

Iona McGregor Fire District Board of Fire Commissioners Agenda
January 20, 2021
6:00 PM

Meeting call to order

Roll Call of Commissioners

Opening Prayer and Pledge of Allegiance

Amendments to the Meeting Agenda

Public Input on Business Agenda Items

Business Agenda Items (Agenda Items Requiring Action)

- 1) Meeting Minutes – December 16, 2020
- 2) Financial Report – December 2020
- 3) Surplus Items
- 4) Executive Report
- 5) Attorney Report
- 6) DVP Reports – Districts 7 & 25

Public Input on Non-Business Agenda Items

Commissioner Comments

Adjournment

Iona McGregor Fire District Board of Fire Commissioners
December 16, 2020
6:00 PM

Meeting called to order at 6:00 p.m. by Chair Walker who informed Board that he needed to leave at 6:30 this evening.

Roll Call of Commissioners – Present Commissioners Walker, Barbosa, Andersen, Langford, and Louwers

Opening Prayer and Pledge of Allegiance observed

Amendments to the Meeting Agenda –

Chief Howard presented walk-on item Interlocal Agreement – CARES Act disbursement. Following brief item description, a **motion** (5749) to amend agenda to include CARES Act disbursement was offered by Commissioner Walker, seconded by Commissioner Andersen... carried.

Public Input on Business Agenda Items – none

Chair Walker called for a brief recess at 6:02p.m. Meeting resumed at 6:05p.m.

Business Agenda Items (Agenda Items Requiring Action)

1) Meeting Minutes – November 18, 2020

Motion (5750) to approve minutes of November 18th made by Commissioner Andersen, second Commissioner Langford ... carried.

2) Financial Report – November 2020

With no questions or discussion, **motion** (5751) to approve November 2020 financials as presented was made by Commissioner Barbosa and seconded by Commissioner Andersen ...carried.

3) Commission Meeting Dates – 2021 Calendar Year

Proposed meeting dates were provided prior to meeting. **Motion** (5752) to approve 2021 Calendar Year meeting dates of January 20, February 17, March 17, April 21, May 19, June 16, July 21, August 18, September 15, October 20, November 17, and December 15 made by Commissioner Barbosa, second Commissioner Langford ... carried.

4) Election of Board Officers

Attorney Pringle informed Board of the methods available for officer selection. Following process description, Commissioner Langford nominated Jim Andersen as Chair. With no more nominations, **motion** (5753) Langford to close Chair nominations with Commissioner Andersen offering a second... carried. As only nominee, Commissioner Andersen is elected Chair.

Commissioner Andersen nominated Commissioner Barbosa to remain Vice Chair. With no other nominees, **motion** (5754) to close nominations was made by Commissioner Langford, seconded by Commissioner Andersen... carried.

Commissioner Andersen nominated Commissioner Langford as Secretary. With no other nominations, Commissioner Walker **motioned** (5755) and Commissioner Anderson seconded the closing of Secretary nominations... carried.

Iona McGregor Fire District Board of Fire Commissioners
December 16, 2020
6:00 PM

Commissioner Andersen nominated Commissioner Louwers as Treasurer. With no other nominations, Commissioner Langford made **motion** (5756) to close nominations for Treasurer. Commissioner Andersen seconded, and motion carried.

Following the election process, the Board officers are –

Chair – James Andersen
Vice Chair – Steve Barbosa
Secretary – Ethan Langford
Treasurer – Paul Louwers

Motion (5757) for offices to take effect at end of tonight's meeting was made by Commissioner Langford, seconded Commissioner Andersen... carried.

5) Executive Report

Report was submitted prior to meeting. With no questions of Chief regarding Executive Report, **motion** (5758) to accept report as presented was made by Commissioner Langford, second Commissioner Louwers... carried.

6) Notice to Retire

Chief Howard noted the intent of this as his notice to retire no later than April 2022 and recommends naming Assistant Chief Comer as successor to have smooth transition. Looking for confirmation of Board's direction of filling position. Barbosa thinks Assistant should become Chief but wanting to know if anyone else qualified or interested in position. Chief believes there is an organizational support for AC Comer to become Chief following Chief Howard's retirement. Attorney clarified that there is not a method prescribed by law for board to use in appointing the next chief. It is up to board's discretion to determine process to be used and not uncommon for assistant chief to become next chief. He added that he agrees with Chief to consider question now so that trickle-down effect of promotions can be addressed; and the positions can be filled consecutively. Commissioner Walker concurs with Chief and questioned what action board must take to appoint chief as of April, 2022. Board can select by official board action and then second would be direct pringle to bring employment agreement with Comer which can be approved by Board and have effective date at time Chief Howard retires. **Motion** (5759) to appoint Seth Comer as successor to Chief position upon Chief Howard's retirement was made by Commissioner Barbosa, second Commissioner Walker... carried.

Motion (5760) to direct attorney Pringle to begin negotiation with Assistant Chief Comer for employment agreement made by Commissioner Walker, second Commissioner Barbosa... carried.

Commissioner Walker departed meeting at 6:30 p.m.

7) Interlocal Agreement – CARES Act Funding Disbursement (Walk-on)

CFO Winzenread described the agreement as a pass-through of funds from the federal government to the District via Lee County. The amount to be distributed shall not exceed \$481,937.50. **Motion** (5761) to approve agreement and authorize Chair to execute into Interlocal Agreement and execute same made by Commissioner Louwers second Commissioner Langford... carried.

Iona McGregor Fire District Board of Fire Commissioners

December 16, 2020

6:00 PM

8) Attorney Report –

Mr. Pringle thanked Board for allowing his attendance by telephone and wished Merry Christmas and Happy Holidays.

9) DVP Reports – Districts 7 & 25

Neither DVP had anything to report this month. DVP Mascarelli mentioned that he had spoken to members of District 7 and 25; and they support Chief Comer's appointment.

Public Input on Non-Business Agenda Items – none

Commissioner Comments –

Commissioner Louwers stated that when we have a Commission meeting, this is our meeting, it is our time and we shouldn't be in a rush.

Commissioner Langford asked about the recent service awards. Chief stated in past we have had awards ceremony but due to COVID could not do this year. Presented the awards with virtual recognition and will be posted on website. Maybe could have something better later when things settle.

Adjournment –

Motion to adjourn made by Langford, seconded by Commissioner Andersen... carried.

Meeting adjourned at 6:41pm

Approved by: _____

Print Name: _____

IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
SUMMARY STATEMENT OF ACTIVITIES - GENERAL FUND
For the Two Months Ended November 30, 2020 (Unaudited)

Revenues	Amended	Actual	Variance	
	Budget		\$	%
Cash Carry Forward	\$ 10,076,867			
Ad valorem taxes	20,049,066	\$ 5,019,674	\$ (15,029,392)	25.04%
Permits, Fees & Special Assessments	95,000	-	(95,000)	0.00%
Intergovernmental	59,760	-	(59,760)	0.00%
Charges for services	51,000	13,057	(37,943)	25.60%
Interest Check/Demand Accounts	50,000	4,483	(45,517)	8.97%
Miscellaneous	54,122	24,860	(29,263)	45.93%
Proceeds from debt	-	-	-	N/A
Total Revenues	20,358,948	5,062,074	(15,296,874)	24.86%

Total revenues and cash carry forward 30,435,815

Expenditures				
Personnel services				
Salaries	10,814,942	1,294,887	9,520,055	11.97%
Benefits	5,852,730	656,797	5,195,933	11.22%
Operating Expenditures				
Professional and contractual	848,093	157,681	690,412	18.59%
Travel	107,395	-	107,395	0.00%
Communications & freight	146,225	18,472	127,753	12.63%
Utilities, equipment rental, and insurance	282,478	77,997	204,481	27.61%
Repairs and maintenance	758,015	51,142	706,873	6.75%
Operational, small tools and equipment	427,225	43,873	383,352	10.27%
Fuel, supplies, and administrative	424,994	84,225	340,769	19.82%
Education and training	128,625	6,414	122,211	4.99%
Capital expenditures	1,427,000	-	1,427,000	0.00%
Debt service	100,045	25,011	75,034	25.00%
Total Expenditures	21,317,767	2,416,498	18,901,269	11.34%

Revenues over/(under) expenditures (958,819) \$ 2,645,576 \$ 3,604,395

Fund Balance/Cash Carry Forward 9,118,048

Total expenditures and reserves \$ 30,435,815

	NOVEMBER	OCTOBER
Cash Balances		
BankUnited - Operating	\$ 5,306,940	\$ 1,077,964
Petty Cash	-	-
	<u>5,306,940</u>	<u>1,077,964</u>
Investments		
General - SBA - Fund A	5,426,797	6,175,729
BankUnited Money Market	2,013,193	2,012,370
	<u>7,439,991</u>	<u>8,188,099</u>
Total Cash and Investments	<u>\$ 12,746,930</u>	<u>\$ 9,266,064</u>

Submitted for approval on December 16, 2020

Approved By: 
(Signature)

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Iona McGregor Fire District
Financial Report
01/20/2021

<u>Included Reports (unaudited)</u>	<u>Page(s)</u>
Financial Report Notes	1
Balance Sheet as of December 31, 2020	2
Summary Statement of Activities – General Fund	3
Detailed Statement of Activities – General Fund	4-5
Ad Valorem Tax Analysis	6
Check Register – Month of December 2020	7-8

**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
FINANCIAL REPORT NOTES
BALANCE SHEET AND STATEMENTS OF REVENUES AND EXPENDITURES
(UNAUDITED)
For the Three Months Ended December 31, 2020**

Notable items on the Balance Sheet:

Cash and Investments

The rates of return on surplus funds for the month of December are as follows:

- 0.18% - SBA (Florida PRIME Local Government Investment Pool)
- 0.49% - BankUnited Money Market

Liabilities

Liabilities totaling \$36,576 consist of trade accounts payable and amounts withheld from employees' pay for required retirement contributions.

Notable items on the Statements of Revenues and Expenditures:

Revenues

- Received approximately \$12.9 million in ad valorem tax revenues during the month of December. To date we have received about 88% of the annual budgeted total.
- Inspection fees totaled \$3,229 for the month of December.
- Interest on invested surplus funds totaled \$3,988 for the month of December.
- Miscellaneous revenue received in December totaling \$10,829 consists of workers' compensation benefit payments.

Expenditures

- Purchased 10 sets of bunker gear - \$43,188
- Renewed annual subscription for ESO reporting software - \$26,963
- Purchased 10 mobile data computers (MDCs) - \$24,675
- Purchased 2021 Ford Explorer for Community Resource Coordinator - \$31,092

Total expenditures reflect 19.66% of budget and are within expected ranges.

IONA MCGREGOR FIRE DISTRICT (IMF)

ASSETS

CASH

Operating Account - BankUnited

\$ 1,213,816.08

Total CASH:

1,213,816.08

INVESTMENTS

Investments - SBA

4,927,555.67

Money Market - BankUnited

17,341,669.58

Total INVESTMENTS:

22,269,225.25

Total ASSETS:

\$ 23,483,041.33

LIABILITIES

LIABILITIES AND OTHER CREDITS

Accounts Payable

12,656.33

Total LIABILITIES AND OTHER CREDITS:

12,656.33

ACCRUED EXPENSES

FRS - Employee Contribution - ADMIN

4,001.32

FRS - Employee Contribution - OPS

19,917.96

Total ACCRUED EXPENSES:

23,919.28

Total LIABILITIES:

36,575.61

EQUITY

Retained Earnings-Current Year

13,309,765.92

Prior Year Revenues Over/(Under) Expenditures

391,871.88

Fund Balance

9,744,827.92

Total EQUITY:

23,446,465.72

Total LIABILITIES & EQUITY:

\$ 23,483,041.33

IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
SUMMARY STATEMENT OF ACTIVITIES - GENERAL FUND
For the Three Months Ended December 31, 2020 (Unaudited)

<u>Revenues</u>	<u>Amended</u>	<u>Actual</u>	<u>Variance</u>	
	<u>Budget</u>		<u>\$</u>	<u>%</u>
Cash Carry Forward	\$ 10,076,867			
Ad valorem taxes	20,049,066	\$ 17,430,945	\$ (2,618,121)	86.94%
Permits, Fees & Special Assessments	95,000	-	(95,000)	0.00%
Intergovernmental	59,760	-	(59,760)	0.00%
Charges for services	51,000	16,286	(34,714)	31.93%
Interest Check/Demand Accounts	50,000	8,471	(41,529)	16.94%
Miscellaneous	54,122	44,930	(9,192)	83.02%
Proceeds from debt	-	-	-	N/A
Total Revenues	<u>20,358,948</u>	<u>17,500,632</u>	<u>(2,858,316)</u>	85.96%
 Total revenues and cash carry forward	<u>30,435,815</u>			
 <u>Expenditures</u>				
Personnel services				
Salaries	10,814,942	2,158,650	8,656,292	19.96%
Benefits	5,852,730	1,087,487	4,765,243	18.58%
Operating Expenditures				
Professional and contractual	848,093	412,629	435,464	48.65%
Travel	107,395	-	107,395	0.00%
Communications & freight	146,225	27,460	118,765	18.78%
Utilities, equipment rental, and insurance	282,478	95,157	187,321	33.69%
Repairs and maintenance	758,015	72,431	685,584	9.56%
Operational, small tools and equipment	427,225	118,480	308,745	27.73%
Fuel, supplies, and administrative	424,994	153,856	271,138	36.20%
Education and training	128,625	8,613	120,012	6.70%
Capital expenditures	1,427,000	31,092	1,395,908	2.18%
Debt service	100,045	25,011	75,034	25.00%
Total Expenditures	<u>21,317,767</u>	<u>4,190,866</u>	<u>17,126,901</u>	19.66%
Revenues over/(under) expenditures	<u>(958,819)</u>	<u>\$ 13,309,766</u>	<u>\$ 14,268,585</u>	
Fund Balance/Cash Carry Forward	<u>9,118,048</u>			
Total expenditures and reserves	<u>\$ 30,435,815</u>			
 <u>DECEMBER</u> <u>NOVEMBER</u>				
Cash Balances				
BankUnited - Operating	\$ 1,213,816	\$ 5,306,940		
Petty Cash	-	-		
	<u>1,213,816</u>	<u>5,306,940</u>		
Investments				
General - SBA - Fund A	4,927,556	5,426,797		
BankUnited Money Market	<u>17,341,670</u>	<u>2,013,193</u>		
	<u>22,269,225</u>	<u>7,439,991</u>		
Total Cash and Investments	<u>\$ 23,483,041</u>	<u>\$ 12,746,930</u>		

Submitted for approval on January 20, 2021

Approved By: _____
 (Signature)

IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
DETAILED STATEMENT OF ACTIVITIES - GENERAL FUND
For the Three Months Ended December 31, 2020 (Unaudited)

	ORIGINAL BUDGET	ACTUAL	VARIANCE	
			\$	%
REVENUES				
Cash Carry Forward	\$ 10,076,867			
Ad Valorem Taxes	20,691,066	\$ 18,157,822	\$ (2,533,244)	87.76%
Excess fees	140,000	-	(140,000)	0.00%
Penalties	19,000	13,978	(5,022)	73.57%
Discounts	(755,000)	(723,165)	31,835	95.78%
Refunds Deducted	(50,000)	(18,789)	31,211	37.58%
Ad Valorem Taxes Prior Years	4,000	1,098	(2,902)	27.44%
Impact Fees	95,000	-	(95,000)	0.00%
FEMA Revenue	-	-	-	N/A
State Firefighter Supplemental	59,760	-	(59,760)	0.00%
Grant Revenue	-	-	-	N/A
Inspection Fees	50,000	15,896	(34,104)	31.79%
CPR - Books & Masks	1,000	390	(610)	39.00%
Interest Check/Demand Accounts	50,000	8,471	(41,529)	16.94%
Rents	34,122	17,402	(16,720)	51.00%
Sale of Equipment	15,000	-	(15,000)	0.00%
Contributions	5,000	-	(5,000)	0.00%
Miscellaneous	-	27,528	27,528	N/A
Proceeds from Debt	-	-	-	N/A
Total Revenues	20,358,948	17,500,632	(2,858,316)	85.96%
Total Revenues and Cash Carry Forward	30,435,815			
EXPENDITURES				
Personnel Services				
Salaries - Commissioners	30,000	7,500	22,500	25.00%
Salaries - ADM	1,814,195	392,749	1,421,446	21.65%
Salaries - OPS	7,131,726	1,463,966	5,667,760	20.53%
Salaries - FLSA	557,356	115,762	441,594	20.77%
Salaries - Sick Pay - ADM	104,666	-	104,666	0.00%
Salaries - Sick Pay - OPS	264,409	-	264,409	0.00%
Salaries - Holiday Pay	137,419	31,471	105,948	22.90%
Salaries - Out of Class Pay	45,000	5,879	39,121	13.07%
Salaries - One Time Payouts - ADM	23,908	-	23,908	0.00%
Salaries - One Time Payouts - OPS	93,873	19,818	74,055	21.11%
Salaries - Clothing and Uniform Allowance	3,200	-	3,200	0.00%
Salaries - Ins Deductible & Subsidy- ADM	3,240	730	2,510	22.53%
Salaries - Ins Deductible & Subsidy- OPS	39,703	9,241	30,462	23.27%
Salaries - Phone Allowance	12,000	3,000	9,000	25.00%
Salaries - ER H.S.A Contribution - ADM	46,500	-	46,500	0.00%
Salaries - ER H.S.A. Contribution - OPS	235,500	-	235,500	0.00%
Salaries - Overtime Staffing - ADM	7,892	260	7,632	3.29%
Salaries - Overtime Staffing - OPS	122,170	81,558	40,612	66.76%
Salaries - Overtime Training - OPS	82,425	8,120	74,305	9.85%
Salaries - Overtime USAR/Strike Teams - ADM	-	-	-	N/A
Salaries - Overtime USAR/Strike Teams - OPS	-	3,370	(3,370)	N/A
Salaries - State Education ADM	16,440	4,110	12,330	25.00%
Salaries - State Education OPS	43,320	11,116	32,204	25.66%
Social Security Taxes - ADM/Commissioners	110,243	14,941	95,302	13.55%
Social Security Taxes - OPS	521,288	104,221	417,067	19.99%
Medicare Taxes - ADM/Commissioners	29,083	5,982	23,101	20.57%
Medicare Taxes - OPS	122,687	25,066	97,621	20.43%
Retirement - ADM	353,291	48,996	304,295	13.87%
Retirement - OPS	1,968,831	245,655	1,723,176	12.48%
Veba Plan Contribution - ADM	93,574	-	93,574	0.00%
Veba Plan Contribution - OPS	422,991	-	422,991	0.00%
Health Insurance - ADM	683,547	170,888	512,659	25.00%
Health Insurance - OPS	1,411,986	351,527	1,060,459	24.90%
Health Insurance - Admin Contribution	(15,286)	(3,733)	(11,553)	24.42%
Health Insurance - OPS Contribution	(82,599)	(20,279)	(62,320)	24.55%
Health Insurance - Retiree Contribution	(429,777)	(107,373)	(322,404)	24.98%
Employee Insurance - Other - ADM	86,546	24,404	62,142	28.20%
Employee Insurance - Other - OPS	264,698	71,755	192,943	27.11%
Workers Compensation Insurance - ADM	42,167	20,984	21,183	49.76%
Workers Compensation Insurance - OPS	269,460	134,452	135,008	49.90%
Total Personnel Services	16,667,672	3,246,137	13,421,535	19.48%

IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
DETAILED STATEMENT OF ACTIVITIES - GENERAL FUND
For the Three Months Ended December 31, 2020 (Unaudited)

	ORIGINAL BUDGET	ACTUAL	VARIANCE	
			\$	%
Operating Expenditures				
Legal	60,000	-	60,000	0.00%
Computer Support Services	35,000	8,718	26,282	24.91%
Other Professional	125,550	13,490	112,060	10.74%
Audit and Accounting	36,000	1,000	35,000	2.78%
Tax Collector's Commission	404,000	350,183	53,817	86.68%
Property Appraiser's Commission	138,083	34,881	103,202	25.26%
Custodial & Janitorial Services	35,460	4,338	31,122	12.23%
Other Services - MVR Review	14,000	18	13,982	0.13%
Travel and Per Diem	107,395	-	107,395	0.00%
Telephones	90,000	21,970	68,030	24.41%
Wireless User Fee	54,025	5,031	48,994	9.31%
Freight & Postage	2,200	458	1,742	20.83%
Water	13,300	2,393	10,907	17.99%
Electricity	58,425	8,169	50,256	13.98%
Cable Television	3,787	901	2,886	23.80%
Garbage	12,625	2,795	9,830	22.14%
Propane	7,710	301	7,409	3.91%
Equipment Rentals & Leases	46,631	11,070	35,561	23.74%
Insurance	140,000	69,528	70,472	49.66%
Equipment Maintenance	175,900	10,425	165,475	5.93%
Building Maintenance	404,523	23,071	381,452	5.70%
Vehicle Maintenance	177,592	38,935	138,657	21.92%
Promotional Activities	33,200	7,724	25,476	23.27%
Promotional Activities - ADM	5,000	2,226	2,774	44.52%
Small Tools & Equipment	137,615	61,338	76,277	44.57%
Turnout Gear	108,010	44,147	63,863	40.87%
Annual Medical Exams/Wellness	50,000	195	49,805	0.39%
Legal Advertising	2,000	-	2,000	0.00%
Hiring Costs	19,500	-	19,500	0.00%
Uniforms	63,900	2,268	61,632	3.55%
Office Supplies	8,000	582	7,418	7.28%
Fuel	65,000	14,198	50,802	21.84%
Janitorial Supplies	27,600	7,219	20,381	26.16%
Medical Supplies	84,525	21,444	63,081	25.37%
Other Operating Supplies	87,780	19,557	68,223	22.28%
Memberships, Publications & Subscriptions	160,089	91,438	68,651	57.12%
Educational Reimbursement	50,920	5,550	45,370	10.90%
Training	77,705	3,063	74,642	3.94%
Total Operating	<u>3,123,050</u>	<u>888,626</u>	<u>2,234,424</u>	28.45%
Capital Outlay				
Buildings	-	-	-	N/A
Equipment	97,000	-	97,000	0.00%
Vehicles	1,330,000	31,092	1,298,908	2.34%
Total Capital Outlay	<u>1,427,000</u>	<u>31,092</u>	<u>1,395,908</u>	2.18%
Debt Service				
Principal	97,686	24,263	73,423	24.84%
Interest	2,359	749	1,610	31.73%
Total Debt Service	<u>100,045</u>	<u>25,011</u>	<u>75,034</u>	25.00%
Total Expenditures	<u>21,317,767</u>	<u>4,190,866</u>	<u>17,126,901</u>	19.66%
Revenues over Expenditures		\$ 13,309,766		
Reserves				
Assigned:				
Operating Expenditures Oct - Dec	4,904,550			
Hurricane/Disaster	2,452,275			
Capital (Facilities, Apparatus, Equipment)	1,250,000			
Health Insurance (Level Funding Reserve)	500,000			
Unassigned:				
General Operating	11,223			
Total Reserves	<u>9,118,048</u>			
Total Expenditures and Reserves	\$ 30,435,815			

IONA MCGREGOR FIRE DISTRICT
2020 - 2021 FISCAL YEAR
Ad Valorem Tax Revenues to Date

[illegible]

* Note - The "other" column includes prior year taxes, penalties, refunds, corrections, interest and other costs.

CURRENT AND LAST 5 FISCAL YEARS COLLECTION ANALYSIS
As of December 31, of each year

Fiscal Year		Revenue	Discounts	Commissions
2021				
	Budget	20,664,066	755,000	404,000
	Actual	18,154,110	723,165	350,183
		87.85%	95.78%	86.68%
2020				
	Budget	20,485,690	742,500	400,500
	Actual	17,590,950	701,161	339,225
		85.87%	94.43%	84.70%
2019				
	Budget	20,352,023	732,000	395,000
	Actual	17,192,898	685,082	331,625
		84.48%	93.59%	83.96%
2018				
	Budget	19,193,971	690,000	383,000
	Actual	16,104,236	643,416	311,390
		83.90%	93.25%	81.30%
2017				
	Budget	18,354,838	645,000	359,000
	Actual	15,609,756	622,924	301,647
		85.04%	96.58%	84.02%
2016				
	Budget	17,185,982	600,000	335,000
	Actual	14,513,074	577,892	280,052
		84.45%	96.32%	83.60%

Check History Report
Sorted By Check Number
Activity From: 12/1/2020 to 12/31/2020

IONA MCGREGOR FIRE DISTRICT (IMF)

Bank Code: B BANKUNITED - OPERATING

Check Number	Check Date	Vendor Number	Name	Check Amount	Check Type
020322	12/9/2020	AD	ADVANCED DISPOSAL-FT MYERS	931.65	Auto
020323	12/9/2020	AERAS	AERAS TECHNOLOGIES LLC	960.00	Auto
020324	12/9/2020	AIRGAS	AIRGAS	235.79	Auto
020325	12/9/2020	BARBER	TERENCE BARBER	100.00	Auto
020326	12/9/2020	BENNETT	BENNETT FIRE PRODUCTS CO, INC	43,188.00	Auto
020327	12/9/2020	BOULEVA	BOULEVARD TIRE CENTER	246.90	Auto
020328	12/9/2020	CORPORA	CORPORATE BILLING, INC	4,724.81	Auto
020329	12/9/2020	CRS	CRS TECHNOLOGY	2,400.00	Auto
020330	12/9/2020	CRYSTAL	CRYSTAL SPRINGS	41.72	Auto
020331	12/9/2020	ESO	ESO SOLUTIONS INC.	26,963.05	Auto
020332	12/9/2020	FFS	FLORIDA FIRE SYSTEMS, LLC	200.00	Auto
020333	12/9/2020	GRALEY	GRALEY MECHANICAL, INC.	150.00	Auto
020334	12/9/2020	GROUND	GROUND EFFECTS	1,075.00	Auto
020335	12/9/2020	INSIGHT	INSIGHT PUBLIC SECTOR	24,675.00	Auto
020336	12/9/2020	JANPRO	JAN-PRO CLEANING SYSTEMS OF SWFL	1,300.00	Auto
020337	12/9/2020	LEESAR	LEESAR INC	298.20	Auto
020338	12/9/2020	LMHS	LEE MEMORIAL HEALTH SYSTEM	65.00	Auto
020339	12/9/2020	LOWES	LOWE'S	30.52	Auto
020340	12/9/2020	MARCADI	MARCADIS SINGER, PA TRUST ACCOUNT	233.70	Auto
020341	12/9/2020	MARINE	MARINEMAX	224.47	Auto
020342	12/9/2020	MARTIN	JASON MARTIN	150.00	Auto
020343	12/9/2020	NAFECO	NAFECO	346.89	Auto
020344	12/9/2020	OFFICE	OFFICE DEPOT BUSINESS ACCOUNT	439.61	Auto
020345	12/9/2020	OFFPRID	OFFICE PRIDE COMMERCIAL CLEANING SVCS	1,011.83	Auto
020346	12/9/2020	PGIT	PREFERRED GOVERNMENTAL INS TRUST	25,879.33	Auto
020347	12/9/2020	PRO AM	PRO-AM SAFETY, INC.	231.44	Auto
020348	12/9/2020	RICOH	RICOH USA, INC.	59.34	Auto
020349	12/9/2020	RYAN	RYAN PETROLEUM	3,410.13	Auto
020350	12/9/2020	SWI	SAFEWARE INC	525.00	Auto
020351	12/9/2020	SWSAC	SOUTHWEST SPECIALTY ADV INC.	16.00	Auto
020352	12/9/2020	VALVO	SUNSHINE LUBES LLC	114.72	Auto
020353	12/9/2020	VFIS	VFIS	9,531.00	Auto
020354	12/18/2020	ADVAUTO	ADVANCE AUTO PARTS	174.85	Auto
020355	12/18/2020	ARMCHEM	ARMCHEM INTERNATIONAL	458.00	Auto
020356	12/18/2020	BOULEVA	BOULEVARD TIRE CENTER	125.00	Auto
020357	12/18/2020	CINTAS	CINTAS CORPORATION #294	92.32	Auto
020358	12/18/2020	CITYELE	CITY ELECTRIC SUPPLY COMPANY	310.43	Auto
020359	12/18/2020	COMPRES	COMPRESSED AIR SUPPLIES & EQUIPMENT, INC	416.00	Auto
020360	12/18/2020	CORPORA	CORPORATE BILLING, INC	157.71	Auto
020361	12/18/2020	DEAN	DEAN'S DIVE CENTER	4,241.60	Auto
020362	12/18/2020	FILIPAN	DIANA HERNDEN	1,125.14	Auto
020363	12/18/2020	FIREEMS	PRAETORIAN DIGITAL	4,185.00	Auto
020364	12/18/2020	FLDEPTS	FL DEPT OF STATE	10.00	Auto
020365	12/18/2020	FMPG	FORT MYERS PLUMBING & GAS LLC	189.18	Auto
020366	12/18/2020	FPL8590	FL POWER & LIGHT CO.	392.78	Auto
020367	12/18/2020	GAVINS	GAVIN'S ACE HARDWARE	39.36	Auto
020368	12/18/2020	LEESAR	LEESAR INC	2,420.03	Auto
020369	12/18/2020	LONGSWO	LONGSWORTH COMFORT AIR LLC	1,690.00	Auto
020370	12/18/2020	LOWES	LOWE'S	395.16	Auto
020371	12/18/2020	MARCADI	MARCADIS SINGER, PA TRUST ACCOUNT	233.70	Auto
020372	12/18/2020	MCKESS	McKESSON MEDICAL SURGICAL	530.39	Auto
020373	12/18/2020	NAPA	NAPA AUTO PARTS	379.90	Auto
020374	12/18/2020	NET@WK	NET AT WORK, INC.	3,041.00	Auto
020375	12/18/2020	QUAD	QUADMED, INC.	886.52	Auto

Check History Report
Sorted By Check Number
Activity From: 12/1/2020 to 12/31/2020

IONA MCGREGOR FIRE DISTRICT (IMF)

Bank Code: B BANKUNITED - OPERATING

Check Number	Check Date	Vendor Number	Name	Check Amount	Check Type
020376	12/18/2020	RICOH	RICOH USA, INC.	420.36	Auto
020377	12/18/2020	SCHMIDT	MARLIN SCHMIDT	794.16	Auto
020378	12/18/2020	SOUTH	SOUTH FL EMERGENCY VEHICLES	6,081.95	Auto
020379	12/18/2020	SWI	SAFEWARE INC	3,135.49	Auto
020380	12/18/2020	UPS	UNITED PARCEL SERVICE	16.86	Auto
020381	12/30/2020	ARMCHEM	ARMCHEM INTERNATIONAL	508.00	Auto
020382	12/30/2020	CINTAS	CINTAS CORPORATION #294	92.32	Auto
020383	12/30/2020	CROWN	CROWN INFORMATION MANAGEMENT	25.00	Auto
020384	12/30/2020	FFMIA	FL FIRE MARSHALS & INSPECT	300.00	Auto
020385	12/30/2020	FFS	FLORIDA FIRE SYSTEMS, LLC	205.00	Auto
020386	12/30/2020	FIREHOS	FIRERESQ, INC.	2,247.79	Auto
020387	12/30/2020	FNG	FLORIDA NATURAL GAS	27.86	Auto
020388	12/30/2020	FPL0598	FL POWER & LIGHT CO.	1,103.26	Auto
020389	12/30/2020	FPL3327	FL POWER & LIGHT CO.	19.74	Auto
020390	12/30/2020	FPL6245	FL POWER & LIGHT CO.	438.04	Auto
020391	12/30/2020	GARBERF	GARBER FORD, INC.	31,092.00	Auto
020392	12/30/2020	HULETT	HULETT ENVIRONMENTAL SERVICES	480.00	Auto
020393	12/30/2020	LEESAR	LEESAR INC	43.68	Auto
020394	12/30/2020	LEHIGH	LEHIGH ACRES FIRE CONTROL DISTRICT	1,635.00	Auto
020395	12/30/2020	LOWES	LOWE'S	234.96	Auto
020396	12/30/2020	LWS	LIGHTNING WIRELESS SOL, INC	3,050.00	Auto
020397	12/30/2020	MARCO	MARCO OFFICE SUPPLY, FURNITURE & PRINTING INC.	2,095.31	Auto
020398	12/30/2020	MCKESS	McKESSON MEDICAL SURGICAL	568.73	Auto
020399	12/30/2020	NAFECO	NAFECO	773.91	Auto
020400	12/30/2020	NFPA	NATIONAL FIRE PROTECTION ASSOC	515.70	Auto
020401	12/30/2020	PAPYRUS	PAPYRUS DOCUMENT & DESIGN, LLC	180.00	Auto
020402	12/30/2020	PRINCIP	PRINCIPAL LIFE INSURANCE CO	15,409.56	Auto
020403	12/30/2020	RYAN	RYAN PETROLEUM	3,805.97	Auto
020404	12/30/2020	STAND	STANDARD INSURANCE CO.	13,100.69	Auto
020405	12/30/2020	SWI	SAFEWARE INC	2,225.00	Auto
020406	12/30/2020	UPS	UNITED PARCEL SERVICE	192.81	Auto
020407	12/30/2020	VALVO	SUNSHINE LUBES LLC	106.21	Auto
020408	12/30/2020	ZOLL	ZOLL MEDICAL CORP.	92.00	Auto
W00493	12/1/2020	LOCUMS	LOCUMS DOC, INC	2,083.33	Wire Transfer
W00494	12/7/2020	BU9855	CARDMEMBER SERVICE	3,589.37	Wire Transfer
W00495	12/8/2020	NEWS	NEWS-PRESS MEDIA GROUP	319.07	Wire Transfer
W00496	12/10/2020	CABLE1	COMCAST CABLEVISION	27.96	Wire Transfer
W00497	12/10/2020	CABLE2	COMCAST CABLEVISION	62.91	Wire Transfer
W00498	12/10/2020	CABLE3	COMCAST CABLEVISION	41.94	Wire Transfer
W00499	12/10/2020	CABLE4	COMCAST CABLEVISION	97.86	Wire Transfer
W00500	12/15/2020	T3	T3 COMMUNICATIONS, INC.	7,169.30	Wire Transfer
W00501	12/17/2020	CABLE5	COMCAST CABLEVISION	69.75	Wire Transfer
W00502	12/14/2020	PITNEY	PITNEY BOWES PURCHASE POWER	100.00	Wire Transfer
W00503	12/20/2020	ENTERPR	ENTERPRISE FM TRUST	3,139.86	Wire Transfer
W00504	12/21/2020	LCU	LEE COUNTY UTILITIES	839.56	Wire Transfer
W00505	12/27/2020	TECO	TECO	22.63	Wire Transfer
W00506	12/10/2020	UHC	UNITED HEALTHCARE INS. CO.	173,492.92	Wire Transfer
W00507	12/21/2020	VERIZON	VERIZON	1,613.82	Wire Transfer
W00508	12/21/2020	MICROSO	MICROSOFT CORPORATION	1,180.00	Wire Transfer
W00509	12/28/2020	COLLIFE	COLONIAL LIFE PREMIUM PROCESSING	4,110.14	Wire Transfer
Bank B Total:				<u>460,230.95</u>	
Report Total:				<u><u>460,230.95</u></u>	

BOARD MEETING AGENDA ITEM SUMMARY**Board Meeting Date:** _____**(Select All that Apply)**☐ **Decision Making Agenda Item**☐ **Discussion Purposes Only Agenda Item**☐ **Walk On Agenda Item****SUBJECT:****PERSON(S) MAKING SUBMITTAL OF AGENDA ITEM:****BACKGROUND/DETAIL OF AGENDA ITEM:****BUDGET IMPACT: Yes / No / Unknown – If Yes, how much? From where?****REQUESTED BOARD ACTION:**

SURPLUS ITEMS - JANUARY 2021

TAG NO.	DESCRIPTION	IN-SERVICE DATE	CONDITION	ESTIMATED VALUE
01420	Sonicwall Computer TZ 400 Firewall (Station #71)	12/5/2017	Expired License	No Value
01421	Sonicwall Computer TZ 400 Firewall (Station #72)	12/5/2017	Expired License	No Value
01422	Sonicwall Computer TZ 400 Firewall (Station #73)	12/5/2017	Expired License	No Value
01423	Sonicwall Computer TZ 400 Firewall (Station #75)	12/5/2017	Expired License	No Value
01424	Sonicwall Computer TZ 500 Firewall (Station #74)	12/5/2017	Expired License	No Value
			Out of Service -	
01404	Panasonic CF-20 Mobile Data Computer S/N 7Hska49373	2/9/2018	Replaced	< \$100
			Out of Service -	
01405	Panasonic CF-20 Mobile Data Computer S/N 7Hska48397	2/9/2018	Replaced	< \$100
			Out of Service -	
01406	Panasonic CF-20 Mobile Data Computer S/N 7Hska48388	2/9/2018	Replaced	< \$100
			Out of Service -	
01407	Panasonic CF-20 Mobile Data Computer S/N 7Hska48380	2/9/2018	Replaced	< \$100
			Out of Service -	
01408	Panasonic CF-20 Mobile Data Computer S/N 7Hska48401	2/9/2018	Replaced	< \$100
			Out of Service -	
01409	Panasonic CF-20 Mobile Data Computer S/N 7Hska48376	2/9/2018	Replaced	< \$100
			Out of Service -	
01410	Panasonic CF-20 Mobile Data Computer S/N 7Hska48406	2/9/2018	Replaced	< \$100
			Out of Service -	
01411	Panasonic CF-20 Mobile Data Computer S/N 7Hska48378	2/9/2018	Replaced	< \$100
			Out of Service -	
01412	Panasonic CF-20 Mobile Data Computer S/N 7Hska48400	2/9/2018	Replaced	< \$100
01018	Hoshizaki Ice Machine - Station #75	9/27/2013	Non-Repairable	No Value

Approved by: _____ **Date:** _____



Iona-McGregor Fire District Executive Report

Executive Summary/January 2021:

GENERAL:

- With the holiday season behind us, we have begun planning/implementing our 2021 organizational goals pertaining to each division.
- We have presented all service awards (intervals of tenure); and other specialty awards related to exemplary performance and/or positive district representation.
- We continue to adjust to Covid-19 related challenges and have been flexible in our adaptations.
- We have another retiree (Roger Watson, Firefighter/Paramedic) and anticipate more retirements in 2021
- We plan on filling two staff (firefighter) vacancies to return operations to full staffing

OPERATIONS:

- We anticipate an eventful year of training and continued operational progression.
- Due to many position changes (i.e. officers) within our neighboring districts, we have opportunities to revisit operational practices and improve collective efficiency of emergency services personnel.
- A county operations meeting is slated for January and we are getting back on track with cooperative training at the fire academy
- Our probationary personnel are generally progressing well. One of our new Lieutenants just completed his probationary year post promotion (January 7th).
- In addition to new members, some of our Urban Search and Rescue (USAR) team members are attending instructor level training in multiple technical rescue disciplines so we will be able to host regional courses soon.
- Three of our boat operators (pilots) are attending a search and rescue (BOSAR) course in Charlotte County.

LOGISTICS:

- E71 in production – scheduled completion end of February
- Community Relations Coordinator vehicle in service (2020 Explorer)

PREVENTION:

INSPECTION VOLUME:	647
VIOLATIONS CLEARED: past year to date	218
% OF MANDATED INSPECTIONS AVERAGE:	99%
CPR / AED CLASSES:	3
CHILD PASSENGER SAFETY:	0
PUBLIC EDU. EVENT(S):	2
EAP PRESENTATIONS:	0

SUPERVISOR'S SUMMARY:

- Megan Contreras working on video for annual report.

TRAINING/EMS:

- Gulf Point Construction afforded the IMFD a week to train at the old Burger King (future site of 5/3 Bank). We were able to conduct the following Training:
 - Large area search training. This training entails searching for victims in large buildings, i.e. commercial big box buildings, churches, schools, and grocery stores.
 - Commercial flat roof ventilation. This training entails sizing up commercial structure, selecting the appropriate tools for the job, and cutting openings on a flat roof. This enables products of combustion to leave the building and improve conditions to mitigate the emergency. We reviewed the difference between commercial roof and residential roofs.
- The Training Network conducted three days of training on Ladder deployment and victim removal. In this training we reviewed the following:
 - Tool packages selection to be successful in the outside ventilation (OV) position
 - How to size up the building for horizontal ventilation and search
 - Communication with the attack team and incident command
 - Using the rotary saw for cutting hurricane glass.
 - Preparing for vent, enter, isolate, and search (VEIS)
- Rapid Diver training was conducted by the dive team leaders

Custom ▾ Dec 1, 2020 - Dec 31, 2020 ▾

54%

FIRE

Percentage of Total Incidents

46%

EMS

Percentage of Total Incidents

733

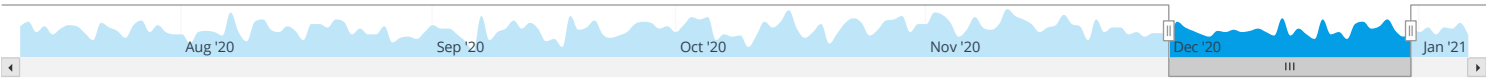
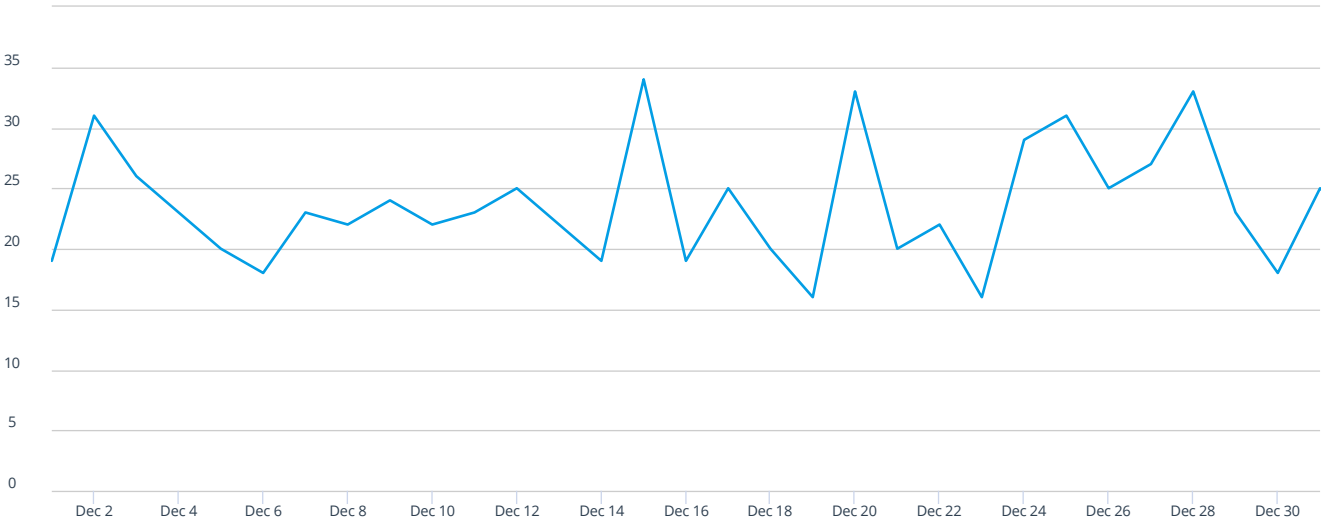
INCIDENTS

In Selected Time Slice

31

DAYS

In Selected Time Slice



Counts % Rows % Columns % All

Week Ending	12/6/20	12/13/20	12/20/20	12/27/20	1/3/21	1/10/21	1/17/21	1/24/21	1/31/21	2/7/21	2/14/21	2/21/21	2/28/21	Total
(11) Structure Fire	0.27%	0.14%	0.14%		0.14%									0.68%
(13) Mobile property (vehicle) fire		0.14%			0.14%									0.27%
(14) Natural vegetation fire			0.14%											0.14%
(15) Outside rubbish fire			0.14%											0.14%
(25) Excessive heat, scorch burns with no ignition				0.14%										0.14%
(30) Rescue, emergency medical call (EMS), other	0.14%	0.82%	1.36%											2.32%
(31) Medical assist	3.14%	2.18%	2.59%	2.18%	1.64%									11.73%
(32) Emergency medical service (EMS) incident	5.05%	6.96%	6.82%	8.46%	4.5%									31.79%
(34) Search for lost person	0.14%		0.14%											0.27%
(35) Extrication, rescue		0.14%		0.14%										0.27%
(36) Water or ice-related rescue	0.14%	0.14%												0.27%
(41) Combustible/f... spills & leaks		0.14%		0.14%										0.27%
(42) Chemical release, reaction, or toxic condition				0.14%										0.14%
(44) Electrical wiring/equipm.. problem		0.27%	0.41%	0.27%										0.95%
(46) Accident, potential accident				0.14%										0.14%

Week Ending	12/6/20	12/13/20	12/20/20	12/27/20	1/3/21	1/10/21	1/17/21	1/24/21	1/31/21	2/7/21	2/14/21	2/21/21	2/28/21	Total
(50) Service call, other	0.14%	0.14%												0.27%
(52) Water problem				0.14%	0.14%									0.27%
(53) Smoke, odor problem		0.14%												0.14%
(55) Public service assistance	1.91%	3%	2.05%	2.32%	1.5%									10.78%
(61) Dispatched and canceled en route	6.82%	6%	8.05%	7.5%	4.77%									33.15%
(62) Wrong location, no emergency found			0.14%											0.14%
(65) Steam, other gas mistaken for smoke	0.14%	0.14%		0.27%	0.14%									0.68%
(70) False alarm and false call, other		0.14%		0.27%	0.27%									0.68%
(71) Malicious, mischievous false alarm		0.14%												0.14%
(73) System or detector malfunction	0.14%	0.41%	0.27%	0.41%										1.23%
(74) Unintentional system/detect... operation (no fire)	0.68%	0.95%	0.41%	0.68%	0.14%									2.86%
(91) Citizen complaint					0.14%									0.14%
Total	18.69%	21.96%	22.65%	23.19%	13.51%									100%



IAFF Local 1826

Southwest Florida Professional Fire Fighters & Paramedics District 7 Monthly Report

Meeting Date:

General Information Update:



IAFF Local 1826

Southwest Florida Professional Fire Fighters & Paramedics District 25 Monthly Report

Meeting Date:

General Information Update: