

Iona McGregor Fire District Board of Fire Commissioners Agenda  
August 18, 2021  
6:00 PM

Meeting call to order

Roll Call of Commissioners

Opening Prayer and Pledge of Allegiance

Amendments to the Meeting Agenda

Public Input on Business Agenda Items

Public Recognition

Business Agenda Items (Agenda Items Requiring Action)

- 1) Meeting Minutes – July 21, 2021
- 2) Financial Report – July 2021
- 3) Insurance Renewal
- 4) Surplus
- 5) Executive Report
- 6) Attorney Report
- 7) DVP Reports – Districts 7 & 25

Public Input on Non-Business Agenda Items

Commissioner Comments

Adjournment

Iona McGregor Fire District Board of Fire Commissioners  
July 21, 2021  
6:00 PM

Meeting called to order at 6:00 p.m.

Roll Call of Commissioners – Present are Commissioner Andersen, Commissioner Barbosa, Commissioner Langford, Commissioner Louwers, Commissioner Walker

Opening Prayer and Pledge of Allegiance - observed

Amendments to the Meeting Agenda – none

Public Input on Business Agenda Items – none

Business Agenda Items (Agenda Items Requiring Action)

1) Meeting Minutes – June 23, 2021

**Motion** (5795) to approve meeting minutes as presented made by Commissioner Barbosa, second Commissioner Langford... carried.

2) Financial Report – June 2021

CFO Winzenread stated presented with packet. **Motion** (5796) to approve meeting June 2021 Financial Report as presented made by Commissioner Louwers, second Commissioner Andersen... carried.

3) Budget Amendment

Chief deferred to CFO Winzenread who explained the budget amendment that is being presented this evening resulting from the recent audit. Following the description and questions, Chair Andersen **motioned** (5797) to adopt Resolution 2021-01, and read into the record, **“A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT, LEE COUNTY, FLORIDA, TO AMEND THE BUDGET AND FUND BALANCES FOR THE DISTRICT FOR THE 2020/2021 FISCAL YEAR; TO RESCIND ALL RESOLUTIONS IN CONFLICT; TO PROVIDE FOR SERVERABILITY; TO PROVIDE FOR LIBERAL CONSTRUCTION; TO PROVIDE FOR SCRIVENERS’S ERRORS; TO PROVIDE FOR AN EFFECTIVE DATE...increasing cash carry forward by \$441,853 and an equal increase in the Unassigned Fund Balance by \$441,853.**

Second was offered by Commissioner Barbosa with roll vote of:

Commissioner Walker – aye  
Commissioner Louwers – aye  
Commissioner Langford – aye  
Commissioner Barbosa – aye  
Commissioner Andersen – aye

Motion carries unanimous.

4) DR-420

CFO Winzenread described the DR-420 and the process of filing and reporting our tentative millage. Following a brief discussion, a **motion** (5798) to authorize the filing of DR-420 tentative millage as 2.5000 and tentative budget hearing for Wednesday September 15<sup>th</sup> beginning at 5:05 pm made by Commissioner Andersen, second Commissioner Langford... carried.

Iona McGregor Fire District Board of Fire Commissioners

July 21, 2021

6:00 PM

5) Surplus

Chief requested that in addition to presented smoke generator, we would like to add Maxiforce air bag system for surplus. **Motion** (5799) to deem items presented as surplus and authorize Chief to dispose of in accordance with FS 274.06 made by Commissioner Barbosa, second Commissioner Andersen... carried.

6) Executive Report

Chief stated report was included in packet and he is available for questions. He added that August 5<sup>th</sup> at 11:00 am there will be a meeting to discuss the insurance renewal. Six-month review was trending substantially higher, but we have not to exceed 9%. **Motion** (5800) to accept Executive Report made by Commissioner Andersen, second Commissioner Louwers... carried.

7) Attorney Report – attorney not present

8) DVP Reports – Districts 7 & 25

**Motion** (5801) to accept DVP reports as submitted made by Commissioner Andersen, second Commissioner Barbosa... carried.

Public Input on Non-Business Agenda Items – none

Commissioner Comments – Commissioner Walker asked Assistant Chief Comer what the report cost the district? AC Comer responded that the total expense of \$72,000 for the consulting and assistance in our accreditation efforts; and we are being billed incrementally, \$7200 was billed for this component. He added that nothing is needed from the Commission at this time, not being presented for approval; however, once completed it will be brought to the Board for adoption/approval. At conclusion of all preparation, we will be ready to pursue accreditation, if we desire. What is advantage of accreditation, posed Commissioner Walker. Following brief discussion on the accreditation process and its merits, Commissioner Walker stated that he would like AC Comer to prepare a presentation at October's meeting. It was suggested that Commissioners can give specific questions to him at the September meeting. Commissioner Walker then informed that he will be out of town for the August meeting for a training session. Commissioner Louwers thank everyone involved in the hiring process and prepare district for the future.

Adjournment

**Motion** to adjourn meeting made by Commissioner Walker, second Commissioner Andersen...

Adjourned 6:41 pm

Approved by: \_\_\_\_\_

Print Name: \_\_\_\_\_



**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT**  
**SUMMARY STATEMENT OF ACTIVITIES - GENERAL FUND**  
**For the Nine Months Ended June 30, 2021 (Unaudited)**

Revenues	Amended	Actual	Variance	
	Budget		\$	%
Cash Carry Forward	\$ 10,076,867			
Ad valorem taxes	20,049,066	\$ 19,844,865	\$ (204,201)	98.98%
Permits, Fees & Special Assessments	95,000	30,648	(64,352)	32.26%
Intergovernmental	59,760	166,606	106,846	278.79%
Charges for services	51,000	42,586	(8,414)	83.50%
Interest Check/Demand Accounts	50,000	50,184	184	100.37%
Miscellaneous	54,122	149,392	95,270	276.03%
Proceeds from debt	-	-	-	N/A
<b>Total Revenues</b>	<b>20,358,948</b>	<b>20,284,281</b>	<b>(74,667)</b>	<b>99.63%</b>
 Total revenues and cash carry forward	 <u>30,435,815</u>			
<b>Expenditures</b>				
Personnel services				
Salaries	10,814,942	7,761,391	3,053,551	71.77%
Benefits	5,852,730	4,318,996	1,533,734	73.79%
Operating Expenditures				
Professional and contractual	848,093	616,785	231,308	72.73%
Travel	107,395	10,151	97,244	9.45%
Communications & freight	146,225	73,658	72,567	50.37%
Utilities, equipment rental, and insurance	282,478	218,932	63,546	77.50%
Repairs and maintenance	758,015	447,877	310,138	59.09%
Operational, small tools and equipment	427,225	273,348	153,877	63.98%
Fuel, supplies, and administrative	424,994	283,441	141,553	66.69%
Education and training	128,625	49,021	79,604	38.11%
Capital expenditures	1,427,000	665,462	761,538	46.63%
Debt service	100,045	75,034	25,011	75.00%
<b>Total Expenditures</b>	<b>21,317,767</b>	<b>14,794,096</b>	<b>6,523,671</b>	<b>69.40%</b>
Revenues over/(under) expenditures	<u>(958,819)</u>	<u>\$ 5,490,186</u>	<u>\$ 6,449,005</u>	
Fund Balance/Cash Carry Forward	<u>9,118,048</u>			
Total expenditures and reserves	<u>\$ 30,435,815</u>			
		JUNE	MAY	
Cash Balances				
BankUnited - Operating		\$ 720,828	\$ 987,157	
Petty Cash		-	-	
		<u>720,828</u>	<u>987,157</u>	
Investments				
General - SBA - Fund A		1,929,123	1,928,971	
BankUnited Money Market		<u>13,381,781</u>	<u>14,376,159</u>	
		<u>15,310,904</u>	<u>16,305,129</u>	
Total Cash and Investments		<u>\$ 16,031,732</u>	<u>\$ 17,292,286</u>	

Submitted for approval on July 21, 2021

Approved By: 

(Signature)





## Iona-McGregor Fire District Executive Report

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### Executive Summary/ July 2021:

#### GENERAL:

- Progress continues in document development needed for accreditation.
  - Final draft of the Community Risk Assessment/Standards of Cover (CRA/SOC) document is being compiled. We should have finalized soon.
  - Several categories of the self-assessment document have been finalized. Writing continues on remaining categories with various deadlines for completion over the next several months.
  - Total project including Strategic Plan; CRA/SOC; Self-Assessment should be completed well before end of calendar year.
- We had 7 personnel deploy to Surfside (about 40 total from the area) and they were a part of an incredible collective effort.
  - Many have been singing their praise as amazing, skillful, humble professionals. We are very proud of them!

#### OPERATIONS:

- We are in the process of hiring new firefighters to fill current and anticipated openings.
- The budget planning for 2021-2022 is in full swing with plans to support increased operational training.
- Employee development continues to be an organizational priority.
  - Multiple personnel (particularly Lieutenants) are working on bachelor's degrees; and many others are working on other relevant certifications.
- We intend to announce the Lieutenant promotional process soon, which will occur in September.
- Three (3) of our probationary firefighters are on track to conclude their probationary year in the beginning of August.
  - Two (2) are 1/3 of the way through their probationary year and progressing well.
- Multiple personnel conclude their promotional (Lieutenant and engineer) probationary period this summer and have all adjusted well to their new roles.

#### LOGISTICS:

- SQ73 Acceptance Testing Aug 4-6 in Ohio. Should be at SFEV the following week. Aiming for placing in service by end of Aug.

## Iona-McGregor Fire District Executive Report

- With Gary Cooper being reassigned as an Inspector, we are preparing to replace his position. Facilities Coordinator applicants reviewed, 8 contacted for interviews the week of Aug 9<sup>th</sup>
- Bathroom repairs completed at 74
- Sale of old E79 complete.

### Prevention/Pub Ed:

**Date: July 2021**

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INSPECTION VOLUME:	584
VIOLATIONS CLEARED: past year to date	202
% OF MANDATED INSPECTIONS AVERAGE:	93%
CPR / AED CLASSES:	5
CHILD PASSENGER SAFETY:	4
PUBLIC EDU. EVENT(S):	1
EAP PRESENTATIONS:	0
FIRE INVESTIGATIONS:	3

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### SUPERVISOR'S SUMMARY:

- New Inspector will be Gary Cooper. He will be replacing Jackielou Mozes as she transitions into the Fire Marshal role.
- New Occupancies permits 19 this last month

### TRAINING/EMS:

- Completed category 8-*Training and Competency, of the Self-Assessment Manual*
- TRT Training Cancelled due to Surfside building collapse in Miami.
- Monthly Medical In-service held at station 75.
- Monthly Dive training was performed on all shift with Shift Leaders.
- Hazmat members trained with Regional Hazmat team.



Custom ▾

Jun 1, 2021 - Jun 30, 2021 ▾

55%

FIRE  
Percentage of Total  
Incidents

45%

EMS  
Percentage of Total  
Incidents

729

INCIDENTS  
In Selected Time Slice

30

DAYS  
In Selected Time Slice

Counts

% Rows

% Columns

% All

Week Ending	6/6/21	6/13/21	6/20/21	6/27/21	7/4/21	7/11/21	7/18/21	7/25/21	8/1/21	8/8/21	8/15/21	8/22/21	8/29/21	Total
(10) Fire, other			1											1
(11) Structure Fire	2	2	1		1									6
(13) Mobile property (vehicle) fire		2												2
(14) Natural vegetation fire	2	1												3
(15) Outside rubbish fire	1			2										3
(30) Rescue, emergency medical call (EMS), other	3	2		2	2									9
(31) Medical assist	19	27	16	28	9									99
(32) Emergency medical service (EMS) incident	49	51	59	37	24									220
(34) Search for lost person		1												1
(35) Extrication, rescue	1	1	3											5
(36) Water or ice-related rescue		1												1
(41) Combustible/f., spills & leaks	1													1
(44) Electrical wiring/equipm. problem	2	1	2	2										7
(50) Service call, other	1													1
(51) Person in distress		1		1										2



Week Ending	6/6/21	6/13/21	6/20/21	6/27/21	7/4/21	7/11/21	7/18/21	7/25/21	8/1/21	8/8/21	8/15/21	8/22/21	8/29/21	Total
(52) Water problem				1	1									2
(53) Smoke, odor problem		1												1
(54) Animal problem or rescue	1		1											2
(55) Public service assistance	12	31	24	21	8									96
(57) Cover assignment, standby at fire station, move-up		1												1
(60) Good intent call, other	1	1												2
(61) Dispatched and canceled en route	51	50	42	50	18									211
(62) Wrong location, no emergency found		1	2	2										5
(65) Steam, other gas mistaken for smoke		1		2										3
(67) HazMat release investigation w/no HazMat	1													1
(70) False alarm and false call, other			2	2										4
(71) Malicious, mischievous false alarm		1												1
(73) System or detector malfunction	1	2	4	7	2									16
(74) Unintentional system/detect... operation (no fire)	4	2	8	7	2									23
Total	152	181	165	164	67									729

**Iona McGregor Fire District**  
**Financial Report**  
08/18/2021

<b><u>Included Reports (unaudited)</u></b>	<b><u>Page(s)</u></b>
Financial Report Notes	1
Balance Sheet as of July 31, 2021	2
Summary Statement of Activities – General Fund	3
Detailed Statement of Activities – General Fund	4-5
Ad Valorem Tax Analysis	6
Check Register – Month of July 2021	7-8

**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT  
FINANCIAL REPORT NOTES  
BALANCE SHEET AND STATEMENTS OF REVENUES AND EXPENDITURES  
(UNAUDITED)**

**For the Ten Months Ended July 31, 2021**

**Notable items on the Balance Sheet:**

Cash and Investments

The rates of return on invested surplus funds for the month of July are as follows:

- 0.19% - SBA (Florida PRIME Local Government Investment Pool)
- 0.50% - BankUnited Money Market

Liabilities

Liabilities totaling \$34,274 consist mainly of trade accounts payable and amounts withheld from employees' pay for required retirement contributions.

**Notable items on the Statements of Revenues and Expenditures:**

Revenues

- Received approximately \$150,000 in ad valorem tax revenues during the month of July. To date we have received 100.46% of the annual budgeted total.
- Received 3rd quarter impact fees totaling \$4,790.
- Inspection fees totaled \$4,842 for the month of July.
- Interest on invested surplus funds totaled \$5,418 for the month of July.
- Received \$130,000 for the sale of surplus Engine #79 to a fire district in Missouri.

Expenditures

- Paid 4th quarter Property Appraiser fees - \$34,881.
- Purchased software flash upgrades for 77 radios - \$71,565.
- Station #74 remodel of bathroom shower stalls - \$17,500.
- Purchased Maxiforce Airbags and Multiforce Remote Placement System for Squad #73 - \$17,236.

Total expenditures reflect 76.83% of budget and are tracking as expected.



IONA MCGREGOR FIRE DISTRICT (IMF)

ASSETS

CASH

Operating Account - BankUnited

\$ 1,756,127.57

Total CASH:

1,756,127.57

INVESTMENTS

Investments - SBA

1,929,442.02

Money Market - BankUnited

11,087,699.47

Total INVESTMENTS:

13,017,141.49

Total ASSETS:

\$ 14,773,269.06

LIABILITIES

LIABILITIES AND OTHER CREDITS

Accounts Payable

8,750.47

Health Insurance Rebate

302.39

Total LIABILITIES AND OTHER CREDITS:

9,052.86

ACCRUED EXPENSES

FRS - Employee Contribution - ADMIN

4,018.88

FRS - Employee Contribution - OPS

21,236.24

Voluntary Life Insurance - Principal Group

(34.10)

Total ACCRUED EXPENSES:

25,221.02

Total LIABILITIES:

34,273.88

EQUITY

Retained Earnings-Current Year

4,220,275.13

Prior Year Revenues Over/(Under) Expenditures

773,892.13

Fund Balance

9,744,827.92

Total EQUITY:

14,738,995.18

Total LIABILITIES & EQUITY:

\$ 14,773,269.06

**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT**  
**SUMMARY STATEMENT OF ACTIVITIES - GENERAL FUND**  
**For the Ten Months Ended July 31, 2021 (Unaudited)**

Revenues	Amended	Actual	Variance	
	Budget		\$	%
Cash Carry Forward	\$ 10,076,867			
Ad valorem taxes	20,049,066	\$ 19,999,949	\$ (49,117)	99.76%
Permits, Fees & Special Assessments	95,000	35,438	(59,562)	37.30%
Intergovernmental	59,760	166,606	106,846	278.79%
Charges for services	51,000	47,578	(3,422)	93.29%
Interest Check/Demand Accounts	50,000	55,603	5,603	111.21%
Miscellaneous	54,122	292,810	238,688	541.02%
Proceeds from debt	-	-	-	N/A
<b>Total Revenues</b>	<b>20,358,948</b>	<b>20,597,985</b>	<b>239,037</b>	<b>101.17%</b>
Total revenues and cash carry forward	<u>30,435,815</u>			
Expenditures				
Personnel services				
Salaries	10,814,942	8,670,071	2,144,871	80.17%
Benefits	5,852,730	4,728,956	1,123,774	80.80%
Operating Expenditures				
Professional and contractual	848,093	674,485	173,608	79.53%
Travel	107,395	11,812	95,583	11.00%
Communications & freight	146,225	80,065	66,160	54.75%
Utilities, equipment rental, and insurance	282,478	239,431	43,047	84.76%
Repairs and maintenance	758,015	556,345	201,670	73.40%
Operational, small tools and equipment	427,225	295,156	132,069	69.09%
Fuel, supplies, and administrative	424,994	305,480	119,514	71.88%
Education and training	128,625	58,176	70,449	45.23%
Capital expenditures	1,427,000	682,698	744,302	47.84%
Debt service	100,045	75,034	25,011	75.00%
<b>Total Expenditures</b>	<b>21,317,767</b>	<b>16,377,709</b>	<b>4,940,058</b>	<b>76.83%</b>
Revenues over/(under) expenditures	<u>(958,819)</u>	<u>\$ 4,220,276</u>	<u>\$ 5,179,095</u>	
Fund Balance/Cash Carry Forward	<u>9,118,048</u>			
Total expenditures and reserves	<u>\$ 30,435,815</u>			
		JULY	JUNE	
Cash Balances				
BankUnited - Operating		\$ 1,756,128	\$ 720,828	
Petty Cash		-	-	
		<u>1,756,128</u>	<u>720,828</u>	
Investments				
General - SBA - Fund A		1,929,442	1,929,123	
BankUnited Money Market		11,087,699	13,381,781	
		<u>13,017,141</u>	<u>15,310,904</u>	
Total Cash and Investments		<u>\$ 14,773,269</u>	<u>\$ 16,031,732</u>	

Submitted for approval on August 18, 2021

Approved By: \_\_\_\_\_  
 (Signature)

**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT**  
**DETAILED STATEMENT OF ACTIVITIES - GENERAL FUND**  
**For the Ten Months Ended July 31, 2021 (Unaudited)**

	Amended	Actual	Variance	
	Budget		\$	%
Revenues				
Cash Carry Forward	\$ 10,076,867			
Ad Valorem Taxes	20,691,066	\$ 20,762,342	\$ 71,276	100.34%
Excess fees	140,000	-	(140,000)	0.00%
Penalties	19,000	31,534	12,534	165.97%
Discounts	(755,000)	(759,349)	(4,349)	100.58%
Refunds Deducted	(50,000)	(37,824)	12,176	75.65%
Ad Valorem Taxes Prior Years	4,000	3,246	(754)	81.15%
Impact Fees	95,000	35,438	(59,562)	37.30%
FEMA Revenue	-	44,715	44,715	N/A
State Firefighter Supplemental	59,760	21,974	(37,786)	36.77%
Grant Revenue	-	99,917	99,917	N/A
Inspection Fees	50,000	46,198	(3,802)	92.40%
CPR - Books & Masks	1,000	1,380	380	138.00%
Interest Check/Demand Accounts	50,000	55,603	5,603	111.21%
Rents	34,122	34,805	683	102.00%
Sale of Equipment	15,000	157,172	142,172	1047.81%
Contributions	5,000	6,750	1,750	135.00%
Miscellaneous	-	94,083	94,083	N/A
Proceeds from Debt	-	-	-	N/A
Total Revenues	20,358,948	20,597,985	239,037	101.17%
Total Revenues and Cash Carry Forward	30,435,815			
Expenditures				
Personnel Services				
Salaries - Commissioners	30,000	25,000	5,000	83.33%
Salaries - ADM	1,814,195	1,439,500	374,695	79.35%
Salaries - OPS	7,131,726	5,736,313	1,395,413	80.43%
Salaries - FLSA	557,356	449,252	108,104	80.60%
Salaries - Sick Pay - ADM	104,666	-	104,666	0.00%
Salaries - Sick Pay - OPS	264,409	4,634	259,775	1.75%
Salaries - Holiday Pay	137,419	86,456	50,963	62.91%
Salaries - Out of Class Pay	45,000	24,673	20,327	54.83%
Salaries - One Time Payouts - ADM	23,908	-	23,908	0.00%
Salaries - One Time Payouts - OPS	93,873	52,673	41,200	56.11%
Salaries - Clothing and Uniform Allowance	3,200	-	3,200	0.00%
Salaries - Ins Deductible & Subsidy- ADM	3,240	2,433	807	75.09%
Salaries - Ins Deductible & Subsidy- OPS	39,703	30,160	9,543	75.96%
Salaries - Phone Allowance	12,000	10,000	2,000	83.33%
Salaries - ER H.S.A Contribution - ADM	46,500	46,500	-	100.00%
Salaries - ER H.S.A. Contribution - OPS	235,500	239,000	(3,500)	101.49%
Salaries - Overtime Staffing - ADM	7,892	708	7,184	8.97%
Salaries - Overtime Staffing - OPS	122,170	369,088	(246,918)	302.11%
Salaries - Overtime Training - OPS	82,425	44,895	37,530	54.47%
Salaries - Overtime USAR/Strike Teams - ADM	-	-	-	N/A
Salaries - Overtime USAR/Strike Teams - OPS	-	58,506	(58,506)	N/A
Salaries - State Education ADM	16,440	13,700	2,740	83.33%
Salaries - State Education OPS	43,320	36,582	6,738	84.45%
Social Security Taxes - ADM/Commissioners	110,243	80,490	29,753	73.01%
Social Security Taxes - OPS	521,288	414,862	106,426	79.58%
Medicare Taxes - ADM/Commissioners	29,083	21,312	7,771	73.28%
Medicare Taxes - OPS	122,687	97,716	24,971	79.65%
Retirement - ADM	353,291	249,584	103,707	70.65%
Retirement - OPS	1,968,831	1,458,805	510,026	74.10%
Veba Plan Contribution - ADM	93,574	93,304	270	99.71%
Veba Plan Contribution - OPS	422,991	415,518	7,473	98.23%
Health Insurance - ADM	683,547	564,152	119,395	82.53%
Health Insurance - OPS	1,411,986	1,169,709	242,277	82.84%
Health Insurance - Admin Contribution	(15,286)	(12,658)	(2,628)	82.81%
Health Insurance - OPS Contribution	(82,599)	(69,106)	(13,493)	83.66%
Health Insurance - Retiree Contribution	(429,777)	(352,930)	(76,847)	82.12%
Employee Insurance - Other - ADM	86,546	71,538	15,008	82.66%
Employee Insurance - Other - OPS	264,698	215,743	48,955	81.51%
Workers Compensation Insurance - ADM	42,167	41,946	221	99.48%
Workers Compensation Insurance - OPS	269,460	268,971	489	99.82%
Total Personnel Services	16,667,672	13,399,027	3,268,645	80.39%



**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT**  
**DETAILED STATEMENT OF ACTIVITIES - GENERAL FUND**  
**For the Ten Months Ended July 31, 2021 (Unaudited)**

	Amended		Variance	
	Budget	Actual	\$	%
<b>Operating Expenditures</b>				
Legal	60,000	7,000	53,000	11.67%
Computer Support Services	35,000	27,674	7,326	79.07%
Other Professional	125,550	59,091	66,459	47.07%
Audit and Accounting	36,000	35,500	500	98.61%
Tax Collector's Commission	404,000	401,978	2,022	99.50%
Property Appraiser's Commission	138,083	119,736	18,347	86.71%
Custodial & Janitorial Services	35,460	13,128	22,332	37.02%
Other Services - MVR Review	14,000	10,378	3,622	74.13%
Travel and Per Diem	107,395	11,812	95,583	11.00%
Telephones	90,000	63,393	26,607	70.44%
Wireless User Fee	54,025	15,596	38,429	28.87%
Freight & Postage	2,200	1,076	1,124	48.90%
Water	13,300	9,317	3,983	70.05%
Electricity	58,425	35,435	22,990	60.65%
Cable Television	3,787	3,058	729	80.76%
Garbage	12,625	10,529	2,096	83.40%
Propane	7,710	4,559	3,151	59.14%
Equipment Rentals & Leases	46,631	37,334	9,297	80.06%
Insurance	140,000	139,198	802	99.43%
Equipment Maintenance	175,900	142,631	33,269	81.09%
Building Maintenance	404,523	241,426	163,097	59.68%
Vehicle Maintenance	177,592	172,289	5,303	97.01%
Promotional Activities	33,200	15,847	17,353	47.73%
Promotional Activities - ADM	5,000	5,770	(770)	115.39%
Small Tools & Equipment	137,615	115,112	22,503	83.65%
Turnout Gear	108,010	74,083	33,927	68.59%
Annual Medical Exams/Wellness	50,000	48,447	1,553	96.89%
Legal Advertising	2,000	259	1,741	12.97%
Hiring Costs	19,500	300	19,200	1.54%
Uniforms	63,900	32,320	31,580	50.58%
Office Supplies	8,000	3,020	4,980	37.75%
Fuel	65,000	50,779	14,221	78.12%
Janitorial Supplies	27,600	19,029	8,571	68.94%
Medical Supplies	84,525	50,671	33,854	59.95%
Other Operating Supplies	87,780	45,953	41,827	52.35%
Memberships, Publications & Subscriptions	160,089	139,048	21,041	86.86%
Educational Reimbursement	50,920	29,515	21,405	57.96%
Training	77,705	28,661	49,044	36.88%
<b>Total Operating</b>	<b>3,123,050</b>	<b>2,220,950</b>	<b>902,100</b>	<b>71.11%</b>
<b>Capital Outlay</b>				
Buildings	-	-	-	N/A
Equipment	97,000	99,568	(2,568)	102.65%
Vehicles	1,330,000	583,131	746,869	43.84%
<b>Total Capital Outlay</b>	<b>1,427,000</b>	<b>682,698</b>	<b>744,302</b>	<b>47.84%</b>
<b>Debt Service</b>				
Principal	97,686	73,105	24,581	74.84%
Interest	2,359	1,928	431	81.75%
<b>Total Debt Service</b>	<b>100,045</b>	<b>75,034</b>	<b>25,011</b>	<b>75.00%</b>
<b>Total Expenditures</b>	<b>21,317,767</b>	<b>16,377,709</b>	<b>4,940,058</b>	<b>76.83%</b>
Revenues over Expenditures		<b>\$ 4,220,276</b>		
<b>Reserves</b>				
Assigned:				
Operating Expenditures Oct - Dec	4,904,550			
Hurricane/Disaster	2,452,275			
Capital (Facilities, Apparatus, Equipment)	1,250,000			
Health Insurance (Level Funding Reserve)	500,000			
Unassigned:				
General Operating	11,223			
<b>Total Reserves</b>	<b>9,118,048</b>			
<b>Total Expenditures and Reserves</b>	<b>\$ 30,435,815</b>			

<b>IONA MCGREGOR FIRE DISTRICT</b> <b>2020 - 2021 FISCAL YEAR</b> <b>Ad Valorem Tax Revenues to Date</b>						
<b>Date Received</b>	<b>Taxes</b>	<b>Interest</b>	<b>Discounts</b>	<b>Commissions</b>	<b>Other *</b>	<b>Net Amount Remitted by the Tax Collector</b>
11/16/2020	\$ 257,233.89	\$ -	\$ 11,865.63	\$ 6,125.91	\$ 1,489.51	\$ 240,731.86
11/30/2020	4,989,587.94	-	199,480.97	95,832.10	(17,290.38)	4,676,984.49
12/17/2020	10,969,189.92	-	438,625.16	210,829.70	10,920.38	10,330,655.44
12/29/2020	1,941,810.43	-	73,192.90	37,395.72	1,168.10	1,832,389.91
1/15/2021	640,794.10	-	19,549.79	12,453.35	275.77	609,066.73
2/16/2021	558,591.90	-	12,299.03	10,939.21	(5,620.49)	529,733.17
3/15/2021	333,111.81	-	3,900.95	6,603.18	(1,839.46)	320,768.22
4/15/2021	607,423.72	-	422.52	12,154.83	(1,969.10)	592,877.27
5/15/2021	194,318.82	-	1.12	4,048.35	562.53	190,831.88
6/15/2021	119,963.45	-	10.78	2,493.80	4,490.86	121,949.73
7/15/2021	150,316.09	-	-	3,101.69	4,768.32	151,982.72
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	<u>\$20,762,342.07</u>	<u>\$ -</u>	<u>\$ 759,348.85</u>	<u>\$ 401,977.84</u>	<u>\$ (3,043.96)</u>	<u>\$ 19,597,971.42</u>

\* Note - The "other" column includes prior year taxes, penalties, refunds, corrections, interest and other costs.

<b>CURRENT AND LAST 5 FISCAL YEARS COLLECTION ANALYSIS</b> <b>As of July 31, of each year</b>				
<b>Fiscal Year</b>		<b>Revenue</b>	<b>Discounts</b>	<b>Commissions</b>
2021				
	Budget	20,664,066	755,000	404,000
	Actual	20,759,298	759,349	401,978
		100.46%	100.58%	99.50%
2020				
	Budget	20,485,690	742,500	400,500
	Actual	20,531,302	745,253	397,560
		100.22%	100.37%	99.27%
2019				
	Budget	20,352,023	732,000	395,000
	Actual	20,191,791	727,115	391,983
		99.21%	99.33%	99.24%
2018				
	Budget	19,193,971	690,000	383,000
	Actual	18,952,439	685,383	367,762
		98.74%	99.33%	96.02%
2017				
	Budget	18,354,838	645,000	359,000
	Actual	18,272,107	660,344	354,388
		99.55%	102.38%	98.72%
2016				
	Budget	17,185,982	600,000	335,000
	Actual	17,119,287	615,244	331,567
		99.61%	102.54%	98.98%

**Check History Report**  
**Sorted By Check Number**  
**Activity From: 7/1/2021 to 7/31/2021**

**IONA MCGREGOR FIRE DISTRICT (IMF)**

Bank Code: B BANKUNITED - OPERATING

Check Number	Check Date	Vendor Number	Name	Check Amount	Check Type
020926	7/9/2021	AERAS	AERAS TECHNOLOGIES LLC	500.00	Auto
020927	7/9/2021	CINTAS	CINTAS CORPORATION #294	107.62	Auto
020928	7/9/2021	CITYELE	CITY ELECTRIC SUPPLY COMPANY	39.80	Auto
020929	7/9/2021	CRS	CRS TECHNOLOGY	2,497.50	Auto
020930	7/9/2021	FGFOA	FL GOVT FINANCE OFFICERS ASSC	50.00	Auto
020931	7/9/2021	FMPG	FORT MYERS PLUMBING & GAS LLC	1,664.00	Auto
020932	7/9/2021	GATOR	GATOR PRESS PRINTING, INC.	209.94	Auto
020933	7/9/2021	HOMD	Home Depot Credit Services	238.00	Auto
020934	7/9/2021	HULETT	HULETT ENVIRONMENTAL SERVICES	480.00	Auto
020935	7/9/2021	KEEGAN	ZACHARY KEEGAN	46.00	Auto
020936	7/9/2021	LONGSWO	LONGSWORTH COMFORT AIR LLC	2,989.00	Auto
020937	7/9/2021	LOWES	LOWE'S	21.67	Auto
020938	7/9/2021	MARINE	MARINEMAX	182.33	Auto
020939	7/9/2021	MOTOROL	MOTOROLA SOLUTIONS INC.	686.00	Auto
020940	7/9/2021	NAFECO	NAFECO	3,800.17	Auto
020941	7/9/2021	OFFPRID	OFFICE PRIDE COMMERCIAL CLEANING SVCS	1,411.83	Auto
020942	7/9/2021	RICOH	RICOH USA, INC.	66.91	Auto
020943	7/9/2021	ROTO	ROTO-TECH PLUMBING CONTRACTORS LLC	695.00	Auto
020944	7/9/2021	SAFEAIR	SAFE AIR CORPORATION	571.57	Auto
020945	7/9/2021	SDC	SCUBAVICE DIVING CENTER, LLC	1,932.99	Auto
020946	7/9/2021	SOUTH	SOUTH FL EMERGENCY VEHICLES	1,815.82	Auto
020947	7/9/2021	TUSCAN	TUSCAN & COMPANY, PA	5,500.00	Auto
020948	7/9/2021	VALVO	SUNSHINE LUBES LLC	281.99	Auto
020949	7/9/2021	VFIS	VFIS	9,546.00	Auto
020950	7/9/2021	WINZEN	MARK WINZENREAD	21.95	Auto
020951	7/16/2021	ABSPLAS	ABSOLUTE PLASTIC SOLUTIONS INC	1,480.00	Auto
020952	7/16/2021	AD	ADVANCED DISPOSAL-FT MYERS	1,369.89	Auto
020953	7/16/2021	AIRGAS	AIRGAS	243.95	Auto
020954	7/16/2021	CINTAS	CINTAS CORPORATION #294	107.62	Auto
020955	7/16/2021	COOPER	GARY COOPER	20.00	Auto
020956	7/16/2021	CRISMAN	BRIAN CRISMAN	1,276.08	Auto
020957	7/16/2021	CROWN	CROWN INFORMATION MANAGEMENT	25.00	Auto
020958	7/16/2021	FASD	FL ASSOC. OF SPECIAL DISTRICT	450.00	Auto
020959	7/16/2021	FPL8590	FL POWER & LIGHT CO.	647.69	Auto
020960	7/16/2021	GRALEY	GRALEY MECHANICAL, INC.	150.00	Auto
020961	7/16/2021	LEESAR	LEESAR INC	5,631.11	Auto
020962	7/16/2021	MARCADI	MARCADIS SINGER, PA TRUST ACCOUNT	233.70	Auto
020963	7/16/2021	MOZES	JACKIELOU MOZES	6,012.30	Auto
020964	7/16/2021	MUNSEY	STEVE MUNSEY	1,467.89	Auto
020965	7/16/2021	NOEL	NOEL PAINTING OF THE USA, LLC	17,500.00	Auto
020966	7/16/2021	OFFICE	OFFICE DEPOT BUSINESS ACCOUNT	235.27	Auto
020967	7/16/2021	OVERHEA	OVERHEAD DOOR CO OF FORT MYERS	317.60	Auto
020968	7/16/2021	ROTO	ROTO-TECH PLUMBING CONTRACTORS LLC	185.00	Auto
020969	7/16/2021	STREETE	DIONNE STREETE	500.00	Auto
020970	7/16/2021	TEN8	TEN-8 FIRE & SAFETY, LLC	1,259.85	Auto
020971	7/16/2021	THISCRE	THIS CREATIVE	201.35	Auto
020972	7/16/2021	VALVO	SUNSHINE LUBES LLC	191.49	Auto
020973	7/23/2021	ADVAUTO	ADVANCE AUTO PARTS	59.97	Auto
020974	7/23/2021	AXSWELL	AXS WELLNESS LLC	7,200.00	Auto
020975	7/23/2021	CALLAGH	CALLAGHAN TIRE ENTERPRISES INC	633.44	Auto
020976	7/23/2021	CFPSE	CENTER FOR PUBLIC SAFETY EXCEL	7,240.00	Auto
020977	7/23/2021	COLONY	COLONY HARDWARE CORP	1,291.95	Auto
020978	7/23/2021	CRYSTAL	CRYSTAL SPRINGS	63.35	Auto
020979	7/23/2021	EAGLE	EAGLE ENGRAVING. INC.	86.95	Auto



**Check History Report**  
**Sorted By Check Number**  
**Activity From: 7/1/2021 to 7/31/2021**

**IONA MCGREGOR FIRE DISTRICT (IMF)**

Bank Code: B BANKUNITED - OPERATING

Check Number	Check Date	Vendor Number	Name	Check Amount	Check Type
020980	7/23/2021	FNG	FLORIDA NATURAL GAS	26.20	Auto
020981	7/23/2021	GAVINS	GAVIN'S ACE HARDWARE	52.03	Auto
020982	7/23/2021	INSIGHT	INSIGHT PUBLIC SECTOR	300.00	Auto
020983	7/23/2021	LEESAR	LEESAR INC	280.95	Auto
020984	7/23/2021	LOWES	LOWE'S	22.74	Auto
020985	7/23/2021	MARINE	MARINEMAX	145.56	Auto
020986	7/23/2021	MES	MUNICIPAL EMERGENCY SVCS, INC.	3,644.44	Auto
020987	7/23/2021	MOTORGA	MOTOROLA SOLUTIONS, INC.	71,565.00	Auto
020988	7/23/2021	RICOH	RICOH USA, INC.	420.36	Auto
020989	7/23/2021	RIVERA	RUBEN RIVERA	49.50	Auto
020990	7/23/2021	TEAM	TEAM EQUIPMENT, INC.	16,054.25	Auto
020991	7/23/2021	UPS	UNITED PARCEL SERVICE	87.65	Auto
020992	7/30/2021	AAAPM	A.A.A. PROPERTY MAINTENANCE INC	1,645.00	Auto
020993	7/30/2021	ALLHAND	ALL HANDS FIRE EQUIPMENT	431.67	Auto
020994	7/30/2021	AMERI72	AMERIGAS - 5329	69.99	Auto
020995	7/30/2021	BOBDEAN	BOB DEAN SUPPLY, INC.	1,557.30	Auto
020996	7/30/2021	CINTAS	CINTAS CORPORATION #294	107.62	Auto
020997	7/30/2021	CORPORA	CORPORATE BILLING, INC	1,071.97	Auto
020998	7/30/2021	FPL0598	FL POWER & LIGHT CO.	1,558.95	Auto
020999	7/30/2021	FPL3327	FL POWER & LIGHT CO.	19.86	Auto
021000	7/30/2021	FPL5324	FL POWER & LIGHT CO.	626.63	Auto
021001	7/30/2021	FPL6245	FL POWER & LIGHT CO.	748.43	Auto
021002	7/30/2021	GRAINGE	GRAINGER	102.52	Auto
021003	7/30/2021	LONGSWO	LONGSWORTH COMFORT AIR LLC	1,273.00	Auto
021004	7/30/2021	LOWES	LOWE'S	62.16	Auto
021005	7/30/2021	LWS	LIGHTNING WIRELESS SOL, INC	168.00	Auto
021006	7/30/2021	MARCADI	MARCADIS SINGER, PA TRUST ACCOUNT	233.70	Auto
021007	7/30/2021	PAPYRUS	PAPYRUS DOCUMENT & DESIGN, LLC	180.00	Auto
021008	7/30/2021	PORT	WEST MARINE PRO	42.97	Auto
021009	7/30/2021	PRINCIP	PRINCIPAL LIFE INSURANCE CO	15,153.35	Auto
021010	7/30/2021	RYAN	RYAN PETROLEUM	4,498.20	Auto
021011	7/30/2021	SOUTH	SOUTH FL EMERGENCY VEHICLES	435.50	Auto
021012	7/30/2021	STAND	STANDARD INSURANCE CO.	12,695.35	Auto
021013	7/30/2021	THISCRE	THIS CREATIVE	201.34	Auto
021014	7/30/2021	VICKERS	VICKERS FOOD EQUIPMENT	447.98	Auto
W00614	7/1/2021	LOCUMS	LOCUMS DOC, INC	2,083.33	Wire Transfer
W00615	7/1/2021	LCPA	LEE COUNTY PROPERTY APPRAISER	34,880.66	Wire Transfer
W00616	7/7/2021	SAGE IN	SAGE SOFTWARE INC	3,912.00	Wire Transfer
W00617	7/10/2021	CABLE1	COMCAST CABLEVISION	30.00	Wire Transfer
W00618	7/10/2021	CABLE2	COMCAST CABLEVISION	67.50	Wire Transfer
W00619	7/10/2021	CABLE3	COMCAST CABLEVISION	45.00	Wire Transfer
W00620	7/10/2021	CABLE4	COMCAST CABLEVISION	105.00	Wire Transfer
W00621	7/10/2021	UHC	UNITED HEALTHCARE INS. CO.	172,157.31	Wire Transfer
W00622	7/17/2021	CABLE5	COMCAST CABLEVISION	67.50	Wire Transfer
W00623	7/17/2021	T3	T3 COMMUNICATIONS, INC.	4,746.77	Wire Transfer
W00624	7/23/2021	PITNEYB	PITNEY BOWES GLOBAL FINANCIAL SVCS LLC	159.00	Wire Transfer
W00625	7/27/2021	TECO	TECO	50.67	Wire Transfer
W00626	7/20/2021	ENTERPR	ENTERPRISE FM TRUST	3,139.86	Wire Transfer
W00627	7/20/2021	LCU	LEE COUNTY UTILITIES	916.55	Wire Transfer
W00628	7/20/2021	VERIZON	VERIZON	1,541.08	Wire Transfer
W00629	7/20/2021	MICROSO	MICROSOFT CORPORATION	1,188.00	Wire Transfer
W00630	7/30/2021	COLLIFE	COLONIAL LIFE PREMIUM PROCESSING	4,011.38	Wire Transfer
Bank B Total:				456,519.32	
Report Total:				456,519.32	

**BOARD MEETING AGENDA ITEM SUMMARY**Board Meeting Date: 08/18/2021

(Select All that Apply)



Decision Making Agenda Item



Discussion Purposes Only Agenda Item



Walk On Agenda Item

**SUBJECT:**

Medical Insurance Renewal

**PERSON(S) MAKING SUBMITTAL OF AGENDA ITEM:**

Chief Howard

**BACKGROUND/DETAIL OF AGENDA ITEM:**

The 2021/2022 insurance renewal analysis has been previously sent for review. Included in the information was renewal rate for continuing our current coverage plan, along with options to adjust our coverage plan and reducing the premium costs.

**BUDGET IMPACT: Yes / No / Unknown – If Yes, how much? From where?**

Possible

**REQUESTED BOARD ACTION:**

Looking for Board direction on group medical insurance plan.

**BOARD MEETING AGENDA ITEM SUMMARY**Board Meeting Date: 08/18/2021

(Select All that Apply)



Decision Making Agenda Item



Discussion Purposes Only Agenda Item



Walk On Agenda Item

**SUBJECT:**

Surplus Item

**PERSON(S) MAKING SUBMITTAL OF AGENDA ITEM:**

DC Hernden / CFO Winzenread

**BACKGROUND/DETAIL OF AGENDA ITEM:**

The ISG Infrasys TIC (Thermal Imaging Camera), inventory ID 01020 is inoperable, out of service; and being presented for surplus and disposal authorization.

**BUDGET IMPACT: Yes / No / Unknown – If Yes, how much? From where?**

No

**REQUESTED BOARD ACTION:**

It is recommended that the referenced items be deemed as surplus and the Chief be authorized to dispose of in accordance with Florida Statute 274.06.





## **Iona-McGregor Fire District Executive Report**

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### **Executive Summary/ August 2021:**

#### **GENERAL:**

- Interviews conducted with 3 candidates for the Facilities Manager position. An offer was made to an individual who is in the pre-employment process now and will be starting ASAP.
- We are moving forward with a process to fill the Division Chief of Training and Special Operations position in the 2021-2022 fiscal year. The plan is for the successful candidate to begin early in October.
- AC Comer has been preparing an accreditation presentation as directed at last months meeting. Since then, the questions that some had which prompted the presentation have been answered. Is the Board direction still to proceed with a presentation? Quarterly reports on the Strategic Plan and the Standards of Cover performance will be presented moving forward.

#### **OPERATIONS:**

- We have made conditional job offers to ten (10) new firefighters who will conclude orientation by the beginning of September.
- Lieutenant promotional testing orientation was held on August 9<sup>th</sup> and five (5) candidates will participate.
- Three (3) of our firefighters, (1) one Lieutenant, and (2) engineers have concluded their hiring/promotional (1-year) probationary period.
- Numerous personnel and progressing with acting out of classification training (Engineer or Lieutenant).
- Organizational interest in joining special operations disciplines continues.

#### **LOGISTICS:**

- SQ73 scheduled for delivery to SFEV week of 8/16
- Need to discuss options for surplus and sale of current SQ73
- Repairs to training tower and repaint of tower and Station 74 in September
- Waiting on installation date for fuel system
- SCBA service and fit testing week of 8/16



## Prevention/Pub Ed:

Date: July 2021

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INSPECTION VOLUME:	584
VIOLATIONS CLEARED: past year to date	202
% OF MANDATED INSPECTIONS AVERAGE:	93%
CPR / AED CLASSES:	5
CHILD PASSENGER SAFETY:	4
PUBLIC EDU. EVENT(S):	1
EAP PRESENTATIONS:	0
FIRE INVESTIGATIONS:	3

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### SUPERVISOR'S SUMMARY:

- New Inspector will be Gary Cooper
- New Occupancies permits 19 this last month

### TRAINING/EMS:

- Iona McGregor Crews participated in approximately two weeks of acquired structure training with Fort Myers Beach Fire District. During the acquired structures crews ran multiple fire scenarios, trained on forcible entry, vertical ventilation, search, and fire attack. Training was performed in multiple commercial structures.
- Probationary Firefighters Rine, Bryant, and Manke tested out of *Probationary Module Four* and were moved to permanent status with the District.
- Hazmat team participated in training with the Regional Hazmat Team. The focus for the training was decontamination of crews.
- Monthly Dive and Technical Rescue training were performed by team leaders on each shift.
- Training staff attended Fire Rescue International Conference in Charlotte NC.



Previous Month ▾

Jul 1, 2021 - Jul 31, 2021 ▾

55%

FIRE

Percentage of Total Incidents

45%

EMS

Percentage of Total Incidents

749

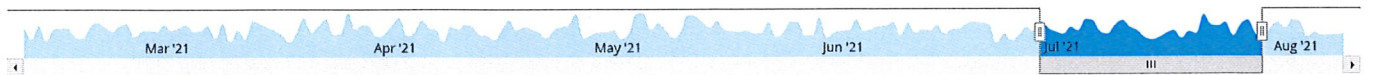
INCIDENTS

In Selected Time Slice

31

DAYS

In Selected Time Slice



Counts

% Rows

% Columns

% All

Week Ending	7/4/21	7/11/21	7/18/21	7/25/21	8/1/21	8/8/21	8/15/21	8/22/21	8/29/21	9/5/21	9/12/21	9/19/21	9/26/21	Total
(11) Structure Fire		3	3		2									8
(13) Mobile property (vehicle) fire		1	1	1										3
(14) Natural vegetation fire				2										2
(15) Outside rubbish fire	1													1
(16) Special outside fire				1										1
(30) Rescue, emergency medical call (EMS), other		3	4	4	1									12
(31) Medical assist	13	26	17	34	17									107
(32) Emergency medical service (EMS) incident	22	50	56	40	49									217
(35) Extrication, rescue		2		1	1									4
(36) Water or ice-related rescue	1			1										2
(40) Flammable gas or liquid condition, other			2											2
(41) Combustible/f.. spills & leaks				1										1
(42) Chemical release, reaction, or toxic condition	1													1
(44) Electrical wiring/equipm. problem	1	3	1	1	2									8
(46) Accident, potential accident			1	1										2

Week Ending	7/4/21	7/11/21	7/18/21	7/25/21	8/1/21	8/8/21	8/15/21	8/22/21	8/29/21	9/5/21	9/12/21	9/19/21	9/26/21	Total
(51) Person in distress			1											1
(52) Water problem	1		2	1										4
(53) Smoke, odor problem				1										1
(54) Animal problem or rescue		1												1
(55) Public service assistance	10	16	12	26	19									83
(61) Dispatched and canceled en route	40	58	49	54	44									245
(62) Wrong location, no emergency found	1	1			2									4
(65) Steam, other gas mistaken for smoke	1		1											2
(66) EMS call where party has been transported					1									1
(70) False alarm and false call, other		1												1
(71) Malicious, mischievous false alarm		1	1		1									3
(73) System or detector malfunction	1	11		3	2									17
(74) Unintentional system/detect... operation (no fire)	5	7		1	2									15
Total	98	184	151	173	143									749



## IAFF Local 1826

### Southwest Florida Professional Fire Fighters & Paramedics District 7 Monthly Report

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Meeting Date: 08/18/2021

#### General Information Update:

DVP Tansey has nothing to report.





# IAFF Local 1826

## Southwest Florida Professional Fire Fighters & Paramedics District 25 Monthly Report

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Meeting Date: 08/18/2021

General Information Update:

Nothing to report as of today 8/12/21