

Iona McGregor Fire District Board of Fire Commissioners Agenda  
March 18, 2020  
6:00 PM

Meeting call to order

Roll Call of Commissioners

Opening Prayer and Pledge of Allegiance

Amendments to the Meeting Agenda

Public Input on Business Agenda Items

Public Recognition

Business Agenda Items (Agenda Items Requiring Action)

- 1) Meeting Minutes – February 19, 2020
- 2) Financial Report – February 2020
- 3) Codification Resolution (For Discussion Only)
- 4) Executive Report
- 5) Attorney Report
- 6) DVP Reports – Districts 7 & 25

Public Input on Non-Business Agenda Items

Commissioner Comments

Adjournment

Iona McGregor Fire District Board of Fire Commissioner  
February 19, 2020  
6:00 PM

Opening Prayer and Pledge of Allegiance observed prior to meeting being called to order.

Meeting called to order at 6:00 pm

Roll Call of Commissioners – Present are Commissioner Louwers, Secretary Andersen, Vice Chair Barbosa, and Chair Walker. Treasurer Langford is absent excused.

Amendments to the Meeting Agenda – none

Public Input on Business Agenda Items – no public present

Business Agenda Items (Agenda Items Requiring Action)

1) Meeting Minutes – January 15, 2020

**Motion** (5692) to approve January 15, 2020 minutes made by Commissioner Andersen, second Commissioner Barbosa... carried.

2) Financial Report – January 2020

CFO stated final installment on air pack lease was made. Commissioner Walker questioned the life of air packs; 10 years responded DC Hernden. Chief added that it is on capital replacement schedule. Following discussion, **motion** (5693) to approve January 2020 Financial reports as presented made by Commissioner Walker, second Commissioner Barbosa... carried. (See pages 4 & 5)

3) Codification Resolution (For Discussion Only)

Attorney Pringle addressed the progress of item for the board. He passed out an updated version of the codification resolution, noting that Chief, staff, and attorney need to review last two years prior to project completion. Following brief summary of resolution draft and plan, no action taken.

4) Closing of 5/3 Depository Account

CFO Winzenread stated that we no longer have need to have account open as capital lease has been paid off. Interest rates are low and recommend closing and moving funds to the existing Florida Prime account. **Motion** (5694) to approve the closing of 5<sup>th</sup> third depository account and authorize Chief and CFO Winzenread to execute termination made by Commissioner Barbosa, second Commissioner Andersen... carried.

5) Surplus Items

CFO Winzenread submitted additional listing to be included with previous inventory listing wishing to have deemed surplus. **Motion** (5695) to deem inventory items presented as surplus and allow Chief to dispose of in accordance with FS 274.06 was offered by Commissioner Louwers with second from Commissioner Barbosa... carried.

6) Technical Advisor Program

Assistant Chief Comer addressed the item that was brought up at last month's meeting. The line item of other professional services currently contains the funds required for this program. Following discussion of the process, a **motion** (5696) to approve the contracting with the TAP program for facilitation of the total self-assessment accreditation documentation as submitted for an amount of \$72,400 and authorize Chief to enter into professional services agreement and approve scope of work was made by Commissioner Louwers, second Commissioner Andersen. Chair called for a voice vote which resulted in:

Iona McGregor Fire District Board of Fire Commissioner

February 19, 2020

6:00 PM

Commissioner Louwers – yes

Commissioner Andersen – yes

Commissioner Barbosa – aye

Commissioner Walker - yes

7) Advance Distribution of Reports

Chief addressed this item as standardizing the packets and Commissioner Louwers explained his reasoning and thoughts. Attorney Pringle noted that this would amend the meeting policy. Following, **motion** (5697) to have all reports included in packet presented prior to meeting made by Commissioner Louwers, second Commissioner Barbosa... carried.

8) Executive Report

How many attended open house questioned Commissioner Walker. Chief replied approximately 600. **Motion** (5698) to accept Executive report made by Commissioner Walker with second from Commissioner Barbosa... carried.

9) Attorney Report

Nothing to add.

10) DVP Reports – Districts 7 & 25

District 7 – no representative present

District 25 – no representative present

Public Input on Non-Business Agenda Items

Commissioner Comments – none

Adjournment

Motion to adjourn meeting made by Commissioner Louwers with second from Commissioner Andersen... carried.

Meeting adjourned at 6:40 pm.

Approved by: \_\_\_\_\_

Print Name: \_\_\_\_\_

IMFD Balance Sheet  
As of 1/31/2020

Page 2 of 9

IONA MCGREGOR FIRE DISTRICT (IMF)

ASSETS

CASH

Operating Account - BankUnited  
Petty Cash

\$ 782,523.99  
100.00

Total CASH:

782,623.99

INVESTMENTS

Investments - SBA  
Money Market - BankUnited  
Investments - 5/3 Bank

16,596,730.00  
2,002,542.51  
407,069.65

Total INVESTMENTS:

19,006,342.16

Total ASSETS:

\$ 19,788,966.15

LIABILITIES

LIABILITIES AND OTHER CREDITS

Accounts Payable

258.76

Total LIABILITIES AND OTHER CREDITS:

258.76

ACCRUED EXPENSES

FRS - Employee Contribution - ADMIN  
FRS - Employee Contribution - OPS  
Voluntary Life Insurance - Principal Group

4,265.10  
16,866.30  
0.10

Total ACCRUED EXPENSES:

21,131.50

Total LIABILITIES:

21,390.26

EQUITY

Retained Earnings-Current Year  
Prior Year Revenues Over/(Under) Expenditures  
Fund Balance

10,022,747.97  
2,033,919.18  
7,710,908.74

Total EQUITY:

19,767,575.89

Total LIABILITIES & EQUITY:

\$ 19,788,966.15

**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT**  
**SUMMARY STATEMENT OF ACTIVITIES - GENERAL FUND**  
**For the Four Months Ended January 31, 2020 (Unaudited)**

Revenues	Amended	Actual	Variance	
	Budget		\$	%
Cash Carry Forward	\$ 9,606,935			
Ad valorem taxes	19,878,190	\$ 17,633,640	\$ (2,244,550)	88.71%
Permits, Fees & Special Assessments	95,000	31,066	(63,934)	32.70%
Intergovernmental	59,160	-	(59,160)	0.00%
Charges for services	51,000	14,890	(36,110)	29.20%
Interest Check/Demand Accounts	270,000	68,917	(201,083)	25.52%
Miscellaneous	53,453	42,216	(11,237)	78.98%
Proceeds from debt	-	-	-	N/A
<b>Total Revenues</b>	<b>20,406,803</b>	<b>17,790,729</b>	<b>(2,616,075)</b>	<b>87.18%</b>

Total revenues and cash carry forward 30,013,738

Expenditures				
Personnel services				
Salaries	10,529,757	3,294,096	7,235,661	31.28%
Benefits	5,676,405	2,038,563	3,637,842	35.91%
Operating Expenditures				
Professional and contractual	743,213	447,134	296,079	60.16%
Travel	106,475	21,006	85,469	19.73%
Communications & freight	143,320	36,233	107,087	25.28%
Utilities, equipment rental, and insurance	281,507	120,159	161,348	42.68%
Repairs and maintenance	694,143	154,720	539,423	22.29%
Other operational and administrative	321,320	59,732	261,588	18.59%
Supplies, tools & small equipment	387,370	134,119	253,251	34.62%
Education and training	133,150	36,549	96,601	27.45%
Capital expenditures	2,104,296	1,338,407	765,889	63.60%
Debt service	162,295	87,262	75,033	53.77%
<b>Total Expenditures</b>	<b>21,283,251</b>	<b>7,767,980</b>	<b>13,515,271</b>	<b>36.50%</b>

Revenues over/(under) expenditures (876,448) \$ 10,022,748 \$ 10,899,196

Fund Balance/Cash Carry Forward 8,730,487

Total expenditures and reserves \$ 30,013,738

	JANUARY	DECEMBER
Cash Balances		
BankUnited - Operating	\$ 782,524	\$ 502,123
Petty Cash	100	100
	<u>782,624</u>	<u>502,223</u>
Investments		
General - SBA - Fund A	16,596,730	17,068,550
BankUnited Money Market	2,002,543	3,279,127
5/3 Bank	407,070	406,532
	<u>19,006,342</u>	<u>20,754,209</u>
<b>Total Cash and Investments</b>	<b>\$ 19,788,966</b>	<b>\$ 21,256,432</b>

Submitted for approval on February 19, 2020

Approved By: \_\_\_\_\_

(Signature)

**Iona McGregor Fire District**  
**Financial Report**  
03/18/2020

<u><b><i>Included Reports (unaudited)</i></b></u>	<u><b><i>Page(s)</i></b></u>
Financial Report Notes	1
Balance Sheet as of February 29, 2020	2
Summary Statement of Activities – General Fund	3
Detailed Statement of Activities – General Fund	4-5
Ad Valorem Tax Analysis	6
Check Register – Month of February 2020	7-8

**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT  
FINANCIAL REPORT NOTES  
BALANCE SHEET AND STATEMENTS OF REVENUES AND EXPENDITURES  
(UNAUDITED)  
For the Five Months Ended February 29, 2020**

**Notable items on the Balance Sheet:**

Cash and Investments

The rates of return on surplus funds for the month of February are as follows:

- 1.76% - SBA (Florida PRIME Local Government Investment Pool)
- 1.60% - BankUnited
- 1.55% - Fifth Third Bank

Liabilities

Liabilities totaling \$102,814 consist of trade accounts payable and amounts withheld from employees' pay for required retirement contributions.

**Notable items on the Statements of Revenues and Expenditures:**

Revenues

- Received approximately \$706,000 in ad valorem tax revenues during the month of February. Through February 29th, we have received 93% of the annual budgeted total.
- Inspection fee receipts totaled \$1,850 in February.
- Received \$5,000 in matching funds for safety equipment from our workers' compensation insurance carrier.
- Interest on invested surplus funds totaled \$25,370 for the month of February.

Expenditures

- Paid progress billing number two for FY 2019 audit - \$15,000
- Paid annual subscription for training software - \$10,590
- 2nd quarterly debt service payment for apparatus capital lease (2 engines) - \$25,011

Total expenditures reflect 43.06% of budget and are tracking as expected.

IONA MCGREGOR FIRE DISTRICT (IMF)

ASSETS

CASH

Operating Account - BankUnited

\$ 1,067,914.61

Total CASH:

1,067,914.61

INVESTMENTS

Investments - SBA

16,119,324.07

Money Market - BankUnited

2,004,906.71

Investments - 5/3 Bank

2,480.92

Total INVESTMENTS:

18,126,711.70

Total ASSETS:

\$ 19,194,626.31

LIABILITIES

LIABILITIES AND OTHER CREDITS

Accounts Payable

81,671.47

Total LIABILITIES AND OTHER CREDITS:

81,671.47

ACCRUED EXPENSES

FRS - Employee Contribution - ADMIN

4,343.88

FRS - Employee Contribution - OPS

16,798.39

Total ACCRUED EXPENSES:

21,142.27

Total LIABILITIES:

102,813.74

EQUITY

Retained Earnings-Current Year

9,346,984.65

Prior Year Revenues Over/(Under) Expenditures

2,033,919.18

Fund Balance

7,710,908.74

Total EQUITY:

19,091,812.57

Total LIABILITIES & EQUITY:

\$ 19,194,626.31



**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT**  
**SUMMARY STATEMENT OF ACTIVITIES - GENERAL FUND**  
**For the Five Months Ended February 29, 2020 (Unaudited)**

Revenues	Amended	Actual	Variance	
	Budget		\$	%
Cash Carry Forward	\$ 9,606,935			
Ad valorem taxes	19,878,190	\$ 18,322,975	\$ (1,555,215)	92.18%
Permits, Fees & Special Assessments	95,000	31,066	(63,934)	32.70%
Intergovernmental	59,160	-	(59,160)	0.00%
Charges for services	51,000	16,830	(34,170)	33.00%
Interest Check/Demand Accounts	270,000	94,287	(175,713)	34.92%
Miscellaneous	53,453	47,216	(6,237)	88.33%
Proceeds from debt	-	-	-	N/A
<b>Total Revenues</b>	<b>20,406,803</b>	<b>18,512,373</b>	<b>(1,894,430)</b>	<b>90.72%</b>
 Total revenues and cash carry forward	 <u>30,013,738</u>			
<b>Expenditures</b>				
Personnel services				
Salaries	10,529,757	4,088,824	6,440,933	38.83%
Benefits	5,676,405	2,450,530	3,225,875	43.17%
Operating Expenditures				
Professional and contractual	743,213	486,493	256,720	65.46%
Travel	106,475	23,553	82,922	22.12%
Communications & freight	143,320	45,145	98,175	31.50%
Utilities, equipment rental, and insurance	281,507	141,331	140,176	50.20%
Repairs and maintenance	694,143	194,182	499,961	27.97%
Other operational and administrative	321,320	69,471	251,849	21.62%
Supplies, tools & small equipment	387,370	160,717	226,653	41.49%
Education and training	133,150	37,969	95,181	28.52%
Capital expenditures	2,104,296	1,354,900	749,396	64.39%
Debt service	162,295	112,273	50,022	69.18%
<b>Total Expenditures</b>	<b>21,283,251</b>	<b>9,165,388</b>	<b>12,117,863</b>	<b>43.06%</b>
Revenues over/(under) expenditures	<u>(876,448)</u>	<u>\$ 9,346,984</u>	<u>\$ 10,223,432</u>	
Fund Balance/Cash Carry Forward	<u>8,730,487</u>			
Total expenditures and reserves	<u>\$ 30,013,738</u>			
		<u>FEBRUARY</u>	<u>JANUARY</u>	
Cash Balances				
BankUnited - Operating		\$ 1,067,915	\$ 782,524	
Petty Cash		-	100	
		<u>1,067,915</u>	<u>782,624</u>	
Investments				
General - SBA - Fund A		16,119,324	16,596,730	
BankUnited Money Market		2,004,907	2,002,543	
5/3 Bank		2,481	407,070	
		<u>18,126,712</u>	<u>19,006,342</u>	
Total Cash and Investments		<u>\$ 19,194,626</u>	<u>\$ 19,788,966</u>	

Submitted for approval on March 18, 2020

Approved By: \_\_\_\_\_  
 (Signature)

**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT**  
**DETAILED STATEMENT OF ACTIVITIES - GENERAL FUND**  
**For the Five Months Ended February 29, 2020 (Unaudited)**

	AMENDED BUDGET	ACTUAL	VARIANCE	
			\$	%
<b>REVENUES</b>				
Cash Carry Forward	\$ 9,606,935			
Ad Valorem Taxes	20,512,690	\$ 19,062,158	\$ (1,450,532)	92.93%
Excess fees	135,000	-	(135,000)	0.00%
Penalties	19,000	5,967	(13,033)	31.40%
Discounts	(742,500)	(741,122)	1,378	99.81%
Refunds Deducted	(50,000)	(8,691)	41,309	17.38%
Ad Valorem Taxes Prior Years	4,000	4,663	663	116.59%
Impact Fees	95,000	31,066	(63,934)	32.70%
FEMA Revenue	-	-	-	N/A
State Firefighter Supplemental	59,160	-	(59,160)	0.00%
Grant Revenue	-	-	-	N/A
Inspection Fees	50,000	15,210	(34,790)	30.42%
CPR - Books & Masks	1,000	1,620	620	162.00%
Interest Check/Demand Accounts	270,000	94,287	(175,713)	34.92%
Rents	33,453	25,090	(8,363)	75.00%
Sale of Equipment	15,000	10,000	(5,000)	66.67%
Contributions	5,000	5,140	140	102.80%
Miscellaneous	-	6,986	6,986	N/A
Proceeds from Debt	-	-	-	N/A
<b>Total Revenues</b>	<b>20,406,803</b>	<b>18,512,373</b>	<b>(1,894,430)</b>	<b>90.72%</b>
<b>Total Revenues and Cash Carry Forward</b>	<b>30,013,738</b>			

<b>EXPENDITURES</b>				
<b>Personnel Services</b>				
Salaries - Commissioners	30,000	12,500	17,500	41.67%
Salaries - ADM	1,726,288	650,646	1,075,642	37.69%
Salaries - OPS	6,948,087	2,663,610	4,284,477	38.34%
Salaries - FLSA	541,336	209,148	332,188	38.64%
Salaries - Sick Pay - ADM	99,591	-	99,591	0.00%
Salaries - Sick Pay - OPS	248,832	9,895	238,937	3.98%
Salaries - Holiday Pay	133,472	58,417	75,055	43.77%
Salaries - Out of Class Pay	55,000	10,930	44,070	19.87%
Salaries - One Time Payouts - ADM	39,997	32,676	7,321	81.70%
Salaries - One Time Payouts - OPS	91,548	-	91,548	0.00%
Salaries - Clothing and Uniform Allowance	3,200	-	3,200	0.00%
Salaries - Ins Deductible & Subsidy- ADM	-	1,217	(1,217)	N/A
Salaries - Ins Deductible & Subsidy- OPS	47,236	16,722	30,514	35.40%
Salaries - Phone Allowance	13,080	5,000	8,080	38.23%
Salaries - ER H.S.A Contribution - ADM	48,000	45,000	3,000	93.75%
Salaries - ER H.S.A. Contribution - OPS	239,500	252,500	(13,000)	105.43%
Salaries - Overtime Staffing - ADM	7,504	548	6,956	7.30%
Salaries - Overtime Staffing - OPS	118,654	62,904	55,750	53.01%
Salaries - Overtime Training - OPS	79,272	31,432	47,840	39.65%
Salaries - Overtime USAR/Strike Teams - ADM	-	-	-	N/A
Salaries - Overtime USAR/Strike Teams - OPS	-	-	-	N/A
Salaries - State Education ADM	13,800	6,850	6,950	49.64%
Salaries - State Education OPS	45,360	18,830	26,530	41.51%
Social Security Taxes - ADM/Commissioners	107,708	36,028	71,680	33.45%
Social Security Taxes - OPS	509,646	185,578	324,068	36.41%
Medicare Taxes - ADM/Commissioners	27,624	10,168	17,456	36.81%
Medicare Taxes - OPS	119,732	43,875	75,857	36.64%
Retirement - ADM	356,893	100,805	256,088	28.25%
Retirement - OPS	1,938,223	583,311	1,354,912	30.10%
Veba Plan Contribution - ADM	89,057	88,416	641	99.28%
Veba Plan Contribution - OPS	411,981	409,109	2,872	99.30%
Health Insurance - ADM	557,580	232,292	325,288	41.66%
Health Insurance - OPS	1,294,056	546,626	747,430	42.24%
Health Insurance - Admin Contribution	(14,858)	(6,243)	(8,615)	42.02%
Health Insurance - OPS Contribution	(76,156)	(32,592)	(43,564)	42.80%
Health Insurance - Retiree Contribution	(306,984)	(130,937)	(176,047)	42.65%
Employee Insurance - Other - ADM	80,634	48,262	32,372	59.85%
Employee Insurance - Other - OPS	266,340	180,816	85,524	67.89%
Workers Compensation Insurance - ADM	41,552	26,353	15,199	63.42%
Workers Compensation Insurance - OPS	273,377	128,663	144,714	47.06%
<b>Total Personnel Services</b>	<b>16,206,162</b>	<b>6,539,354</b>	<b>9,666,808</b>	<b>40.35%</b>

**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT**  
**DETAILED STATEMENT OF ACTIVITIES - GENERAL FUND**  
**For the Five Months Ended February 29, 2020 (Unaudited)**

	<u>AMENDED BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE</u>	
			<u>\$</u>	<u>%</u>
<b>Operating Expenditures</b>				
Legal	60,000	4,197	55,804	6.99%
Computer Support Services	35,000	18,480	16,520	52.80%
Other Professional	27,300	11,623	15,677	42.58%
Audit and Accounting	35,000	16,000	19,000	45.71%
Tax Collector's Commission	400,500	367,937	32,563	91.87%
Property Appraiser's Commission	138,697	55,742	82,955	40.19%
Custodial & Janitorial Services	33,860	9,313	24,547	27.51%
Other Services - MVR Review	12,856	3,201	9,655	24.90%
Travel and Per Diem	106,475	23,553	82,922	22.12%
Telephones	86,400	37,438	48,963	43.33%
Wireless User Fee	52,720	6,342	46,378	12.03%
High Speed Internet Connect	2,100	540	1,560	25.73%
Freight & Postage	2,100	825	1,275	39.29%
Water	13,300	3,846	9,454	28.91%
Electricity	62,125	13,548	48,577	21.81%
Cable Television	3,611	1,502	2,109	41.60%
Garbage	12,035	4,800	7,235	39.89%
Propane	8,805	387	8,418	4.39%
Equipment Rentals & Leases	46,631	19,663	26,968	42.17%
Insurance	135,000	97,585	37,415	72.29%
Equipment Maintenance	97,000	3,696	93,304	3.81%
Building Maintenance	426,139	121,472	304,667	28.51%
Vehicle Maintenance	171,004	69,015	101,989	40.36%
Promotional Activities	33,200	9,119	24,081	27.47%
Promotional Activities - ADM	5,000	1,370	3,630	27.39%
Turnout Gear	111,620	9,467	102,153	8.48%
Capital Outlay under \$1,000	42,200	28,895	13,305	68.47%
Annual Medical Exams/Wellness	50,000	6,565	43,435	13.13%
Legal Advertising	3,000	170	2,830	5.66%
Hiring Costs	22,500	300	22,200	1.33%
Uniforms	45,800	10,534	35,266	23.00%
Office Supplies	8,000	3,052	4,948	38.15%
Fuel	90,000	29,536	60,464	32.82%
Janitorial Supplies	27,600	8,652	18,948	31.35%
Medical Supplies	63,615	18,199	45,416	28.61%
Other Operating Supplies	77,675	25,462	52,213	32.78%
Memberships, Publications & Subscriptions	128,480	78,868	49,612	61.39%
Educational Reimbursement	53,520	8,796	44,724	16.44%
Training	79,630	29,173	50,457	36.64%
<b>Total Operating</b>	<u>2,810,498</u>	<u>1,158,861</u>	<u>1,651,637</u>	41.23%
<b>Capital Outlay</b>				
Buildings	-	-	-	N/A
Equipment	269,400	51,985	217,415	19.30%
Vehicles	1,834,896	1,302,915	531,981	71.01%
<b>Total Capital Outlay</b>	<u>2,104,296</u>	<u>1,354,900</u>	<u>749,396</u>	64.39%
<b>Debt Service</b>				
Principal	156,354	108,143	48,211	69.17%
Interest	5,941	4,130	1,811	69.51%
<b>Total Debt Service</b>	<u>162,295</u>	<u>112,273</u>	<u>50,022</u>	69.18%
<b>Total Expenditures</b>	<u>21,283,251</u>	<u>9,165,388</u>	<u>12,117,863</u>	43.06%
Revenues over Expenditures		<u>\$ 9,346,984</u>		
<b>Reserves</b>				
Assigned:				
Operating Expenditures Oct - Dec	4,729,050			
Hurricane/Disaster	2,364,525			
Capital (Facilities, Apparatus, Equipment)	1,000,000			
Health Insurance (Level Funding Reserve)	500,000			
Unassigned:				
General Operating	136,912			
<b>Total Reserves</b>	<u>8,730,487</u>			
<b>Total Expenditures and Reserves</b>	<u>\$ 30,013,738</u>			

**IONA MCGREGOR FIRE DISTRICT**  
**2019 - 2020 FISCAL YEAR**  
**Ad Valorem Tax Revenues to Date**

[illegible]

\* Note - The "other" column includes prior year taxes, penalties, refunds, corrections, interest and other costs.

**CURRENT AND LAST 5 FISCAL YEARS COLLECTION ANALYSIS**  
As of February 29, of each year

Fiscal Year		Revenue	Discounts	Commissions
2020				
	Budget	20,485,690	742,500	400,500
	Actual	19,064,097	741,122	367,937
		93.06%	99.81%	91.87%
2019				
	Budget	20,352,023	732,000	395,000
	Actual	18,624,413	723,206	359,925
		91.51%	98.80%	91.12%
2018				
	Budget	19,193,971	690,000	383,000
	Actual	17,440,790	679,298	337,495
		90.87%	98.45%	88.12%
2017				
	Budget	18,354,838	645,000	359,000
	Actual	16,793,128	654,232	324,787
		91.49%	101.43%	90.47%
2016				
	Budget	17,185,982	600,000	335,000
	Actual	15,750,755	611,090	304,211
		91.65%	101.85%	90.81%
2015				
	Budget	16,336,286	570,000	315,000
	Actual	14,767,402	571,723	285,237
		90.40%	100.30%	90.55%

**Check History Report**  
**Sorted By Check Number**  
**Activity From: 2/1/2020 to 2/29/2020**

**IONA MCGREGOR FIRE DISTRICT (IMF)**

Bank Code: B BANKUNITED - OPERATING

Check Number	Check Date	Vendor Number	Name	Check Amount	Check Type
019285	2/14/2020	AD	ADVANCED DISPOSAL-FT MYERS	1,031.30	Auto
019286	2/14/2020	AIRGAS	AIRGAS	202.25	Auto
019287	2/14/2020	BOA4552	BUSINESS CARD	5,944.60	Auto
019288	2/14/2020	BOULEVA	BOULEVARD TIRE CENTER	1,009.46	Auto
019289	2/14/2020	BRUMUND	DANIEL BRUMUND	439.90	Auto
019290	2/14/2020	BURKE	BURKE, BOGART & BROWNELL, INC.	1,016.00	Auto
019291	2/14/2020	CINTAS	CINTAS CORPORATION #294	56.21	Auto
019292	2/14/2020	COMER	SETH COMER	42.00	Auto
019293	2/14/2020	COMPRES	COMPRESSED AIR SUPPLIES & EQUIPMENT, INC	409.20	Auto
019294	2/14/2020	CRS	CRS TECHNOLOGY	2,400.00	Auto
019295	2/14/2020	CRYSTAL	CRYSTAL SPRINGS	43.00	Auto
019296	2/14/2020	FILIPAN	DIANA HERNDEN	1,020.30	Auto
019297	2/14/2020	FPL5324	FL POWER & LIGHT CO.	401.74	Auto
019298	2/14/2020	FPL8590	FL POWER & LIGHT CO.	409.66	Auto
019299	2/14/2020	GAVINS	GAVIN'S ACE HARDWARE	184.45	Auto
019300	2/14/2020	GRALEY	GRALEY MECHANICAL, INC.	150.00	Auto
019301	2/14/2020	GROUND	GROUND EFFECTS	3,900.00	Auto
019302	2/14/2020	HOWARD	DAVE HOWARD	429.80	Auto
019303	2/14/2020	INSIGHT	INSIGHT PUBLIC SECTOR	357.50	Auto
019304	2/14/2020	KONASC	CHALS ENTERPRISES, LLC	500.00	Auto
019305	2/14/2020	LMHS	LEE MEMORIAL HEALTH SYSTEM	65.00	Auto
019306	2/14/2020	LOWES	LOWE'S	412.84	Auto
019307	2/14/2020	LWS	LIGHTNING WIRELESS SOL, INC	7,597.00	Auto
019308	2/14/2020	MARCADI	MARCADIS SINGER, PA TRUST ACCOUNT	233.70	Auto
019309	2/14/2020	MES	MUNICIPAL EMERGENCY SVCS, INC.	1,444.32	Auto
019310	2/14/2020	OFFICE	OFFICE DEPOT BUSINESS ACCOUNT	164.61	Auto
019311	2/14/2020	OFFPRID	OFFICE PRIDE COMMERCIAL CLEANING SVCS	780.47	Auto
019312	2/14/2020	PGIT	PREFERRED GOVERNMENTAL INS TRUST	25,809.33	Auto
019313	2/14/2020	PORT	WEST MARINE PRO	29.40	Auto
019314	2/14/2020	PPI	POSITIVE PROMOTIONS, INC.	1,554.90	Auto
019315	2/14/2020	RAIZA	RAIZA'S ALTERATIONS	38.00	Auto
019316	2/14/2020	RICOH	RICOH USA, INC.	146.68	Auto
019317	2/14/2020	RYAN	RYAN PETROLEUM	2,522.23	Auto
019318	2/14/2020	SARLO	SARLO POWER MOWERS, INC	47.47	Auto
019319	2/14/2020	SOUTH	SOUTH FL EMERGENCY VEHICLES	10,665.39	Auto
019320	2/14/2020	SWFPFF	SW FL PROFESSIONAL FIREFIGHTER	2,245.68	Auto
019321	2/14/2020	TARGET	TARGET SOLUTIONS LEARNING LLC	10,590.00	Auto
019322	2/14/2020	TEN8	TEN-8 FIRE EQUIPMENT, INC.	394.12	Auto
019323	2/14/2020	TITTJUN	CHRISTOPHER TITTJUNG	100.00	Auto
019324	2/14/2020	TUSCAN	TUSCAN & COMPANY, PA	15,000.00	Auto
019325	2/14/2020	UPS	UNITED PARCEL SERVICE	44.30	Auto
019326	2/14/2020	VFIS	VFIS	9,195.00	Auto
019327	2/14/2020	VICKERS	VICKERS FOOD EQUIPMENT	122.00	Auto
019328	2/14/2020	WHYTE	WHYTE'S FLOORING, INC.	2,570.75	Auto
019329	2/19/2020	VFIS	VFIS	2,002.00	Manual
019330	2/19/2020	MGT	MARTINEZ GOLDEN TOUCH, LLC	660.00	Manual
019331	2/19/2020	BOA8738	BANK OF AMERICA	49.98	Manual
019332	2/21/2020	BOULEVA	BOULEVARD TIRE CENTER	145.50	Auto
019333	2/21/2020	BUCK	BUCKEYE CLEANING CENTER	1,594.72	Auto
019334	2/21/2020	CINTAS	CINTAS CORPORATION #294	56.21	Auto
019335	2/21/2020	DUO	DUO-SAFETY LADDER CORP	58.81	Auto
019336	2/21/2020	FFS	FLORIDA FIRE SYSTEMS, LLC	380.00	Auto
019337	2/21/2020	FNG	FLORIDA NATURAL GAS	7.01	Auto
019338	2/21/2020	GALLMAN	GALLMAN'S HITCH & BATTERY	87.75	Auto

Check History Report  
Sorted By Check Number  
Activity From: 2/1/2020 to 2/29/2020

IONA MCGREGOR FIRE DISTRICT (IMF)

Bank Code: B BANKUNITED - OPERATING

Check Number	Check Date	Vendor Number	Name	Check Amount	Check Type
019339	2/21/2020	GUZMAN	JOEL GUZMAN	45.00	Auto
019340	2/21/2020	LCEL	LEE COUNTY B.O.C.C.	90.00	Auto
019341	2/21/2020	LONGSWO	LONGSWORTH COMFORT AIR LLC	4,054.00	Auto
019342	2/21/2020	MARCADI	MARCADIS SINGER, PA TRUST ACCOUNT	233.70	Auto
019343	2/21/2020	MCKESS	McKESSON MEDICAL SURGICAL	51.54	Auto
019344	2/21/2020	MOZES	JACKIELOU MOZES	1,320.00	Auto
019345	2/21/2020	OGLETRE	OGLETREE DEAKINS	199.50	Auto
019346	2/21/2020	PROCHIL	DOMENICO PROCHILLO	45.00	Auto
019347	2/21/2020	RYAN	RYAN PETROLEUM	2,963.61	Auto
019348	2/21/2020	SDC	SCUBAVICE DIVING CENTER, LLC	1,428.75	Auto
019349	2/21/2020	SWCHEM	SOUTHWEST CHEMDRY	221.00	Auto
019350	2/21/2020	SWFPFF	SW FL PROFESSIONAL FIREFIGHTER	2,245.68	Auto
019351	2/21/2020	VALVO	SUNSHINE LUBES LLC	112.17	Auto
019352	2/21/2020	WHYTE	WHYTE'S FLOORING, INC.	5,580.75	Auto
019353	2/21/2020	ZINGER	CYNTHIA ZINGER	300.66	Auto
W00310	2/3/2020	LOCUMS	LOCUMS DOC, INC	2,083.33	Wire Transfer
W00311	2/6/2020	NEWS	NEWS-PRESS MEDIA GROUP	271.94	Wire Transfer
W00312	2/10/2020	CABLE1	COMCAST CABLEVISION	27.96	Wire Transfer
W00313	2/10/2020	CABLE2	COMCAST CABLEVISION	62.91	Wire Transfer
W00314	2/10/2020	CABLE3	COMCAST CABLEVISION	41.94	Wire Transfer
W00315	2/10/2020	CABLE4	COMCAST CABLEVISION	97.86	Wire Transfer
W00316	2/10/2020	CABLE4+	COMCAST CABLEVISION	24.50	Wire Transfer
W00317	2/17/2020	CABLE5	COMCAST CABLEVISION	69.75	Wire Transfer
W00318	2/20/2020	ENTERPR	ENTERPRISE FM TRUST	3,139.86	Wire Transfer
W00319	2/21/2020	LCU	LEE COUNTY UTILITIES	915.80	Wire Transfer
W00320	2/26/2020	T3	T3 COMMUNICATIONS, INC.	7,483.06	Wire Transfer
W00321	2/27/2020	TECO	TECO	34.12	Wire Transfer
W00322	2/14/2020	BOA7406	BANK OF AMERICA BUSINESS CARD	597.72	Wire Transfer
W00323	2/13/2020	PITNEY	PITNEY BOWES PURCHASE POWER	125.00	Wire Transfer
W00324	2/20/2020	CIGNA	CIGNA HEALTHCARE	155,397.21	Wire Transfer
W00325	2/21/2020	MICROSO	MICROSOFT CORPORATION	1,116.00	Wire Transfer
W00326	2/25/2020	VERIZON	VERIZON	1,325.65	Wire Transfer
W00327	2/26/2020	COLLIFE	COLONIAL LIFE PREMIUM PROCESSING	4,493.26	Wire Transfer
W00328	2/21/2020	PITNEYB	PITNEY BOWES GLOBAL FINANCIAL SVCS LLC	15.09	Wire Transfer
W00329	2/28/2020	SAGE IN	SAGE SOFTWARE INC	296.00	Wire Transfer
W00330	2/28/2020	SAGE IN	SAGE SOFTWARE INC	648.00	Wire Transfer

Bank B Total: 313,920.86

Report Total: 313,920.86



# **IONA-MCGREGOR FIRE DISTRICT**

## **Executive Report**

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### **Executive Summary/March 2020:**

#### **GENERAL:**

- Multiple members of the staff assisted and participated in the first "Camp Braveheart" girls empowerment camp. This was directed and coordinated by Megan.
- 4 administrative personnel attended the Center for Public Safety Excellence's "Excellence Conference" in Orlando. Much of the content was continued education in conducting a Risk Assessment for the District and developing our Standards of Cover documents.
- Conducted Engineer promotional testing last week. We had many qualified participants and look forward to announcing some promotions in the near future.

#### **OPERATIONS:**

- Probationary employees had an opportunity to participate in live fire training in Bonita Springs with other new firefighters from around the county
- Crews continue to participate monthly in Hazmat training with the FMFD regional team
- We are experiencing significant interest in ride time from potential new firefighter candidates
- We have experienced a few brush fires with the typical late winter spike that has initiate multiple deployments
- Operations personnel enjoyed participating last the open house and are excited about the next time
- C-shift has a residential structure fire in late February

#### **LOGISTICS:**

- Flooring nearly complete at all stations
- Stairs in planning/permitting
- Bathroom contract to be reviewed next week
- Camp Brave Heart was a success! 26 girls in attendance, and representation from 9 different fire departments as counselors. Looking forward to expanding and growing next year!

- Exterior lighting at 74 has been replaced
- Signage at 72 and 73 in permitting
- MDCs will be replaced with updated hardware to help address ongoing CAD bad mapping issues.

## PREVENTION:

**Date: March 2020**

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INSPECTION VOLUME:	814
VIOLATIONS CLEARED: prior year total	571 of 705
% OF MANDATED INSPECTIONS AVERAGE:	98%
CPR / AED CLASSES:	17
CHILD PASSENGER SAFETY:	2
PUBLIC EDU. EVENT(S):	3
EAP PRESENTATIONS:	0
FIRE INVESTIGATIONS:	0

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## SUPERVISOR'S SUMMARY:

- CPR classes for entire department / renewals in March
- Working on several community development projects / new construction

## TRAINING/EMS:

- The Iona McGregor Training Network conducted 3 days of forcible entry training.
- Participated in the IMFD open House Event.
- Water Ops Conducted their Monthly dive training
- Conducted 2 weeks of New Hire Orientation.
- Monthly Paramedic In-service was conducted covering Endocrine System Emergencies.
- Monthly Technical Rescue Training conducted by TRT Team Leaders
- Re-certified the Iona staff in CPR
- New Hires and Probationary Employees participated in a live fire training in Bonita Springs





Custom ▾

Sep 18, 2019 - Feb 29, 2020 ▾

43%

**FIRE**  
Percentage of Total Incidents

57%

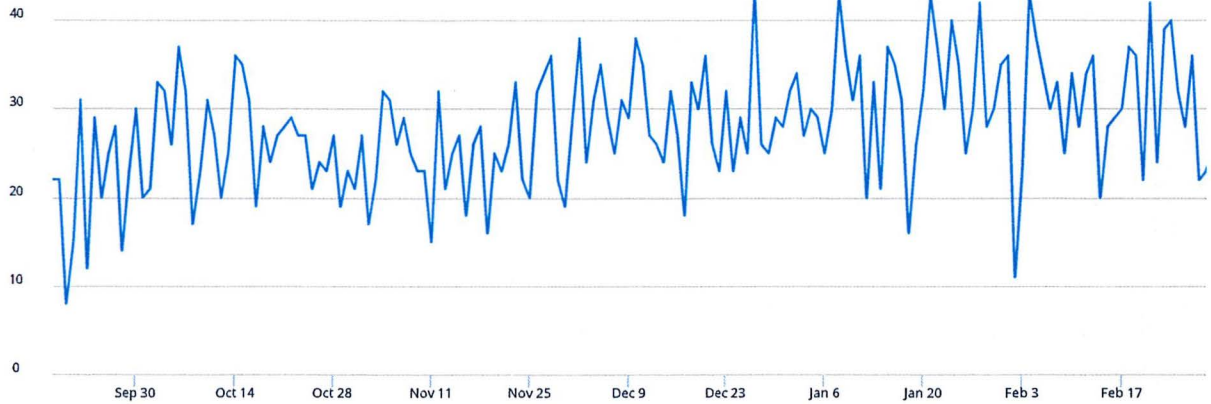
**EMS**  
Percentage of Total Incidents

4,626

**INCIDENTS**  
In Selected Time Slice

165

**DAYS**  
In Selected Time Slice



Counts

% Rows

% Columns

% All

	Sep '19	Oct '19	Nov '19	Dec '19	Jan '20	Feb '20	Mar '20	Apr '20	May '20	Jun '20	Jul '20	Aug '20	Sep '20	Total
(10) Fire, other					1									1
(11) Structure Fire	1	4	4	3	7	2								21
(12) Fire in mobile property used as a fixed structure			1	1										2
(13) Mobile property (vehicle) fire	1	3	1	3	1	2								11
(14) Natural vegetation fire	1	2	2		1	1								7
(15) Outside rubbish fire	2			1	2	1								6
(16) Special outside fire				1	2									3
(21) Overpressure rupture from steam (no ensuing fire)					1									1
(23) Overpressure rupture, chemical reaction (no fire)					1									1
(25) Excessive heat, scorch burns with no ignition	1	2	1	1	2	1								8
(30) Rescue, emergency medical call (EMS), other	5	8	8	6	11	9								47
(31) Medical assist	15	83	84	112	107	121								522
(32) Emergency medical service (EMS) incident	126	323	330	389	466	452								2,086
(33) Lock-In		1			1									2

	Sep '19	Oct '19	Nov '19	Dec '19	Jan '20	Feb '20	Mar '20	Apr '20	May '20	Jun '20	Jul '20	Aug '20	Sep '20	Total
(34) Search for lost person			1		2									3
(35) Extrication, rescue	1	2	2	6	6	2								19
(36) Water or ice-related rescue			1		3									4
(41) Combustible/f.. spills & leaks		1	1	1		1								4
(42) Chemical release, reaction, or toxic condition				1										1
(44) Electrical wiring/equipm. problem	1	5	5	5	8	6								30
(46) Accident, potential accident				1	3									4
(50) Service call, other	1	2	1	1	2	1								8
(51) Person in distress		1		2	1									4
(52) Water problem	1	1			2	1								5
(53) Smoke, odor problem	1	1		1	1									4
(54) Animal problem or rescue					2									2
(55) Public service assistance	31	63	53	68	68	76								359
(56) Unauthorized burning					1									1
(60) Good intent call, other				1										1
(61) Dispatched and canceled en route	75	249	204	245	217	181								1,171
(62) Wrong location, no emergency found	2	4	7	9	7	4								33
(63) Controlled burning					1									1
(64) Vicinity alarm	1													1
(65) Steam, other gas mistaken for smoke		1	2	2	7	3								15
(67) HazMat release investigation w/no HazMat			1	1										2
(70) False alarm and false call, other		5	7	8	7	3								30
(71) Malicious, mischievous false alarm		5	4	1	3	1								14
(73) System or detector malfunction	6	26	15	14	8	8								77
(74) Unintentional system/detect... operation (no fire)	7	21	20	23	27	17								115
Total	279	813	755	907	979	893								4,626