13/22	3/20/22	3/27/22	Total
(10) Fire, other		2												2
(11) Structure Fire		1	1											2
(13) Mobile property (vehicle) fire	1	2		1										4
(14) Natural vegetation fire				1										1
(15) Outside rubbish fire			1	1	1									3
(17) Cultivated vegetation, crop fire			1	1										2
(25) Excessive heat, scorch burns with no ignition				1		1								2
(30) Rescue, emergency medical call (EMS), other	2	12	7	10	2									33
(31) Medical assist	5	22	32	27	23	5								114
(32) Emergency medical service (EMS) incident	29	84	86	96	87	19								401
(35) Extrication, rescue		2			1	1								4
(36) Water or ice-related rescue		1												1
(40) Flammable gas or liquid condition, other		1												1
(41) Combustible/f.. spills & leaks		1												1
(42) Chemical release, reaction, or toxic condition			1											1

Week Ending	1/2/22	1/9/22	1/16/22	1/23/22	1/30/22	2/6/22	2/13/22	2/20/22	2/27/22	3/6/22	3/13/22	3/20/22	3/27/22	Total
(44) Electrical wiring/equipm. problem			4	2										6
(46) Accident, potential accident			1	1										2
(48) Attempted burning, illegal action					1									1
(50) Service call, other			1	1										2
(51) Person in distress		1												1
(52) Water problem					2									2
(53) Smoke, odor problem					1									1
(54) Animal problem or rescue			1											1
(55) Public service assistance	7	25	23	30	32	1								118
(60) Good intent call, other			1											1
(61) Dispatched and canceled en route	21	44	43	43	46	6								203
(62) Wrong location, no emergency found			1											1
(65) Steam, other gas mistaken for smoke			1	4	1									6
(67) HazMat release investigation w/no HazMat				1										1
(70) False alarm and false call, other		3				1								4
(71) Malicious, mischievous false alarm			1											1
(73) System or detector malfunction		2			6	1								9
(74) Unintentional system/detect... operation (no fire)	1	5	5	6	1	4								22
UNK			3											3
Total	66	208	214	226	204	39								957

Iona McGregor Fire District
Financial Report
03/16/2022

<u>Included Reports (unaudited)</u>	<u>Page(s)</u>
Financial Report Notes	1
Balance Sheet as of February 28, 2022	2
Summary Statement of Activities – General Fund	3
Detailed Statement of Activities – General Fund	4-5
Ad Valorem Tax Analysis	6
Check Register – Month of February 2022	7-9

**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
FINANCIAL REPORT NOTES
BALANCE SHEET AND STATEMENTS OF REVENUES AND EXPENDITURES
(UNAUDITED)
For the Five Months Ended February 28, 2022**

Notable items on the Balance Sheet:

Cash and Investments

The rates of return on surplus funds for the month of February are as follows:

- 0.15% - SBA (Florida PRIME Local Government Investment Pool)
- 0.21% - BankUnited

Liabilities

Liabilities totaling \$25,632 consist of trade accounts payable and amounts withheld from employees' pay for retirement, insurance and other voluntary payroll deductions.

Notable items on the Statements of Revenues and Expenditures:

Revenues

- Received approximately \$600,000 in ad valorem tax revenues during the month of February. To date we have received almost 94% of the annual budgeted total.
- Inspection fees totaled \$3,647 for the month of February.
- Interest on invested surplus funds totaled \$3,033 for the month of February.

Expenditures

- Paid \$35,057 to Lee Co. for annual Government Communications Network radio fees.
- Paid for repairs to Truck #74 including annual ladder testing - \$49,672
- Purchased 8 sets of bunker gear - \$22,528
- Facilitation of Battalion Chief and Engineer assessment processes - \$15,000
- Annual membership fee and capital contribution to USAR Task Force - \$27,326

Total expenditures reflect 40.39% of budget and are trending as expected.

IONA MCGREGOR FIRE DISTRICT (IMF)

ASSETS

CASH

Operating Account - BankUnited

\$ 2,449,887.86

Total CASH:

2,449,887.86

INVESTMENTS

Investments - SBA

1,930,741.83

Money Market - BankUnited

17,906,339.29

Total INVESTMENTS:

19,837,081.12

Total ASSETS:

\$ 22,286,968.98

LIABILITIES

LIABILITIES AND OTHER CREDITS

Accounts Payable

2,053.06

Total LIABILITIES AND OTHER CREDITS:

2,053.06

ACCRUED EXPENSES

FRS - Employee Contribution - ADMIN

4,675.03

FRS - Employee Contribution - OPS

18,903.44

Total ACCRUED EXPENSES:

23,578.47

Total LIABILITIES:

25,631.53

EQUITY

Retained Earnings-Current Year

12,076,013.40

Prior Year Revenues Over/(Under) Expenditures

(333,396.00)

Fund Balance

10,518,720.05

Total EQUITY:

22,261,337.45

Total LIABILITIES & EQUITY:

\$ 22,286,968.98

IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
SUMMARY STATEMENT OF ACTIVITIES - GENERAL FUND
For the Five Months Ended February 28, 2022 (Unaudited)

Revenues	Amended Budget	Actual	Variance	
			\$	%
Cash Carry Forward	\$ 10,211,193			
Ad valorem taxes	22,212,377	\$ 20,672,270	\$ (1,540,107)	93.07%
Permits, Fees & Special Assessments	50,000	38,192	(11,808)	76.38%
Intergovernmental	67,960	-	(67,960)	0.00%
Charges for services	51,000	32,914	(18,086)	64.54%
Interest Check/Demand Accounts	54,000	12,666	(41,334)	23.45%
Miscellaneous	214,804	69,186	(145,618)	32.21%
Proceeds from debt	-	-	-	N/A
Total Revenues	22,650,141	20,825,228	(1,824,913)	91.94%
Total revenues and cash carry forward	<u>32,861,334</u>			
Expenditures				
Personnel services				
Salaries	11,775,174	4,550,227	7,224,947	38.64%
Benefits	6,630,506	2,828,748	3,801,758	42.66%
Operating Expenditures				
Professional and contractual	844,455	548,842	295,613	64.99%
Travel	110,135	13,250	96,885	12.03%
Communications & freight	116,050	68,096	47,954	58.68%
Utilities, equipment rental, and insurance	289,131	158,793	130,338	54.92%
Repairs and maintenance	551,665	213,461	338,204	38.69%
Operational, small tools and equipment	470,060	104,803	365,257	22.30%
Fuel, supplies, and administrative	410,343	193,837	216,506	47.24%
Education and training	141,160	19,135	122,025	13.56%
Capital expenditures	249,600	-	249,600	0.00%
Debt service	<u>75,034</u>	<u>50,022</u>	<u>25,012</u>	66.67%
Total Expenditures	21,663,313	8,749,215	12,914,098	40.39%
Revenues over/(under) expenditures	<u>986,828</u>	<u>\$ 12,076,013</u>	<u>\$ 11,089,185</u>	
Fund Balance/Cash Carry Forward	<u>11,198,021</u>			
Total expenditures and reserves	<u>\$ 32,861,334</u>			
		FEBRUARY	JANUARY	
Cash Balances				
BankUnited - Operating		\$ 2,449,888	\$ 1,989,996	
Petty Cash		-	-	
		<u>2,449,888</u>	<u>1,989,996</u>	
Investments				
General - SBA - Fund A		1,930,742	1,930,513	
BankUnited Money Market		<u>17,906,339</u>	<u>19,403,535</u>	
		<u>19,837,081</u>	<u>21,334,048</u>	
Total Cash and Investments		<u>\$ 22,286,969</u>	<u>\$ 23,324,043</u>	

Submitted for approval on March 16, 2022

Approved By: _____
 (Signature)

IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
DETAILED STATEMENT OF ACTIVITIES - GENERAL FUND
For the Five Months Ended February 28, 2022 (Unaudited)

	Adopted		Variance	
	Budget	Actual	\$	%
Revenues				
Cash Carry Forward	\$ 10,211,193			
Ad Valorem Taxes	22,935,377	\$ 21,517,274	\$ (1,418,103)	93.82%
Excess fees	140,000	-	(140,000)	0.00%
Penalties	20,000	10,018	(9,982)	50.09%
Discounts	(837,000)	(838,455)	(1,455)	100.17%
Refunds Deducted	(50,000)	(18,805)	31,195	37.61%
Ad Valorem Taxes Prior Years	4,000	2,238	(1,762)	55.95%
Impact Fees	50,000	38,192	(11,808)	76.38%
FEMA Revenue	-	-	-	N/A
State Firefighter Supplemental	67,960	-	(67,960)	0.00%
Grant Revenue	-	-	-	N/A
Inspection Fees	50,000	32,064	(17,936)	64.13%
CPR - Books & Masks	1,000	850	(150)	85.00%
Interest Check/Demand Accounts	54,000	12,666	(41,334)	23.45%
Rents	34,804	17,750	(17,054)	51.00%
Sale of Equipment	175,000	-	(175,000)	0.00%
Contributions	5,000	-	(5,000)	0.00%
Miscellaneous	-	51,435	51,435	N/A
Proceeds from Debt	-	-	-	N/A
Total Revenues	22,650,141	20,825,228	(1,824,913)	91.94%
Total Revenues and Cash Carry Forward	32,861,334			
Expenditures				
Personnel Services				
Salaries - Commissioners	30,000	12,500	17,500	41.67%
Salaries - ADM	2,036,797	779,003	1,257,794	38.25%
Salaries - OPS	7,588,450	2,970,210	4,618,240	39.14%
Salaries - FLSA	594,229	231,211	363,018	38.91%
Salaries - Sick Pay - ADM	121,987	-	121,987	0.00%
Salaries - Sick Pay - OPS	275,218	11,608	263,610	4.22%
Salaries - Holiday Pay	128,711	57,233	71,478	44.47%
Salaries - Out of Class Pay	35,000	16,157	18,843	46.16%
Salaries - One Time Payouts - ADM	133,983	-	133,983	0.00%
Salaries - One Time Payouts - OPS	59,423	2,131	57,292	3.59%
Salaries - Ins Deductible & Subsidy- ADM	3,240	1,282	1,958	39.57%
Salaries - Ins Deductible & Subsidy- OPS	39,703	15,399	24,304	38.79%
Salaries - Phone Allowance	16,000	6,563	9,438	41.02%
Salaries - ER H.S.A Contribution - ADM	53,500	53,688	(188)	100.35%
Salaries - ER H.S.A. Contribution - OPS	247,500	241,000	6,500	97.37%
Salaries - Overtime Staffing - ADM	4,225	488	3,738	11.54%
Salaries - Overtime Staffing - OPS	293,039	110,133	182,906	37.58%
Salaries - Overtime Training - OPS	46,209	15,874	30,335	34.35%
Salaries - Overtime USAR/Strike Teams - ADM	-	-	-	N/A
Salaries - Overtime USAR/Strike Teams - OPS	-	-	-	N/A
Salaries - State Education ADM	18,640	7,070	11,570	37.93%
Salaries - State Education OPS	49,320	18,680	30,640	37.88%
Social Security Taxes - ADM/Commissioners	125,699	40,811	84,888	32.47%
Social Security Taxes - OPS	554,074	200,322	353,752	36.15%
Medicare Taxes - ADM/Commissioners	32,559	11,534	21,025	35.43%
Medicare Taxes - OPS	130,406	48,960	81,446	37.54%
Retirement - ADM	402,907	130,742	272,165	32.45%
Retirement - OPS	2,250,510	703,304	1,547,206	31.25%
Veba Plan Contribution - ADM	105,551	99,989	5,562	94.73%
Veba Plan Contribution - OPS	451,488	449,259	2,229	99.51%
Health Insurance - ADM	836,092	342,961	493,131	41.02%
Health Insurance - OPS	1,616,343	666,133	950,210	41.21%
Health Insurance - Admin Contribution	(20,174)	(10,538)	(9,636)	52.24%
Health Insurance - OPS Contribution	(94,167)	(47,690)	(46,477)	50.64%
Health Insurance - Retiree Contribution	(510,935)	(201,671)	(309,264)	39.47%
Employee Insurance - Other - ADM	99,229	46,836	52,393	47.20%
Employee Insurance - Other - OPS	282,349	137,813	144,536	48.81%
Workers Compensation Insurance - ADM	47,130	27,437	19,693	58.22%
Workers Compensation Insurance - OPS	321,445	182,487	138,958	56.77%
Reemployment Assistance - OPS	-	59	(59)	N/A
Total Personnel Services	18,405,680	7,378,975	11,026,705	40.09%

IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
DETAILED STATEMENT OF ACTIVITIES - GENERAL FUND
For the Five Months Ended February 28, 2022 (Unaudited)

	Adopted		Variance	
	Budget	Actual	\$	%
Operating Expenditures				
Legal	50,000	798	49,202	1.60%
Computer Support Services	36,200	13,894	22,306	38.38%
Other Professional	81,550	32,612	48,938	39.99%
Audit and Accounting	36,000	8,000	28,000	22.22%
Tax Collector's Commission	448,000	415,108	32,892	92.66%
Property Appraiser's Commission	140,633	56,545	84,088	40.21%
Custodial & Janitorial Services	37,600	18,064	19,536	48.04%
Other Services - MVR Review	14,472	3,821	10,651	26.41%
Travel and Per Diem	110,135	13,250	96,885	12.03%
Telephones	58,000	23,816	34,184	41.06%
Wireless User Fee	55,950	43,914	12,036	78.49%
Freight & Postage	2,100	366	1,734	17.44%
Water	13,065	5,261	7,804	40.27%
Electricity	58,650	28,088	30,562	47.89%
Cable Television	3,910	1,659	2,251	42.43%
Garbage	13,800	6,041	7,759	43.78%
Propane	7,225	1,866	5,359	25.82%
Equipment Rentals & Leases	47,481	18,511	28,970	38.99%
Insurance	145,000	97,367	47,633	67.15%
Equipment Maintenance	112,100	32,852	79,248	29.31%
Building Maintenance	261,973	66,702	195,271	25.46%
Vehicle Maintenance	177,592	113,907	63,685	64.14%
Promotional Activities	31,500	4,568	26,932	14.50%
Promotional Activities - ADM	5,000	143	4,857	2.86%
Small Tools & Equipment	179,050	17,937	161,113	10.02%
Turnout Gear	116,910	26,500	90,410	22.67%
Annual Medical Exams/Wellness	50,000	195	49,805	0.39%
Legal Advertising	2,000	168	1,832	8.40%
Hiring Costs	30,000	15,160	14,840	50.53%
Uniforms	47,600	38,772	8,828	81.45%
Office Supplies	8,000	1,360	6,640	17.00%
Fuel	65,000	36,210	28,790	55.71%
Janitorial Supplies	27,600	8,912	18,688	32.29%
Medical Supplies	62,500	25,641	36,859	41.03%
Other Operating Supplies	53,640	14,524	39,116	27.08%
Memberships, Publications & Subscriptions	201,603	108,550	93,053	53.84%
Educational Reimbursement	41,800	10,321	31,479	24.69%
Training	99,360	8,814	90,546	8.87%
Total Operating	2,932,999	1,320,217	1,612,782	45.01%
Capital Outlay				
Buildings	-	-	-	N/A
Equipment	44,600	-	44,600	0.00%
Vehicles	205,000	-	205,000	0.00%
Total Capital Outlay	249,600	-	249,600	0.00%
Debt Service				
Principal	74,386	49,483	24,903	66.52%
Interest	648	540	108	83.30%
Total Debt Service	75,034	50,022	25,012	66.67%
Total Expenditures	21,663,313	8,749,215	12,914,098	40.39%
Revenues over Expenditures		<u>\$ 12,076,013</u>		
Reserves				
Assigned:				
Operating Expenditures Oct - Dec	5,281,000			
Hurricane/Disaster	2,641,000			
Capital (Facilities, Apparatus, Equipment)	3,267,021			
Health Insurance (Level Funding Reserve)	-			
Unassigned:				
General Operating	9,000			
Total Reserves	11,198,021			
Total Expenditures and Reserves	\$ 32,861,334			

Date Received	Taxes	Interest	Discounts	Commissions	Other *	Net Amount Remitted by the Tax Collector
11/15/2021	\$ 494,270.47	\$ -	\$ 21,258.38	\$ 10,718.61	\$ 417.89	\$ 462,711.37
11/30/2021	6,296,029.56	-	251,762.80	120,926.66	(6,452.89)	5,916,887.21
12/15/2021	11,703,584.26	-	468,003.22	224,773.54	2,660.85	11,013,468.35
12/29/2021	1,796,788.50	-	65,543.76	34,698.43	2,169.75	1,698,716.06
1/14/2022	624,374.34	-	18,737.89	12,169.36	2,787.35	596,254.44
2/16/2022	602,227.25	-	13,149.13	11,821.49	(8,132.24)	569,124.39
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	<u>\$21,517,274.38</u>	<u>\$ -</u>	<u>\$ 838,455.18</u>	<u>\$ 415,108.09</u>	<u>\$ (6,549.29)</u>	<u>\$ 20,257,161.82</u>

* Note - The "other" column includes prior year taxes, penalties, refunds, corrections, interest and other costs.

CURRENT AND LAST 5 FISCAL YEARS COLLECTION ANALYSIS
As of February 28, of each year

Fiscal Year		Revenue	Discounts	Commissions
2022				
	Budget	22,909,377	837,000	448,000
	Actual	21,510,725	838,455	415,108
		93.89%	100.17%	92.66%
2021				
	Budget	20,664,066	755,000	404,000
	Actual	19,348,151	755,013	373,576
		93.63%	100.00%	92.47%
2020				
	Budget	20,485,690	742,500	400,500
	Actual	19,064,097	741,122	367,937
		93.06%	99.81%	91.87%
2019				
	Budget	20,352,023	732,000	395,000
	Actual	18,624,413	723,206	359,925
		91.51%	98.80%	91.12%
2018				
	Budget	19,193,971	690,000	383,000
	Actual	17,440,790	679,298	337,495
		90.87%	98.45%	88.12%
2017				
	Budget	18,354,838	645,000	359,000
	Actual	16,793,128	654,232	324,787
		91.49%	101.43%	90.47%

Check History Report
Sorted By Check Number
Activity From: 2/1/2022 to 2/28/2022

IONA MCGREGOR FIRE DISTRICT (IMF)

Bank Code: B BANKUNITED - OPERATING

Check Number	Check Date	Vendor Number	Name	Check Amount	Check Type
021544	2/4/2022		***Void Check***		
021545	2/4/2022		***Void Check***		
021546	2/4/2022		***Void Check***		
021547	2/4/2022		***Void Check***		
021548	2/4/2022		***Void Check***		
021549	2/4/2022		***Void Check***		
021550	2/4/2022		***Void Check***		
021551	2/4/2022		***Void Check***		
021552	2/4/2022		***Void Check***		
021553	2/4/2022		***Void Check***		
021554	2/4/2022		***Void Check***		
021555	2/4/2022		***Void Check***		
021556	2/4/2022		***Void Check***		
021557	2/4/2022		***Void Check***		
021558	2/4/2022		***Void Check***		
021559	2/4/2022		***Void Check***		
021560	2/4/2022		***Void Check***		
021561	2/4/2022		***Void Check***		
021562	2/4/2022		***Void Check***		
021563	2/4/2022		***Void Check***		
021564	2/4/2022		***Void Check***		
021565	2/4/2022		***Void Check***		
021566	2/4/2022		***Void Check***		
021567	2/4/2022		***Void Check***		
021568	2/4/2022		***Void Check***		
021569	2/4/2022		***Void Check***		
021570	2/4/2022	AERAS	AERAS TECHNOLOGIES LLC	500.00	Auto
021571	2/4/2022	BOCC	LEE COUNTY BOCC	22,673.03	Auto
021572	2/4/2022	BURKE	BURKE, BOGART & BROWNELL, INC.	1,016.00	Auto
021573	2/4/2022	CITYELE	CITY ELECTRIC SUPPLY COMPANY	248.75	Auto
021574	2/4/2022	CROWN	CROWN INFORMATION MANAGEMENT	25.00	Auto
021575	2/4/2022	CRS	CRS TECHNOLOGY	2,608.00	Auto
021576	2/4/2022	CRYSTAL	CRYSTAL SPRINGS	9.99	Auto
021577	2/4/2022	GRALEY	GRALEY MECHANICAL, INC.	150.00	Auto
021578	2/4/2022	HOMD	Home Depot Credit Services	506.13	Auto
021579	2/4/2022	JTS	JTS ASSOCIATION, INC.	6,000.00	Auto
021580	2/4/2022	LEHIGH	LEHIGH ACRES FIRE CONTROL DISTRICT	2,986.00	Auto
021581	2/4/2022	LOWES	LOWE'S	826.72	Auto
021582	2/4/2022	MARCO	MARCO OFFICE SUPPLY, FURNITURE & PRINTING INC.	55.92	Auto
021583	2/4/2022	MARINE	MARINEMAX	74.52	Auto
021584	2/4/2022	MARINEE	MARINEMAX EAST	1,372.50	Auto
021585	2/4/2022	MCKESS	McKESSON MEDICAL SURGICAL	49.97	Auto
021586	2/4/2022	OFFPRID	OFFICE PRIDE COMMERCIAL CLEANING SVCS	1,084.04	Auto
021587	2/4/2022	PGIT	PREFERRED GOVERNMENTAL INS TRUST	30,055.25	Auto
021588	2/4/2022	RICOH	RICOH USA, INC.	57.29	Auto
021589	2/4/2022	RYAN	RYAN PETROLEUM	4,939.33	Auto
021590	2/4/2022	SKYLINE	SKYLINE OUTFITTERS LLC	639.00	Auto
021591	2/4/2022	SOUTH	SOUTH FL EMERGENCY VEHICLES	130.32	Auto
021592	2/4/2022	TEN8	TEN-8 FIRE & SAFETY, LLC	1,469.69	Auto
021593	2/4/2022	TUSCAN	TUSCAN & COMPANY, PA	7,000.00	Auto
021594	2/4/2022	VALVO	SUNSHINE LUBES LLC	110.46	Auto
021595	2/4/2022	VFIS	VFIS	10,680.00	Auto
021596	2/11/2022	SOUTH	SOUTH FL EMERGENCY VEHICLES	49,672.10	Auto
021597	2/11/2022	AD	ADVANCED DISPOSAL-FT MYERS	944.82	Auto

Run Date: 3/8/2022 4:34:53PM

A/P Date: 3/8/2022

Page: 1

User Logon: MLW

Check History Report
Sorted By Check Number
Activity From: 2/1/2022 to 2/28/2022

IONA MCGREGOR FIRE DISTRICT (IMF)

Bank Code: B BANKUNITED - OPERATING

Check Number	Check Date	Vendor Number	Name	Check Amount	Check Type
021598	2/11/2022	AIRGAS	AIRGAS	570.08	Auto
021599	2/11/2022	CINTAS	CINTAS CORPORATION #294	107.62	Auto
021600	2/11/2022	CORPORA	CORPORATE BILLING, INC	1,732.84	Auto
021601	2/11/2022	EAGLE	EAGLE ENGRAVING, INC.	40.95	Auto
021602	2/11/2022	ESWEB	E'S WEB DESIGN	276.00	Auto
021603	2/11/2022	FDTRAIN	FIRE DEPARTMENT TRAINING NETWORK	420.00	Auto
021604	2/11/2022	FLSHER	FLORIDA SHERIFFS RISK MANAGEMENT FUND	3,193.12	Auto
021605	2/11/2022	FPL8590	FL POWER & LIGHT CO.	457.20	Auto
021606	2/11/2022	GRAINGE	GRAINGER	201.81	Auto
021607	2/11/2022	KOZA	JOSHUA KOZA	150.00	Auto
021608	2/11/2022	LEESAR	LEESAR INC	2,175.19	Auto
021609	2/11/2022	LOWES	LOWE'S	102.35	Auto
021610	2/11/2022	MARCO	MARCO OFFICE SUPPLY, FURNITURE & PRINTING INC.	877.54	Auto
021611	2/11/2022	NAFECO	NAFECO	4,680.00	Auto
021612	2/11/2022	STATION	STATION AUTOMATION, INC.	3,712.50	Auto
021613	2/11/2022	SWFUSAR	SW FLORIDA USAR, TASK FORCE-6	23,840.00	Auto
021614	2/18/2022	AAAPM	A.A.A. PROPERTY MAINTENANCE INC	1,645.00	Auto
021615	2/18/2022	ADVAUTO	ADVANCE AUTO PARTS	103.46	Auto
021616	2/18/2022	ARMCHEM	ARMCHEM INTERNATIONAL	1,139.30	Auto
021617	2/18/2022	BB&TGF	TRUIST GOVERNMENTAL FINANCE	25,011.21	Auto
021618	2/18/2022	BENNETT	BENNETT FIRE PRODUCTS CO, INC	22,528.00	Auto
021619	2/18/2022	BOUND	BOUND TREE MEDICAL, LLC	173.59	Auto
021620	2/18/2022	CINTAS	CINTAS CORPORATION #294	111.94	Auto
021621	2/18/2022	COMPRES	COMPRESSED AIR SUPPLIES & EQUIPMENT, INC	5,828.98	Auto
021622	2/18/2022	CORPORA	CORPORATE BILLING, INC	526.23	Auto
021623	2/18/2022	ESWEB	E'S WEB DESIGN	151.80	Auto
021624	2/18/2022	FNG	FLORIDA NATURAL GAS	80.68	Auto
021625	2/18/2022	GRAINGE	GRAINGER	677.78	Auto
021626	2/18/2022	GUZMAN	JOEL GUZMAN	68.00	Auto
021627	2/18/2022	HINTON	DAVID HINTON	371.00	Auto
021628	2/18/2022	HOMD	Home Depot Credit Services	49.92	Auto
021629	2/18/2022	HULETT	HULETT ENVIRONMENTAL SERVICES	480.00	Auto
021630	2/18/2022	JTS	JTS ASSOCIATION, INC.	9,000.00	Auto
021631	2/18/2022	LEECTY	LEE COUNTY PUBLIC SAFETY-GCN	35,057.40	Auto
021632	2/18/2022	LOWES	LOWE'S	152.18	Auto
021633	2/18/2022	MES	MUNICIPAL EMERGENCY SVCS, INC.	274.76	Auto
021634	2/18/2022	NAFECO	NAFECO	160.00	Auto
021635	2/18/2022	RICOH	RICOH USA, INC.	420.36	Auto
021636	2/18/2022	RINE	CURTIS RINE	150.00	Auto
021637	2/18/2022	RYAN	RYAN PETROLEUM	4,584.86	Auto
021638	2/18/2022	SOUTH	SOUTH FL EMERGENCY VEHICLES	1,111.09	Auto
021639	2/18/2022	VALVO	SUNSHINE LUBES LLC	228.24	Auto
021640	2/18/2022	ZINGER	CYNTHIA ZINGER	527.00	Auto
021641	2/28/2022	ALLPHAS	ALL PHASE ELECTRIC SVC OF FL INC	512.16	Auto
021642	2/28/2022	CDW	CDW GOVERNMENT, INC	1,094.96	Auto
021643	2/28/2022	CROWN	CROWN INFORMATION MANAGEMENT	25.00	Auto
021644	2/28/2022	CRYSTAL	CRYSTAL SPRINGS	47.92	Auto
021645	2/28/2022	FNG	FLORIDA NATURAL GAS	78.83	Auto
021646	2/28/2022	FPL0598	FL POWER & LIGHT CO.	1,304.34	Auto
021647	2/28/2022	FPL3327	FL POWER & LIGHT CO.	15.80	Auto
021648	2/28/2022	FPL5324	FL POWER & LIGHT CO.	404.77	Auto
021649	2/28/2022	FPL6245	FL POWER & LIGHT CO.	656.63	Auto
021650	2/28/2022	HOWARD	DAVE HOWARD	532.50	Auto
021651	2/28/2022	LAMBERT	JASON LAMBERT	199.00	Auto

IONA MCGREGOR FIRE DISTRICT (IMF)

Bank Code: B BANKUNITED - OPERATING

Check Number	Check Date	Vendor Number	Name	Check Amount	Check Type
021652	2/28/2022	LOWES	LOWE'S	480.90	Auto
021653	2/28/2022	MARINE	MARINEMAX	2,170.36	Auto
021654	2/28/2022	NAFECO	NAFECO	3,568.75	Auto
021655	2/28/2022	OFFICE	OFFICE DEPOT BUSINESS ACCOUNT	20.09	Auto
021656	2/28/2022	OVERHEA	OVERHEAD DOOR CO OF FORT MYERS	200.00	Auto
021657	2/28/2022	PAPYRUS	PAPYRUS DOCUMENT & DESIGN, LLC	180.00	Auto
021658	2/28/2022	PRINCIP	PRINCIPAL LIFE INSURANCE CO	15,657.35	Auto
021659	2/28/2022	SKYLINE	SKYLINE OUTFITTERS LLC	315.00	Auto
021660	2/28/2022	SOUTH	SOUTH FL EMERGENCY VEHICLES	1,557.83	Auto
021661	2/28/2022	STAND	STANDARD INSURANCE CO.	13,664.51	Auto
021662	2/28/2022	SUMMIT	SUMMIT FIRE & SECURITY	293.00	Auto
021663	2/28/2022	TWC	TWC SERVICES, INC.	268.25	Auto
W00732	2/1/2022	LOCUMS	LOCUMS DOC, INC	2,083.33	Wire Transfer
W00733	2/7/2022	BU9855	CARDMEMBER SERVICE	6,638.54	Wire Transfer
W00734	2/10/2022	CABLE1	COMCAST CABLEVISION	34.00	Wire Transfer
W00735	2/10/2022	CABLE2	COMCAST CABLEVISION	76.50	Wire Transfer
W00736	2/10/2022	CABLE3	COMCAST CABLEVISION	51.00	Wire Transfer
W00737	2/10/2022	CABLE4	COMCAST CABLEVISION	119.00	Wire Transfer
W00738	2/10/2022	UHC	UNITED HEALTHCARE INS. CO.	198,821.07	Wire Transfer
W00739	2/13/2022	PITNEY	PITNEY BOWES PURCHASE POWER	104.80	Wire Transfer
W00740	2/17/2022	CABLE5	COMCAST CABLEVISION	76.50	Wire Transfer
W00741	2/17/2022	T3	T3 COMMUNICATIONS, INC.	4,758.73	Wire Transfer
W00742	2/22/2022	ENTERPR	ENTERPRISE FM TRUST	3,142.86	Wire Transfer
W00743	2/22/2022	LCU	LEE COUNTY UTILITIES	926.56	Wire Transfer
W00744	2/23/2022	MICROSO	MICROSOFT CORPORATION	1,216.00	Wire Transfer
W00745	2/24/2022	VERIZON	VERIZON	1,756.43	Wire Transfer
W00746	2/28/2022	TECO	TECO	51.22	Wire Transfer
W00747	2/28/2022	TECO	TECO	77.34	Wire Transfer
W00748	2/28/2022	COLLIFE	COLONIAL LIFE PREMIUM PROCESSING	3,837.72	Wire Transfer
Bank B Total:				566,054.36	
Report Total:				566,054.36	

BOARD MEETING AGENDA ITEM SUMMARY

Board Meeting Date: March 16, 2022

(Select All that Apply) ☒ Decision Making Agenda Item

☐ Discussion Purposes Only Agenda Item

☐ Walk On Agenda Item

SUBJECT: Revisions to Board Meeting Agenda Format

PERSON(S) MAKING SUBMITTAL OF AGENDA ITEM: Commissioner Walker and Richard Pringle, Esq.

BACKGROUND/DETAIL OF AGENDA ITEM: At the last Board meeting the Board took official action to continue the discussion of changes to the Board meeting agenda format so that Commissioner Walker could work with Attorney Pringle to come up with proposed changes to the Board meeting agenda format. Attached is a proposed revised Board meeting agenda format for the Board's consideration.

The major changes are:

- Each business agenda item now has a three-part review of: a) discussion; b) public input; and, c) decision making, instead of having one single public input time for all of the business agenda items collectively before the business agenda part of the meeting;
- The receipt and approval of the reports, including the financial report and the approval of written prior Board meeting minutes are now listed before the business agenda because all of the items are "ministerial" approvals of the Board that can occur without calling for public input first;
- The one time opportunity for public input on business agenda items has been removed;
- Notes of clarification have been added to provide for the silencing of phones and that the Board meetings are being recorded.

If the Board is desirous of changing the Board meeting agenda format, the Board Manual will need to be amended using the procedure described in the Board Manual which requires consideration of the Board Manual amendment at two (2) Board meetings. Since the proposed revised Board meeting agenda format changes the public input opportunities stated on the Board meeting agenda, I will also need to amend the part of the Board Manual that addresses public input at Board meetings.

BUDGET IMPACT: Yes / No / Unknown – If Yes, how much? From where?

No financial impact will occur as a result of any changes in the Board meeting agenda format.

REQUESTED BOARD ACTION: To take Board action to approve changes to the Board meeting agenda format and to direct legal counsel to amend the Board Manual accordingly.

**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING AGENDA**

DATE: _____

6:00 P.M.

**6061 SOUTH POINTE BOULEVARD
FORT MYERS, FL 33919**

NOTE: THE BOARD MEETING IS BEING RECORDED AND ALL STATEMENTS MADE DURING THE BOARD MEETING ARE SUBJECT TO BEING MADE AVAILABLE TO OTHERS AS A PART OF THE BOARD MEETING PUBLIC RECORD.

NOTE: ALL PHONES AND ELECTRONIC DEVICES MUST BE PUT ON THE SILENT MODE PRIOR TO THE BEGINNING OF THE BOARD MEETING AND REMAIN ON SILENT MODE THROUGHOUT THE ENTIRE BOARD MEETING UNTIL ADJOURNMENT.

Meeting Called to Order

Roll Call of Commissioners

Opening Prayer and Pledge of Allegiance

Recognitions

Adoption of Meeting Agenda, Including Amendments

Approval of Previous Board Meeting Minutes

Approval of Financial Report

Chief's Report

Attorney's Report

DVP's Reports

Public Input on Business Agenda Items [Note: Prior to Board action being taken on each of the Business Agenda Items below, members of the public will have up to three (3) minutes per person to make public comment on each of the Business Agenda Items after the Commissioners have had their discussion.]

Business Agenda Items

1. _____
 - a. Discussion of agenda item
 - b. Public input

- c. Board action

2. _____

- a. Discussion of agenda item
- b. Public input
- c. Board action

3. _____

- a. Discussion of agenda item
- b. Public input
- c. Board action

Public Comments on Non-Business Agenda Items [Note: Any member of the public will have up to three (3) minutes to make public comments on any non-business agenda item topics.]

Commissioner Comments on Non-Business Agenda Items

Adjournment



Iona-McGregor Fire District Executive Report

Executive Summary/ March 2022:

GENERAL:

- Tonight is Chief Howard's final Board meeting. The District has benefited from his over 36 years of dedicated service. We will miss him very much and wish him a long and happy, well-deserved retirement.
- On Thursday, April 14th, we will have a "change-of-command" and retirement ceremony for Chief Howard at FSW, at 5:00 pm. Details will be forthcoming, but we wanted to notify the board so you can plan to attend.

Accreditation

- The *Strategic Plan Quarterly Update* was presented last month to the Board of Fire Commissioners.
- The district is in the process of developing a focus group of internal stakeholders to help in the annual update/revision of the *2021-2026 Strategic Plan*.
- The district has selected the May-June time period to update the Strategic Plan. This will ensure that the goals, objective, and projects identified in the Strategic Plan are budgeted for appropriately.
- The district will be reaching out to the Fire Commissioners to receive input on the Strategic Plan.

OPERATIONS:

- We concluded Engineer promotional testing with 9 candidates and will be promoting 2 Engineers by this month.
- Firefighters Thompson and Schwalder have officially passed their new hire probationary period, and we are happy to have them.
 - They have both proven to be positive additions to our operational staffing.
- We participated in our annual Incident Management Team (IMT) meeting, which helps support our readiness for large incident response (e.g. brush fires, tornadoes, etc.).
 - Deployment of adequate resources is a shared responsibility, and the Incident Management Team is the administrative component.
 - It is staffed by administrative officers from county agencies, with an on-call weekly rotation to fill various roles as needed.
 - Moreover, there is a need to continue succession training to maintain a sufficient Incident Management Team, especially as numerous veteran officers retire.
- The current predictions for brush fires are NOT positive as we still have a rain deficit, and unsure of when that will change.
- Numerous personnel are pursuing development through continued formal and certification-based education.

- We are optimistic about our continued development and succession planning.

Logistics:

- Truck 74 has been placed back in service after the repairs were completed on the new bucket. The ladder has been tested and passed inspection by National Testing & Certification Inc.
- Engine 78 has been sent out to have the annual preventative maintenance performed. This service will cover the oil change, fluid level checks, and an overall inspection of several key areas of the apparatus.
- The district's administration has been provided with Adobe. This cloud-based program will allow the districts administration to have an ease of workflow and the files created will now be able to be accessed from any computer where the user is signed in.
- Motorola has been back to station 74 to add a dimmer switch to the tone alert red light systems installed. The red light which comes on along with the 911 tone, assists in waking responders up during the night. This is the first dimmer switch to be installed allowing each shift to select the appropriate light for the shift. This change will be added to all future installs of the tone alert systems at IMFD stations.
- Assisted with the engineer testing process. Using GoPro cameras mounted on the candidate and the proctors, we were able to capture the testing process from two angles. Engineer testing videos have been uploaded to SharePoint following the conclusion of the engineer promotional testing. The recording of the testing process has been an asset to ensuring that the testing is conducted in a safe and fair manner.
- The district flags have been reordered and a new guidon has been designed that will update the current districts logo on the flag. The new guidon will have ribbons that identify the districts recent changes to our core values.
- Following all the promotions from the last several months, we have ordered all the new Class-A brass and badges. They should be arriving within the next few weeks pending any material or shipping delays.

Prevention/Pub Ed:

Date: February 2022

TOTAL INSPECTIONS & ACTIVITIES:	592*
ANNUAL INSPECTIONS (EXISTING):	431
VIOLATIONS CLEARED:	88
CPR / AED CLASSES:	1
CHILD PASSENGER SAFETY:	2
FIRE EXTINGUISHERS TRAINING:	1
PUBLIC EDUCATION EVENTS:	0
FIRE INVESTIGATIONS:	0

Supervisor's Summary:

- The Fire Prevention and Finance Divisions worked with Tyler Technologies (MobileEyes Inspection Software) during the month of February to hit our target launch date of 2/28 for accepting online credit card and electronic check payments for customer billing of inspection and public education activities.
- Due to a decrease in COVID-19 cases within Lee County, all public education classes were approved to resume as of 2/17.
- The Pub Ed Division assisted with in-house BLS renewals over (3) shifts; 2/14, 2/16, & 2/18.

*Activities include hydrant flow testing for remodel/new construction projects, emergency vehicle gate access testing, Knox Box key installation, follow-up for fire protection systems (contractor inspections).

Fire Training/Special Operations:

- Members participated in the monthly hazmat training with FMFD. Subjects covered during this training exercise included scenario based training involving an unknown substance. Teams worked together to identify and analyze possible threats with FMFD detection equipment.
- Several members from the department attended the Orlando Fire Conference at the end of February. Subjects covered over three days included forcible entry, SCBA confidence, flashover, thermal imaging camera use, and elevator rescue.
 - In addition to members attending as students, three members also participated as instructors for a course titled Search and Ladders.
- The department hosted a Co-Op training event at the old Rutenberg Library. Including IMFD, a total of 5 departments participated in training that covered large area search, RIT (Rapid Intervention Team), and difficult hose stretches. Multiple instructors from several departments facilitated the training.
- Urban Search and Rescue-Task Force 6 members who deployed to the Surfside incident were recognized by CFO Jimmy Patronis with a challenge coin presentation.
- Several probationary employees completed their Module 2 testing. All employees displayed improvement in their time for ladder throws, hose stretches and turnout time.
- Several members participated in a Rope Rescue Operations course this month. This was an in house course by several employees who are active members of Task Force 6.

EMS, Health and Safety:

- Basic Life Support (BLS), also known as CardioPulmonary Resuscitation (CPR), recertifications were completed in February. BLS recertification is a requirement for all operations personnel and must be recertified every two years through the American Heart Association (AHA). Training is provided by in-house instructors who also recertified their instructor credentials through the AHA. Recertification was overseen by DC Crisman and Megan Steinke as AHA Faculty. CPR is a cornerstone of medical response to the citizens of the Iona McGregor Fire District, providing potentially life-saving skills in cardiac arrest.

- The medical inservice on Thursday, February 24th, 2022 was held at Station 75 from 0900-1030. Topics included upcoming changes to the Lee County Common Treatment Guidelines (also known as our “protocol”), a lecture review of capnography (an evaluative tool used to measure exhaled carbon dioxide and assess ventilatory adequacy of patients), and hands on training with airway management and Zoll monitor function, specifically the uploading of patient vital signs to the cloud to be inputted into the ESO medical reporting software. Lecture was presented by DC Hernden and the hands on portions were taught by FF Rine and FF Scripariu. Inservices provide an opportunity for collective medical learning and practice to further develop assessment and treatment skills needed to protect and service the citizens of the Iona McGregor Fire District.
- Gear Wash, LLC will be onsite at Station 74 April 11-21, 2022 to perform advanced cleaning, inspection, and repair of all bunker pants, coats, and helmets in accordance with NFPA 1851 (a standard set by the National Fire Protection Agency that turnout gear be inspected, cleaned, and repaired by a certified agency twice a year). All suppression and investigation personnel will rotate their gear through. Proper cleaning and repair of bunker gear helps ensure the safety and protection of members entering hazardous environments, and reduces the exposure to off-gassing of carcinogenic compounds and other potentially harmful contaminants encountered in the execution of duties while responding to all forms of emergency calls.

Previous Month ▾

Feb 1, 2022 - Feb 28, 2022 ▾

46%

FIRE
Percentage of Total Incidents

54%

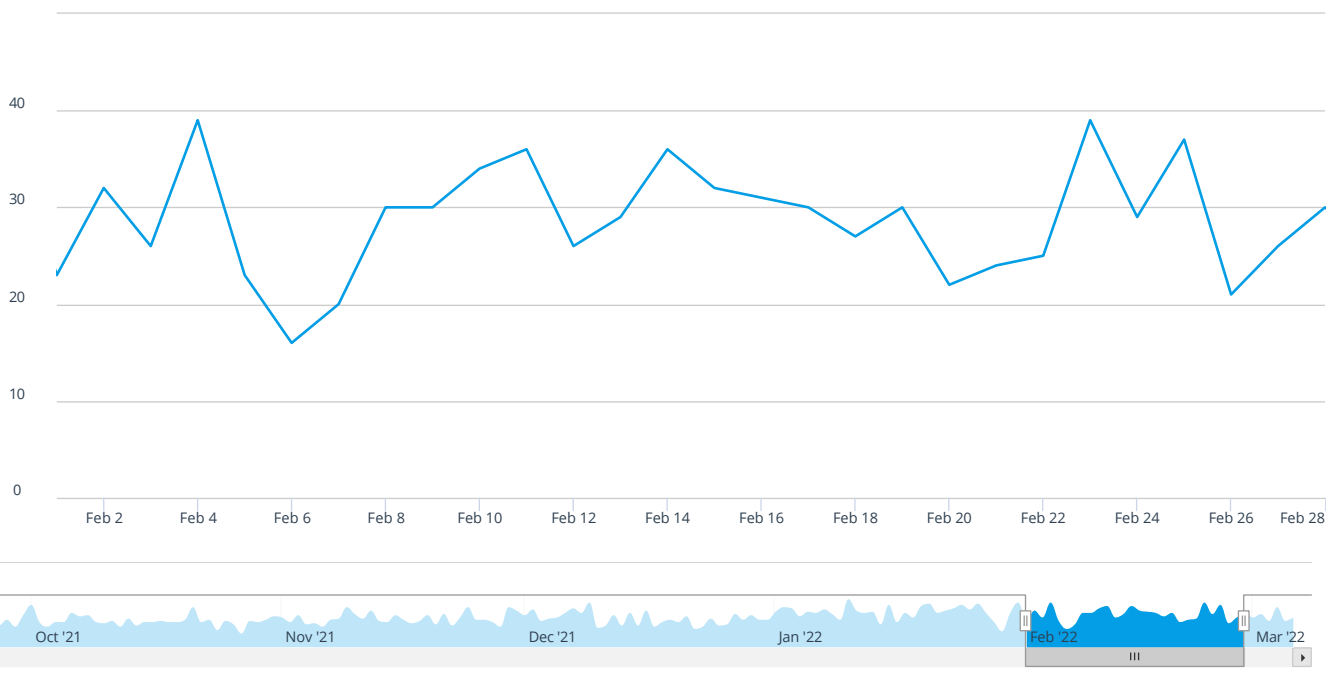
EMS
Percentage of Total Incidents

803

INCIDENTS
In Selected Time Slice

28

DAYS
In Selected Time Slice



Counts % Rows % Columns % All

Week Ending	2/6/22	2/13/22	2/20/22	2/27/22	3/6/22	3/13/22	3/20/22	3/27/22	4/3/22	4/10/22	4/17/22	4/24/22	5/1/22	Total
(11) Structure Fire			1											1
(13) Mobile property (vehicle) fire					1									1
(14) Natural vegetation fire	1	1		2										4
(15) Outside rubbish fire		1												1
(16) Special outside fire				1										1
(25) Excessive heat, scorch burns with no ignition	1		1	1										3
(30) Rescue, emergency medical call (EMS), other	8	6	3	3										20
(31) Medical assist	17	27	26	29	3									102
(32) Emergency medical service (EMS) incident	61	83	78	75	12									309
(34) Search for lost person	1			1										2
(35) Extrication, rescue	3	1		1										5
(36) Water or ice-related rescue		2	1											3
(40) Flammable gas or liquid condition, other		1		1										2
(41) Combustible/f... spills & leaks				1										1
(42) Chemical release, reaction, or toxic condition	1		1											2

Week Ending	2/6/22	2/13/22	2/20/22	2/27/22	3/6/22	3/13/22	3/20/22	3/27/22	4/3/22	4/10/22	4/17/22	4/24/22	5/1/22	Total
(44) Electrical wiring/equipm. problem	1	1	2											4
(46) Accident, potential accident			3	1										4
(50) Service call, other	1													1
(51) Person in distress		1												1
(52) Water problem		1	2											3
(53) Smoke, odor problem	1													1
(54) Animal problem or rescue			1											1
(55) Public service assistance	20	31	22	26	2									101
(61) Dispatched and canceled en route	39	43	58	47	12									199
(62) Wrong location, no emergency found			1	1										2
(63) Controlled burning				2										2
(65) Steam, other gas mistaken for smoke	1	2	3	1										7
(67) HazMat release investigation w/no HazMat		1												1
(70) False alarm and false call, other		1	1	1										3
(71) Malicious, mischievous false alarm			2	1										3
(73) System or detector malfunction	1			2										3
(74) Unintentional system/detect... operation (no fire)	2	2	2	4										10
Total	159	205	208	201	30									803



IAFF Local 1826

Southwest Florida Professional Fire Fighters & Paramedics District 7 Monthly Report

Meeting Date:

General Information Update:



IAFF Local 1826

Southwest Florida Professional Fire Fighters & Paramedics District 25 Monthly Report

Meeting Date:

General Information Update: