

Iona McGregor Fire District Board of Fire Commissioners

August 18, 2021

6:00 PM

Meeting called to order at 6:00 pm

Roll Call of Commissioners – Present are Commissioners Andersen, Barbosa, Langford, and Louwers. Commissioner Walker is absent, excused.

Opening Prayer and Pledge of Allegiance observed

Amendments to the Meeting Agenda – none

Public Input on Business Agenda Items – none

Public Recognition – none

Business Agenda Items (Agenda Items Requiring Action)

1) Meeting Minutes – July 21, 2021

Minutes were distributed prior to meeting. **Motion** (5802) to approve minutes as submitted made by Commissioner Barbosa, second Commissioner Langford... carried

2) Financial Report – July 2021

Financial Report was distributed prior to the meeting. **Motion** (5803) to approve Financial Report was made by Commissioner Andersen, second by Commissioner Louwers... carried.

3) Insurance Renewal

Chief had previously provided the 2021/2022 insurance renewal analysis for review and is seeking direction from the Board. The renewal information indicated several options, the option to renew the current plan realizes a 9.3% increase in premium while Alternate Plan 1 raises the stop loss (out of pocket maximum) by \$850.00 for family and increases the co-insurance from 10% to 20% with a 3.2% increase in premium cost. Following brief discussion, Board directed Chief to select renewal of the current plan for medical insurance.

4) Surplus

A thermal imaging camera, inventory ID 01020 is being submitted for surplus and disposal as it is no longer operable and out of service. **Motion** (5804) to deem the thermal imaging camera as surplus and authorize the Chief to dispose of in accordance with Florida Statute 274.06 made by Commissioner Louwers, second Commissioner Langford... carried.

5) Executive Report

Executive Report was previously submitted. Chief informed that he wished to make aware, identified replacement of staff vehicle next year, because of limited supply of vehicles have been advised to order vehicle in advance. If not appropriated through the budget, we can cancel the order. Chief Comer added that after speaking with Commissioner Walker, he is no longer needing the presentation as all of his questions were answered. Commissioner Andersen added that the quarterly reports will take over for the presentation. **Motion** (5805) to accept Executive Report made by Commissioner Langford, second Commissioner Andersen... carried.

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6) Attorney Report

Attorney Pringle informed Board that he had nothing to add. **Motion** (5806) to accept attorney report was offered by Commissioner Andersen with second from Commissioner Barbosa... carried.

7) DVP Reports – Districts 7 & 25

**Motion** (5807) to accept DVP Reports as presented made by Commissioner Andersen, second Commissioner Langford ... carried.

Public Input on Non-Business Agenda Items – none

Commissioner Comments – Commissioner Langford spoke of an option given to vaccinated firefighters, not unvaccinated; and then it was pulled. Chief stated that he put an incentive out and it is still offered. Department of Health looks at the vaccinated and non-vaccinated persons differently with regards to quarantine. Chief Guzman detailed the Covid-19 contact determination from the department of health. Discussion followed. No Board action required.

Adjournment

Motion to adjourn made by Commissioner Langford, second Commissioner Andersen... carried.

Meeting adjourned at 6:59 pm

Approved by: \_\_\_\_\_

Print Name: \_\_\_\_\_

**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT**  
**SUMMARY STATEMENT OF ACTIVITIES - GENERAL FUND**  
**For the Ten Months Ended July 31, 2021 (Unaudited)**

| Revenues                                   | Amended              | Actual               | Variance             |                |
|--|----------------------|----------------------|----------------------|----------------|
|  | Budget               |                      | \$                   | %              |
| Cash Carry Forward                         | \$ 10,076,867        |                      |                      |                |
| Ad valorem taxes                           | 20,049,066           | \$ 19,999,949        | \$ (49,117)          | 99.76%         |
| Permits, Fees & Special Assessments        | 95,000               | 35,438               | (59,562)             | 37.30%         |
| Intergovernmental                          | 59,760               | 166,606              | 106,846              | 278.79%        |
| Charges for services                       | 51,000               | 47,578               | (3,422)              | 93.29%         |
| Interest Check/Demand Accounts             | 50,000               | 55,603               | 5,603                | 111.21%        |
| Miscellaneous                              | 54,122               | 292,810              | 238,688              | 541.02%        |
| Proceeds from debt                         | -                    | -                    | -                    | N/A            |
| <b>Total Revenues</b>                      | <b>20,358,948</b>    | <b>20,597,985</b>    | <b>239,037</b>       | <b>101.17%</b> |
|  |                      |                      |                      |                |
| Total revenues and cash carry forward      | <u>30,435,815</u>    |                      |                      |                |
|  |                      |                      |                      |                |
| Expenditures                               |                      |                      |                      |                |
| Personnel services                         |                      |                      |                      |                |
| Salaries                                   | 10,814,942           | 8,670,071            | 2,144,871            | 80.17%         |
| Benefits                                   | 5,852,730            | 4,728,956            | 1,123,774            | 80.80%         |
| Operating Expenditures                     |                      |                      |                      |                |
| Professional and contractual               | 848,093              | 674,485              | 173,608              | 79.53%         |
| Travel                                     | 107,395              | 11,812               | 95,583               | 11.00%         |
| Communications & freight                   | 146,225              | 80,065               | 66,160               | 54.75%         |
| Utilities, equipment rental, and insurance | 282,478              | 239,431              | 43,047               | 84.76%         |
| Repairs and maintenance                    | 758,015              | 556,345              | 201,670              | 73.40%         |
| Operational, small tools and equipment     | 427,225              | 295,156              | 132,069              | 69.09%         |
| Fuel, supplies, and administrative         | 424,994              | 305,480              | 119,514              | 71.88%         |
| Education and training                     | 128,625              | 58,176               | 70,449               | 45.23%         |
| Capital expenditures                       | 1,427,000            | 682,698              | 744,302              | 47.84%         |
| Debt service                               | <u>100,045</u>       | <u>75,034</u>        | <u>25,011</u>        | <u>75.00%</u>  |
| <b>Total Expenditures</b>                  | <b>21,317,767</b>    | <b>16,377,709</b>    | <b>4,940,058</b>     | <b>76.83%</b>  |
|  |                      |                      |                      |                |
| Revenues over/(under) expenditures         | <u>(958,819)</u>     | <u>\$ 4,220,276</u>  | <u>\$ 5,179,095</u>  |                |
|  |                      |                      |                      |                |
| Fund Balance/Cash Carry Forward            | <u>9,118,048</u>     |                      |                      |                |
|  |                      |                      |                      |                |
| Total expenditures and reserves            | <u>\$ 30,435,815</u> |                      |                      |                |
|  |                      |                      |                      |                |
|  |                      | <u>JULY</u>          | <u>JUNE</u>          |                |
| Cash Balances                              |                      |                      |                      |                |
| BankUnited - Operating                     |                      | \$ 1,756,128         | \$ 720,828           |                |
| Petty Cash                                 |                      | -                    | -                    |                |
|  |                      | <u>1,756,128</u>     | <u>720,828</u>       |                |
| Investments                                |                      |                      |                      |                |
| General - SBA - Fund A                     |                      | 1,929,442            | 1,929,123            |                |
| BankUnited Money Market                    |                      | <u>11,087,699</u>    | <u>13,381,781</u>    |                |
|  |                      | <u>13,017,141</u>    | <u>15,310,904</u>    |                |
| Total Cash and Investments                 |                      | <u>\$ 14,773,269</u> | <u>\$ 16,031,732</u> |                |

Submitted for approval on August 18, 2021

Approved By: \_\_\_\_\_

(Signature)





## **Iona-McGregor Fire District Executive Report**

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### **Executive Summary/ August 2021:**

#### **GENERAL:**

- Interviews conducted with 3 candidates for the Facilities Manager position. An offer was made to an individual who is in the pre-employment process now and will be starting ASAP.
- We are moving forward with a process to fill the Division Chief of Training and Special Operations position in the 2021-2022 fiscal year. The plan is for the successful candidate to begin early in October.
- AC Comer has been preparing an accreditation presentation as directed at last months meeting. Since then, the questions that some had which prompted the presentation have been answered. Is the Board direction still to proceed with a presentation? Quarterly reports on the Strategic Plan and the Standards of Cover performance will be presented moving forward.

#### **OPERATIONS:**

- We have made conditional job offers to ten (10) new firefighters who will conclude orientation by the beginning of September.
- Lieutenant promotional testing orientation was held on August 9<sup>th</sup> and five (5) candidates will participate.
- Three (3) of our firefighters, (1) one Lieutenant, and (2) engineers have concluded their hiring/promotional (1-year) probationary period.
- Numerous personnel and progressing with acting out of classification training (Engineer or Lieutenant).
- Organizational interest in joining special operations disciplines continues.

#### **LOGISTICS:**

- SQ73 scheduled for delivery to SFEV week of 8/16
- Need to discuss options for surplus and sale of current SQ73
- Repairs to training tower and repaint of tower and Station 74 in September
- Waiting on installation date for fuel system
- SCBA service and fit testing week of 8/16

## Prevention/Pub Ed:

Date: July 2021

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|                                       |     |
|---------------------------------------|-----|
| INSPECTION VOLUME:                    | 584 |
| VIOLATIONS CLEARED: past year to date | 202 |
| % OF MANDATED INSPECTIONS AVERAGE:    | 93% |
| CPR / AED CLASSES:                    | 5   |
| CHILD PASSENGER SAFETY:               | 4   |
| PUBLIC EDU. EVENT(S):                 | 1   |
| EAP PRESENTATIONS:                    | 0   |
| FIRE INVESTIGATIONS:                  | 3   |

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### SUPERVISOR'S SUMMARY:

- New Inspector will be Gary Cooper
- New Occupancies permits 19 this last month

### TRAINING/EMS:

- Iona McGregor Crews participated in approximately two weeks of acquired structure training with Fort Myers Beach Fire District. During the acquired structures crews ran multiple fire scenarios, trained on forcible entry, vertical ventilation, search, and fire attack. Training was performed in multiple commercial structures.
- Probationary Firefighters Rine, Bryant, and Manke tested out of *Probationary Module Four* and were moved to permanent status with the District.
- Hazmat team participated in training with the Regional Hazmat Team. The focus for the training was decontamination of crews.
- Monthly Dive and Technical Rescue training were performed by team leaders on each shift.
- Training staff attended Fire Rescue International Conference in Charlotte NC.



Previous Month ▾

Jul 1, 2021 - Jul 31, 2021 ▾

55%

FIRE

Percentage of Total  
Incidents

45%

EMS

Percentage of Total  
Incidents

749

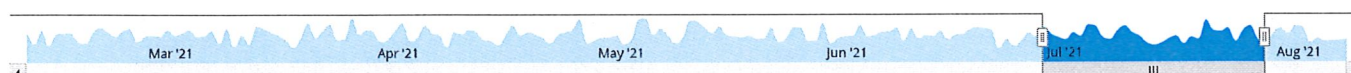
INCIDENTS

In Selected Time Slice

31

DAYS

In Selected Time Slice



Counts

% Rows

% Columns

% All

| Week Ending   | 7/4/21 | 7/11/21 | 7/18/21 | 7/25/21 | 8/1/21 | 8/8/21 | 8/15/21 | 8/22/21 | 8/29/21 | 9/5/21 | 9/12/21 | 9/19/21 | 9/26/21 | Total |
|---|--------|---------|---------|---------|--------|--------|---------|---------|---------|--------|---------|---------|---------|-------|
| (11) Structure Fire                                 |        | 3       | 3       |         | 2      |        |         |         |         |        |         |         |         | 8     |
| (13) Mobile property (vehicle) fire                 |        | 1       | 1       | 1       |        |        |         |         |         |        |         |         |         | 3     |
| (14) Natural vegetation fire                        |        |         |         | 2       |        |        |         |         |         |        |         |         |         | 2     |
| (15) Outside rubbish fire                           | 1      |         |         |         |        |        |         |         |         |        |         |         |         | 1     |
| (16) Special outside fire                           |        |         |         | 1       |        |        |         |         |         |        |         |         |         | 1     |
| (30) Rescue, emergency medical call (EMS), other    |        | 3       | 4       | 4       | 1      |        |         |         |         |        |         |         |         | 12    |
| (31) Medical assist                                 | 13     | 26      | 17      | 34      | 17     |        |         |         |         |        |         |         |         | 107   |
| (32) Emergency medical service (EMS) incident       | 22     | 50      | 56      | 40      | 49     |        |         |         |         |        |         |         |         | 217   |
| (35) Extrication, rescue                            |        | 2       |         | 1       | 1      |        |         |         |         |        |         |         |         | 4     |
| (36) Water or ice-related rescue                    | 1      |         |         | 1       |        |        |         |         |         |        |         |         |         | 2     |
| (40) Flammable gas or liquid condition, other       |        |         | 2       |         |        |        |         |         |         |        |         |         |         | 2     |
| (41) Combustible/f.. spills & leaks                 |        |         |         | 1       |        |        |         |         |         |        |         |         |         | 1     |
| (42) Chemical release, reaction, or toxic condition | 1      |         |         |         |        |        |         |         |         |        |         |         |         | 1     |
| (44) Electrical wiring/equipm. problem              | 1      | 3       | 1       | 1       | 2      |        |         |         |         |        |         |         |         | 8     |
| (46) Accident, potential accident                   |        |         | 1       | 1       |        |        |         |         |         |        |         |         |         | 2     |



| Week Ending   | 7/4/21 | 7/11/21 | 7/18/21 | 7/25/21 | 8/1/21 | 8/8/21 | 8/15/21 | 8/22/21 | 8/29/21 | 9/5/21 | 9/12/21 | 9/19/21 | 9/26/21 | Total |
|---|--------|---------|---------|---------|--------|--------|---------|---------|---------|--------|---------|---------|---------|-------|
| (51) Person in distress                                 |        |         | 1       |         |        |        |         |         |         |        |         |         |         | 1     |
| (52) Water problem                                      | 1      |         | 2       | 1       |        |        |         |         |         |        |         |         |         | 4     |
| (53) Smoke, odor problem                                |        |         |         | 1       |        |        |         |         |         |        |         |         |         | 1     |
| (54) Animal problem or rescue                           |        | 1       |         |         |        |        |         |         |         |        |         |         |         | 1     |
| (55) Public service assistance                          | 10     | 16      | 12      | 26      | 19     |        |         |         |         |        |         |         |         | 83    |
| (61) Dispatched and canceled en route                   | 40     | 58      | 49      | 54      | 44     |        |         |         |         |        |         |         |         | 245   |
| (62) Wrong location, no emergency found                 | 1      | 1       |         |         | 2      |        |         |         |         |        |         |         |         | 4     |
| (65) Steam, other gas mistaken for smoke                | 1      |         | 1       |         |        |        |         |         |         |        |         |         |         | 2     |
| (66) EMS call where party has been transported          |        |         |         |         | 1      |        |         |         |         |        |         |         |         | 1     |
| (70) False alarm and false call, other                  |        | 1       |         |         |        |        |         |         |         |        |         |         |         | 1     |
| (71) Malicious, mischievous false alarm                 |        | 1       | 1       |         | 1      |        |         |         |         |        |         |         |         | 3     |
| (73) System or detector malfunction                     | 1      | 11      |         | 3       | 2      |        |         |         |         |        |         |         |         | 17    |
| (74) Unintentional system/detect... operation (no fire) | 5      | 7       |         | 1       | 2      |        |         |         |         |        |         |         |         | 15    |
| Total   | 98     | 184     | 151     | 173     | 143    |        |         |         |         |        |         |         |         | 749   |