

Iona McGregor Fire District Board of Fire Commissioners Agenda
June 23, 2021
6:00 PM

Meeting call to order

Roll Call of Commissioners

Opening Prayer and Pledge of Allegiance

Amendments to the Meeting Agenda

Public Input on Business Agenda Items

Public Recognition

Business Agenda Items (Agenda Items Requiring Action)

- 1) Meeting Minutes – May 19, 2021
- 2) Financial Report – May 2021
- 3) Audit Presentation
- 4) Surplus Items
- 5) Executive Report
- 6) Attorney Report
- 7) DVP Reports – Districts 7 & 25

Public Input on Non-Business Agenda Items

Commissioner Comments

Adjournment

Iona McGregor Fire District Board of Fire Commissioners
May 19, 2021
6:00 PM

Meeting called to order

Roll Call of Commissioners – present Commissioner Andersen, Commissioner Langford, Commissioner Louwers, Commissioner Walker all present; Commissioner Barbosa was absent, excused.

Opening Prayer and Pledge of Allegiance observed

Amendments to the Meeting Agenda - none

Public Input on Business Agenda Items – none

Public Recognition – Megan introduced Connie Decicco and spoke of the recent CPR actions performed on a citizen suffering a cardiac even in February 2021. Connie shared her story and her husband, Brian, read a letter written by the victim and his sons. Following, Chief Howard presented Mrs. Decicco with a Citizen Award for her fast actions in performing the life-saving CPR.

Business Agenda Items (Agenda Items Requiring Action)

1) Meeting Minutes – April 21, 2021

Minutes were provided prior to meeting. **Motion** (5789) made to approve minutes as submitted was made by Commissioner Langford, seconded by Commissioner Louwers... carried.

2) Financial Report – April 2021

Financial Report was presented prior to the meeting. CFO Winzenread stated he was available for questions. Commissioner Walker questioned if the reported impact fees amount is normal. We receive roughly \$100,000 per year as average replied CFO Winzenread. He then added that we received the \$480,000 Lee Cares grant and it is in the bank. Following discussion, **motion** (5780) to approve Financial Report as presented made by Commissioner Andersen, second Commissioner Langford... carried.

3) Organization Chart – 2022

Chief stated needs to adjust the staffing and added that he is co-presenting the item with Assistant Chief. Assistant Chief Comer briefly described the proposed Organization Chart. After brief discussion on the proposed changes, a **motion** (5781) to adopt Organization Chart as presented to be effective following retirement of Chief Howard was made by Commissioner Walker, seconded by Commissioner Langford... carried.

4) 2021-2026 Strategic Plan

Chief stated that document is culmination of much work including interviewing external stakeholders and internal stakeholders. This is a performance indicator in the accreditation process. Commissioner Walker questioned the adopting of the Strategic Plan by the Commission; and sees much delegation to the Assistant Chief. Assistant Chief Comer mentioned that others are designated to goals within the plan, adding that oversight by Assistant Chief does not mean he is doing all the work, tasks are assigned to others. Following

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brief discussion, a **motion** (5782) to adopt the 2021-2026 Strategic Plan as presented was made by Commissioner Walker, second offered by Commissioner Louwers... carried. Commissioner Andersen thanked Assistant Chief and Chief for allowing him to be a part of the process.

5) Executive Report

Chief wishes to bring up a few items; one is flash updating of portable radios which is just under \$73,000 and the upgrading of fuel system is taking place between now and our next meeting with costs reflected on next month's financial report. Division Chief Hernden stated we currently use a manual system for entering fuel and are moving to Fuel Master system – automated with key cards and can automatically log fuel usage by vehicle. It is the same system that Fort Myers, Cape Coral, and Lee County uses. In emergency we can go to their fuel centers and the cost accounting would be automatic using key card for proper invoicing for use of their fuel. Following discussion, **motion** (5783) to accept Executive Report made by Commissioner Andersen, second Commissioner Langford... carried.

6) Attorney Report

Attorney Pringle informed that he had one item to clarify regarding the Strategic Plan. It is the connection between the community and the services provided by District. You, the Board, have the responsibility to adopt the plan and the Chief and employees have the responsibility to implement the plan. He added that the legislative session closed with bill passed pertaining to audit item – will be discussed following Governor's signature.

Motion (5784) to accept Attorney Report made by Commissioner Langford, second Commissioner Louwers... carried.

7) DVP Reports – Districts 7 & 25

DVP Mascarelli spoke of a recent MERT call that was dispatched to area agencies including Charlotte County, all of which cancelled from the call due to strong winds. Iona Marine 70 responded and picked up patient even though it was not their call. Commissioner Walker asked what time it was? DVP Mascarelli replied, 11:45pm is when call came in. Commissioner Walker then noted to DVP Mascarelli that Tim Lalor spoke so highly of him that he wanted to pass it on.

Chief interjected that he was made aware of delay in ability to provide the audit for Commission. We have one day to have this done – could have meeting on 16th and have 23rd for special meeting of audit or cancel meeting of 16th and have both on the 23rd? What is Board's pleasure. Commissioner Andersen will be out of town on 23rd but has no problem with having one meeting on 23rd. **Motion** (5785) to amend the agenda to add changing June meeting date was made by Commissioner Andersen, second Commissioner Langford... carried. After asking for public input and hearing none, **motion** (5786) to change the Board meeting date from June 16th to June 23rd was made by Commissioner Andersen with a second from Commissioner Langford... carried.

Following June meeting change, Commissioner Andersen continued with DVP Reports.

Motion (5787) to accept DVP Reports as presented made by Commissioner Andersen, second Commissioner Langford... carried.

Iona McGregor Fire District Board of Fire Commissioners

May 19, 2021

6:00 PM

Public Input on Non-Business Agenda Items – none

Commissioner Comments – Commissioner Walker read a comment for the record, “I would like to respond for the record regarding comments made by my colleague Commissioner Paul Louwers at the April 21, 2021 commission meeting. First of all I personally think your heart and soul is committed to your position as commissioner; but that does not give you the authority, or any commissioner, to judge or give your opinion on the character or performance of any commissioner. I ask you and all commissioners leave your opinions and emotions at the door and for you to conduct yourself in a professional and dignified manner. I strongly point out when we are having a public meeting the only purpose is for commissioners to pass on matters before them. Respectfully, Commissioner Jim Walker.” Commissioner Louwers noted that he wished to respond, stating, “as commissioner, if I feel offended, I should be able to say I’m offended.” Following a brief interaction between the two, Commissioner Andersen interjected that he was ending the conversation and should continue with meeting.

Adjournment

Motion to adjourn meeting made by Commissioner Walker, second Commissioner Langford... carried.

Meeting adjourned at 6:58 p.m.

Approved by: _____

Print Name: _____

IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
SUMMARY STATEMENT OF ACTIVITIES - GENERAL FUND
For the Six Months Ended March 31, 2021 (Unaudited)

Revenues	Amended	Actual	Variance	
	Budget		\$	%
Cash Carry Forward	\$ 10,076,867			
Ad valorem taxes	20,049,066	\$ 18,920,509	\$ (1,128,557)	94.37%
Permits, Fees & Special Assessments	95,000	18,819	(76,181)	19.81%
Intergovernmental	59,760	135,568	75,808	226.85%
Charges for services	51,000	30,260	(20,740)	59.33%
Interest Check/Demand Accounts	50,000	31,016	(18,984)	62.03%
Miscellaneous	54,122	79,601	25,479	147.08%
Proceeds from debt	-	-	-	N/A
Total Revenues	20,358,948	19,215,772	(1,143,176)	94.38%
 Total revenues and cash carry forward	 <u>30,435,815</u>			
Expenditures				
Personnel services				
Salaries	10,814,942	4,967,166	5,847,776	45.93%
Benefits	5,852,730	2,904,548	2,948,182	49.63%
Operating Expenditures				
Professional and contractual	848,093	509,597	338,496	60.09%
Travel	107,395	3,171	104,224	2.95%
Communications & freight	146,225	54,132	92,093	37.02%
Utilities, equipment rental, and insurance	282,478	157,273	125,205	55.68%
Repairs and maintenance	758,015	305,494	452,521	40.30%
Operational, small tools and equipment	427,225	171,030	256,195	40.03%
Fuel, supplies, and administrative	424,994	218,272	206,722	51.36%
Education and training	128,625	31,476	97,149	24.47%
Capital expenditures	1,427,000	31,337	1,395,663	2.20%
Debt service	100,045	50,022	50,023	50.00%
Total Expenditures	21,317,767	9,403,517	11,914,250	44.11%
Revenues over/(under) expenditures	<u>(958,819)</u>	<u>\$ 9,812,255</u>	<u>\$ 10,771,074</u>	
Fund Balance/Cash Carry Forward	<u>9,118,048</u>			
Total expenditures and reserves	<u>\$ 30,435,815</u>			
		<u>MARCH</u>	<u>FEBRUARY</u>	
Cash Balances				
BankUnited - Operating		\$ 636,741	\$ 761,600	
Petty Cash		-	-	
		<u>636,741</u>	<u>761,600</u>	
Investments				
General - SBA - Fund A		1,928,595	1,928,378	
BankUnited Money Market		<u>17,363,152</u>	<u>18,355,756</u>	
		<u>19,291,748</u>	<u>20,284,134</u>	
Total Cash and Investments		<u>\$ 19,928,489</u>	<u>\$ 21,045,734</u>	

Submitted for approval on April 21, 2021

Approved By: _____

(Signature)



Iona-McGregor Fire District Executive Report

Executive Summary/ April 2021:

GENERAL:

- A 3 day Strategic Planning session was conducted March 29th-31st. This was the "internal stakeholders" work group that utilized the information gathered from the "community stakeholder" work session to develop the strategic goals and objectives for the next 5 years. We appreciate Commissioner Andersen's participation and valuable input in the process. We have a draft document and a Strategic Plan focus group is now revisiting and making any necessary revisions to the draft plan to ensure clarity moving forward.
- On the 19th and 20th of April, we had administrative staff receive two days of instruction for the "self-assessment" process. This is one of the major components of accreditation. We will be evaluating and writing to how we address 250 performance indicators.

OPERATIONS:

- Our two new hires are adjusting well with their B-shift (73) and C-shift (72) assignments.
 - Their orientation concluded March 16th after 2 dynamic weeks; and covered a wide range of topics (engine/truck operations, communications, regional overview, RIT/survival, etc.).
- We are in the planning stages of a Lieutenant promotional process later in the year after the recently announced June 2021 retirement of Lt. Greenberg (A75).
- Brush fires have been sporadic, and we maintain a state of readiness.
- We have an unplanned training cooperative in April at the Bonita Springs Dog Track prior to demolition.
 - This is a wonderful opportunity to train on a large commercial structure that does not occur often.
- We had our next round of Fire Academy recruit ride time on March 19th. This is a day of realistic exposure at the end of their firefighter certification program; and it also yields potential future candidates.
- The training plan for the remainder of the year is developing and we look forward to continued progress.

LOGISTICS:

- Marine 70 motors and fire pump have been replaced.
- Old Marine 70 motors were sold at auction (approximately \$27,000)
- Semi-annual gear cleaning and inspection currently in progress
- New E71 is in process of equipment install and should be ready for service in a few weeks.
- New Squad Q73 is in production with an estimated delivery of late July.

Iona-McGregor Fire District Executive Report

Prevention/Pub Ed:

Date: April 2021

INSPECTION VOLUME:	807
VIOLATIONS CLEARED: past year to date	196
% OF MANDATED INSPECTIONS AVERAGE:	95%
CPR / AED CLASSES:	4
CHILD PASSENGER SAFETY:	3
PUBLIC EDU. EVENT(S):	1
EAP PRESENTATIONS:	0
FIRE INVESTIGATIONS:	0

SUPERVISOR'S SUMMARY:

- Another busy month; inspections near record volume
- New Occupancies permits have remained strong/steady

TRAINING/EMS:

- The two new hires performed well during their two-week orientation and are now assigned to regular duty. They will be on probationary status for a year.
- Monthly Technical Rescue and Dive training was conducted by team leaders.
- Conducted three days of single company fire training. This training focused on the functions of the second due apparatus on a fire at a two-story single-family dwelling.
- The Training Division staff participated in the organizational strategic planning.
- The Division created an Emergency Medical Services Focus group to work on improving the EMS delivery to our citizens.
- The Department held three days of Lieutenant's choice training at our training tower.

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Iona McGregor Fire District
Financial Report
06/23/2021

<u><i>Included Reports (unaudited)</i></u>	<u><i>Page(s)</i></u>
Financial Report Notes	1
Balance Sheet as of May 31, 2021	2
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**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
FINANCIAL REPORT NOTES
BALANCE SHEET AND STATEMENTS OF REVENUES AND EXPENDITURES
(UNAUDITED)**

For the Eight Months Ended May 31, 2021

Notable items on the Balance Sheet:

Cash and Investments

The rates of return on invested surplus funds for the month of May are as follows:

- 0.11% - SBA (Florida PRIME Local Government Investment Pool)
- 0.50% - BankUnited Money Market

Liabilities

Liabilities totaling \$26,355 consist mainly of trade accounts payable and amounts withheld from employees' pay for required retirement contributions.

Notable items on the Statements of Revenues and Expenditures:

Revenues

- Received approximately \$194,000 in ad valorem tax revenues during the month of May. To date we have received 99.11% of the annual budgeted total.
- Inspection fees totaled \$5,368 for the month of May.
- Interest on invested surplus funds totaled \$6,491 for the month of May.
- Received 4th quarter payment for the space rented to Lee Co. EMS - \$8,701.
- Received \$5,000 in matching funds from our workers' compensation insurance carrier for the purchase of safety equipment.

Expenditures

- Purchased 4 sets of bunker gear - \$11,359.
- Conducted annual physicals through Life Scan Wellness - \$35,155.
- Purchased battery powered cutter, spreader, and ram tools for new Squad 73 - \$41,440.
- 3rd quarterly debt service payment for apparatus capital lease (2 engines) - \$25,011

Total expenditures reflect 62.83% of budget and are within expected ranges.

IONA MCGREGOR FIRE DISTRICT (IMF)

ASSETS

CASH

Operating Account - BankUnited

\$ 987,157.23

Total CASH:

987,157.23

INVESTMENTS

Investments - SBA

1,928,970.51

Money Market - BankUnited

14,376,158.64

Total INVESTMENTS:

16,305,129.15

Total ASSETS:

\$ 17,292,286.38

LIABILITIES

LIABILITIES AND OTHER CREDITS

Accounts Payable

3,648.37

Health Insurance Rebate

302.39

Total LIABILITIES AND OTHER CREDITS:

3,950.76

ACCRUED EXPENSES

FRS - Employee Contribution - ADMIN

4,013.63

FRS - Employee Contribution - OPS

18,390.44

Total ACCRUED EXPENSES:

22,404.07

Total LIABILITIES:

26,354.83

EQUITY

Retained Earnings-Current Year

6,747,211.50

Prior Year Revenues Over/(Under) Expenditures

773,892.13

Fund Balance

9,744,827.92

Total EQUITY:

17,265,931.55

Total LIABILITIES & EQUITY:

\$ 17,292,286.38

IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
SUMMARY STATEMENT OF ACTIVITIES - GENERAL FUND
For the Eight Months Ended May 31, 2021 (Unaudited)

Revenues	Amended	Actual	Variance	
	Budget		\$	%
Cash Carry Forward	\$ 10,076,867			
Ad valorem taxes	20,049,066	\$ 19,720,421	\$ (328,645)	98.36%
Permits, Fees & Special Assessments	95,000	30,648	(64,352)	32.26%
Intergovernmental	59,760	166,606	106,846	278.79%
Charges for services	51,000	40,018	(10,982)	78.47%
Interest Check/Demand Accounts	50,000	44,409	(5,591)	88.82%
Miscellaneous	54,122	138,118	83,996	255.20%
Proceeds from debt	-	-	-	N/A
Total Revenues	20,358,948	20,140,221	(218,727)	98.93%

Total revenues and cash carry forward 30,435,815

Expenditures				
Personnel services				
Salaries	10,814,942	6,947,957	3,866,985	64.24%
Benefits	5,852,730	3,891,090	1,961,640	66.48%
Operating Expenditures				
Professional and contractual	848,093	600,059	248,034	70.75%
Travel	107,395	3,611	103,784	3.36%
Communications & freight	146,225	67,185	79,040	45.95%
Utilities, equipment rental, and insurance	282,478	195,402	87,076	69.17%
Repairs and maintenance	758,015	401,447	356,568	52.96%
Operational, small tools and equipment	427,225	241,466	185,759	56.52%
Fuel, supplies, and administrative	424,994	259,921	165,073	61.16%
Education and training	128,625	44,376	84,249	34.50%
Capital expenditures	1,427,000	665,462	761,538	46.63%
Debt service	100,045	75,034	25,011	75.00%
Total Expenditures	21,317,767	13,393,010	7,924,757	62.83%

Revenues over/(under) expenditures (958,819) \$ 6,747,211 \$ 7,706,030

Fund Balance/Cash Carry Forward 9,118,048

Total expenditures and reserves \$ 30,435,815

	MAY	APRIL
Cash Balances		
BankUnited - Operating	\$ 987,157	\$ 856,113
Petty Cash	-	-
	<u>987,157</u>	<u>856,113</u>
Investments		
General - SBA - Fund A	1,928,971	1,928,789
BankUnited Money Market	<u>14,376,159</u>	<u>15,369,850</u>
	<u>16,305,129</u>	<u>17,298,639</u>
Total Cash and Investments	<u>\$ 17,292,286</u>	<u>\$ 18,154,751</u>

Submitted for approval on June 23, 2021

Approved By: _____
 (Signature)

IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
DETAILED STATEMENT OF ACTIVITIES - GENERAL FUND
For the Eight Months Ended May 31, 2021 (Unaudited)

	ORIGINAL BUDGET	ACTUAL	VARIANCE	
			\$	%
REVENUES				
Cash Carry Forward	\$ 10,076,867			
Ad Valorem Taxes	20,691,066	\$ 20,492,063	\$ (199,003)	99.04%
Excess fees	140,000	-	(140,000)	0.00%
Penalties	19,000	22,785	3,785	119.92%
Discounts	(755,000)	(759,338)	(4,338)	100.57%
Refunds Deducted	(50,000)	(37,577)	12,423	75.15%
Ad Valorem Taxes Prior Years	4,000	2,490	(1,510)	62.24%
Impact Fees	95,000	30,648	(64,352)	32.26%
FEMA Revenue	-	44,715	44,715	N/A
State Firefighter Supplemental	59,760	21,974	(37,786)	36.77%
Grant Revenue	-	99,917	99,917	N/A
Inspection Fees	50,000	39,148	(10,852)	78.30%
CPR - Books & Masks	1,000	870	(130)	87.00%
Interest Check/Demand Accounts	50,000	44,409	(5,591)	88.82%
Rents	34,122	34,805	683	102.00%
Sale of Equipment	15,000	25,990	10,990	173.27%
Contributions	5,000	6,750	1,750	135.00%
Miscellaneous	-	70,574	70,574	N/A
Proceeds from Debt	-	-	-	N/A
Total Revenues	20,358,948	20,140,221	(218,727)	98.93%
Total Revenues and Cash Carry Forward	30,435,815			

EXPENDITURES				
Personnel Services				
Salaries - Commissioners	30,000	20,000	10,000	66.67%
Salaries - ADM	1,814,195	1,159,909	654,286	63.94%
Salaries - OPS	7,131,726	4,614,265	2,517,461	64.70%
Salaries - FLSA	557,356	362,123	195,233	64.97%
Salaries - Sick Pay - ADM	104,666	-	104,666	0.00%
Salaries - Sick Pay - OPS	264,409	4,634	259,775	1.75%
Salaries - Holiday Pay	137,419	71,063	66,356	51.71%
Salaries - Out of Class Pay	45,000	18,327	26,674	40.73%
Salaries - One Time Payouts - ADM	23,908	-	23,908	0.00%
Salaries - One Time Payouts - OPS	93,873	47,686	46,187	50.80%
Salaries - Clothing and Uniform Allowance	3,200	-	3,200	0.00%
Salaries - Ins Deductible & Subsidy- ADM	3,240	1,947	1,293	60.09%
Salaries - Ins Deductible & Subsidy- OPS	39,703	24,142	15,561	60.81%
Salaries - Phone Allowance	12,000	8,000	4,000	66.67%
Salaries - ER H.S.A Contribution - ADM	46,500	46,500	-	100.00%
Salaries - ER H.S.A. Contribution - OPS	235,500	239,000	(3,500)	101.49%
Salaries - Overtime Staffing - ADM	7,892	708	7,184	8.97%
Salaries - Overtime Staffing - OPS	122,170	243,227	(121,057)	199.09%
Salaries - Overtime Training - OPS	82,425	41,887	40,538	50.82%
Salaries - Overtime USAR/Strike Teams - ADM	-	-	-	N/A
Salaries - Overtime USAR/Strike Teams - OPS	-	4,250	(4,250)	N/A
Salaries - State Education ADM	16,440	10,960	5,480	66.67%
Salaries - State Education OPS	43,320	29,331	13,989	67.71%
Social Security Taxes - ADM/Commissioners	110,243	62,813	47,430	56.98%
Social Security Taxes - OPS	521,288	328,391	192,897	63.00%
Medicare Taxes - ADM/Commissioners	29,083	17,178	11,905	59.06%
Medicare Taxes - OPS	122,687	77,493	45,194	63.16%
Retirement - ADM	353,291	195,996	157,295	55.48%
Retirement - OPS	1,968,831	1,141,658	827,173	57.99%
Veba Plan Contribution - ADM	93,574	93,304	270	99.71%
Veba Plan Contribution - OPS	422,991	415,518	7,473	98.23%
Health Insurance - ADM	683,547	452,497	231,050	66.20%
Health Insurance - OPS	1,411,986	937,049	474,937	66.36%
Health Insurance - Admin Contribution	(15,286)	(10,108)	(5,178)	66.13%
Health Insurance - OPS Contribution	(82,599)	(55,105)	(27,494)	66.71%
Health Insurance - Retiree Contribution	(429,777)	(283,527)	(146,250)	65.97%
Employee Insurance - Other - ADM	86,546	58,072	28,474	67.10%
Employee Insurance - Other - OPS	264,698	175,029	89,669	66.12%
Workers Compensation Insurance - ADM	42,167	38,452	3,715	91.19%
Workers Compensation Insurance - OPS	269,460	246,380	23,080	91.43%
Total Personnel Services	16,667,672	10,839,047	5,828,625	65.03%

IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
DETAILED STATEMENT OF ACTIVITIES - GENERAL FUND
For the Eight Months Ended May 31, 2021 (Unaudited)

	ORIGINAL BUDGET	ACTUAL	VARIANCE	
			\$	%
Operating Expenditures				
Legal	60,000	7,000	53,000	11.67%
Computer Support Services	35,000	22,125	12,875	63.21%
Other Professional	125,550	47,685	77,865	37.98%
Audit and Accounting	36,000	25,000	11,000	69.44%
Tax Collector's Commission	404,000	396,382	7,618	98.11%
Property Appraiser's Commission	138,083	84,855	53,228	61.45%
Custodial & Janitorial Services	35,460	10,388	25,072	29.30%
Other Services - MVR Review	14,000	6,624	7,376	47.31%
Travel and Per Diem	107,395	3,611	103,784	3.36%
Telephones	90,000	53,830	36,170	59.81%
Wireless User Fee	54,025	12,513	41,512	23.16%
Freight & Postage	2,200	842	1,358	38.26%
Water	13,300	6,976	6,324	52.45%
Electricity	58,425	24,939	33,486	42.69%
Cable Television	3,787	2,428	1,359	64.12%
Garbage	12,625	7,819	4,806	61.93%
Propane	7,710	4,128	3,582	53.54%
Equipment Rentals & Leases	46,631	29,891	16,740	64.10%
Insurance	140,000	119,221	20,779	85.16%
Equipment Maintenance	175,900	58,116	117,784	33.04%
Building Maintenance	404,523	203,908	200,615	50.41%
Vehicle Maintenance	177,592	139,422	38,170	78.51%
Promotional Activities	33,200	7,974	25,226	24.02%
Promotional Activities - ADM	5,000	4,411	589	88.21%
Small Tools & Equipment	137,615	99,870	37,745	72.57%
Turnout Gear	108,010	65,684	42,326	60.81%
Annual Medical Exams/Wellness	50,000	39,779	10,221	79.56%
Legal Advertising	2,000	224	1,776	11.21%
Hiring Costs	19,500	300	19,200	1.54%
Uniforms	63,900	21,220	42,680	33.21%
Office Supplies	8,000	2,004	5,996	25.05%
Fuel	65,000	36,991	28,009	56.91%
Janitorial Supplies	27,600	14,492	13,108	52.51%
Medical Supplies	84,525	40,292	44,233	47.67%
Other Operating Supplies	87,780	43,000	44,780	48.99%
Memberships, Publications & Subscriptions	160,089	125,146	34,943	78.17%
Educational Reimbursement	50,920	20,656	30,264	40.57%
Training	77,705	23,720	53,985	30.53%
Total Operating	3,123,050	1,813,467	1,309,583	58.07%
Capital Outlay				
Buildings	-	-	-	N/A
Equipment	97,000	82,332	14,669	84.88%
Vehicles	1,330,000	583,131	746,869	43.84%
Total Capital Outlay	1,427,000	665,462	761,538	46.63%
Debt Service				
Principal	97,686	73,105	24,581	74.84%
Interest	2,359	1,928	431	81.75%
Total Debt Service	100,045	75,034	25,011	75.00%
Total Expenditures	21,317,767	13,393,010	7,924,757	62.83%
Revenues over Expenditures		<u>\$ 6,747,211</u>		
Reserves				
Assigned:				
Operating Expenditures Oct - Dec	4,904,550			
Hurricane/Disaster	2,452,275			
Capital (Facilities, Apparatus, Equipment)	1,250,000			
Health Insurance (Level Funding Reserve)	500,000			
Unassigned:				
General Operating	11,223			
Total Reserves	<u>9,118,048</u>			
Total Expenditures and Reserves	<u>\$ 30,435,815</u>			

IONA MCGREGOR FIRE DISTRICT
2020 - 2021 FISCAL YEAR
Ad Valorem Tax Revenues to Date

Date Received	Taxes	Interest	Discounts	Commissions	Other *	Net Amount Remitted by the Tax Collector
11/16/2020	\$ 257,233.89	\$ -	\$ 11,865.63	\$ 6,125.91	\$ 1,489.51	\$ 240,731.86
11/30/2020	4,989,587.94	-	199,480.97	95,832.10	(17,290.38)	4,676,984.49
12/17/2020	10,969,189.92	-	438,625.16	210,829.70	10,920.38	10,330,655.44
12/29/2020	1,941,810.43	-	73,192.90	37,395.72	1,168.10	1,832,389.91
1/15/2021	640,794.10	-	19,549.79	12,453.35	275.77	609,066.73
2/16/2021	558,591.90	-	12,299.03	10,939.21	(5,620.49)	529,733.17
3/15/2021	333,111.81	-	3,900.95	6,603.18	(1,839.46)	320,768.22
4/15/2021	607,423.72	-	422.52	12,154.83	(1,969.10)	592,877.27
5/15/2021	194,318.82	-	1.12	4,048.35	562.53	190,831.88
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	<u>\$20,492,062.53</u>	<u>\$ -</u>	<u>\$ 759,338.07</u>	<u>\$ 396,382.35</u>	<u>\$ (12,303.14)</u>	<u>\$ 19,324,038.97</u>

* Note - The "other" column includes prior year taxes, penalties, refunds, corrections, interest and other costs.

CURRENT AND LAST 5 FISCAL YEARS COLLECTION ANALYSIS
As of May 31, of each year

Fiscal Year		Revenue	Discounts	Commissions
2021				
	Budget	20,664,066	755,000	404,000
	Actual	20,479,759	759,338	396,382
		99.11%	100.57%	98.11%
2020				
	Budget	20,485,690	742,500	400,500
	Actual	20,113,241	745,253	389,078
		98.18%	100.37%	97.15%
2019				
	Budget	20,352,023	732,000	395,000
	Actual	19,890,960	727,115	385,887
		97.73%	99.33%	97.69%
2018				
	Budget	19,193,971	690,000	383,000
	Actual	18,646,104	685,383	361,632
		97.15%	99.33%	94.42%
2017				
	Budget	18,354,838	645,000	359,000
	Actual	17,982,645	660,328	348,568
		97.97%	102.38%	97.09%
2016				
	Budget	17,185,982	600,000	335,000
	Actual	16,880,556	615,219	326,777
		98.22%	102.54%	97.55%

Check History Report
Sorted By Check Number
Activity From: 5/1/2021 to 5/31/2021

IONA MCGREGOR FIRE DISTRICT (IMF)

Bank Code: B BANKUNITED - OPERATING

Check Number	Check Date	Vendor Number	Name	Check Amount	Check Type
020753	5/7/2021	BENNETT	BENNETT FIRE PRODUCTS CO, INC	11,359.00	Auto
020754	5/7/2021	CFPSE	CENTER FOR PUBLIC SAFETY EXCEL	7,240.00	Auto
020755	5/7/2021	CINTAS	CINTAS CORPORATION #294	92.32	Auto
020756	5/7/2021	CRS	CRS TECHNOLOGY	2,400.00	Auto
020757	5/7/2021	FASD	FL ASSOC. OF SPECIAL DISTRICT	1,200.00	Auto
020758	5/7/2021	FFS	FLORIDA FIRE SYSTEMS, LLC	99.00	Auto
020759	5/7/2021	GAVINS	GAVIN'S ACE HARDWARE	85.59	Auto
020760	5/7/2021	GROUND	GROUND EFFECTS	1,075.00	Auto
020761	5/7/2021	HONOR	HONOR GUARD TRAINING INSTITUTE	2,625.00	Auto
020762	5/7/2021	LIFESCA	LIFE SCAN WELLNESS CENTERS	35,155.00	Auto
020763	5/7/2021	LOWES	LOWE'S	103.25	Auto
020764	5/7/2021	MES	MUNICIPAL EMERGENCY SVCS, INC.	4,308.94	Auto
020765	5/7/2021	OFFICE	OFFICE DEPOT BUSINESS ACCOUNT	149.99	Auto
020766	5/7/2021	OFFPRID	OFFICE PRIDE COMMERCIAL CLEANING SVCS	1,011.83	Auto
020767	5/7/2021	RICOH	RICOH USA, INC.	36.68	Auto
020768	5/7/2021	RYAN	RYAN PETROLEUM	4,193.24	Auto
020769	5/7/2021	SABAL	SABAL SIGNS, INC.	293.00	Auto
020770	5/7/2021	SCHMIDT	MARLIN SCHMIDT	1,134.24	Auto
020771	5/7/2021	VFIS	VFIS	10,229.00	Auto
020772	5/14/2021	AD	ADVANCED DISPOSAL-FT MYERS	931.65	Auto
020773	5/14/2021	AIRGAS	AIRGAS	243.95	Auto
020774	5/14/2021	ARMCHEM	ARMCHEM INTERNATIONAL	608.00	Auto
020775	5/14/2021	BENNETT	BENNETT FIRE PRODUCTS CO, INC	3,900.00	Auto
020776	5/14/2021	CALLAGH	CALLAGHAN TIRE ENTERPRISES INC	359.22	Auto
020777	5/14/2021	CINTAS	CINTAS CORPORATION #294	92.32	Auto
020778	5/14/2021	CROWN	CROWN INFORMATION MANAGEMENT	25.00	Auto
020779	5/14/2021	DIRTY	DIRTY SPORTSWEAR, INC.	280.00	Auto
020780	5/14/2021	DUO	DUO-SAFETY LADDER CORP	364.40	Auto
020781	5/14/2021	FILIPAN	DIANA HERNDEN	1,120.14	Auto
020782	5/14/2021	FPL8590	FL POWER & LIGHT CO.	581.45	Auto
020783	5/14/2021	GASB	GOVERNMENTAL ACCT STDS BOARD	574.00	Auto
020784	5/14/2021	GFOA	GOVT FINANCE OFFICERS ASSOC	160.00	Auto
020785	5/14/2021	GRAINGE	GRAINGER	443.43	Auto
020786	5/14/2021	GRALEY	GRALEY MECHANICAL, INC.	150.00	Auto
020787	5/14/2021	HOMD	Home Depot Credit Services	299.00	Auto
020788	5/14/2021	LEESAR	LEESAR INC	3,088.94	Auto
020789	5/14/2021	MARINE	MARINEMAX	1,626.69	Auto
020790	5/14/2021	MES	MUNICIPAL EMERGENCY SVCS, INC.	3,591.68	Auto
020791	5/14/2021	NAFECO	NAFECO	1,661.90	Auto
020792	5/14/2021	PGIT	PREFERRED GOVERNMENTAL INS TRUST	25,879.33	Auto
020793	5/14/2021	QUALITY	QUALITY TV SALES & SERVICE INC	144.95	Auto
020794	5/14/2021	ROTO	ROTO-TECH PLUMBING CONTRACTORS LLC	595.00	Auto
020795	5/14/2021	SIRGROU	SIR GROUT OF SOUTHWEST FLORIDA	1,935.00	Auto
020796	5/14/2021	SOUTH	SOUTH FL EMERGENCY VEHICLES	16,175.44	Auto
020797	5/14/2021	TCS	TRANSPORTATION CONTROL SYSTEMS	3,530.80	Auto
020798	5/21/2021	BARBER	TERENCE BARBER	550.00	Auto
020799	5/21/2021	BB&TGF	BB&T GOVERNMENTAL FINANCE	25,011.21	Auto
020800	5/21/2021	CRS	CRS TECHNOLOGY	125.00	Auto
020801	5/21/2021	ESI	ESI	2,058.00	Auto
020802	5/21/2021	FIRSTOU	FIRST OUT RESCUE EQUIP, LLC	808.00	Auto
020803	5/21/2021	GAVINS	GAVIN'S ACE HARDWARE	112.49	Auto
020804	5/21/2021	GRAINGE	GRAINGER	330.48	Auto
020805	5/21/2021	LOWES	LOWE'S	270.66	Auto
020806	5/21/2021	MARCADI	MARCADIS SINGER, PA TRUST ACCOUNT	233.70	Auto

Check History Report
Sorted By Check Number
Activity From: 5/1/2021 to 5/31/2021

IONA MCGREGOR FIRE DISTRICT (IMF)

Bank Code: B BANKUNITED - OPERATING

Check Number	Check Date	Vendor Number	Name	Check Amount	Check Type
020807	5/21/2021	MARINE	MARINEMAX	364.73	Auto
020808	5/21/2021	OVERHEA	OVERHEAD DOOR CO OF FORT MYERS	315.00	Auto
020809	5/21/2021	QUILTY	MICHAEL QUILTY	550.00	Auto
020810	5/21/2021	RESCSYS	RESCUE SYSTEMS UNLIMITED LLC	41,440.00	Auto
020811	5/21/2021	RICOH	RICOH USA, INC.	420.36	Auto
020812	5/21/2021	RYAN	RYAN PETROLEUM	1,335.25	Auto
020813	5/21/2021	TEN8	TEN-8 FIRE & SAFETY, LLC	3,523.28	Auto
020814	5/21/2021	YOUNGB	YOUNGBLOOD SANITATION, INC.	225.00	Auto
020815	5/31/2021	ADVAUTO	ADVANCE AUTO PARTS	348.82	Auto
020816	5/31/2021	AERAS	AERAS TECHNOLOGIES LLC	500.00	Auto
020817	5/31/2021	AQUIL	KHALID AQUIL	202.00	Auto
020818	5/31/2021	CINTAS	CINTAS CORPORATION #294	92.32	Auto
020819	5/31/2021	CRYSTAL	CRYSTAL SPRINGS	36.92	Auto
020820	5/31/2021	FNG	FLORIDA NATURAL GAS	24.14	Auto
020821	5/31/2021	FPL0598	FL POWER & LIGHT CO.	1,431.48	Auto
020822	5/31/2021	FPL3327	FL POWER & LIGHT CO.	15.13	Auto
020823	5/31/2021	FPL5324	FL POWER & LIGHT CO.	536.39	Auto
020824	5/31/2021	FPL6245	FL POWER & LIGHT CO.	761.37	Auto
020825	5/31/2021	GUZMAN	JOEL GUZMAN	202.00	Auto
020826	5/31/2021	HRFLST	HR FLORIDA STATE COUNCIL, INC.	1,105.00	Auto
020827	5/31/2021	KEEGAN	ZACHARY KEEGAN	46.00	Auto
020828	5/31/2021	MARCADI	MARCADIS SINGER, PA TRUST ACCOUNT	233.70	Auto
020829	5/31/2021	MES	MUNICIPAL EMERGENCY SVCS, INC.	8,733.00	Auto
020830	5/31/2021	PAPYRUS	PAPYRUS DOCUMENT & DESIGN, LLC	180.00	Auto
020831	5/31/2021	PRINCIP	PRINCIPAL LIFE INSURANCE CO	15,182.15	Auto
020832	5/31/2021	QUAD	QUADMED, INC.	130.40	Auto
020833	5/31/2021	SOUTH	SOUTH FL EMERGENCY VEHICLES	4,946.13	Auto
020834	5/31/2021	STAND	STANDARD INSURANCE CO.	12,970.72	Auto
020835	5/31/2021	TEN8	TEN-8 FIRE & SAFETY, LLC	1,289.53	Auto
020836	5/31/2021	UPS	UNITED PARCEL SERVICE	13.42	Auto
020837	5/31/2021	VALVO	SUNSHINE LUBES LLC	42.48	Auto
W00582	5/3/2021	LOCUMS	LOCUMS DOC, INC	2,083.33	Wire Transfer
W00583	5/5/2021	BU9855	CARDMEMBER SERVICE	4,275.80	Wire Transfer
W00584	5/10/2021	CABLE1	COMCAST CABLEVISION	30.00	Wire Transfer
W00585	5/10/2021	CABLE2	COMCAST CABLEVISION	67.50	Wire Transfer
W00586	5/10/2021	CABLE3	COMCAST CABLEVISION	45.00	Wire Transfer
W00587	5/10/2021	CABLE4	COMCAST CABLEVISION	105.00	Wire Transfer
W00588	5/10/2021	UHC	UNITED HEALTHCARE INS. CO.	173,492.97	Wire Transfer
W00589	5/17/2021	CABLE5	COMCAST CABLEVISION	67.50	Wire Transfer
W00590	5/18/2021	T3	T3 COMMUNICATIONS, INC.	4,786.97	Wire Transfer
W00591	5/18/2021	LCU	LEE COUNTY UTILITIES	917.05	Wire Transfer
W00592	5/20/2021	ENTERPR	ENTERPRISE FM TRUST	3,142.86	Wire Transfer
W00593	5/21/2021	VERIZON	VERIZON	1,526.75	Wire Transfer
W00594	5/21/2021	MICROSO	MICROSOFT CORPORATION	1,188.00	Wire Transfer
W00595	5/27/2021	TECO	TECO	59.61	Wire Transfer
W00596	5/31/2021	COLLIFE	COLONIAL LIFE PREMIUM PROCESSING	4,110.14	Wire Transfer
Bank B Total:				473,748.11	
Report Total:				473,748.11	

**BOARD MEETING AGENDA ITEM SUMMARY**Board Meeting Date: 06/23/2021

(Select All that Apply)

☐

Decision Making Agenda Item

☒

Discussion Purposes Only Agenda Item

☐

Walk On Agenda Item

SUBJECT:

Audit Presentation

PERSON(S) MAKING SUBMITTAL OF AGENDA ITEM:

Chief Howard and CFO Winzenread

BACKGROUND/DETAIL OF AGENDA ITEM:

Jeff Tuscan of Tuscan & Company will give presentation of the District's annual audit.

BUDGET IMPACT: Yes / No / Unknown – If Yes, how much? From where?

No

REQUESTED BOARD ACTION:

It is recommended that the Board approve the audit report as presented.

**BOARD MEETING AGENDA ITEM SUMMARY**Board Meeting Date: 06/23/2021

- (Select All that Apply) ☒ Decision Making Agenda Item
- ☐ Discussion Purposes Only Agenda Item
- ☐ Walk On Agenda Item

SUBJECT:

Surplus Item

PERSON(S) MAKING SUBMITTAL OF AGENDA ITEM:

DC Hernden / CFO Winzenread

BACKGROUND/DETAIL OF AGENDA ITEM:

A listing of out of service/replaced computer items along with a non-repairable radio is being presented for surplus and disposal authorization.

- (4) Panasonic model model CF-30 Tough-books
- (7) Panasonic CF-31 model Tough-books
- (1) Motorola Apx6000 radio

BUDGET IMPACT: Yes / No / Unknown – If Yes, how much? From where?

No

REQUESTED BOARD ACTION:

It is recommended that the referenced items be deemed as surplus and the Chief be authorized to dispose of in accordance with Florida Statute 274.06.

SURPLUS ITEMS - JUNE 2021

TAG NO.	DESCRIPTION	IN-SERVICE DATE	CONDITION	ESTIMATED VALUE
01518	MDC - Panasonic CF-30 Toughbook S/N 9DKYA47407	08/20/2007	Poor	< \$100
01519	MDC - Panasonic CF-30 Toughbook S/N 9GKYA65932	08/20/2007	Poor	< \$100
01520	MDC - Panasonic CF-30 Toughbook S/N 0CKYA23101	08/20/2007	Poor	< \$100
00815	MDC - Panasonic CF-30 Toughbook S/N 9DKYA48129	05/07/2009	Poor	< \$100
00917	MDC - Panasonic CF-31 Toughbook S/N 0IKYA21756	09/29/2010	Poor	< \$100
00997	MDC - Panasonic CF-31 Toughbook S/N B62776	06/03/2011	Poor	< \$100
01266	MDC - Panasonic CF-31 Toughbook S/N 2CTYA59762	12/18/2015	Poor	< \$100
01267	MDC - Panasonic CF-31 Toughbook S/N 1TSA16452	12/18/2015	Poor	< \$100
01268	MDC - Panasonic CF-31 Toughbook S/N 2ETYA65654	12/18/2015	Poor	< \$100
01300	MDC - Panasonic CF-31 Toughbook S/N ZITYA95755	02/22/2016	Poor	< \$100
01301	MDC - Panasonic CF-31 Toughbook S/N IFKYB2183	02/22/2016	Poor	< \$100
01357	RADIO - Motorola APX6000 S/N 481CSX8999 700/800 MHz - Portable	2/22/2017	Damaged beyond repair	No Value

Approved by: _____ Date: _____



IAFF Local 1826

Southwest Florida Professional Fire Fighters & Paramedics District 7 Monthly Report

Meeting Date: 06/23/2021

General Information Update:

DVP Tansey has nothing to report.



IAFF Local 1826

Southwest Florida Professional Fire Fighters & Paramedics District 25 Monthly Report

Meeting Date: 06/23/2021

General Information Update:

Nothing to report -

DVP Mascarelli

