

Iona McGregor Fire District Board of Fire Commissioners Agenda  
January 15, 2020  
6:00 PM

Meeting call to order

Roll Call of Commissioners

Opening Prayer and Pledge of Allegiance

Amendments to the Meeting Agenda

Public Input on Business Agenda Items

Business Agenda Items (Agenda Items Requiring Action)

- 1) Meeting Minutes – December 11, 2019
- 2) Financial Report – December 2019
- 3) Codification Resolution (For Discussion Only)
- 4) Contractor Selection – Station 74 Stairs
- 5) Executive Report
- 6) Attorney Report
- 7) DVP Reports – Districts 7 & 25

Public Input on Non-Business Agenda Items

Commissioner Comments

Adjournment

Iona McGregor Fire District Board of Fire Commissioners Agenda  
December 11, 2019  
6:00 PM

Meeting called to order at 6:00 pm

Roll Call of Commissioners

Present – Commissioner Louwers, Treasurer Langford, Secretary Andersen, Vice Chair Barbosa, and Chair Walker

Opening Prayer and Pledge of Allegiance observed

Brief recess called by Chair Walker at 6:02pm; meeting resumed at 6:06 pm.

Amendments to the Meeting Agenda – none

Public Input on Business Agenda Items – no public present

Business Agenda Items (Agenda Items Requiring Action)

1) Meeting Minutes – November 20, 2019

**Motion** (5676) to approve minutes made by Commissioner Andersen, second Commissioner Barbosa... carried.

2) Financial Report – November 2019

Collections look like keeping up with previous years. **Motion** (5677) to approve Financial Report made by Commissioner Langford, second Commissioner Andersen... carried.

3) Codification Resolution (For Discussion Only)

Attorney Pringle stated that he forwarded correspondence last Thursday that there is nothing to present at this meeting. His expectation is that he should have something by next meeting and will send all information including backup for review prior to decision making.

4) Policy on Commissioner / Attorney Communications

Attorney Pringle circulated previously a draft policy concerning interactions between board and attorney and have before them for decision. Brief review of presented policy was given with attorney informing that draft will need to be formatted once adopted. **Motion** (5678) to adopt Commissioner-Attorney Communications policy was made by Commissioner Louwers with a second offered by Commissioner Langford... carried.

5) Sutphen Extreme Duty Engine/Squad Purchase

Chief presented excel spreadsheet of capital assets and reviewed the replacement schedule of capital assets. Because build time is slow, looking to order 2021 apparatus now. As previously authorized to order, looking for authorization of executing purchase agreement for vehicle. Following a brief discussion on capital assets, Commissioner Barbosa questioned the building of Station 76 which led to a discussion on possible future development and property purchase. We may want to look at optioning property commented Commissioner Walker. Chief would like to provide awareness of property at the February meeting. Following discussion, a **motion** (5679) to authorize Chief to execute purchase agreement for Sutphen apparatus was made by Commissioner Barbosa, second Commissioner Langford... carried.

Iona McGregor Fire District Board of Fire Commissioners Agenda

December 11, 2019

6:00 PM

6) Contractor Selection

The recommendations from DC Hernden were included with the commission packet. Commissioner Walker questioned the quotes received, who drew the scope of work to have the bids consistent with the work. DC Hernden addressed the steps that were taken in procuring the estimates. Chief addressed the need of the department to develop policy for bidding, stating that one is currently being drafted. He added that we do not need to bid when piggybacking on another government agency. Commissioner Louwers would like to see progress with things moving forward and would like to break into three separate items. **Motion** (5680) to continue the discussion on the purchase of the stair item and revisit following rebid process with additional vendors Louwers/Barbosa... carries.

**Motion** (5681) to accept Noel's proposal for bathroom remodel and authorize Chief to execute an agreement following attorney's review was made by Commissioner Andersen, second by Commissioner Langford. Commissioner Walker commented that he believes the way District is handling expenses is not being done in professional manner and not getting apples for apples. Following brief discussion, four in favor with Commissioner Walker opposed; motion carries.

**Motion** (5682) to accept Whyte's Flooring proposal for flooring by Commissioner Barbosa, second by Commissioner Andersen. Following discussion on scope of work and respondents' quotes, vote was Commissioners Andersen, Langford, and Louwers in favor, with Commissioners Barbosa and Walker opposed. Commissioner Walker believes the process is unprofessional and needs improvement.

7) Commission Meeting Dates – 2020 Calendar Year

After a quick review of the proposed dates, **motion** (5683) to approve dates as submitted for 2020 Calendar Year meetings was made by Commissioner Walker, second Commissioner Barbosa... carried.

8) Election of Board Officers

Attorney informed board on the requirements of the board to elect board officers and discussed the various processes that may be used in this election. May choose by position with nominations and voting (more formal), may choose to have motion to elect officer with second and vote. Secretary and Treasurer can be same person.

**Motion** (5684) to select process of keeping current seats of Ethan Langford Treasurer, James Andersen Secretary, Steve Barbosa Vice Chair, and James Walker Chair was offered by Commissioner Barbosa, second from Commissioner Langford... carried.

9) Executive Report

Chief informed board that there are two long term employees retiring around first week in January and on December 20<sup>th</sup> we will be having a holiday get together. The annual FASD conference is being held in June and will need to discuss arrangements for those wishing to attend. Looking to hire three persons to replace those retiring and have others that will be retiring in the next year. A formal ceremony for new apparatus being placed in service will take place after the first of year. **Motion** (5685) to accept Executive Report made by Commissioner Walker, second Commissioner Andersen... carries.

Iona McGregor Fire District Board of Fire Commissioners Agenda

December 11, 2019

6:00 PM

10) Attorney Report

Attorney Pringle has nothing to add, all was discussed with agenda items.

11) DVP Reports – Districts 7 & 25

District 7 – not present

District 25 – not present

Public Input on Non-Business Agenda Items – no public present

Commissioner Comments – none.

Adjournment

Motion to adjourn meeting made by Commissioner Louwers, second Commissioner Langford...

Meeting adjourned at 7:30pm.

Approved by: \_\_\_\_\_

Print Name: \_\_\_\_\_

**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT**  
**SUMMARY STATEMENT OF ACTIVITIES - GENERAL FUND**  
For the Two Months Ended November 30, 2019 (Unaudited)

Revenues	Amended	Actual	Variance	
	Budget		\$	%
Cash Carry Forward	\$ 9,606,935			
Ad valorem taxes	19,878,190	\$ 5,221,815	\$ (14,656,375)	26.27%
Permits, Fees & Special Assessments	95,000	-	(95,000)	0.00%
Intergovernmental	59,160	-	(59,160)	0.00%
Charges for services	51,000	7,575	(43,425)	14.85%
Interest Check/Demand Accounts	270,000	21,700	(248,300)	8.04%
Miscellaneous	53,453	29,018	(24,436)	54.29%
Proceeds from debt	-	-	-	N/A
<b>Total Revenues</b>	<b>20,406,803</b>	<b>5,280,107</b>	<b>(15,126,696)</b>	<b>25.87%</b>

Total revenues and cash carry forward 30,013,738

Expenditures				
Personnel services				
Salaries	10,529,757	1,386,054	9,143,703	13.16%
Benefits	5,676,405	685,700	4,990,705	12.08%
Operating Expenditures				
Professional and contractual	743,213	156,643	586,570	21.08%
Travel	106,475	8,963	97,512	8.42%
Communications & freight	143,320	18,471	124,849	12.89%
Utilities, equipment rental, and insurance	281,507	85,178	196,329	30.26%
Repairs and maintenance	694,143	46,245	647,898	6.66%
Other operational and administrative	321,320	34,226	287,094	10.65%
Supplies, tools & small equipment	387,370	74,533	312,837	19.24%
Education and training	133,150	8,532	124,618	6.41%
Capital expenditures	2,104,296	1,288,717	815,579	61.24%
Debt service	162,295	25,011	137,284	15.41%
<b>Total Expenditures</b>	<b>21,283,251</b>	<b>3,818,272</b>	<b>17,464,979</b>	<b>17.94%</b>

Revenues over/(under) expenditures (876,448) \$ 1,461,835 \$ 2,338,283

Fund Balance/Cash Carry Forward 8,730,487

Total expenditures and reserves \$ 30,013,738

	NOVEMBER	OCTOBER
Cash Balances		
BankUnited - Operating	\$ 5,303,109	\$ 1,292,286
Petty Cash	100	100
	<u>5,303,209</u>	<u>1,292,386</u>
Investments		
General - SBA - Fund A	3,553,063	5,546,864
BankUnited Money Market	2,001,928	1,504,460
5/3 Bank	406,021	405,480
	<u>5,961,012</u>	<u>7,456,805</u>
Total Cash and Investments	<u>\$ 11,264,221</u>	<u>\$ 8,749,191</u>

Submitted for approval on December 11, 2019

Approved By: \_\_\_\_\_

(Signature)

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**Iona McGregor Fire District**  
**Financial Report**  
01/15/2020

<b><u>Included Reports (unaudited)</u></b>	<b><u>Page(s)</u></b>
Financial Report Notes	1
Balance Sheet as of December 31, 2019	2
Summary Statement of Activities – General Fund	3
Detailed Statement of Activities – General Fund	4-5
Ad Valorem Tax Analysis	6
Check Register – Month of December 2019	7-9

**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT  
FINANCIAL REPORT NOTES  
BALANCE SHEET AND STATEMENTS OF REVENUES AND EXPENDITURES  
(UNAUDITED)  
For the Three Months Ended December 31, 2019**

**Notable items on the Balance Sheet:**

Cash and Investments

The rates of return on surplus funds for the month of December are as follows:

- 1.83% - SBA (Florida PRIME Local Government Investment Pool)
- 1.31% - BankUnited
- 1.63% - Fifth Third Bank

Liabilities

Liabilities totaling \$42,313 consist of trade accounts payable and amounts withheld from employees' pay for required retirement contributions.

**Notable items on the Statements of Revenues and Expenditures:**

Revenues

- Received approximately \$12.15 million in ad valorem tax revenues during the month of December. Through December 31st, we have received almost 86% of the annual budgeted total.
- Inspection fee receipts totaled \$2,680 in December.
- Interest on invested surplus funds totaled \$18,197 for the month of December.

Expenditures

- Paid second quarterly installment of property appraiser fees - \$20,989
- Renewed annual subscription on inspection software - \$9,621
- Paid deposit to Whyte's flooring for materials purchase per agreement - \$32,000

Total expenditures reflect 25.86% of budget and are tracking as expected.



IONA MCGREGOR FIRE DISTRICT (IMF)

ASSETS

CASH

Operating Account - BankUnited	\$	502,123.02	
Petty Cash		100.00	
<b>Total CASH:</b>			502,223.02

INVESTMENTS

Investments - SBA		17,068,549.77	
Money Market - BankUnited		3,279,126.74	
Investments - 5/3 Bank		406,531.99	
<b>Total INVESTMENTS:</b>			20,754,208.50
<b>Total ASSETS:</b>			<u>\$ 21,256,431.52</u>

LIABILITIES

LIABILITIES AND OTHER CREDITS

Accounts Payable		21,285.16	
<b>Total LIABILITIES AND OTHER CREDITS:</b>			21,285.16

ACCRUED EXPENSES

FRS - Employee Contribution - ADMIN		3,805.46	
FRS - Employee Contribution - OPS		17,222.77	
<b>Total ACCRUED EXPENSES:</b>			21,028.23
<b>Total LIABILITIES:</b>			<u>42,313.39</u>

EQUITY

Retained Earnings-Current Year		11,469,290.21	
Prior Year Revenues Over/(Under) Expenditures		2,033,919.18	
Fund Balance		7,710,908.74	
<b>Total EQUITY:</b>			21,214,118.13
<b>Total LIABILITIES &amp; EQUITY:</b>			<u>\$ 21,256,431.52</u>

**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT**  
**SUMMARY STATEMENT OF ACTIVITIES - GENERAL FUND**  
**For the Three Months Ended December 31, 2019 (Unaudited)**

<u>Revenues</u>	<u>Amended</u>	<u>Actual</u>	<u>Variance</u>	
	<u>Budget</u>		<u>\$</u>	<u>%</u>
Cash Carry Forward	\$ 9,606,935			
Ad valorem taxes	19,878,190	\$ 16,889,789	\$ (2,988,401)	84.97%
Permits, Fees & Special Assessments	95,000	-	(95,000)	0.00%
Intergovernmental	59,160	-	(59,160)	0.00%
Charges for services	51,000	10,335	(40,665)	20.26%
Interest Check/Demand Accounts	270,000	39,897	(230,103)	14.78%
Miscellaneous	53,453	33,753	(19,701)	63.14%
Proceeds from debt	-	-	-	N/A
<b>Total Revenues</b>	<b>20,406,803</b>	<b>16,973,773</b>	<b>(3,433,030)</b>	<b>83.18%</b>

Total revenues and cash carry forward 30,013,738

<u>Expenditures</u>				
Personnel services				
Salaries	10,529,757	2,198,093	8,331,664	20.88%
Benefits	5,676,405	1,120,140	4,556,265	19.73%
Operating Expenditures				
Professional and contractual	743,213	422,234	320,979	56.81%
Travel	106,475	15,335	91,140	14.40%
Communications & freight	143,320	26,906	116,414	18.77%
Utilities, equipment rental, and insurance	281,507	102,754	178,753	36.50%
Repairs and maintenance	694,143	111,641	582,502	16.08%
Other operational and administrative	321,320	51,708	269,612	16.09%
Supplies, tools & small equipment	387,370	106,198	281,172	27.42%
Education and training	133,150	24,292	108,858	18.24%
Capital expenditures	2,104,296	1,300,171	804,125	61.79%
Debt service	162,295	25,011	137,284	15.41%
<b>Total Expenditures</b>	<b>21,283,251</b>	<b>5,504,483</b>	<b>15,778,768</b>	<b>25.86%</b>

Revenues over/(under) expenditures (876,448) \$ 11,469,290 \$ 12,345,738

Fund Balance/Cash Carry Forward 8,730,487

Total expenditures and reserves \$ 30,013,738

	<u>DECEMBER</u>	<u>NOVEMBER</u>
Cash Balances		
BankUnited - Operating	\$ 502,123	\$ 5,303,109
Petty Cash	<u>100</u>	<u>100</u>
	<u>502,223</u>	<u>5,303,209</u>
Investments		
General - SBA - Fund A	17,068,550	3,553,063
BankUnited Money Market	3,279,127	2,001,928
5/3 Bank	<u>406,532</u>	<u>406,021</u>
	<u>20,754,209</u>	<u>5,961,012</u>
Total Cash and Investments	<u>\$ 21,256,432</u>	<u>\$ 11,264,221</u>

Submitted for approval on January 15, 2020

Approved By: \_\_\_\_\_  
 (Signature)

**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT**  
**DETAILED STATEMENT OF ACTIVITIES - GENERAL FUND**  
**For the Three Months Ended December 31, 2019 (Unaudited)**

	<b>AMENDED BUDGET</b>	<b>ACTUAL</b>	<b>VARIANCE</b>	
			<b>\$</b>	<b>%</b>
<b>REVENUES</b>				
Cash Carry Forward	\$ 9,606,935			
Ad Valorem Taxes	20,512,690	\$ 17,588,200	\$ (2,924,490)	85.74%
Excess fees	135,000	-	(135,000)	0.00%
Penalties	19,000	5,205	(13,795)	27.40%
Discounts	(742,500)	(701,161)	41,339	94.43%
Refunds Deducted	(50,000)	(6,367)	43,633	12.73%
Ad Valorem Taxes Prior Years	4,000	3,912	(88)	97.79%
Impact Fees	95,000	-	(95,000)	0.00%
FEMA Revenue	-	-	-	N/A
State Firefighter Supplemental	59,160	-	(59,160)	0.00%
Grant Revenue	-	-	-	N/A
Inspection Fees	50,000	9,075	(40,925)	18.15%
CPR - Books & Masks	1,000	1,260	260	126.00%
Interest Check/Demand Accounts	270,000	39,897	(230,103)	14.78%
Rents	33,453	16,727	(16,727)	50.00%
Sale of Equipment	15,000	10,000	(5,000)	66.67%
Contributions	5,000	140	(4,860)	2.80%
Miscellaneous	-	6,886	6,886	N/A
Proceeds from Debt	-	-	-	N/A
<b>Total Revenues</b>	<b>20,406,803</b>	<b>16,973,773</b>	<b>(3,433,030)</b>	<b>83.18%</b>
<b>Total Revenues and Cash Carry Forward</b>	<b>30,013,738</b>			
<b>EXPENDITURES</b>				
<b>Personnel Services</b>				
Salaries - Commissioners	30,000	7,500	22,500	25.00%
Salaries - ADM	1,726,288	385,847	1,340,441	22.35%
Salaries - OPS	6,948,087	1,554,171	5,393,916	22.37%
Salaries - FLSA	541,336	122,217	419,119	22.58%
Salaries - Sick Pay - ADM	99,591	-	99,591	0.00%
Salaries - Sick Pay - OPS	248,832	34	248,798	0.01%
Salaries - Holiday Pay	133,472	33,567	99,905	25.15%
Salaries - Out of Class Pay	55,000	4,838	50,162	8.80%
Salaries - One Time Payouts - ADM	39,997	-	39,997	0.00%
Salaries - One Time Payouts - OPS	91,548	-	91,548	0.00%
Salaries - Clothing and Uniform Allowance	3,200	-	3,200	0.00%
Salaries - Ins Deductible & Subsidy- ADM	-	730	(730)	N/A
Salaries - Ins Deductible & Subsidy- OPS	47,236	9,789	37,447	20.72%
Salaries - Phone Allowance	13,080	3,000	10,080	22.94%
Salaries - ER H.S.A Contribution - ADM	48,000	-	48,000	0.00%
Salaries - ER H.S.A. Contribution - OPS	239,500	4,000	235,500	1.67%
Salaries - Overtime Staffing - ADM	7,504	71	7,433	0.95%
Salaries - Overtime Staffing - OPS	118,654	38,358	80,296	32.33%
Salaries - Overtime Training - OPS	79,272	18,521	60,751	23.36%
Salaries - Overtime USAR/Strike Teams - ADM	-	-	-	N/A
Salaries - Overtime USAR/Strike Teams - OPS	-	-	-	N/A
Salaries - State Education ADM	13,800	4,110	9,690	29.78%
Salaries - State Education OPS	45,360	11,340	34,020	25.00%
Social Security Taxes - ADM/Commissioners	107,708	17,340	90,368	16.10%
Social Security Taxes - OPS	509,646	108,138	401,508	21.22%
Medicare Taxes - ADM/Commissioners	27,624	5,797	21,827	20.99%
Medicare Taxes - OPS	119,732	25,764	93,968	21.52%
Retirement - ADM	356,893	48,894	307,999	13.70%
Retirement - OPS	1,938,223	268,048	1,670,175	13.83%
Veba Plan Contribution - ADM	89,057	-	89,057	0.00%
Veba Plan Contribution - OPS	411,981	-	411,981	0.00%
Health Insurance - ADM	557,580	139,635	417,945	25.04%
Health Insurance - OPS	1,294,056	327,685	966,371	25.32%
Health Insurance - Admin Contribution	(14,858)	(3,857)	(11,001)	25.96%
Health Insurance - OPS Contribution	(76,156)	(19,473)	(56,683)	25.57%
Health Insurance - Retiree Contribution	(306,984)	(76,570)	(230,414)	24.94%
Employee Insurance - Other - ADM	80,634	26,672	53,962	33.08%
Employee Insurance - Other - OPS	266,340	97,050	169,290	36.44%
Workers Compensation Insurance - ADM	41,552	26,353	15,199	63.42%
Workers Compensation Insurance - OPS	273,377	128,663	144,714	47.06%
<b>Total Personnel Services</b>	<b>16,206,162</b>	<b>3,318,233</b>	<b>12,887,929</b>	<b>20.48%</b>

**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT**  
**DETAILED STATEMENT OF ACTIVITIES - GENERAL FUND**  
**For the Three Months Ended December 31, 2019 (Unaudited)**

	<u>AMENDED BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE</u>	
			<u>\$</u>	<u>%</u>
<b>Operating Expenditures</b>				
Legal	60,000	3,997	56,003	6.66%
Computer Support Services	35,000	11,088	23,912	31.68%
Other Professional	27,300	6,808	20,492	24.94%
Audit and Accounting	35,000	1,000	34,000	2.86%
Tax Collector's Commission	400,500	339,225	61,275	84.70%
Property Appraiser's Commission	138,697	55,742	82,955	40.19%
Custodial & Janitorial Services	33,860	4,338	29,522	12.81%
Other Services - MVR Review	12,856	36	12,820	0.28%
Travel and Per Diem	106,475	15,335	91,140	14.40%
Telephones	86,400	22,471	63,929	26.01%
Wireless User Fee	52,720	3,653	49,067	6.93%
High Speed Internet Connect	2,100	516	1,584	24.57%
Freight & Postage	2,100	265	1,835	12.64%
Water	13,300	2,298	11,002	17.28%
Electricity	62,125	8,562	53,563	13.78%
Cable Television	3,611	901	2,710	24.96%
Garbage	12,035	2,433	9,602	20.22%
Propane	8,805	289	8,516	3.28%
Equipment Rentals & Leases	46,631	12,093	34,538	25.93%
Insurance	135,000	76,177	58,823	56.43%
Equipment Maintenance	97,000	1,802	95,198	1.86%
Building Maintenance	426,139	66,559	359,580	15.62%
Vehicle Maintenance	171,004	43,280	127,724	25.31%
Promotional Activities	33,200	5,215	27,985	15.71%
Promotional Activities - ADM	5,000	867	4,133	17.35%
Turnout Gear	111,620	7,856	103,764	7.04%
Capital Outlay under \$1,000	42,200	21,833	20,367	51.74%
Annual Medical Exams/Wellness	50,000	5,587	44,413	11.17%
Legal Advertising	3,000	-	3,000	0.00%
Hiring Costs	22,500	-	22,500	0.00%
Uniforms	45,800	8,293	37,507	18.11%
Office Supplies	8,000	2,055	5,945	25.69%
Fuel	90,000	19,077	70,923	21.20%
Janitorial Supplies	27,600	4,221	23,379	15.29%
Medical Supplies	63,615	6,261	57,354	9.84%
Other Operating Supplies	77,675	14,375	63,300	18.51%
Memberships, Publications & Subscriptions	128,480	62,264	66,216	48.46%
Educational Reimbursement	53,520	5,070	48,450	9.47%
Training	79,630	19,222	60,408	24.14%
<b>Total Operating</b>	<u>2,810,498</u>	<u>861,068</u>	<u>1,949,430</u>	30.64%
<b>Capital Outlay</b>				
Buildings	-	-	-	N/A
Equipment	269,400	37,224	232,176	13.82%
Vehicles	1,834,896	1,262,947	571,949	68.83%
<b>Total Capital Outlay</b>	<u>2,104,296</u>	<u>1,300,171</u>	<u>804,125</u>	61.79%
<b>Debt Service</b>				
Principal	156,354	23,845	132,509	15.25%
Interest	5,941	1,166	4,775	19.63%
<b>Total Debt Service</b>	<u>162,295</u>	<u>25,011</u>	<u>137,284</u>	15.41%
<b>Total Expenditures</b>	<u>21,283,251</u>	<u>5,504,483</u>	<u>15,778,768</u>	25.86%
Revenues over Expenditures		<u>\$ 11,469,290</u>		
<b>Reserves</b>				
Assigned:				
Operating Expenditures Oct - Dec	4,729,050			
Hurricane/Disaster	2,364,525			
Capital (Facilities, Apparatus, Equipment)	1,000,000			
Health Insurance (Level Funding Reserve)	500,000			
Unassigned:				
General Operating	136,912			
<b>Total Reserves</b>	<u>8,730,487</u>			
<b>Total Expenditures and Reserves</b>	<u>\$ 30,013,738</u>			

[illegible]

\* Note - The "other" column includes prior year taxes, penalties, refunds, corrections, interest and other costs.

**CURRENT AND LAST 5 FISCAL YEARS COLLECTION ANALYSIS**  
**As of December 31, of each year**

Fiscal Year		Revenue	Discounts	Commissions
2020				
	Budget	20,485,690	742,500	400,500
	Actual	17,590,950	701,161	339,225
		85.87%	94.43%	84.70%
2019				
	Budget	20,352,023	732,000	395,000
	Actual	17,192,898	685,082	331,625
		84.48%	93.59%	83.96%
2018				
	Budget	19,193,971	690,000	383,000
	Actual	16,104,236	643,416	311,390
		83.90%	93.25%	81.30%
2017				
	Budget	18,354,838	645,000	359,000
	Actual	15,609,756	622,924	301,647
		85.04%	96.58%	84.02%
2016				
	Budget	17,185,982	600,000	335,000
	Actual	14,513,074	577,892	280,052
		84.45%	96.32%	83.60%
2015				
	Budget	16,336,286	570,000	315,000
	Actual	13,550,874	539,231	261,513
		82.95%	94.60%	83.02%

**Check History Report**  
**Sorted By Check Number**  
**Activity From: 12/1/2019 to 12/31/2019**

**IONA MCGREGOR FIRE DISTRICT (IMF)**

**Bank Code:** B BANKUNITED - OPERATING

Check Number	Check Date	Vendor Number	Name	Check Amount	Check Type
019030	12/3/2019	AIRGAS	AIRGAS	122.54	Auto
019031	12/3/2019	ALLPHAS	ALL PHASE ELECTRIC SVC OF FL INC	836.25	Auto
019032	12/3/2019	ARMCHEM	ARMCHEM INTERNATIONAL	608.00	Auto
019033	12/3/2019	BOA4552	BUSINESS CARD	5,901.78	Auto
019034	12/3/2019	BOUND	BOUND TREE MEDICAL, LLC	734.30	Auto
019035	12/3/2019	CINTAS	CINTAS CORPORATION #294	56.21	Auto
019036	12/3/2019	CROWN	CROWN INFORMATION MANAGEMENT	25.00	Auto
019037	12/3/2019	EMP	EMERGENCY MEDICAL PRODUCTS	926.90	Auto
019038	12/3/2019	FASTSIG	FASTSIGNS	60.00	Auto
019039	12/3/2019	FIREHOO	FIRE HOOKS UNLIMITED INC.	45.40	Auto
019040	12/3/2019	FPL0598	FL POWER & LIGHT CO.	1,392.23	Auto
019041	12/3/2019	FPL3327	FL POWER & LIGHT CO.	12.48	Auto
019042	12/3/2019	FPL5324	FL POWER & LIGHT CO.	427.57	Auto
019043	12/3/2019	FPL6245	FL POWER & LIGHT CO.	592.85	Auto
019044	12/3/2019	HOMD	Home Depot Credit Services	24.97	Auto
019045	12/3/2019	LCFCA	LEE COUNTY FIRE CHIEF'S ASSOC.	320.00	Auto
019046	12/3/2019	LEESAR	LEESAR INC	2,235.57	Auto
019047	12/3/2019	LOWES	LOWE'S	710.30	Auto
019048	12/3/2019	MARCADI	MARCADIS SINGER, PA TRUST ACCOUNT	233.70	Auto
019049	12/3/2019	MARINE	MARINEMAX	836.88	Auto
019050	12/3/2019	MCKESS	McKESSON MEDICAL SURGICAL	95.64	Auto
019051	12/3/2019	PAPYRUS	PAPYRUS DOCUMENT & DESIGN, LLC	180.00	Auto
019052	12/3/2019	PRIN VI	PRINCIPAL LIFE - VISION	922.34	Auto
019053	12/3/2019	PRINCIP	PRINCIPAL LIFE INSURANCE CO	14,086.84	Auto
019054	12/3/2019	RYAN	RYAN PETROLEUM	3,142.53	Auto
019055	12/3/2019	SARLO	SARLO POWER MOWERS, INC	134.00	Auto
019056	12/3/2019	SHRM	SOCIETY FOR HUMAN RESOURCE MGM	209.00	Auto
019057	12/3/2019	SKYLINE	SKYLINE OUTFITTERS LLC	482.50	Auto
019058	12/3/2019	STREETE	DIONNE STREETE	655.58	Auto
019059	12/3/2019	SWFPFF	SW FL PROFESSIONAL FIREFIGHTER	2,305.04	Auto
019060	12/3/2019	SWSAC	SOUTHWEST SPECIALTY ADV INC.	293.00	Auto
019061	12/3/2019	TEN8	TEN-8 FIRE EQUIPMENT, INC.	445.14	Auto
019062	12/3/2019	VALVO	SUNSHINE LUBES LLC	289.28	Auto
019063	12/3/2019	ZOLL	ZOLL MEDICAL CORP.	373.50	Auto
019064	12/11/2019	SAFESWF	SAFE KIDS SOUTHWEST FLORIDA	25.00	Manual
019065	12/13/2019	AD	ADVANCED DISPOSAL-FT MYERS	811.16	Auto
019066	12/13/2019	AIRGAS	AIRGAS	185.22	Auto
019067	12/13/2019	BARBER	TERENCE BARBER	170.00	Auto
019068	12/13/2019	BOA4743	BANK OF AMERICA BUSINESS CARD	323.63	Auto
019069	12/13/2019	BOA7406	BANK OF AMERICA BUSINESS CARD	12.99	Auto
019070	12/13/2019	BOA8960	BANK OF AMERICA BUSINESS CARD	67.98	Auto
019071	12/13/2019	BOBDEAN	BOB DEAN SUPPLY, INC.	6.76	Auto
019072	12/13/2019	BOUND	BOUND TREE MEDICAL, LLC	629.40	Auto
019073	12/13/2019	BUCK	BUCKEYE CLEANING CENTER	1,518.21	Auto
019074	12/13/2019	CINTAS	CINTAS CORPORATION #294	56.21	Auto
019075	12/13/2019	CITYELE	CITY ELECTRIC SUPPLY COMPANY	3,980.00	Auto
019076	12/13/2019	CRS	CRS TECHNOLOGY	2,400.00	Auto
019077	12/13/2019	CRYSTAL	CRYSTAL SPRINGS	53.49	Auto
019078	12/13/2019	DYNAMIC	DYNAMIC PEST CONTROL, INC.	758.00	Auto
019079	12/13/2019	EMP	EMERGENCY MEDICAL PRODUCTS	117.29	Auto
019080	12/13/2019	ESO	ESO SOLUTIONS INC.	1,998.00	Auto
019081	12/13/2019	FFS	FLORIDA FIRE SYSTEMS, LLC	545.00	Auto
019082	12/13/2019	FILIPAN	DIANA HERNDEN	98.00	Auto
019083	12/13/2019	GLOBAL	GLOBAL EQUIPMENT CO.	63.37	Auto

**Check History Report**  
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**Activity From: 12/1/2019 to 12/31/2019**

**IONA MCGREGOR FIRE DISTRICT (IMF)**

**Bank Code:** B BANKUNITED - OPERATING

Check Number	Check Date	Vendor Number	Name	Check Amount	Check Type
019084	12/13/2019	GRALEY	GRALEY MECHANICAL, INC.	150.00	Auto
019085	12/13/2019	GROUND	GROUND EFFECTS	1,075.00	Auto
019086	12/13/2019	GUARD	GUARDIAN FUELING TECHNOLOGIES LLC	350.00	Auto
019087	12/13/2019	HOMD	Home Depot Credit Services	3,183.52	Auto
019088	12/13/2019	HOWELL	HOWELL RESCUE SYSTEMS, INC.	1,094.90	Auto
019089	12/13/2019	KEEGAN	ZACHARY KEEGAN	1,085.43	Auto
019090	12/13/2019	LEELock	LEE LOCK & KEY	34.00	Auto
019091	12/13/2019	LMHS	LEE MEMORIAL HEALTH SYSTEM	65.00	Auto
019092	12/13/2019	LOWES	LOWE'S	422.20	Auto
019093	12/13/2019	MARCADI	MARCADIS SINGER, PA TRUST ACCOUNT	233.70	Auto
019094	12/13/2019	MARRERO	PETER MARRERO	170.00	Auto
019095	12/13/2019	MES	MUNICIPAL EMERGENCY SVCS, INC.	927.39	Auto
019096	12/13/2019	MOTORGA	MOTOROLA SOLUTIONS, INC.	5,953.15	Auto
019097	12/13/2019	NAFECO	NAFECO	5,840.50	Auto
019098	12/13/2019	NET@WK	NET AT WORK, INC.	2,896.00	Auto
019099	12/13/2019	OFFICE	OFFICE DEPOT BUSINESS ACCOUNT	185.87	Auto
019100	12/13/2019	OFFPRID	OFFICE PRIDE COMMERCIAL CLEANING SVCS	1,088.95	Auto
019101	12/13/2019	OGLETRE	OGLETREE DEAKINS	3,569.50	Auto
019102	12/13/2019	PALMBEA	PALM BEACH PLUMBING PARTS	147.15	Auto
019103	12/13/2019	PGIT	PREFERRED GOVERNMENTAL INS TRUST	25,809.33	Auto
019104	12/13/2019	PORT	WEST MARINE PRO	264.67	Auto
019105	12/13/2019	PRO AM	PRO-AM SAFETY, INC.	576.88	Auto
019106	12/13/2019	RICOH	RICOH USA, INC.	91.89	Auto
019107	12/13/2019	SCHMIDT	MARLIN SCHMIDT	470.00	Auto
019108	12/13/2019	SKYLINE	SKYLINE OUTFITTERS LLC	3,395.00	Auto
019109	12/13/2019	STAND	STANDARD INSURANCE CO.	12,939.09	Auto
019110	12/13/2019	SWFPFF	SW FL PROFESSIONAL FIREFIGHTER	2,305.04	Auto
019111	12/13/2019	TEN8	TEN-8 FIRE EQUIPMENT, INC.	1,951.76	Auto
019112	12/13/2019	TYLER	TYLER TECHNOLOGIES, INC.	9,621.00	Auto
019113	12/13/2019	UPS	UNITED PARCEL SERVICE	15.44	Auto
019114	12/13/2019	VALVO	SUNSHINE LUBES LLC	101.97	Auto
019115	12/13/2019	VFIS	VFIS	9,195.00	Auto
019116	12/13/2019	WESTJON	JONATHAN WEST	1,715.90	Auto
019117	12/30/2019	ACTION	ACTION AUTOMATIC DOOR CO.	756.19	Auto
019118	12/30/2019	ALLHAND	ALL HANDS FIRE EQUIPMENT	2,035.12	Auto
019119	12/30/2019	AQUIL	KHALID AQUIL	291.00	Auto
019120	12/30/2019	ARMCHEM	ARMCHEM INTERNATIONAL	508.00	Auto
019121	12/30/2019	BENNETT	BENNETT FIRE PRODUCTS CO, INC	11,710.00	Auto
019122	12/30/2019	BOA4552	BUSINESS CARD	4,360.90	Auto
019123	12/30/2019	BOA6512	BANK OF AMERICA BUSINESS CARD	48.14	Auto
019124	12/30/2019	CINTAS	CINTAS CORPORATION #294	56.21	Auto
019125	12/30/2019	EAGLE	EAGLE ENGRAVING. INC.	739.95	Auto
019126	12/30/2019	FBJ	FACES BY JOELLE	127.50	Auto
019127	12/30/2019	FDIC20	PENNWELL / FDIC 2020	3,762.00	Auto
019128	12/30/2019	FLFIRE	FL FIRE CHIEFS' ASSOC	2,180.00	Auto
019129	12/30/2019	FNG	FLORIDA NATURAL GAS	7.63	Auto
019130	12/30/2019	FPL0598	FL POWER & LIGHT CO.	1,196.74	Auto
019131	12/30/2019	FPL3327	FL POWER & LIGHT CO.	12.29	Auto
019132	12/30/2019	FPL6245	FL POWER & LIGHT CO.	506.60	Auto
019133	12/30/2019	FPL8590	FL POWER & LIGHT CO.	471.32	Auto
019134	12/30/2019	GAVINS	GAVIN'S ACE HARDWARE	79.99	Auto
019135	12/30/2019	GRAHAM	PAUL GRAHAM	342.00	Auto
019136	12/30/2019	LOWES	LOWE'S	94.92	Auto
019137	12/30/2019	MARCADI	MARCADIS SINGER, PA TRUST ACCOUNT	233.70	Auto

**Check History Report**  
**Sorted By Check Number**  
**Activity From: 12/1/2019 to 12/31/2019**

**IONA MCGREGOR FIRE DISTRICT (IMF)**

**Bank Code:** B BANKUNITED - OPERATING

Check Number	Check Date	Vendor Number	Name	Check Amount	Check Type
019138	12/30/2019	MARINE	MARINEMAX	2,274.16	Auto
019139	12/30/2019	MARTIN	JASON MARTIN	1,355.89	Auto
019140	12/30/2019	MOTORGA	MOTOROLA SOLUTIONS, INC.	1,164.40	Auto
019141	12/30/2019	MOTOROL	MOTOROLA SOLUTIONS INC.	4,396.07	Auto
019142	12/30/2019	MOZES	JACKIELOU MOZES	636.19	Auto
019143	12/30/2019	OGLETRE	OGLETREE DEAKINS	427.50	Auto
019144	12/30/2019	PAPYRUS	PAPYRUS DOCUMENT & DESIGN, LLC	180.00	Auto
019145	12/30/2019	PGIT	PREFERRED GOVERNMENTAL INS TRUST	7,927.00	Auto
019146	12/30/2019	PRIN VI	PRINCIPAL LIFE - VISION	924.12	Auto
019147	12/30/2019	PRINCIP	PRINCIPAL LIFE INSURANCE CO	14,093.52	Auto
019148	12/30/2019	PURCHAS	PURCHASE POINT EQUIPMENT SUPPLY LLC	471.00	Auto
019149	12/30/2019	QUEST	QUEST DIAGNOSTICS HEALTH & WELLNESS LLC	315.00	Auto
019150	12/30/2019	RAEPROD	RAE PRODUCTS & CHEMICALS CORP	1,235.88	Auto
019151	12/30/2019	RICOH	RICOH USA, INC.	420.36	Auto
019152	12/30/2019	RYAN	RYAN PETROLEUM	5,848.33	Auto
019153	12/30/2019	SDC	SCUBAVICE DIVING CENTER, LLC	2,512.45	Auto
019154	12/30/2019	SKYLINE	SKYLINE OUTFITTERS LLC	192.00	Auto
019155	12/30/2019	SKYWORK	SKYWORKS, LLC	570.38	Auto
019156	12/30/2019	SOUTH	SOUTH FL EMERGENCY VEHICLES	14,140.17	Auto
019157	12/30/2019	STAND	STANDARD INSURANCE CO.	12,948.68	Auto
019158	12/30/2019	STREETE	DIONNE STREETE	422.57	Auto
019159	12/30/2019	SUPPNEU	SUPERIOR PNEUMATIC & MFG, INC.	90.55	Auto
019160	12/30/2019	SWFPFF	SW FL PROFESSIONAL FIREFIGHTER	2,305.04	Auto
019161	12/30/2019	SWSAC	SOUTHWEST SPECIALTY ADV INC.	16.00	Auto
019162	12/30/2019	TEN8	TEN-8 FIRE EQUIPMENT, INC.	385.53	Auto
019163	12/30/2019	TITTJUN	CHRISTOPHER TITTJUNG	389.25	Auto
019164	12/30/2019	VALVO	SUNSHINE LUBES LLC	499.67	Auto
019165	12/30/2019	VICKERS	VICKERS FOOD EQUIPMENT	145.25	Auto
019166	12/30/2019	WHYTE	WHYTE'S FLOORING, INC.	32,000.00	Auto
019167	12/30/2019	WISDOM	JOHN WISDOM	1,974.83	Auto
W00274	12/1/2019	LOCUMS	LOCUMS DOC, INC	2,083.33	Wire Transfer
W00275	12/6/2019	NEWS	NEWS-PRESS MEDIA GROUP	267.49	Wire Transfer
W00276	12/12/2019	BOA4552	BUSINESS CARD	6,895.28	Wire Transfer
W00277	12/13/2019	CABLE1	COMCAST CABLEVISION	27.96	Wire Transfer
W00278	12/13/2019	CABLE2	COMCAST CABLEVISION	62.91	Wire Transfer
W00279	12/13/2019	CABLE3	COMCAST CABLEVISION	41.94	Wire Transfer
W00280	12/13/2019	CABLE4	COMCAST CABLEVISION	97.86	Wire Transfer
W00281	12/13/2019	CABLE4+	COMCAST CABLEVISION	171.97	Wire Transfer
W00282	12/17/2019	LCU	LEE COUNTY UTILITIES	907.50	Wire Transfer
W00283	12/20/2019	CIGNA	CIGNA HEALTHCARE	155,459.13	Wire Transfer
W00284	12/20/2019	ENTERPR	ENTERPRISE FM TRUST	3,144.54	Wire Transfer
W00285	12/17/2019	CABLE5	COMCAST CABLEVISION	69.75	Wire Transfer
W00286	12/23/2019	MICROSO	MICROSOFT CORPORATION	1,116.00	Wire Transfer
W00287	12/26/2019	VERIZON	VERIZON	1,256.79	Wire Transfer
W00288	12/27/2019	COLLIFE	COLONIAL LIFE PREMIUM PROCESSING	4,493.26	Wire Transfer
W00289	12/27/2019	T3	T3 COMMUNICATIONS, INC.	7,490.46	Wire Transfer
W00290	12/27/2019	TECO	TECO	34.55	Wire Transfer
<b>Bank B Total:</b>				<u>473,864.97</u>	
<b>Report Total:</b>				<u><u>473,864.97</u></u>	





# **IONA-MCGREGOR FIRE DISTRICT**

## **Executive Report**

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### **Executive Summary/January 2020:**

#### **GENERAL:**

- Lieutenant David Hart and Engineer Bill Simpson have officially retired. We wish them well in their future endeavors.
- We have two new employees that are tentatively scheduled to begin orientation in February.
- We have announced a promotional process for the position of Engineer. Testing will occur in March.
- Auditors are here this week
- Administrative staff participated in a "Quality Improvement Through Accreditation" (QITA) workshop last week.

#### **OPERATIONS:**

- We have 3 more members completing the Boat Operator Search and Rescue (BOSAR) course this month to further supplement our water operations.
- Engineer promotional testing has been announced (March testing date) and many personnel are motivated in pursuit of this advancement opportunity.
- We have recently added another member to the pool of qualified Acting Lieutenants (Engineer Hinton).
- One of our probationary firefighters just passed his paramedic state certification exam and is looking forward to the credentialing process.
- Lt. Lambert has assumed his post as our newest company officer, following the retirement of Lt. Hart.

#### **LOGISTICS:**

- Our new Truck has arrived. It will be in the bay here at station 74 while we complete the installation of equipment and will be put into service after mandatory training on the unit by the end of the month.

## **PREVENTION:**

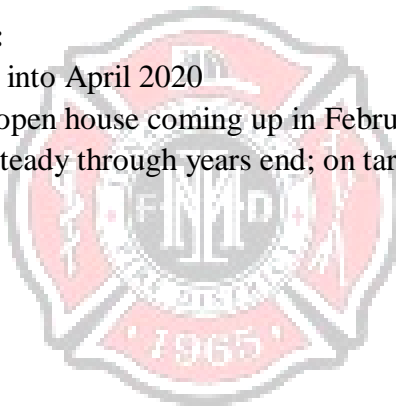
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INSPECTION VOLUME:	625
VIOLATIONS CLEARED: prior year total	640 of 745
% OF MANDATED INSPECTIONS AVERAGE:	98%
CPR / AED CLASSES:	7
CHILD PASSENGER SAFETY:	3
PUBLIC EDU. EVENT(S):	5
EAP PRESENTATIONS:	0
FIRE INVESTIGATIONS:	1

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## **SUPERVISOR'S SUMMARY:**

- CPR classes booked now into April 2020
- Actively advertising our open house coming up in February
- Inspections have stayed steady through years end; on target



## **TRAINING/EMS:**

- IMTN delivered Hose Management training to all three shifts.
- IMFD Participated in the Lee County Coop Training (Rapid Intervention Team/Survival Training)
- Dive team trained in Rapid Diver Training
- Captain Crisman attended the Hi-Rise operations conference in Pensacola, Florida
- DC Guzman attended the Fire Prevention Organization and Management course at the Florida State Fire College
- DC Guzman Participated in the revision of the DC of Operations Job Description
- IMFD Haz-Mat techs participated in training with the Regional Hazmat Team

Previous Month ▾

Dec 1, 2019 - Dec 31, 2019 v

44%

**FIRE**

Percentage of Total Incidents

56%

EMS

Percentage of Total Incidents

907

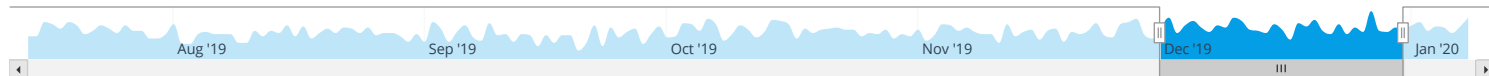
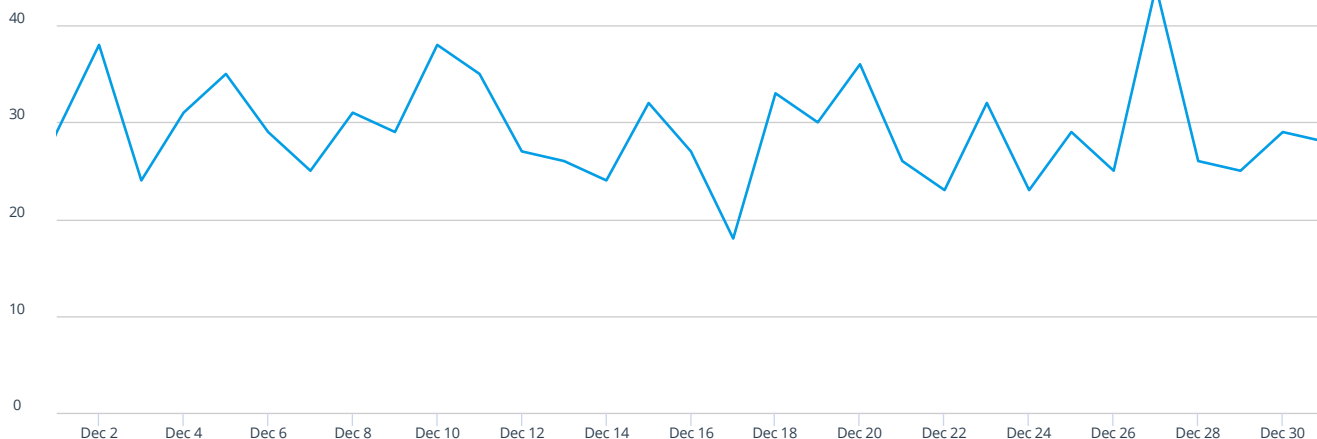
## INCIDENTS

In Selected Time Slice

31

**DAYS**

In Selected Time Slice



## Counts

% Rows

% Columns

% All

[illegible]

Week Ending	12/1/19	12/8/19	12/15/19	12/22/19	12/29/19	1/5/20	1/12/20	1/19/20	1/26/20	2/2/20	2/9/20	2/16/20	2/23/20	Total
(50) Service call, other		1												1
(51) Person in distress		1			1									2
(53) Smoke, odor problem			1											1
(55) Public service assistance	1	18	16	18	10	5								68
(60) Good intent call, other		1												1
(61) Dispatched and canceled en route	10	66	57	51	49	12								245
(62) Wrong location, no emergency found	1	3	1	2	2									9
(65) Steam, other gas mistaken for smoke					1	1								2
(67) HazMat release investigation w/no HazMat					1									1
(70) False alarm and false call, other	1	1	1	4	1									8
(71) Malicious, mischievous false alarm					1									1
(73) System or detector malfunction	1	4	2	1	4	2								14
(74) Unintentional system/detect... operation (no fire)		6	5	5	6	1								23
Total	29	213	211	193	204	57								907