

Iona McGregor Fire District Board of Fire Commissioners

July 21, 2021

6:00 PM

Meeting called to order at 6:00 p.m.

Roll Call of Commissioners – Present are Commissioner Andersen, Commissioner Barbosa, Commissioner Langford, Commissioner Louwers, Commissioner Walker

Opening Prayer and Pledge of Allegiance - observed

Amendments to the Meeting Agenda – none

Public Input on Business Agenda Items – none

Business Agenda Items (Agenda Items Requiring Action)

1) Meeting Minutes – June 23, 2021

Motion (5795) to approve meeting minutes as presented made by Commissioner Barbosa, second Commissioner Langford... carried.

2) Financial Report – June 2021

CFO Winzenread stated presented with packet. **Motion** (5796) to approve meeting June 2021 Financial Report as presented made by Commissioner Louwers, second Commissioner Andersen... carried.

3) Budget Amendment

Chief deferred to CFO Winzenread who explained the budget amendment that is being presented this evening resulting from the recent audit. Following the description and questions, Chair Andersen **motioned** (5797) to adopt Resolution 2021-01, and read into the record, **“A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT, LEE COUNTY, FLORIDA, TO AMEND THE BUDGET AND FUND BALANCES FOR THE DISTRICT FOR THE 2020/2021 FISCAL YEAR; TO RESCIND ALL RESOLUTIONS IN CONFLICT; TO PROVIDE FOR SERVERABILITY; TO PROVIDE FOR LIBERAL CONSTRUCTION; TO PROVIDE FOR SCRIVENERS’S ERRORS; TO PROVIDE FOR AN EFFECTIVE DATE...increasing cash carry forward by \$441,853 and an equal increase in the Unassigned Fund Balance by \$441,853.**

Second was offered by Commissioner Barbosa with roll vote of:

Commissioner Walker – aye

Commissioner Louwers – aye

Commissioner Langford – aye

Commissioner Barbosa – aye

Commissioner Andersen – aye

Motion carries unanimous.

4) DR-420

CFO Winzenread described the DR-420 and the process of filing and reporting our tentative millage. Following a brief discussion, a **motion** (5798) to authorize the filing of DR-420 tentative millage as 2.5000 and tentative budget hearing for Wednesday September 15th beginning at 5:05 pm made by Commissioner Andersen, second Commissioner Langford... carried.

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5) Surplus

Chief requested that in addition to presented smoke generator, we would like to add Maxiforce air bag system for surplus. **Motion** (5799) to deem items presented as surplus and authorize Chief to dispose of in accordance with FS 274.06 made by Commissioner Barbosa, second Commissioner Andersen... carried.

6) Executive Report

Chief stated report was included in packet and he is available for questions. He added that August 5th at 11:00 am there will be a meeting to discuss the insurance renewal. Six-month review was trending substantially higher, but we have not to exceed 9%. **Motion** (5800) to accept Executive Report made by Commissioner Andersen, second Commissioner Louwers... carried.

7) Attorney Report – attorney not present

8) DVP Reports – Districts 7 & 25

Motion (5801) to accept DVP reports as submitted made by Commissioner Andersen, second Commissioner Barbosa... carried.

Public Input on Non-Business Agenda Items – none

Commissioner Comments – Commissioner Walker asked Assistant Chief Comer what the report cost the district? AC Comer responded that the total expense of \$72,000 for the consulting and assistance in our accreditation efforts; and we are being billed incrementally, \$7200 was billed for this component. He added that nothing is needed from the Commission at this time, not being presented for approval; however, once completed it will be brought to the Board for adoption/approval. At conclusion of all preparation, we will be ready to pursue accreditation, if we desire. What is advantage of accreditation, posed Commissioner Walker. Following brief discussion on the accreditation process and its merits, Commissioner Walker stated that he would like AC Comer to prepare a presentation at October's meeting. It was suggested that Commissioners can give specific questions to him at the September meeting. Commissioner Walker then informed that he will be out of town for the August meeting for a training session. Commissioner Louwers thank everyone involved in the hiring process and prepare district for the future.

Adjournment

Motion to adjourn meeting made by Commissioner Walker, second Commissioner Andersen...

Adjourned 6:41 pm

Approved by: _____

Print Name: _____

IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT

SUMMARY STATEMENT OF ACTIVITIES - GENERAL FUND

For the Nine Months Ended June 30, 2021 (Unaudited)

Revenues	Amended	Actual	Variance	
	Budget		\$	%
Cash Carry Forward	\$ 10,076,867			
Ad valorem taxes	20,049,066	\$ 19,844,865	\$ (204,201)	98.98%
Permits, Fees & Special Assessments	95,000	30,648	(64,352)	32.26%
Intergovernmental	59,760	166,606	106,846	278.79%
Charges for services	51,000	42,586	(8,414)	83.50%
Interest Check/Demand Accounts	50,000	50,184	184	100.37%
Miscellaneous	54,122	149,392	95,270	276.03%
Proceeds from debt	-	-	-	N/A
Total Revenues	20,358,948	20,284,281	(74,667)	99.63%
 Total revenues and cash carry forward	 <u>30,435,815</u>			
Expenditures				
Personnel services				
Salaries	10,814,942	7,761,391	3,053,551	71.77%
Benefits	5,852,730	4,318,996	1,533,734	73.79%
Operating Expenditures				
Professional and contractual	848,093	616,785	231,308	72.73%
Travel	107,395	10,151	97,244	9.45%
Communications & freight	146,225	73,658	72,567	50.37%
Utilities, equipment rental, and insurance	282,478	218,932	63,546	77.50%
Repairs and maintenance	758,015	447,877	310,138	59.09%
Operational, small tools and equipment	427,225	273,348	153,877	63.98%
Fuel, supplies, and administrative	424,994	283,441	141,553	66.69%
Education and training	128,625	49,021	79,604	38.11%
Capital expenditures	1,427,000	665,462	761,538	46.63%
Debt service	100,045	75,034	25,011	75.00%
Total Expenditures	21,317,767	14,794,096	6,523,671	69.40%
Revenues over/(under) expenditures	<u>(958,819)</u>	<u>\$ 5,490,186</u>	<u>\$ 6,449,005</u>	
Fund Balance/Cash Carry Forward	<u>9,118,048</u>			
Total expenditures and reserves	<u>\$ 30,435,815</u>			
		JUNE	MAY	
Cash Balances				
BankUnited - Operating		\$ 720,828	\$ 987,157	
Petty Cash		-	-	
		<u>720,828</u>	<u>987,157</u>	
Investments				
General - SBA - Fund A		1,929,123	1,928,971	
BankUnited Money Market		<u>13,381,781</u>	<u>14,376,159</u>	
		<u>15,310,904</u>	<u>16,305,129</u>	
Total Cash and Investments		<u>\$ 16,031,732</u>	<u>\$ 17,292,286</u>	

Submitted for approval on July 21, 2021

Approved By: 

(Signature)



Iona-McGregor Fire District Executive Report

Executive Summary/ July 2021:

GENERAL:

- Progress continues in document development needed for accreditation.
 - Final draft of the Community Risk Assessment/Standards of Cover (CRA/SOC) document is being compiled. We should have finalized soon.
 - Several categories of the self-assessment document have been finalized. Writing continues on remaining categories with various deadlines for completion over the next several months.
 - Total project including Strategic Plan; CRA/SOC; Self-Assessment should be completed well before end of calendar year.
- We had 7 personnel deploy to Surfside (about 40 total from the area) and they were a part of an incredible collective effort.
 - Many have been singing their praise as amazing, skillful, humble professionals. We are very proud of them!

OPERATIONS:

- We are in the process of hiring new firefighters to fill current and anticipated openings.
- The budget planning for 2021-2022 is in full swing with plans to support increased operational training.
- Employee development continues to be an organizational priority.
 - Multiple personnel (particularly Lieutenants) are working on bachelor's degrees; and many others are working on other relevant certifications.
- We intend to announce the Lieutenant promotional process soon, which will occur in September.
- Three (3) of our probationary firefighters are on track to conclude their probationary year in the beginning of August.
 - Two (2) are 1/3 of the way through their probationary year and progressing well.
- Multiple personnel conclude their promotional (Lieutenant and engineer) probationary period this summer and have all adjusted well to their new roles.

LOGISTICS:

- SQ73 Acceptance Testing Aug 4-6 in Ohio. Should be at SFEV the following week. Aiming for placing in service by end of Aug.

Iona-McGregor Fire District Executive Report

- With Gary Cooper being reassigned as an Inspector, we are preparing to replace his position. Facilities Coordinator applicants reviewed, 8 contacted for interviews the week of Aug 9th
- Bathroom repairs completed at 74
- Sale of old E79 complete.

Prevention/Pub Ed:

Date: July 2021

INSPECTION VOLUME:	584
VIOLATIONS CLEARED: past year to date	202
% OF MANDATED INSPECTIONS AVERAGE:	93%
CPR / AED CLASSES:	5
CHILD PASSENGER SAFETY:	4
PUBLIC EDU. EVENT(S):	1
EAP PRESENTATIONS:	0
FIRE INVESTIGATIONS:	3

SUPERVISOR'S SUMMARY:

- New Inspector will be Gary Cooper. He will be replacing Jackielou Mozes as she transitions into the Fire Marshal role.
- New Occupancies permits 19 this last month

TRAINING/EMS:

- Completed category 8-*Training and Competency, of the Self-Assessment Manual*
- TRT Training Cancelled due to Surfside building collapse in Miami.
- Monthly Medical In-service held at station 75.
- Monthly Dive training was performed on all shift with Shift Leaders.
- Hazmat members trained with Regional Hazmat team.



Custom ▾

Jun 1, 2021 - Jun 30, 2021 ▾

55%

FIRE
Percentage of Total
Incidents

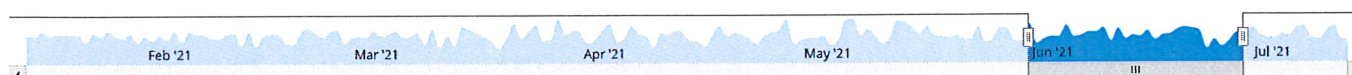
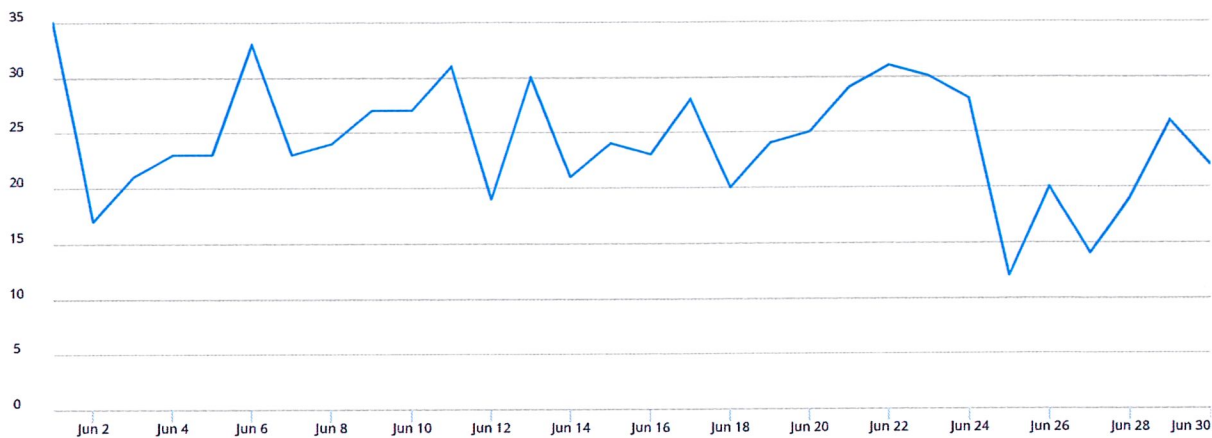
45%

EMS
Percentage of Total
Incidents

729

INCIDENTS
In Selected Time Slice

30

DAYS
In Selected Time Slice

Counts

% Rows

% Columns

% All

Week Ending	6/6/21	6/13/21	6/20/21	6/27/21	7/4/21	7/11/21	7/18/21	7/25/21	8/1/21	8/8/21	8/15/21	8/22/21	8/29/21	Total
(10) Fire, other			1											1
(11) Structure Fire	2	2	1		1									6
(13) Mobile property (vehicle) fire		2												2
(14) Natural vegetation fire	2	1												3
(15) Outside rubbish fire	1			2										3
(30) Rescue, emergency medical call (EMS), other	3	2		2	2									9
(31) Medical assist	19	27	16	28	9									99
(32) Emergency medical service (EMS) incident	49	51	59	37	24									220
(34) Search for lost person		1												1
(35) Extrication, rescue	1	1	3											5
(36) Water or ice-related rescue		1												1
(41) Combustible/f.. spills & leaks	1													1
(44) Electrical wiring/equipm. problem	2	1	2	2										7
(50) Service call, other	1													1
(51) Person in distress		1		1										2

Week Ending	6/6/21	6/13/21	6/20/21	6/27/21	7/4/21	7/11/21	7/18/21	7/25/21	8/1/21	8/8/21	8/15/21	8/22/21	8/29/21	Total
(52) Water problem				1	1									2
(53) Smoke, odor problem		1												1
(54) Animal problem or rescue	1		1											2
(55) Public service assistance	12	31	24	21	8									96
(57) Cover assignment, standby at fire station, move-up		1												1
(60) Good intent call, other	1	1												2
(61) Dispatched and canceled en route	51	50	42	50	18									211
(62) Wrong location, no emergency found		1	2	2										5
(65) Steam, other gas mistaken for smoke		1		2										3
(67) HazMat release investigation w/no HazMat	1													1
(70) False alarm and false call, other			2	2										4
(71) Malicious, mischievous false alarm		1												1
(73) System or detector malfunction	1	2	4	7	2									16
(74) Unintentional system/detect... operation (no fire)	4	2	8	7	2									23
Total	152	181	165	164	67									729