

Iona McGregor Fire District Board of Fire Commissioners Agenda
August 12, 2020
6:00 PM

Meeting call to order

Roll Call of Commissioners

Opening Prayer and Pledge of Allegiance

Amendments to the Meeting Agenda

Public Input on Business Agenda Items

Public Recognition

Business Agenda Items (Agenda Items Requiring Action)

- 1) Meeting Minutes – July 15, 2020
- 2) Financial Report – July 2020
- 3) Medical Insurance Renewal
- 4) Surplus Items
- 6) Executive Report
- 7) Attorney Report
- 8) DVP Reports – Districts 7 & 25

Public Input on Non-Business Agenda Items

Commissioner Comments

Adjournment

Iona McGregor Fire District Board of Fire Commissioners
July 15, 2020
6:00 PM

Meeting called to order 6:01 p.m.

Roll Call of Commissioners-

Present: Commissioner Langford, Commissioner Louwers, Commissioner Andersen, Commissioner Barbosa, and Commissioner Walker

Opening Prayer and Pledge of Allegiance observed

Amendments to the Meeting Agenda – none

Public Input on Business Agenda Items – Former Lieutenant Brian Lynch thanked Board for taking care of the retirees. Commissioner Walker asked if he had second job. After brief discussion on fishing and boats, Commissioner Louwers thanked him for his past service.

Public Recognition – none

Business Agenda Items (Agenda Items Requiring Action)

1) Meeting Minutes – June 10, 2020

Motion (5719) to adopt minutes of June 10, 2020 made by Commissioner Andersen, second Commissioner Langford... motion carried.

2) Financial Report – June 2020

Nothing to note for month of June, per CFO Winzenread, adding that 16 bullet-proof vests have been purchased and placed on apparatus. Commissioner Walker asked who decides who wears the vests. Chief stated that BC's and Lt's would be on scene to make determination, adding that it is a newly adopted standard from NFPA to have ballistic protection in the light of recent school shootings and other violent occurrences. Commissioner Walker then asked if the vest fits over bunker coat, to which Chief replied that the vest is not for fire response but rather medical response to possible violent event. We will not respond to active shooting event but rather after law enforcement has notified that we can enter. The set price is approximately \$1000 per DC Aquil. Following vest discussion, a **motion** (5720) to approve June 2020 financial report as submitted was made by Commissioner Louwers, second Commissioner Barbosa... carried.

3) DR-420

Chief stated that we are beginning the budget process and there are requirements to communicate with tax collector. CFO Winzenread gave the requirement for notification with tentative meeting date and millage rate. Attorney Pringle added the meeting dates and requirements are set by statutory law, citing the Truth in Millage (TRIM) online website. **Motion** (5721) to authorize CFO Winzenread to file DR-420 with proposed tentative millage of 2.5000 and tentative budget hearing date of Wednesday, September 16, 2020 beginning at 5:05 p.m. made by Commissioner Walker, second Commissioner Louwers... passed unanimously.

4) Medical Insurance Renewal

Iona McGregor Fire District Board of Fire Commissioners

July 15, 2020

6:00 PM

Chief distributed renewal summary papers to the Board and spoke on the insurance renewal meeting and the preliminary proposed renewal rates. He noted that he is looking for direction, not a decision. The high claims year was briefly mentioned along with the proposed renewal, original was 36% increase which we rejected and asked for best which was 21.7%. We provide 100% of employee cost and 90% of dependent coverage. This would be a \$300,000 cost increase to the district for maintaining the current coverage. When looking at local plus network through Cigna with opportunity for employee to buy up to current open access plan, this is increase of \$300,000 as well and employee would pay additional 30.00 for employee only coverage at open access. The local network provider listing is less than open access but not by many, of current 50 used providers, 47 are in in local network. The various proposed plans were reviewed as to the coverage and costs. By moving to dual option plan, most dramatic change, local plus and open access as well as increase to employees' deductible and co-insurance. This reduces increase to 12.8% but 9.9% realized increase (\$177,000). Recommendation would be to take scenarios for pricing with other carriers. Risk for pricing out is that Cigna could retract the offers and we may not get offers from other carriers. We have history will all of the major companies and we have left companies with bad year renewals. Looking for direction to prepare for August meeting. Barbosa said we should get quotes from other agencies. Langford agrees that we should look for other quotes.

Retiree Lynch gave personal perspective as a retiree. We are lucky enough to have VEBA to cover \$10,000 of approximately \$16,500 premiums for retiree and spouse coverage. With out-of-network provider, he is spending around 26k before 100% coverage being realized currently; and with one of the proposals could see spending \$32,000 before 100% coverage. He then thanked Board for entertaining his comments.

Following discussion, Chief stated that he would like to provide the options presented for other insurance agencies to be able to compare apples to apples. Consensus of commission is to direct chief to put insurance out for pricing and provide options for August meeting, per Commissioner Walker.

5) Surplus Items

Motion (5722) to declare the extrication equipment as presented as surplus and authorize Chief to dispose of the property in accordance with Florida Statute 274.06 was made by Commissioner Louwers with second by Commissioner Barbosa... carried. It was noted by DC Hernden that we wish to donate the items to a volunteer fire department one of our retirees is associated with.

6) Executive Report

Chief stated that we have made progress with accreditation process. Current realities have caused for virtual meetings which has lessened the costs as they are not physically traveling here. We had discussed 457 plan and have had some question what state had available for 457. Had webinar with state regarding their 457 plan and we are going to open both 457 plans as an option for those wishing to do so. Commissioner Walker questioned the eight new firefighters and are positions vacant currently? Chief noted that some are vacant currently and some will be open shortly. With terminal leave, position actually only one not vacant until December. Some discussion of hiring experienced persons at a higher step than

Iona McGregor Fire District Board of Fire Commissioners

July 15, 2020

6:00 PM

probationary occurred. **Motion** (5723) to accept Executive Report as presented made by Commissioner Langford, second Commissioner Andersen ... carried.

7) Attorney Report

Attorney Pringle has prepared a first draft of Commission manual and anticipate having final version for adoption at next meeting. The concepts are generally what I would like to include in Commission Manual. Appreciate input over next couple of weeks to be incorporated into final version.

8) DVP Reports – Districts 7 & 25

Nothing to report from the DVPs

Public Input on Non-Business Agenda Items – none

Commissioner Comments – none

Adjournment

Motion to adjourn meeting made by Commissioner Langford, second Commissioner Andersen...

Meeting adjourned 7:07p.m.

Approved by: _____

Print Name: _____

IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
SUMMARY STATEMENT OF ACTIVITIES - GENERAL FUND
For the Nine Months Ended June 30, 2020 (Unaudited)

Revenues	Amended	Actual	Variance	
	Budget		\$	%
Cash Carry Forward	\$ 9,606,935			
Ad valorem taxes	19,878,190	\$ 19,783,035	\$ (95,155)	99.52%
Permits, Fees & Special Assessments	95,000	48,689	(46,311)	51.25%
Intergovernmental	59,160	109,628	50,468	185.31%
Charges for services	51,000	27,957	(23,043)	54.82%
Interest Check/Demand Accounts	270,000	143,141	(126,859)	53.02%
Miscellaneous	53,453	73,524	20,071	137.55%
Proceeds from debt	-	-	-	N/A
Total Revenues	20,406,803	20,185,974	(220,829)	98.92%

Total revenues and cash carry forward 30,013,738

Expenditures				
Personnel services				
Salaries	10,529,757	7,214,427	3,315,330	68.51%
Benefits	5,676,405	4,095,975	1,580,430	72.16%
Operating Expenditures				
Professional and contractual	820,713	655,086	165,627	79.82%
Travel	106,475	29,234	77,241	27.46%
Communications & freight	143,320	115,794	27,526	80.79%
Utilities, equipment rental, and insurance	281,507	214,833	66,674	76.32%
Repairs and maintenance	694,143	395,814	298,329	57.02%
Other operational and administrative	321,320	204,606	116,714	63.68%
Supplies, tools & small equipment	387,370	275,219	112,151	71.05%
Education and training	133,150	48,643	84,507	36.53%
Capital expenditures	2,104,296	1,381,740	722,556	65.66%
Debt service	162,295	137,284	25,011	84.59%
Total Expenditures	21,360,751	14,768,655	6,592,096	69.14%

Revenues over/(under) expenditures (953,948) \$ 5,417,318 \$ 6,371,266

Fund Balance/Cash Carry Forward 8,652,987

Total expenditures and reserves \$ 30,013,738

	JUNE	MAY
Cash Balances		
BankUnited - Operating	\$ 804,765	\$ 315,024
Petty Cash	-	-
	<u>804,765</u>	<u>315,024</u>
Investments		
General - SBA - Fund A	12,413,962	13,657,998
BankUnited Money Market	2,008,999	2,008,314
	<u>14,422,962</u>	<u>15,666,312</u>
Total Cash and Investments	<u>\$ 15,227,726</u>	<u>\$ 15,981,336</u>

Submitted for approval on July 15, 2020

Approved By: _____

(Signature)

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Iona McGregor Fire District
Financial Report
08/12/2020

<u><i>Included Reports (unaudited)</i></u>	<u><i>Page(s)</i></u>
Financial Report Notes	1
Balance Sheet as of July 31, 2020	2
Summary Statement of Activities – General Fund	3
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Ad Valorem Tax Analysis	6
Check Register – Month of July 2020	7-9

**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
FINANCIAL REPORT NOTES
BALANCE SHEET AND STATEMENTS OF REVENUES AND EXPENDITURES
(UNAUDITED)
For the Ten Months Ended July 31, 2020**

Notable items on the Balance Sheet:

Cash and Investments

The rates of return on surplus funds for the month of July were as follows:

0.43% - SBA (Florida PRIME Local Government Investment Pool)

0.50% - BankUnited - Money Market

Liabilities

Liabilities totaling \$12,048 consist of routine trade accounts payable.

Notable items on the Statements of Revenues and Expenditures:

Revenues

- Received approximately \$3,000 in ad valorem tax revenues during the month of July. Through July 31st, we have received 100.22% of the annual budgeted total.
- Received impact fees for the 3rd quarter in the amount of \$32,628.
- Inspection fee receipts during July totaled \$6,968.
- Interest on invested surplus funds totaled \$5,184 for the month of July. The interest rate for the FL PRIME investment pool dropped an additional 14 basis points from the prior month, a decrease of about 25%.
- Sold surplus Ford F-150 through GovDeals auction for \$15,300.

Expenditures

- Staffing overtime for operations personnel spiked in the month of July due to the recent retirement of several employees as well as other absences as a result of COVID-19. Eight new operations personnel started employment on August 4th. After employee orientation, overtime levels should start to return to more normal levels. Amounts originally budgeted for regular salaries will be reallocated to cover the shortfall.
- Paid 4th quarter property appraiser fees - \$34,753
- Made final 50% payment to Argentum Welding for training tower stairs - \$12,487
- Purchased various equipment for dive team - \$4,242
- Renewed annual subscription for financial/payroll software - \$3,726

Total expenditures reflect 76.24% of budget through ten months.

IMFD Balance Sheet
As of 7/31/2020

Page 2 of 9

IONA MCGREGOR FIRE DISTRICT (IMF)

ASSETS

CASH

Operating Account - BankUnited

\$ 794,919.50

Total CASH:

794,919.50

INVESTMENTS

Investments - SBA

10,918,244.11

Money Market - BankUnited

2,009,848.27

Total INVESTMENTS:

12,928,092.38

Total ASSETS:

\$ 13,723,011.88

LIABILITIES

Accounts Payable

12,047.71

Total LIABILITIES:

12,047.71

EQUITY

Retained Earnings-Current Year

3,966,136.25

Prior Year Revenues Over/(Under) Expenditures

2,033,919.18

Fund Balance

7,710,908.74

Total EQUITY:

13,710,964.17

Total LIABILITIES & EQUITY:

\$ 13,723,011.88

IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
SUMMARY STATEMENT OF ACTIVITIES - GENERAL FUND
For the Ten Months Ended July 31, 2020 (Unaudited)

Revenues	Amended	Actual	Variance	
	Budget		\$	%
Cash Carry Forward	\$ 9,606,935			
Ad valorem taxes	19,878,190	\$ 19,786,049	\$ (92,141)	99.54%
Permits, Fees & Special Assessments	95,000	81,317	(13,683)	85.60%
Intergovernmental	59,160	109,628	50,468	185.31%
Charges for services	51,000	34,815	(16,185)	68.26%
Interest Check/Demand Accounts	270,000	148,325	(121,675)	54.94%
Miscellaneous	53,453	91,901	38,448	171.93%
Proceeds from debt	-	-	-	N/A
Total Revenues	20,406,803	20,252,035	(154,768)	99.24%
Total revenues and cash carry forward	<u>30,013,738</u>			
Expenditures				
Personnel services				
Salaries	10,529,757	8,036,405	2,493,352	76.32%
Benefits	5,676,405	4,662,061	1,014,344	82.13%
Operating Expenditures				
Professional and contractual	820,713	669,579	151,134	81.59%
Travel	106,475	29,234	77,241	27.46%
Communications & freight	143,320	124,563	18,757	86.91%
Utilities, equipment rental, and insurance	281,507	223,752	57,755	79.48%
Repairs and maintenance	694,143	423,902	270,241	61.07%
Other operational and administrative	321,320	221,373	99,947	68.89%
Supplies, tools & small equipment	387,370	307,041	80,329	79.26%
Education and training	133,150	51,786	81,364	38.89%
Capital expenditures	2,104,296	1,398,918	705,378	66.48%
Debt service	162,295	137,284	25,011	84.59%
Total Expenditures	21,360,751	16,285,898	5,074,853	76.24%
Revenues over/(under) expenditures	<u>(953,948)</u>	<u>\$ 3,966,137</u>	<u>\$ 4,920,085</u>	
Fund Balance/Cash Carry Forward	<u>8,652,987</u>			
Total expenditures and reserves	<u>\$ 30,013,738</u>			
		JULY	JUNE	
Cash Balances				
BankUnited - Operating		\$ 794,920	\$ 804,765	
Petty Cash		-	-	
		<u>794,920</u>	<u>804,765</u>	
Investments				
General - SBA - Fund A		10,918,244	12,413,962	
BankUnited Money Market		2,009,848	2,008,999	
		<u>12,928,092</u>	<u>14,422,962</u>	
Total Cash and Investments		<u>\$ 13,723,012</u>	<u>\$ 15,227,726</u>	

Submitted for approval on August 12, 2020

Approved By: _____
 (Signature)

IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
DETAILED STATEMENT OF ACTIVITIES - GENERAL FUND
For the Ten Months Ended July 31, 2020 (Unaudited)

	AMENDED BUDGET	ACTUAL	VARIANCE	
			\$	%
REVENUES				
Cash Carry Forward	\$ 9,606,935			
Ad Valorem Taxes	20,512,690	\$ 20,531,149	\$ 18,459	100.09%
Excess fees	135,000	-	(135,000)	0.00%
Penalties	19,000	20,603	1,603	108.44%
Discounts	(742,500)	(745,253)	(2,753)	100.37%
Refunds Deducted	(50,000)	(25,926)	24,074	51.85%
Ad Valorem Taxes Prior Years	4,000	5,476	1,476	136.90%
Impact Fees	95,000	81,317	(13,683)	85.60%
FEMA Revenue	-	109,628	109,628	N/A
State Firefighter Supplemental	59,160	-	(59,160)	0.00%
Grant Revenue	-	-	-	N/A
Inspection Fees	50,000	32,775	(17,225)	65.55%
CPR - Books & Masks	1,000	2,040	1,040	204.00%
Interest Check/Demand Accounts	270,000	148,325	(121,675)	54.94%
Rents	33,453	33,453	-	100.00%
Sale of Equipment	15,000	36,664	21,664	244.43%
Contributions	5,000	7,156	2,156	143.12%
Miscellaneous	-	14,628	14,628	N/A
Proceeds from Debt	-	-	-	N/A
Total Revenues	20,406,803	20,252,035	(154,768)	99.24%
Total Revenues and Cash Carry Forward	30,013,738			

EXPENDITURES

Personnel Services				
Salaries - Commissioners	30,000	25,000	5,000	83.33%
Salaries - ADM	1,726,288	1,378,135	348,153	79.83%
Salaries - OPS	6,948,087	5,403,748	1,544,339	77.77%
Salaries - FLSA	541,336	424,200	117,136	78.36%
Salaries - Sick Pay - ADM	99,591	-	99,591	0.00%
Salaries - Sick Pay - OPS	248,832	9,895	238,937	3.98%
Salaries - Holiday Pay	133,472	91,169	42,303	68.31%
Salaries - Out of Class Pay	55,000	22,964	32,037	41.75%
Salaries - One Time Payouts - ADM	39,997	32,676	7,321	81.70%
Salaries - One Time Payouts - OPS	91,548	15,886	75,662	17.35%
Salaries - Clothing and Uniform Allowance	3,200	-	3,200	0.00%
Salaries - Ins Deductible & Subsidy- ADM	-	2,433	(2,433)	N/A
Salaries - Ins Deductible & Subsidy- OPS	47,236	34,017	13,219	72.02%
Salaries - Phone Allowance	13,080	10,000	3,080	76.45%
Salaries - ER H.S.A Contribution - ADM	48,000	45,000	3,000	93.75%
Salaries - ER H.S.A. Contribution - OPS	239,500	252,500	(13,000)	105.43%
Salaries - Overtime Staffing - ADM	7,504	1,851	5,653	24.66%
Salaries - Overtime Staffing - OPS	118,654	192,536	(73,882)	162.27%
Salaries - Overtime Training - OPS	79,272	43,776	35,496	55.22%
Salaries - Overtime USAR/Strike Teams - ADM	-	-	-	N/A
Salaries - Overtime USAR/Strike Teams - OPS	-	-	-	N/A
Salaries - State Education ADM	13,800	13,700	100	99.28%
Salaries - State Education OPS	45,360	36,920	8,440	81.39%
Social Security Taxes - ADM/Commissioners	107,708	81,625	26,083	75.78%
Social Security Taxes - OPS	509,646	377,946	131,700	74.16%
Medicare Taxes - ADM/Commissioners	27,624	20,832	6,792	75.41%
Medicare Taxes - OPS	119,732	88,865	30,867	74.22%
Retirement - ADM	356,893	270,432	86,461	75.77%
Retirement - OPS	1,938,223	1,502,103	436,120	77.50%
Veba Plan Contribution - ADM	89,057	88,416	641	99.28%
Veba Plan Contribution - OPS	411,981	409,109	2,872	99.30%
Health Insurance - ADM	557,580	471,816	85,764	84.62%
Health Insurance - OPS	1,294,056	1,088,044	206,012	84.08%
Health Insurance - Admin Contribution	(14,858)	(12,189)	(2,669)	82.04%
Health Insurance - OPS Contribution	(76,156)	(65,314)	(10,842)	85.76%
Health Insurance - Retiree Contribution	(306,984)	(275,076)	(31,908)	89.61%
Employee Insurance - Other - ADM	80,634	68,147	12,487	84.51%
Employee Insurance - Other - OPS	266,340	229,506	36,834	86.17%
Workers Compensation Insurance - ADM	41,552	41,949	(397)	100.96%
Workers Compensation Insurance - OPS	273,377	275,850	(2,473)	100.90%
Total Personnel Services	16,206,162	12,698,466	3,507,696	78.36%

IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
DETAILED STATEMENT OF ACTIVITIES - GENERAL FUND
For the Ten Months Ended July 31, 2020 (Unaudited)

	AMENDED BUDGET	ACTUAL	VARIANCE	
			\$	%
Operating Expenditures				
Legal	60,000	26,509	33,491	44.18%
Computer Support Services	35,000	25,800	9,200	73.71%
Other Professional	104,800	32,724	72,076	31.23%
Audit and Accounting	35,000	35,000	-	100.00%
Tax Collector's Commission	400,500	397,560	2,940	99.27%
Property Appraiser's Commission	138,697	125,248	13,449	90.30%
Custodial & Janitorial Services	33,860	17,193	16,667	50.78%
Other Services - MVR Review	12,856	9,544	3,312	74.24%
Travel and Per Diem	106,475	29,234	77,241	27.46%
Telephones	86,400	74,875	11,525	86.66%
Wireless User Fee	52,720	47,582	5,138	90.25%
High Speed Internet Connect	2,100	633	1,467	30.14%
Freight & Postage	2,100	1,472	628	70.12%
Water	13,300	7,814	5,486	58.75%
Electricity	62,125	27,551	34,574	44.35%
Cable Television	3,611	3,004	607	83.20%
Garbage	12,035	8,936	3,099	74.25%
Propane	8,805	3,479	5,326	39.51%
Equipment Rentals & Leases	46,631	38,336	8,295	82.21%
Insurance	135,000	134,631	369	99.73%
Equipment Maintenance	97,000	32,434	64,566	33.44%
Building Maintenance	426,139	257,752	168,387	60.49%
Vehicle Maintenance	171,004	133,715	37,289	78.19%
Promotional Activities	33,200	14,047	19,153	42.31%
Promotional Activities - ADM	5,000	5,870	(870)	117.40%
Turnout Gear	111,620	53,240	58,380	47.70%
Capital Outlay under \$1,000	42,200	65,721	(23,521)	155.74%
Annual Medical Exams/Wellness	50,000	49,777	223	99.55%
Legal Advertising	3,000	189	2,811	6.29%
Hiring Costs	22,500	6,805	15,695	30.24%
Uniforms	45,800	19,811	25,989	43.26%
Office Supplies	8,000	5,914	2,086	73.92%
Fuel	90,000	47,081	42,919	52.31%
Janitorial Supplies	27,600	19,722	7,878	71.46%
Medical Supplies	63,615	60,214	3,401	94.65%
Other Operating Supplies	77,675	45,429	32,246	58.49%
Memberships, Publications & Subscriptions	128,480	134,596	(6,116)	104.76%
Educational Reimbursement	53,520	20,818	32,702	38.90%
Training	79,630	30,968	48,662	38.89%
Total Operating	2,887,998	2,051,230	836,768	71.03%
Capital Outlay				
Buildings	-	-	-	N/A
Equipment	269,400	95,503	173,897	35.45%
Vehicles	1,834,896	1,303,415	531,481	71.03%
Total Capital Outlay	2,104,296	1,398,918	705,378	66.48%
Debt Service				
Principal	156,354	132,196	24,158	84.55%
Interest	5,941	5,088	853	85.64%
Total Debt Service	162,295	137,284	25,011	84.59%
Total Expenditures	21,360,751	16,285,898	5,074,853	76.24%
Revenues over Expenditures		<u>\$ 3,966,137</u>		
Reserves				
Assigned:				
Operating Expenditures Oct - Dec	4,748,130			
Hurricane/Disaster	2,374,065			
Capital (Facilities, Apparatus, Equipment)	1,000,000			
Health Insurance (Level Funding Reserve)	500,000			
Unassigned:				
General Operating	30,792			
Total Reserves	<u>8,652,987</u>			
Total Expenditures and Reserves	<u>\$ 30,013,738</u>			

IONA MCGREGOR FIRE DISTRICT 2019 - 2020 FISCAL YEAR Ad Valorem Tax Revenues to Date						
Date Received	Taxes	Interest	Discounts	Commissions	Other *	Net Amount Remitted by the Tax Collector
11/15/2019	\$ 382,455.01	\$ -	\$ 17,062.60	\$ 8,545.04	\$ 964.77	\$ 357,812.14
11/29/2019	5,063,124.40	-	202,380.52	97,236.50	(5,286.34)	4,758,221.04
12/16/2019	10,534,613.88	-	421,264.33	202,340.24	1,397.64	9,912,406.95
12/30/2019	1,608,006.66	-	60,453.82	31,102.74	5,674.04	1,522,124.14
1/15/2020	767,223.73	-	23,134.41	14,891.32	(237.78)	728,960.22
2/14/2020	706,734.23	-	16,826.61	13,820.99	(572.99)	675,513.64
3/13/2020	328,771.11	-	3,706.83	6,515.23	348.62	318,897.67
4/15/2020	486,038.91	-	424.08	9,715.28	(1,213.85)	474,685.70
5/15/2020	243,354.50	-	-	4,910.40	(8,155.12)	230,288.98
6/15/2020	408,489.82	-	0.01	8,422.01	6,556.69	406,624.49
7/15/2020	2,337.12	-	0.25	60.28	677.32	2,953.91
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
	<u>\$20,531,149.37</u>	<u>\$ -</u>	<u>\$ 745,253.46</u>	<u>\$ 397,560.03</u>	<u>\$ 153.00</u>	<u>\$ 19,388,488.88</u>

* Note - The "other" column includes prior year taxes, penalties, refunds, corrections, interest and other costs.

CURRENT AND LAST 5 FISCAL YEARS COLLECTION ANALYSIS As of July 31, of each year				
Fiscal Year		Revenue	Discounts	Commissions
2020				
	Budget	20,485,690	742,500	400,500
	Actual	20,531,302	745,253	397,560
		100.22%	100.37%	99.27%
2019				
	Budget	20,352,023	732,000	395,000
	Actual	20,191,791	727,115	391,983
		99.21%	99.33%	99.24%
2018				
	Budget	19,193,971	690,000	383,000
	Actual	18,952,439	685,383	367,762
		98.74%	99.33%	96.02%
2017				
	Budget	18,354,838	645,000	359,000
	Actual	18,272,107	660,344	354,388
		99.55%	102.38%	98.72%
2016				
	Budget	17,185,982	600,000	335,000
	Actual	17,119,287	615,244	331,567
		99.61%	102.54%	98.98%
2015				
	Budget	16,336,286	570,000	315,000
	Actual	16,197,548	576,570	313,819
		99.15%	101.15%	99.63%

Check History Report
Sorted By Check Number
Activity From: 7/1/2020 to 7/31/2020

IONA MCGREGOR FIRE DISTRICT (IMF)

Bank Code: B BANKUNITED - OPERATING

Check Number	Check Date	Vendor Number	Name	Check Amount	Check Type
019805	7/10/2020	ACTION	ACTION AUTOMATIC DOOR CO.	740.00	Auto
019806	7/10/2020	AICPA	AMERICAN INSTITUTE OF CPA'S	285.00	Auto
019807	7/10/2020	ARMCHEM	ARMCHEM INTERNATIONAL	704.88	Auto
019808	7/10/2020	BENNETT	BENNETT FIRE PRODUCTS CO, INC	427.00	Auto
019809	7/10/2020	BOUND	BOUND TREE MEDICAL, LLC	64.08	Auto
019810	7/10/2020	BUCK	BUCKEYE CLEANING CENTER	238.82	Auto
019811	7/10/2020	CINTAS	CINTAS CORPORATION #294	92.32	Auto
019812	7/10/2020	COMPRES	COMPRESSED AIR SUPPLIES & EQUIPMENT, INC	937.07	Auto
019813	7/10/2020	CRS	CRS TECHNOLOGY	2,400.00	Auto
019814	7/10/2020	GRALEY	GRALEY MECHANICAL, INC.	150.00	Auto
019815	7/10/2020	GROUND	GROUND EFFECTS	1,075.00	Auto
019816	7/10/2020	GUZMANR	REBECCA GUZMAN	150.00	Auto
019817	7/10/2020	JANPRO	JAN-PRO CLEANING SYSTEMS OF SWFL	3,975.00	Auto
019818	7/10/2020	LOWES	LOWE'S	217.55	Auto
019819	7/10/2020	MARCADI	MARCADIS SINGER, PA TRUST ACCOUNT	233.70	Auto
019820	7/10/2020	MARINE	MARINEMAX	213.39	Auto
019821	7/10/2020	MCKESS	McKESSON MEDICAL SURGICAL	473.68	Auto
019822	7/10/2020	OFFICE	OFFICE DEPOT BUSINESS ACCOUNT	370.97	Auto
019823	7/10/2020	OFFPRID	OFFICE PRIDE COMMERCIAL CLEANING SVCS	1,060.58	Auto
019824	7/10/2020	QUAD	QUADMED, INC.	32.85	Auto
019825	7/10/2020	RICOH	RICOH USA, INC.	64.03	Auto
019826	7/10/2020	SOUTH	SOUTH FL EMERGENCY VEHICLES	1,601.00	Auto
019827	7/10/2020	TEAM	TEAM EQUIPMENT, INC.	12.74	Auto
019828	7/10/2020	TEN8	TEN-8 FIRE EQUIPMENT, INC.	159.63	Auto
019829	7/15/2020	ARGENTU	ARGENTUM WELDING LLC	12,487.16	Auto
019830	7/24/2020	AD	ADVANCED DISPOSAL-FT MYERS	891.16	Auto
019831	7/24/2020	AIRGAS	AIRGAS	205.99	Auto
019832	7/24/2020	ALLPHAS	ALL PHASE ELECTRIC SVC OF FL INC	594.41	Auto
019832	7/24/2020	ALLPHAS	ALL PHASE ELECTRIC SVC OF FL INC	594.41-	Reversal
019833	7/24/2020	BENNETT	BENNETT FIRE PRODUCTS CO, INC	427.00	Auto
019834	7/24/2020	COMPRES	COMPRESSED AIR SUPPLIES & EQUIPMENT, INC	792.97	Auto
019835	7/24/2020	CROWN	CROWN INFORMATION MANAGEMENT	25.00	Auto
019836	7/24/2020	CRYSTAL	CRYSTAL SPRINGS	8.99	Auto
019837	7/24/2020	DEAN	DEAN'S DIVE CENTER	4,241.60	Auto
019838	7/24/2020	FNG	FLORIDA NATURAL GAS	18.60	Auto
019839	7/24/2020	FPL8590	FL POWER & LIGHT CO.	567.36	Auto
019840	7/24/2020	FYRFYTR	FYR-FYTER, INC.	46.00	Auto
019841	7/24/2020	GOODDEA	GOOD DEALS APPLIANCE	749.00	Auto
019842	7/24/2020	GUARD	GUARDIAN FUELING TECHNOLOGIES LLC	1,053.96	Auto
019843	7/24/2020	LEE DOT	LEE COUNTY BOCC	3,205.80	Auto
019844	7/24/2020	LEESAR	LEESAR INC	2,728.38	Auto
019845	7/24/2020	MARCADI	MARCADIS SINGER, PA TRUST ACCOUNT	233.70	Auto
019846	7/24/2020	MARINE	MARINEMAX	310.52	Auto
019847	7/24/2020	MES	MUNICIPAL EMERGENCY SVCS, INC.	1,874.34	Auto
019848	7/24/2020	PROCHIL	DOMENICO PROCHILO	300.00	Auto
019849	7/24/2020	QUAD	QUADMED, INC.	1,036.92	Auto
019850	7/24/2020	RAIZA	RAIZA'S ALTERATIONS	55.00	Auto
019851	7/24/2020	RICOH	RICOH USA, INC.	420.36	Auto
019852	7/24/2020	SKYLINE	SKYLINE OUTFITTERS LLC	1,426.00	Auto
019853	7/24/2020	SOUTH	SOUTH FL EMERGENCY VEHICLES	366.00	Auto
019854	7/24/2020	SWSAC	SOUTHWEST SPECIALTY ADV INC.	64.00	Auto
019855	7/24/2020	UPS	UNITED PARCEL SERVICE	32.49	Auto
019856	7/24/2020	VALVO	SUNSHINE LUBES LLC	120.66	Auto
019857	7/30/2020	ACTION	ACTION AUTOMATIC DOOR CO.	1,142.00	Auto

Check History Report
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IONA MCGREGOR FIRE DISTRICT (IMF)

Bank Code: B BANKUNITED - OPERATING

Check Number	Check Date	Vendor Number	Name	Check Amount	Check Type
019858	7/30/2020	BENNETT	BENNETT FIRE PRODUCTS CO, INC	1,708.00	Auto
019859	7/30/2020	CINTAS	CINTAS CORPORATION #294	92.32	Auto
019860	7/30/2020	COLROOF	COLONIAL ROOFING, INC.	588.00	Auto
019861	7/30/2020	CRISMAN	BRIAN CRISMAN	1,248.00	Auto
019862	7/30/2020	D&DBUSH	D & D BUSH HOG SERVICES, INC.	300.00	Auto
019863	7/30/2020	DONE	DONE RIGHT FIRE GEAR REPAIR	104.00	Auto
019864	7/30/2020	EASTERN	EASTERN FIRE EQUIPMENT SVCS	122.85	Auto
019865	7/30/2020	FILIPAN	DIANA HERNDEN	1,320.14	Auto
019866	7/30/2020	FISHER	FISHER SCIENTIFIC	5,601.61	Auto
019867	7/30/2020	FPL0598	FL POWER & LIGHT CO.	1,570.95	Auto
019868	7/30/2020	FPL3327	FL POWER & LIGHT CO.	12.70	Auto
019869	7/30/2020	FPL6245	FL POWER & LIGHT CO.	731.64	Auto
019870	7/30/2020	GATOR	GATOR PRESS PRINTING, INC.	210.20	Auto
019871	7/30/2020	GAVINS	GAVIN'S ACE HARDWARE	6.59	Auto
019872	7/30/2020	GFOA	GOVT FINANCE OFFICERS ASSOC	249.00	Auto
019873	7/30/2020	HOMD	Home Depot Credit Services	234.62	Auto
019874	7/30/2020	LEESAR	LEESAR INC	442.14	Auto
019875	7/30/2020	LOWES	LOWE'S	75.88	Auto
019876	7/30/2020	MARINE	MARINEMAX	204.79	Auto
019877	7/30/2020	MARTIN	JASON MARTIN	125.00	Auto
019878	7/30/2020	MES	MUNICIPAL EMERGENCY SVCS, INC.	14,457.21	Auto
019879	7/30/2020	PAPYRUS	PAPYRUS DOCUMENT & DESIGN, LLC	180.00	Auto
019880	7/30/2020	PEDIA	PEDIATRIC EMERGENCY STANDARDS, INC.	1,856.00	Auto
019881	7/30/2020	POLLARD	POLLARD WATER	2,892.00	Auto
019882	7/30/2020	PORT	WEST MARINE PRO	6,875.98	Auto
019883	7/30/2020	PRIN VI	PRINCIPAL LIFE - VISION	910.46	Auto
019884	7/30/2020	PRINCIP	PRINCIPAL LIFE INSURANCE CO	8,891.00	Auto
019885	7/30/2020	PURCHAS	PURCHASE POINT EQUIPMENT SUPPLY LLC	448.00	Auto
019886	7/30/2020	RYAN	RYAN PETROLEUM	2,542.67	Auto
019887	7/30/2020	S.W.EMP	SYNERGY	2,100.00	Auto
019888	7/30/2020	SARLO	SARLO POWER MOWERS, INC	36.50	Auto
019889	7/30/2020	SKYLINE	SKYLINE OUTFITTERS LLC	325.00	Auto
019890	7/30/2020	STAND	STANDARD INSURANCE CO.	12,521.86	Auto
019891	7/30/2020	SWPOLY	SW FL POLYGRAPH & BACKGROUND	1,049.93	Auto
019892	7/30/2020	TEN8	TEN-8 FIRE EQUIPMENT, INC.	1,529.48	Auto
019893	7/30/2020	YOUNGB	YOUNGBLOOD SANITATION, INC.	225.00	Auto
W00403	7/1/2020	LOCUMS	LOCUMS DOC, INC	2,083.33	Wire Transfer
W00404	7/1/2020	LCPA	LEE COUNTY PROPERTY APPRAISER	34,752.91	Wire Transfer
W00405	7/6/2020	BU9855	CARDMEMBER SERVICE	3,075.12	Wire Transfer
W00406	7/7/2020	NEWS	NEWS-PRESS MEDIA GROUP	304.48	Wire Transfer
W00407	7/10/2020	CABLE1	COMCAST CABLEVISION	27.96	Wire Transfer
W00408	7/10/2020	CABLE2	COMCAST CABLEVISION	62.91	Wire Transfer
W00409	7/10/2020	CABLE3	COMCAST CABLEVISION	41.94	Wire Transfer
W00410	7/10/2020	CABLE4	COMCAST CABLEVISION	97.86	Wire Transfer
W00411	7/17/2020	CABLE5	COMCAST CABLEVISION	69.75	Wire Transfer
W00412	7/14/2020	PITNEY	PITNEY BOWES PURCHASE POWER	125.00	Wire Transfer
W00413	7/20/2020	CIGNA	CIGNA HEALTHCARE	154,779.10	Wire Transfer
W00414	7/23/2020	PITNEYB	PITNEY BOWES GLOBAL FINANCIAL SVCS LLC	159.00	Wire Transfer
W00415	7/20/2020	ENTERPR	ENTERPRISE FM TRUST	3,139.86	Wire Transfer
W00416	7/20/2020	LCU	LEE COUNTY UTILITIES	917.44	Wire Transfer
W00417	7/23/2020	VERIZON	VERIZON	1,221.39	Wire Transfer
W00418	7/23/2020	MICROSO	MICROSOFT CORPORATION	1,116.00	Wire Transfer
W00419	7/28/2020	T3	T3 COMMUNICATIONS, INC.	7,514.89	Wire Transfer
W00420	7/29/2020	TECO	TECO	44.55	Wire Transfer

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IONA MCGREGOR FIRE DISTRICT (IMF)

Bank Code: B BANKUNITED - OPERATING

Check Number	Check Date	Vendor Number	Name	Check Amount	Check Type
W00421	7/28/2020	COLLIFE	COLONIAL LIFE PREMIUM PROCESSING	4,493.26	Wire Transfer
W00422	7/7/2020	SAGE IN	SAGE SOFTWARE INC	3,726.00	Wire Transfer
W00423	7/8/2020	SAGE IN	SAGE SOFTWARE INC	399.00	Wire Transfer
Bank B Total:				340,451.52	
Report Total:				340,451.52	

**BOARD MEETING AGENDA ITEM SUMMARY**Board Meeting Date: 08/12/2020

(Select All that Apply)

☐

Decision Making Agenda Item

☐

Discussion Purposes Only Agenda Item

☐

Walk On Agenda Item

SUBJECT:

Medical Insurance Renewal

PERSON(S) MAKING SUBMITTAL OF AGENDA ITEM:

Chief Howard, CFO Winzenread

BACKGROUND/DETAIL OF AGENDA ITEM:

Gehring Group reached out to various insurance carriers for our medical insurance following the initial renewal rates from Cigna.

BUDGET IMPACT: Yes / No / Unknown – If Yes, how much? From where?

Possible

REQUESTED BOARD ACTION:

Looking for Board direction on group medical insurance plan.

**BOARD MEETING AGENDA ITEM SUMMARY**Board Meeting Date: 08/12/2020(Select All that Apply) ☒ Decision Making Agenda Item☐ Discussion Purposes Only Agenda Item☐ Walk On Agenda Item**SUBJECT:**

Surplus Items

PERSON(S) MAKING SUBMITTAL OF AGENDA ITEM:

Chief Howard, CFO Winzenread, and DC Hernden

BACKGROUND/DETAIL OF AGENDA ITEM:

We have an obsolete/not working or used items we wish surplus and properly dispose of including one chain saw and seven Panasonic Toughbooks.

BUDGET IMPACT: Yes / No / Unknown – If Yes, how much? From where?

No

REQUESTED BOARD ACTION:

It is desired that the Board approve the deeming of the submitted items as surplus and allow the Chief and/or his designee to dispose of the property in accordance with Florida Statute 274.06.

SURPLUS ITEMS - August 2020

TAG NO.	DESCRIPTION	IN-SERVICE DATE	CONDITION	ESTIMATED VALUE
00388	20" Cutters Edge Chain Saw	12/9/2004	Not in Use/Obsolete	<\$100
00811	Panasonic CF-30 Toughbook (S/N 9AKSA22580)	8/20/2007	Not Working/Obsolete	<\$100
00812	Panasonic CF-30 Toughbook (S/N 9GKSA66621)	8/20/2007	Not Working/Obsolete	<\$100
00823	Panasonic CF-30 Toughbook (S/N 7GKYA54742)	8/20/2007	Not Working/Obsolete	<\$100
00854	Panasonic CF-30 Toughbook (S/N 7GKYA54705)	8/20/2007	Not Working/Obsolete	<\$100
00865	Panasonic CF-30 Toughbook (S/N 7GKYA55294)	8/20/2007	Not Working/Obsolete	<\$100
00836	Panasonic CF-30 Toughbook (S/N 9CKYA36568)	5/7/2009	Not Working/Obsolete	<\$100
00870	Panasonic CF-30 Toughbook (S/N 9DKYA48152)	5/7/2009	Not Working/Obsolete	<\$100

Approved by: _____ Date: _____



IONA-MCGREGOR FIRE DISTRICT EXECUTIVE REPORT

Executive Summary/August 2020:

GENERAL:

- Staff has been working on the first two modules of the Community Risk Assessment and Standards of Cover document (CRA-SOC). These modules are being reviewed and revisions made as suggested by the Technical Advising Program.
- The Technical Advising Program (TAP) will be here next week (17th-20th) for their first site visit. During this visit we will:
 - Conduct a district tour to familiarize with our community and response area
 - Visit the communications center. This visit provides opportunity to convey what statistical information will be needed from Dispatch for this endeavor moving forward.
 - Training on writing the remaining modules of the CRA-SOC.
 - A Community stakeholder meeting to gather information for the updating of the Strategic plan.
- Budget is being finalized for presentation
- We continue to work with partnering agencies in coordinating response efforts to keep personnel and citizens safe during the global pandemic.

OPERATIONS:

- We continue to maintain a state of readiness for hurricane response, especially as we approach the peak of season. This includes our commitment to deploy with Urban Search and Rescue (USAR) Task Force 6 (our regional team) as needed.
- Brush fires have been down with the increase in seasonal rain.
- The new hires have increased operations to full staffing, which will be realized when they begin shift assignments at the end of August.
- We have probationary personnel at multiple levels in operations
 - 8 Firefighters
 - 4 Engineers (by end of August)
 - 2 Lieutenants
- One firefighter recently passed his Acting Engineer credentialing process.
- We anticipate the credentialing of two new Acting Lieutenants by the end of August to support the need with more candidates starting the training process soon.

LOGISTICS:

- Station 72 bathroom demolition began 8/6
- Station 73 bathrooms in permitting
- Training tower lighting replaced
- Surplus mechanics equipment and conex container donated to Lee County Vo-Tech
- SCBA fit testing and annual service complete
- Advanced cleaning and inspection of bunker gear beginning 8/17

PREVENTION:

Date: August 2020

INSPECTION VOLUME:	515
VIOLATIONS CLEARED: past year to date	595
% OF MANDATED INSPECTIONS AVERAGE:	98%
CPR / AED CLASSES:	2
CHILD PASSENGER SAFETY:	0
PUBLIC EDU. EVENT(S):	1
EAP PRESENTATIONS:	0
FIRE INVESTIGATIONS:	0

SUPERVISOR'S SUMMARY:

- Megan has had her baby – Keala Brixlynn Steinke 6lb 8oz because I knew you would want to know!!!

TRAINING/EMS:

- Crews are limited to conducting single company training due to COVID-19
- Several crews participated in commercial structure vertical ventilation training at Perkins in South Trail Fire District.
- Preparations where made for the three-week orientation of the eight new hires.



Custom ▾

Jul 1, 2020 - Jul 31, 2020 ▾

49%

FIRE

Percentage of Total Incidents

51%

EMS

Percentage of Total Incidents

8,138

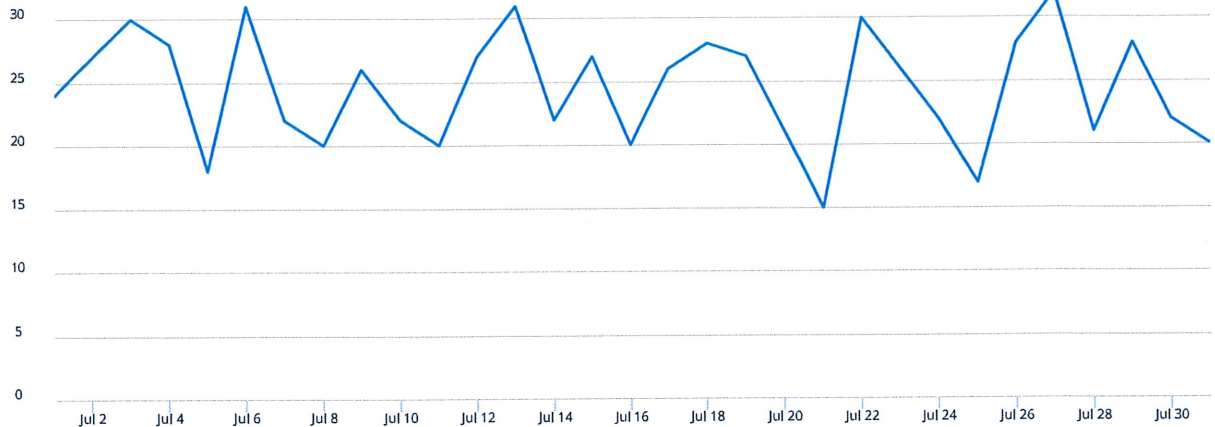
INCIDENTS

In Selected Time Slice

31

DAYS

In Selected Time Slice



Counts

% Rows

% Columns

% All

Week Ending	7/5/20	7/12/20	7/19/20	7/26/20	8/2/20	8/9/20	8/16/20	8/23/20	8/30/20	9/6/20	9/13/20	9/20/20	9/27/20	Total
(11) Structure Fire			1	2	1									4
(14) Natural vegetation fire			1		1									2
(25) Excessive heat, scorch burns with no ignition		1												1
(30) Rescue, emergency medical call (EMS), other	3													3
(31) Medical assist	13	20	27	15	10									85
(32) Emergency medical service (EMS) incident	30	42	43	47	40									202
(35) Extrication, rescue			2											2
(36) Water or ice-related rescue			4	1										5
(41) Combustible/f... spills & leaks			1											1
(42) Chemical release, reaction, or toxic condition		1												1
(44) Electrical wiring/equipm. problem	1	3	1	1										6
(51) Person in distress			1	1										2
(52) Water problem		1	3	1										5
(54) Animal problem or rescue			1											1
(55) Public service assistance	18	20	26	26	18									108

Week Ending	7/5/20	7/12/20	7/19/20	7/26/20	8/2/20	8/9/20	8/16/20	8/23/20	8/30/20	9/6/20	9/13/20	9/20/20	9/27/20	Total
(56) Unauthorized burning			1											1
(60) Good intent call, other	1													1
(61) Dispatched and canceled en route	55	71	57	52	46									281
(62) Wrong location, no emergency found	1	1	1	1	1									5
(65) Steam, other gas mistaken for smoke			1											1
(70) False alarm and false call, other		2												2
(71) Malicious, mischievous false alarm			1	1										2
(73) System or detector malfunction	4	3	2	5	2									16
(74) Unintentional system/detect... operation (no fire)	1	3	5	5	4									18
(90) Special type of incident, other				1										1
NULL			1											1
UNK			1											1
Total	127	168	181	159	123									758



IAFF Local 1826

Southwest Florida Professional Fire Fighters & Paramedics District 7 Monthly Report

Meeting Date: 08/05/2020

General Information Update:

Nothing to report.

Brian Tansey, DVP



IAFF Local 1826

Southwest Florida Professional Fire Fighters & Paramedics District 25 Monthly Report

Meeting Date: 08/12/2020

General Information Update:

Nothing to report. Awaiting the insurance renewal information from the solicited providers.