

Iona McGregor Fire District Board of Fire Commissioners Agenda  
September 18, 2019  
6:00 PM

Meeting call to order

Roll Call of Commissioners

Opening Prayer and Pledge of Allegiance

Amendments to the Meeting Agenda

Public Input on Business Agenda Items

Business Agenda Items (Agenda Items Requiring Action)

- 1) Meeting Minutes – Budget Workshops August 21 & August 28, 2019; Regular Monthly August 21, 2018; Tentative Budget Hearing September 4, 2019
- 2) Financial Report – August 2019
- 3) District 7 Collective Bargaining Agreement
- 4) District 25 Collective Bargaining Agreement
- 5) Non-bargaining Salary Structure
- 6) Surplus Items
- 7) Executive Report
- 8) Attorney Report
- 9) DVP Reports – Districts 7 & 25

Public Input on Non-Business Agenda Items

Commissioner Comments

Adjournment

Tentative Millage and Budget Hearing  
Board of Commissioners, Iona McGregor Fire Protection and Rescue Service District  
6061 South Pointe Boulevard  
September 4, 2019  
5:05 p.m.

Meeting called to order at

Roll Call of Commissioners

Present: Commissioners Louwers, Langford, Andersen, Barbosa, and Walker present

Opening Prayer and Pledge of Allegiance observed

Amendments to the Meeting Agenda – none

Public Input on Business Agenda Items – none

Business Agenda Items

1) Presentation of Budget

Chief began by mentioning the previous workshops and items that went into budget and presenting a draft tentative budget and millage (proposed at roll back rate) this evening and available for questions and comments. The presentation data was delivered to board previous to tonight's meeting, and Chief briefly reviewed the draft. Commissioner Walker asked what proposed millage is and inquired if budget draft has been advertised and placed on website. Chief stated that after this evenings meeting, tentative budget will be advertised in accordance with regulations with millage of 2.4358. Attorney informed Commission of the requirements for reporting and advertising of budget determined by the decisions of the board this evening. The statute requirements were described.

2) Public Comment on Budget – none

3) Resolution adopting a tentative Millage Rate for Fiscal year 2019/2020

Attorney Pringle informed Board of budget process adding that part of the budgeting process, Board must adopt tentative millage rate. Resolution 2019-03 has been presented and read into record as, "**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT ADOPTING A TENTATIVE MILLAGE RATE FOR FISCAL YEAR 2019/2020, COMMENCING ON OCTOBER 1, 2019, AND ENDING ON SEPTEMBER 30, 2020...** adopts and sets the tentative operating millage rate of 2.4358 mills for fiscal year 2019-2020." Following, **motion** (5657) made by Commissioner Andersen to adopt resolution 2019-03 setting tentative millage rate at 2.4358 mills, second offered by Commissioner Langford... roll vote:

Commissioner James Walker	<u>Yes</u>
Commissioner Steve Barbosa	<u>Yes</u>
Commissioner James Andersen	<u>Yes</u>
Commissioner Ethan Langford	<u>Yes</u>
Commissioner Paul Louwers	<u>Yes</u>

Adopted

4) Resolution establishing a tentative Budget for Fiscal year 2019/2020

As part of the budgeting process, Board must adopt tentative budget. Resolution 2019-04 has been presented and read into the record by Mr. Pringle as, **“A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT ADOPTING A TENTATIVE BUDGET FOR FISCAL YEAR 2019/2020, COMMENCING ON OCTOBER 1, 2019, AND ENDING ON SEPTEMBER 30, 2020... adopts and sets the tentative budget in the amount of \$30,013,738.”** Following, **motion** (5658) made by Commissioner Barbosa to adopt resolution 2019-04 setting tentative budget of \$30,013,738, second offered by Commissioner Andersen... roll vote:

Commissioner James Walker	<u>Aye</u>
Commissioner Steve Barbosa	<u>Aye</u>
Commissioner James Andersen	<u>Aye</u>
Commissioner Ethan Langford	<u>Aye</u>
Commissioner Paul Louwers	<u>Aye</u>

Resolution adopted.

5) Determination of Final Budget hearing date

After reviewing the available dates, along with the advertising time-line, it is recommended that we hold the final millage and budget meeting on Wednesday, September 18, 2019 beginning at 5:05 pm. This will precede our regularly scheduled September monthly meeting. **Motion** (5659) to approve final budget hearing date of September 18, 2019 beginning at 5:05 p.m. was made by Commissioner Walker, seconded by Commissioner Louwers... carried.

Adjournment

Motion made by Commissioner Louwers with second from Commissioner Andersen to adjourn meeting... carried.

Meeting adjourned at 5:33

Approved by: \_\_\_\_\_

Print Name: \_\_\_\_\_

Iona McGregor Fire District Budget Workshop

August 28, 2019

4:30 PM

Meeting called to order at 4:35 p.m.

Roll Call of Commissioners –

Present: Commissioners Walker, Barbosa, Andersen present; Commissioner Langford arrived at 4:47p.m.; Commissioner Louwers absent excused.

Opening Prayer and Pledge of Allegiance not performed

Agenda Items (No Action Taken)

1) Budget Workshop

Chief began by informing the Board on possibility of millage reduction to rollback rate. At the last budget workshop, proposed budget had revenue based upon a 2.5 millage rate and was inclusive of 2% increase for District 7. This presentation reflects rollback rate of 2.4358 mills and if at rollback do not need to advertise the budget as an increase. Chief Howard informed board that the revenue generated with a roll back rate and a 3% across the board increase in personnel services is included in the proposed budget being presented at this workshop. He then began reviewing the items adding that he is looking for Board direction. Commissioner Walker inquired as to the collective bargaining agreements; Chief informed that district 25 (Battalion Chiefs) was a one-year agreement and district 7 (Floor) was a three-year agreement with the upcoming period being the final year. He added that although three-year agreement, there are annual openers contained within the agreement which can be brought by either party.

Following a brief discussion on several budget items including reserves and asset replacement schedule, Chief Howard again stated that he is looking for direction. He added that we could return to 2.50 millage or possibly further reduce the millage by removing a few items although he is not recommending reducing items from the budget. Additionally, the proposed 3% adjustment is also at the discretion of the board; and the across the board percentage adjustment can be defended by the level of responsibility.

Commissioner Walker asked fellow board members what their thoughts regarding the proposed budget presentation including a roll back rate. Commissioner Andersen believes that reducing to roll back is a win; and he does not see a problem with any of the proposed budget. Commissioner Barbosa asked Commissioner Walker what he thought of the proposed reduced millage to which he responded that if it is not going to hurt anyone, he is comfortable with the reduced rate. As consensus of board was that they are comfortable with proposed roll back rate, Chief Howard is directed to go ahead and prepare presentation for Tentative Millage and Budget Hearing scheduled for September 4<sup>th</sup> using the roll back rate.

Public Input on Non-Agenda Items – none

Commissioner Comments – none

Iona McGregor Fire District Budget Workshop

August 28, 2019

4:30 PM

Adjournment

Motion to adjourn meeting made by Commissioner Andersen, second Commissioner Langford... carried

Meeting adjourned at 5:10 p.m.

Approved by: \_\_\_\_\_

Print Name: \_\_\_\_\_

Iona McGregor Fire District Board of Fire Commissioners Meeting  
August 21, 2019  
6:00 PM

Meeting called to order at 6:06 pm.

Roll Call of Commissioners –

Chair Walker, Vice Chair Barbosa, Secretary Andersen, Treasurer Langford, and Commissioner Louwers present.

Opening Prayer and Pledge of Allegiance waived as previously performed.

Amendments to the Meeting Agenda – none

Public Input on Business Agenda Items – no input

Business Agenda Items (Agenda Items Requiring Action)

1) Meeting Minutes – July 17, 2019

**Motion** (5652) to approve minutes as presented made by Andersen Commissioner Langford... carried.

2) Financial Report – July 2019

**Motion** (5653) to approve Financial Report of July 2019 made by Commissioner Louwers with second by Commissioner Langford... carried. (See pages 3-5)

3) Surplus Items

CFO Winzenread described the two items requesting surplus. **Motion** (5654) to approve surplus of items as presented and authorize Chief to dispose of in accordance with Florida law was offered by Commissioner Louwers, second Commissioner Andersen... carried.

4) Executive Report

Chief mentioned the hiring of Lan Pritchard in the receptionist position adding that her presence has aided the administrative staff greatly. After hearing no questions of the report, a **motion** (5655) to accept Executive Report was made by Commissioner Barbosa, second Commissioner Louwers...carried.

5) Attorney Report

Attorney Pringle mentioned that two emails were recently submitted to Board, one is draft policy regarding presentation to Board by district employees on items of dispute. An important element is the second part, guidelines for matters in dispute, create procedure where employee can present item of dispute to Board. Included prerequisite steps to go to Assistant Chief and Chief first before being presented in public meeting. This would not be applied to anything contained in a Collective Bargaining Agreement as there is a grievance process and discipline review. This is an additional avenue that is not awarded through negotiations. One of the items mentioned in cover email stated that this is not an agenda item, it is being presented for review and feedback if wishing to go forward with the policy. Attorney Pringle expressed that this specifically excludes anything contained in the Collective Bargaining Agreement, Firefighter Bill of Rights, and Chapter 447 of the Florida Statutes. Commissioner Walker states that the policy is not needed for the next meeting and suggests having it reviewed by staff.

Iona McGregor Fire District Board of Fire Commissioners Meeting  
August 21, 2019  
6:00 PM

Chief stated that the information given by a citizen last month did not properly reflect district majority. He added that he had no issues with this and does not believe it will be utilized as there are not the challenges the individual portrayed there to be. Commissioner Walker stated that regardless of what that person said, he spoke to many individual and had no more than three persons with any concerns or complaints of the administration. Attorney added that the policy would be for the benefit of the Board, if something is brought, there is a method and structure to be done so there can be a fair response to an item. He attempted to write something that has benefit to District in having a structure and method to address possible concerns. Chief will have document reviewed and bring back at future meeting.

The other email item addressed the review of policies, resolutions, and board actions that have occurred dating back to 1980. Request was to review policies, board actions, and resolutions for anything that is still in effect. Cumulative review has been done with end-result being the policies and processes that will remain in effect and usable today for the board to decide what they wish to keep.

Commissioner Walker stated there is a document from Lehigh Acres that he would like attorney to share with Board. Attorney replied that the degree of regulatory control that boards impose upon themselves is varied. Some have none, some have numerous. Lehigh's document is on the higher end of control. It is up to this Board to determine this Board's regulatory control. Following, a **motion** (5656) to accept Attorney Report was made by Commissioner Walker with second from Commissioner Barbosa... carried.

6) DVP Reports – Districts 7 & 25

District 7 – DVP Tansey informed that negotiations will be beginning very soon, and he is looking forward to bringing an agreement.

District 25 – No report; no representative

Public Input on Non-Business Agenda Items – none

Commissioner Comments

Chair Walker mentioned to Chief Guzman that he heard logistics

Adjournment

Motion to adjourn made by Commissioner Louwers, second Commissioner Langford... passed.

Meeting adjourned at 6:38 p.m.

Approved by: \_\_\_\_\_

Print Name: \_\_\_\_\_

**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT  
FINANCIAL REPORT NOTES  
BALANCE SHEET AND STATEMENTS OF REVENUES AND EXPENDITURES  
(UNAUDITED)  
For the Ten Months Ended July 31, 2019**

**Notable items on the Balance Sheet:**

Cash and Investments

The rates of return on surplus funds for the month of June are as follows:

- 2.55% - SBA (Florida PRIME Local Government Investment Pool)
- 1.884% - BankUnited
- 2.30% - Fifth Third Bank

Liabilities

Liabilities totaling \$20,242 consist of amounts withheld from employees' pay for required retirement contributions.

**Notable items on the Statements of Revenues and Expenditures:**

Revenues

- Received 3rd quarter impact fees totaling \$43,819
- Inspection fees received during the month of July totaled \$10,375
- Interest on invested surplus funds totaled \$26,143 for the month of July

Expenditures

- Paid 3rd and 4th quarter government communication network radio fees to Lee County in the amount of \$17,286
- Purchased 5 Opticom emergency vehicle preemption devices for a total of \$17,480 to replace units originally purchased in 2009

Total expenditures reflect 72.48% of budget through 83% of the year.



IONA MCGREGOR FIRE DISTRICT (IMF)

ASSETS

CASH

Operating Account - BankUnited  
Petty Cash

\$ 903,061.72  
100.00

Total CASH:

903,161.72

INVESTMENTS

Investments - SBA  
Money Market - BankUnited  
Investments - 5/3 Bank

9,304,974.32  
2,169,628.19  
469,921.31

Total INVESTMENTS:

11,944,523.82

ACCOUNTS RECEIVABLE

Accounts Receivable

329.29

Total ACCOUNTS RECEIVABLE:

329.29

Total ASSETS:

\$ 12,848,014.83

LIABILITIES

FRS - Employee Contribution - ADMIN  
FRS - Employee Contribution - OPS

4,228.20  
16,013.95

Total LIABILITIES:

20,242.15

EQUITY

Retained Earnings-Current Year  
Prior Year Revenues Over/(Under) Expenditures  
Fund Balance

5,116,863.94  
776,646.20  
6,934,262.54

Total EQUITY:

12,827,772.68

Total LIABILITIES & EQUITY:

\$ 12,848,014.83

**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT**  
**SUMMARY STATEMENT OF ACTIVITIES - GENERAL FUND**  
**For the Ten Months Ended July 31, 2019 (Unaudited)**

Revenues	Amended Budget	Actual	Variance	
			\$	%
Cash Carry Forward	\$ 7,710,909			
Ad valorem taxes	19,620,023	\$ 19,464,676	\$ (155,347)	99.21%
Permits, Fees & Special Assessments	75,000	90,282	15,282	120.38%
Intergovernmental	47,040	39,550	(7,490)	84.08%
Charges for services	55,000	63,737	8,737	115.89%
Interest Check/Demand Accounts	180,000	250,415	70,415	139.12%
Miscellaneous	47,000	108,073	59,073	225.69%
Proceeds from debt	-	-	-	N/A
<b>Total Revenues</b>	<b>20,024,063</b>	<b>20,014,733</b>	<b>(9,330)</b>	<b>99.95%</b>
 Total revenues and cash carry forward	 <u>27,734,972</u>			
<b>Expenditures</b>				
Personnel services				
Salaries	10,344,780	7,954,366	2,390,414	76.89%
Benefits	5,607,428	4,337,968	1,169,460	78.77%
Operating Expenditures				
Professional and contractual	721,222	669,582	51,640	92.84%
Travel	84,050	32,990	51,060	39.25%
Communications & freight	143,700	122,424	21,276	85.19%
Utilities, equipment rental, and insurance	282,628	246,261	36,367	87.13%
Repairs and maintenance	608,638	398,022	212,616	65.07%
Other operational and administrative	465,862	306,719	159,143	65.84%
Supplies, tools & small equipment	399,809	240,318	159,491	60.11%
Education and training	112,940	61,428	51,512	54.39%
Capital expenditures	1,426,886	164,450	1,262,436	11.53%
Debt service	<u>456,850</u>	<u>365,340</u>	<u>91,510</u>	<u>79.97%</u>
<b>Total Expenditures</b>	<b>20,554,793</b>	<b>14,897,869</b>	<b>5,656,924</b>	<b>72.48%</b>
Revenues over/(under) expenditures	<u>(530,730)</u>	<u>\$ 5,116,864</u>	<u>\$ 5,647,594</u>	
Fund Balance/Cash Carry Forward	<u>7,180,179</u>			
Total expenditures and reserves	<u>\$ 27,734,972</u>			
		<u>JULY</u>	<u>JUNE</u>	
Cash Balances				
BankUnited - Operating		\$ 903,062	\$ 623,814	
Petty Cash		<u>100</u>	<u>100</u>	
		<u>903,162</u>	<u>624,014</u>	
Investments				
General - SBA - Fund A		9,304,974	10,783,073	
BankUnited Money Market		2,169,628	2,166,434	
5/3 Bank		<u>469,921</u>	<u>469,052</u>	
		<u>11,944,524</u>	<u>13,418,559</u>	
Total Cash and Investments		<u>\$ 12,847,686</u>	<u>\$ 14,042,573</u>	

Submitted for approval on August 21, 2019

Approved By: \_\_\_\_\_

(Signature)

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Iona McGregor Fire District Budget Workshop Meeting

August 21, 2019

4:30 PM

Meeting called to order at 4:30 p.m.

Roll Call of Commissioners

Present: Commissioner Walker, Commissioner Andersen, and Commissioner Louwers; Commissioners Barbosa and Langford arrived at 4:33p.m.

Opening Prayer given by DC Steffens with Pledge of Allegiance following

Agenda Items (No Action Taken)

1) Budget Workshop

Chief Howard mentioned that personnel services make up a large portion of the budget, adding that a component of personnel services is the employee benefits. Chief then informed that representatives of the Gehring Group are present and will give a brief presentation on the benefits and their services. Dustin Kuehn and Cameron Burt introduced themselves and began with a brief introduction to the service team that will be working with Iona McGregor with insurance benefits. Renewal policies were briefly named; medical claims summary was given by Cameron indicating that higher claims have been seen of late and driven by a few large claims. Medical up, pharmacy down. Generic prescriptions usage at 93%, ER usage is down, urgent care up. Majority experience due to large claims, 80% experience currently and would like to see 70%. The 2019-2020 impact of renewal equates to a 4.6% increase for the district and 2.8% increase for the combined employee contribution.

Following the Gehring presentation, budget workshop presentation continued with Chief informing Board that preliminary work has been done and he has overview summary of the main four items. Revenue – up almost \$900,000, Expenditures (including personnel services of 2% increase obligated through District 7 CBA and step increases due) decreased with shutting down EVT and other personnel adjustments, slight increase in Operation Expenses due to under estimation of construction remodel costs, Capital Outlay reduction as we are not looking at purchase of tower this year, just engine which substantially reduced vehicle expense, debt services is reduced and we are continuing to reduce as we do not wish debt and will have zero balance in 2022, expenditure total is \$29,300,992. A brief discussion on reserves occurred with the estimated ‘days’ in reserves quantified by informing that the first 90 days represents the amount needed to fund operations from the beginning of the fiscal period until the tax revenue is realized; and an additional 30 days which represents an emergent fund in case of natural disaster or other catastrophe. Goal is to have no unassigned fund balances. Commissioner Walker would like a brief description that denotes what the fund balance use represents such rolling stock, equipment, etc. Attorney reiterated that no reserve funds can be spent without the authorization of the Board.

South Six PowerPoint was shown and reviewed by Chief. He added that he would appreciate sitting individually with board members to discuss in detail; and reminded that there is another workshop scheduled for next Wednesday and the Tentative Millage and Budget Hearing is on September 4<sup>th</sup>. Commissioner Louwers would like to attend individual meeting with Chief and CFO Winzenread. Attorney Pringle explained that no decisions can be made at workshops, decisions will be made at the Tentative Hearing.

Commissioner Comments – none

Iona McGregor Fire District Budget Workshop Meeting

August 21, 2019

4:30 PM

Adjournment

Motion to adjourn made by Commissioner Andersen with second from Commissioner Barbosa... carried.

Meeting adjourned 6:00 p.m.

Approved by: \_\_\_\_\_

Print Name: \_\_\_\_\_

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**Iona McGregor Fire District**  
**Financial Report**  
09/18/2019

<u><i>Included Reports (unaudited)</i></u>	<u><i>Page(s)</i></u>
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**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT  
FINANCIAL REPORT NOTES  
BALANCE SHEET AND STATEMENTS OF REVENUES AND EXPENDITURES  
(UNAUDITED)  
For the Eleven Months Ended August 31, 2019**

**Notable items on the Balance Sheet:**

Cash and Investments

The rates of return on surplus funds for the month of August are as follows:

- 2.35% - SBA (Florida PRIME Local Government Investment Pool)
- 1.884% - BankUnited
- 2.07% - Fifth Third Bank

Liabilities

Liabilities totaling \$19,418 consist of amounts withheld from employees' pay for required retirement contributions and association dues.

**Notable items on the Statements of Revenues and Expenditures:**

Revenues

- Interest on invested surplus funds totaled \$21,108 for the month of August

Expenditures

- Painting of interior and exterior of Station #71 - \$15,255
- 4th quarterly (and final) debt service payment for Station #75 refinance - \$66,497
- 4th quarterly debt service payment for apparatus capital lease (2 engines) - \$25,011

Total expenditures reflect 78.96% of budget through 92% of the year. Capital outlay for the new 100' Sutphen ladder truck will not be expended in this fiscal year. \$1,234,896 will be assigned in reserves and re-appropriated for expenditure in early fiscal year 2020.



IONA MCGREGOR FIRE DISTRICT (IMF)

ASSETS

CASH

Operating Account - BankUnited  
Petty Cash

\$ 939,858.29  
100.00

Total CASH:

939,958.29

INVESTMENTS

Investments - SBA  
Money Market - BankUnited  
Investments - 5/3 Bank

8,022,522.96  
2,173,729.87  
404,236.07

Total INVESTMENTS:

10,600,488.90

Total ASSETS:

\$ 11,540,447.19

LIABILITIES

FRS - Employee Contribution - ADMIN  
FRS - Employee Contribution - OPS  
IMEBA Dues Withheld Payable

3,499.51  
15,688.86  
230.00

Total LIABILITIES:

19,418.37

EQUITY

Prior Year Revenues Over/(Under) Expenditures  
Retained Earnings-Current Year  
Fund Balance

776,646.20  
3,810,120.08  
6,934,262.54

Total EQUITY:

11,521,028.82

Total LIABILITIES & EQUITY:

\$ 11,540,447.19

**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT**  
**SUMMARY STATEMENT OF ACTIVITIES - GENERAL FUND**  
For the Eleven Months Ended August 31, 2019 (Unaudited)

Revenues	Amended	Actual	Variance	
	Budget		\$	%
Cash Carry Forward	\$ 7,710,909			
Ad valorem taxes	19,620,023	\$ 19,466,909	\$ (153,114)	99.22%
Permits, Fees & Special Assessments	75,000	90,282	15,282	120.38%
Intergovernmental	47,040	39,550	(7,490)	84.08%
Charges for services	55,000	65,607	10,607	119.29%
Interest Check/Demand Accounts	180,000	271,523	91,523	150.85%
Miscellaneous	47,000	106,073	59,073	225.69%
Proceeds from debt	-	-	-	N/A
<b>Total Revenues</b>	<b>20,024,063</b>	<b>20,039,944</b>	<b>15,881</b>	<b>100.08%</b>
 Total revenues and cash carry forward	 <u>27,734,972</u>			
<b>Expenditures</b>				
Personnel services				
Salaries	10,344,780	8,690,527	1,654,253	84.01%
Benefits	5,507,428	4,733,360	774,068	85.95%
Operating Expenditures				
Professional and contractual	721,222	676,646	44,576	93.82%
Travel	84,050	34,963	49,087	41.60%
Communications & freight	143,700	131,820	11,880	91.73%
Utilities, equipment rental, and insurance	282,628	254,701	27,927	90.12%
Repairs and maintenance	608,638	432,803	175,835	71.11%
Other operational and administrative	465,862	321,946	143,916	69.11%
Supplies, tools & small equipment	399,809	263,560	136,249	65.92%
Education and training	112,940	66,598	46,342	58.97%
Capital expenditures	1,426,886	166,050	1,260,836	11.64%
Debt service	456,850	456,849	1	100.00%
<b>Total Expenditures</b>	<b>20,554,793</b>	<b>16,229,824</b>	<b>4,324,969</b>	<b>78.96%</b>
Revenues over/(under) expenditures	<u>(530,730)</u>	<u>\$ 3,810,120</u>	<u>\$ 4,340,850</u>	
Fund Balance/Cash Carry Forward	<u>7,180,179</u>			
Total expenditures and reserves	<u>\$ 27,734,972</u>			
		<u>AUGUST</u>	<u>JULY</u>	
Cash Balances				
BankUnited - Operating		\$ 939,858	\$ 903,062	
Petty Cash		100	100	
		<u>939,958</u>	<u>903,162</u>	
Investments				
General - SBA - Fund A		8,022,523	9,304,974	
BankUnited Money Market		2,173,730	2,169,628	
5/3 Bank		404,236	469,921	
		<u>10,600,489</u>	<u>11,944,524</u>	
Total Cash and Investments		<u>\$ 11,540,447</u>	<u>\$ 12,847,686</u>	

Submitted for approval on September 18, 2019

Approved By: \_\_\_\_\_  
(Signature)

**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT**  
**DETAILED STATEMENT OF ACTIVITIES - GENERAL FUND**  
For the Eleven Months Ended August 31, 2019 (Unaudited)

	AMENDED BUDGET	ACTUAL	VARIANCE	
			\$	%
<b>REVENUES</b>				
Cash Carry Forward	\$ 7,710,909			
Ad Valorem Taxes	20,253,023	\$ 20,214,204	\$ (38,819)	99.81%
Excess fees	130,000	-	(130,000)	0.00%
Penalties	15,000	20,697	5,697	137.98%
Discounts	(732,000)	(727,115)	4,885	99.33%
Refunds Deducted	(50,000)	(44,916)	5,084	89.83%
Ad Valorem Taxes Prior Years	4,000	4,039	39	100.98%
Impact Fees	75,000	90,282	15,282	120.38%
FEMA Revenue	-	-	-	N/A
State Firefighter Supplemental	47,040	39,550	(7,490)	84.08%
Grant Revenue	-	-	-	N/A
Inspection Fees	50,000	63,347	13,347	126.69%
CPR - Books & Masks	5,000	2,260	(2,740)	45.20%
Interest Check/Demand Accounts	180,000	271,523	91,523	150.85%
Rents	27,000	33,453	6,453	123.90%
Sale of Equipment	15,000	38,705	23,705	258.03%
Contributions	5,000	4,150	(850)	83.00%
Miscellaneous	-	29,765	29,765	N/A
Proceeds from Debt	-	-	-	N/A
<b>Total Revenues</b>	<b>20,024,063</b>	<b>20,039,944</b>	<b>15,881</b>	<b>100.08%</b>
<b>Total Revenues and Cash Carry Forward</b>	<b>27,734,972</b>			
<b>EXPENDITURES</b>				
<b>Personnel Services</b>				
Salaries - Commissioners	30,000	25,250	4,750	84.17%
Salaries - ADM	1,822,411	1,445,354	377,057	79.31%
Salaries - OPS	6,694,255	5,839,631	854,624	87.23%
Salaries - FLSA	521,035	459,415	61,620	88.17%
Salaries - Sick Pay - ADM	92,346	-	92,346	0.00%
Salaries - Sick Pay - OPS	242,020	4,908	237,112	2.03%
Salaries - Holiday Pay	121,625	87,875	33,750	72.25%
Salaries - Out of Class Pay	55,000	35,191	19,809	63.98%
Salaries - One Time Payouts - ADM	25,118	21,776	3,342	86.69%
Salaries - One Time Payouts - OPS	98,980	95,809	3,171	96.80%
Salaries - Clothing and Uniform Allowance	-	-	-	N/A
Salaries - Clothing and Uniform Allowance	-	-	-	N/A
Salaries - Ins Deductible & Subsidy- ADM	1,217	973	244	79.98%
Salaries - Ins Deductible & Subsidy- OPS	47,024	42,949	4,075	91.33%
Salaries - Phone Allowance	18,780	10,270	8,510	54.69%
Salaries - On/Off Duty Training	17,460	14,035	3,425	80.39%
Salaries - ER H.S.A Contribution - ADM	52,500	52,000	500	99.05%
Salaries - ER H.S.A. Contribution - OPS	249,500	246,000	3,500	98.60%
Salaries - Overtime Staffing - ADM	3,027	1,445	1,582	47.73%
Salaries - Overtime Staffing - OPS	159,118	148,190	10,928	93.13%
Salaries - Overtime Training - OPS	34,464	29,986	4,478	87.01%
Salaries - Overtime USAR/Strike Teams - ADM	-	39,752	(39,752)	N/A
Salaries - Overtime USAR/Strike Teams - OPS	-	35,621	(35,621)	N/A
Salaries - State Education ADM	15,370	14,050	1,320	91.41%
Salaries - State Education OPS	43,530	40,050	3,480	92.01%
Social Security Taxes - ADM/Commissioners	109,478	83,676	25,802	76.43%
Social Security Taxes - OPS	491,963	408,929	83,034	83.12%
Medicare Taxes - ADM/Commissioners	28,949	22,021	6,928	76.07%
Medicare Taxes - OPS	115,455	96,837	18,618	83.87%
Retirement - ADM	335,350	263,342	72,008	78.53%
Retirement - OPS	1,812,760	1,431,095	381,665	78.95%
Veba Plan Contribution - ADM	108,461	104,659	3,802	96.49%
Veba Plan Contribution - OPS	379,985	366,304	13,681	96.40%
Health Insurance - ADM	565,224	484,398	80,826	85.70%
Health Insurance - OPS	1,241,712	1,109,057	132,655	89.32%
Health Insurance - Admin Contribution	(19,192)	(14,524)	(4,668)	75.68%
Health Insurance - OPS Contribution	(74,425)	(65,968)	(8,457)	88.64%
Health Insurance - Retiree Contribution	(256,443)	(249,442)	(7,001)	97.27%
Employee Insurance - Other - ADM	85,033	76,790	8,243	90.31%
Employee Insurance - Other - OPS	265,133	241,861	23,272	91.22%
Workers Compensation Insurance - ADM	55,983	65,553	(9,570)	117.10%
Workers Compensation Insurance - OPS	262,002	308,773	(46,771)	117.85%
<b>Total Personnel Services</b>	<b>15,852,208</b>	<b>13,423,887</b>	<b>2,428,321</b>	<b>84.68%</b>



**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT**  
**DETAILED STATEMENT OF ACTIVITIES - GENERAL FUND**  
**For the Eleven Months Ended August 31, 2019 (Unaudited)**

	AMENDED BUDGET	ACTUAL	VARIANCE	
			\$	%
<b>Operating Expenditures</b>				
Legal	55,000	30,412	24,588	55.30%
Computer Support Services	55,000	47,585	7,415	86.52%
Other Professional	27,300	25,017	2,283	91.64%
Audit and Accounting	35,000	35,000	-	100.00%
Tax Collector's Commission	395,000	392,041	2,959	99.25%
Property Appraiser's Commission	116,762	115,263	1,499	98.72%
Custodial & Janitorial Services	23,160	18,888	4,272	81.55%
Other Services - MVR Review	14,000	12,440	1,560	88.86%
Travel and Per Diem	84,050	34,963	49,087	41.60%
Telephones	86,400	78,846	7,554	91.26%
Wireless User Fee	53,150	49,274	3,876	92.71%
High Speed Internet Connect	2,100	1,710	390	81.41%
Freight & Postage	2,050	1,991	59	97.10%
Water	13,735	10,692	3,043	77.85%
Electricity	60,345	48,912	11,433	81.05%
Cable Television	3,171	2,876	295	90.68%
Garbage	12,936	9,227	3,709	71.33%
Propane	8,750	7,084	1,666	80.96%
Equipment Rentals & Leases	47,636	43,146	4,490	90.58%
Insurance	136,055	132,763	3,292	97.58%
Equipment Maintenance	82,850	34,995	47,855	42.24%
Building Maintenance	343,159	238,860	104,299	69.61%
Vehicle Maintenance	182,629	158,948	23,681	87.03%
Promotional Activities	37,000	13,449	23,551	36.35%
Promotional Activities - ADM	5,000	3,699	1,301	73.97%
Turnout Gear	172,190	150,433	21,757	87.36%
Capital Outlay under \$1,000	87,997	56,332	31,665	64.02%
Annual Medical Exams/Wellness	50,000	45,973	4,027	91.95%
Legal Advertising	3,675	460	3,215	12.52%
Hiring Costs	44,500	21,505	22,995	48.33%
Uniforms	55,500	24,644	30,856	44.40%
Office Supplies	10,000	5,453	4,547	54.53%
Fuel	110,000	55,563	54,437	50.51%
Janitorial Supplies	24,000	17,255	6,745	71.90%
Medical Supplies	65,820	40,436	25,384	61.43%
Other Operating Supplies	71,980	40,705	31,275	56.55%
Memberships, Publications & Subscriptions	128,009	109,602	18,407	85.62%
Educational Reimbursement	58,580	34,031	24,549	58.09%
Training	54,360	32,568	21,792	59.91%
<b>Total Operating</b>	<b>2,818,849</b>	<b>2,183,038</b>	<b>635,811</b>	<b>77.44%</b>
<b>Capital Outlay</b>				
Buildings	-	-	-	N/A
Equipment	121,990	108,147	13,843	88.65%
Vehicles	1,304,896	57,903	1,246,994	4.44%
<b>Total Capital Outlay</b>	<b>1,426,886</b>	<b>166,050</b>	<b>1,260,836</b>	<b>11.64%</b>
<b>Debt Service</b>				
Principal	444,107	444,107	0	100.00%
Interest	12,743	12,742	1	99.99%
<b>Total Debt Service</b>	<b>456,850</b>	<b>456,849</b>	<b>1</b>	<b>100.00%</b>
<b>Total Expenditures</b>	<b>20,554,793</b>	<b>16,229,824</b>	<b>4,324,969</b>	<b>78.96%</b>
<b>Revenues over Expenditures</b>		<b>\$ 3,810,120</b>		
<b>Reserves</b>				
Assigned:				
Operating Expenditures Oct - Dec	4,716,470			
Hurricane/Disaster	1,572,157			
Apparatus	500,000			
Unassigned:				
General Operating	391,552			
<b>Total Reserves</b>	<b>7,180,179</b>			
<b>Total Expenditures and Reserves</b>	<b>\$ 27,734,972</b>			

**IONA MCGREGOR FIRE DISTRICT**  
**2018 - 2019 FISCAL YEAR**  
**Ad Valorem Tax Revenues to Date**

Date Received	Taxes	Interest	Discounts	Commissions	Other *	Net Amount Remitted by the Tax Collector
11/15/2018	\$ 424,844.73	\$ -	\$ 18,831.93	\$ 9,380.52	\$ 513.55	\$ 397,145.83
11/30/2018	4,708,517.98	-	188,266.69	90,429.92	170.95	4,429,992.32
12/14/2018	10,865,203.70	-	434,493.30	208,744.38	1,377.21	10,223,343.23
12/28/2018	1,192,167.24	-	43,489.86	23,069.94	102.88	1,125,710.32
1/15/2019	766,105.00	-	23,006.07	14,910.92	(708.13)	727,479.88
2/15/2019	671,275.88	-	15,118.28	13,389.31	(5,157.89)	637,610.40
3/15/2019	329,462.14	-	3,514.66	6,542.04	(11,833.62)	307,571.82
4/15/2019	698,287.22	-	338.47	14,013.89	(14,743.27)	669,191.59
5/15/2019	262,655.22	-	55.61	5,406.00	2,718.99	259,912.60
6/14/2019	293,091.30	-	-	6,062.86	6,055.47	293,083.91
7/15/2019	1,422.70	-	-	33.71	261.97	1,650.96
8/15/2019	1,170.74	-	-	57.18	1,062.18	2,175.74
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	<u>\$20,214,203.85</u>	<u>\$ -</u>	<u>\$ 727,114.87</u>	<u>\$ 392,040.67</u>	<u>\$ (20,179.71)</u>	<u>\$ 19,074,868.60</u>

\* Note - The "other" column includes prior year taxes, penalties, refunds, corrections, interest and other costs.

**CURRENT AND LAST 5 FISCAL YEARS COLLECTION ANALYSIS**  
**As of August 31, of each year**

Fiscal Year		Revenue	Discounts	Commissions
2019				
	Budget	20,352,023	732,000	395,000
	Actual	20,194,024	727,115	392,041
		99.22%	99.33%	99.25%
2018				
	Budget	19,193,971	690,000	383,000
	Actual	18,953,884	685,383	367,794
		98.75%	99.33%	96.03%
2017				
	Budget	18,354,838	645,000	359,000
	Actual	18,274,728	660,349	354,441
		99.56%	102.38%	98.73%
2016				
	Budget	17,185,982	600,000	335,000
	Actual	17,120,672	615,245	331,595
		99.62%	102.54%	98.98%
2015				
	Budget	16,336,286	570,000	315,000
	Actual	16,197,837	576,557	313,832
		99.15%	101.15%	99.63%
2014				
	Budget	15,328,367	523,000	282,000
	Actual	15,216,096	537,594	294,926
		99.27%	102.79%	104.58%



Check History Report  
Sorted By Check Number  
Activity From: 8/1/2019 to 8/31/2019

IONA MCGREGOR FIRE DISTRICT (IMF)

Bank Code: B BANKUNITED - OPERATING

Check Number	Check Date	Vendor Number	Name	Check Amount	Check Type
018661	8/14/2019		***Void Check***		
018662	8/14/2019	AD	ADVANCED DISPOSAL-FT MYERS	684.96	Auto
018663	8/14/2019	AIRGAS	AIRGAS	182.82	Auto
018664	8/14/2019	BARBER	TERENCE BARBER	150.00	Auto
018665	8/14/2019	BOA4728	BUSINESS CARD	5,883.49	Auto
018666	8/14/2019	BOA7406	BANK OF AMERICA BUSINESS CARD	43.96	Auto
018667	8/14/2019	BOA9353	BANK OF AMERICA BUSINESS CARD	284.31	Auto
018668	8/14/2019	BUCK	BUCKEYE CLEANING CENTERS	327.06	Auto
018669	8/14/2019	CINTAS	CINTAS CORPORATION #294	54.04	Auto
018670	8/14/2019	COMER	SETH COMER	203.00	Auto
018671	8/14/2019	CRS	CRS TECHNOLOGY	2,400.00	Auto
018672	8/14/2019	DELL	DELL MARKETING L.P.	448.37	Auto
018673	8/14/2019	DONN	DONNELLY + GROSS	2,000.00	Auto
018674	8/14/2019	DRAPP	DR. APPLIANCES	79.00	Auto
018675	8/14/2019	EMP	EMERGENCY MEDICAL PRODUCTS	2,196.32	Auto
018676	8/14/2019	FFMIA	FL FIRE MARSHALS & INSPECT	885.00	Auto
018677	8/14/2019	FFS	FLORIDA FIRE SYSTEMS, LLC	200.00	Auto
018678	8/14/2019	FPL8590	FL POWER & LIGHT CO.	559.63	Auto
018679	8/14/2019	GAVINS	GAVIN'S ACE HARDWARE	122.31	Auto
018680	8/14/2019	GRALEY	GRALEY MECHANICAL, INC.	150.00	Auto
018681	8/14/2019	GROUND	GROUND EFFECTS	1,075.00	Auto
018682	8/14/2019	GUARD	GUARDIAN FUELING TECHNOLOGIES LLC	425.40	Auto
018683	8/14/2019	HOMD	Home Depot Credit Services	35.34	Auto
018684	8/14/2019	HOWARD	DAVE HOWARD	341.19	Auto
018685	8/14/2019	IAFC	IAFC MEMBERSHIP	1,046.50	Auto
018686	8/14/2019	KBI	KBI INDUSTRIES, INC.	8,400.00	Auto
018687	8/14/2019	KING	BRIAN KING	2,640.00	Auto
018688	8/14/2019	LEESAR	LEESAR INC	772.82	Auto
018689	8/14/2019	LOWES	LOWE'S	997.03	Auto
018690	8/14/2019	LOWVOLT	LOW VOLT SYSTEMS, INC.	475.00	Auto
018691	8/14/2019	MARCADI	MARCADIS SINGER, PA TRUST ACCOUNT	233.70	Auto
018692	8/14/2019	MES	MUNICIPAL EMERGENCY SVCS, INC.	113.19	Auto
018693	8/14/2019	NAFECO	NAFECO	5,766.38	Auto
018694	8/14/2019	NFPA	NATIONAL FIRE PROTECTION ASSOC	252.95	Auto
018695	8/14/2019	NOEL	NOEL'S PAINTING, INC.	15,254.80	Auto
018696	8/14/2019	OFFPRID	OFFICE PRIDE COMMERCIAL CLEANING SVCS	1,088.95	Auto
018697	8/14/2019	PGIT	PREFERRED GOVERNMENTAL INS TRUST	25,313.64	Auto
018698	8/14/2019	PITNEYB	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	32.00	Auto
018699	8/14/2019	PPI	POSITIVE PROMOTIONS, INC.	3,443.15	Auto
018700	8/14/2019	RICOH	RICOH USA, INC.	89.06	Auto
018701	8/14/2019	SABAL	SABAL SIGNS, INC.	1,125.00	Auto
018702	8/14/2019	SECURED	SECURED SHREDDING SOLUTIONS	25.00	Auto
018703	8/14/2019	SKYLINE	SKYLINE OUTFITTERS LLC	501.00	Auto
018704	8/14/2019	SOUTH	SOUTH FL EMERGENCY VEHICLES	2,001.28	Auto
018705	8/14/2019	SRT	SOUTHERN RESCUE TOOLS, LLC	104.00	Auto
018706	8/14/2019	SWFPFF	SW FL PROFESSIONAL FIREFIGHTER	2,294.90	Auto
018707	8/14/2019	TEN8	TEN-8 FIRE EQUIPMENT, INC.	843.47	Auto
018708	8/14/2019	UPS	UNITED PARCEL SERVICE	183.53	Auto
018709	8/14/2019	VALVO	SUNSHINE LUBES LLC	145.77	Auto
018710	8/28/2019	ALERTAL	ALERT-ALL CORP	3,175.00	Auto
018711	8/28/2019	BB&TGF	BB&T GOVERNMENTAL FINANCE	25,011.21	Auto
018712	8/28/2019	CINTAS	CINTAS CORPORATION #294	54.04	Auto
018713	8/28/2019	CMRO	COASTAL MRO, INC.	31.00	Auto
018714	8/28/2019	CORPORA	CORPORATE BILLING, INC	25.26	Auto

Run Date: 9/9/2019 3:48:09PM

A/P Date: 9/9/2019

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User Logon: MLW

Check History Report  
Sorted By Check Number  
Activity From: 8/1/2019 to 8/31/2019

IONA MCGREGOR FIRE DISTRICT (IMF)

Bank Code: B BANKUNITED - OPERATING

Check Number	Check Date	Vendor Number	Name	Check Amount	Check Type
018715	8/28/2019	CRYSTAL	CRYSTAL SPRINGS	42.47	Auto
018716	8/28/2019	DELL	DELL MARKETING L.P.	1,437.83	Auto
018717	8/28/2019	DONE	DONE RIGHT FIRE GEAR REPAIR	55.00	Auto
018718	8/28/2019	FASD	FL ASSOC. OF SPECIAL DISTRICT	425.00	Auto
018719	8/28/2019	FDSIGN	F. D. SIGNWORKS, LLC	31.97	Auto
018720	8/28/2019	FILIPAN	DIANA HERNDEN	539.94	Auto
018721	8/28/2019	FISHER	FISHER SCIENTIFIC	448.50	Auto
018722	8/28/2019	FLADET	FL DETROIT DIESEL-ALLISON	427.31	Auto
018723	8/28/2019	FNG	FLORIDA NATURAL GAS	7.59	Auto
018724	8/28/2019	FPL0598	FL POWER & LIGHT CO.	1,577.25	Auto
018725	8/28/2019	FPL3327	FL POWER & LIGHT CO.	12.98	Auto
018726	8/28/2019	FPL6245	FL POWER & LIGHT CO.	712.18	Auto
018727	8/28/2019	GUZMAN	JOEL GUZMAN	180.00	Auto
018728	8/28/2019	HARBOR	HARBOR FREIGHT TOOLS	29.98	Auto
018729	8/28/2019	KILLER	KILLER WRAPS LLC	1,600.00	Auto
018730	8/28/2019	LEESAR	LEESAR INC	1,140.36	Auto
018731	8/28/2019	LOWES	LOWE'S	148.54	Auto
018732	8/28/2019	MARCADI	MARCADIS SINGER, PA TRUST ACCOUNT	233.70	Auto
018733	8/28/2019	MARINE	MARINEMAX	308.19	Auto
018734	8/28/2019	MOZES	JACKIELOU MOZES	503.60	Auto
018735	8/28/2019	NAFECO	NAFECO	129.74	Auto
018736	8/28/2019	NFPA	NATIONAL FIRE PROTECTION ASSOC	445.00	Auto
018737	8/28/2019	NFPA	NATIONAL FIRE PROTECTION ASSOC	3,632.85	Auto
018738	8/28/2019	OGLETRE	OGLETREE DEAKINS	370.50	Auto
018739	8/28/2019	PHARMA	PHARMALINK, INC.	300.00	Auto
018740	8/28/2019	PITNEY	PITNEY BOWES PURCHASE POWER	100.00	Auto
018741	8/28/2019	PRIN VI	PRINCIPAL LIFE - VISION	1,064.78	Auto
018742	8/28/2019	PRINCIP	PRINCIPAL LIFE INSURANCE CO	13,738.94	Auto
018743	8/28/2019	RICOH	RICOH USA, INC.	420.36	Auto
018744	8/28/2019	RYAN	RYAN PETROLEUM	6,202.81	Auto
018745	8/28/2019	SCHMIDT	MARLIN SCHMIDT	1,200.00	Auto
018746	8/28/2019	SOUTH	SOUTH FL EMERGENCY VEHICLES	4,132.52	Auto
018747	8/28/2019	STAND	STANDARD INSURANCE CO.	12,293.98	Auto
018748	8/28/2019	STREAM	STREAMLIGHT, INC.	88.93	Auto
018749	8/28/2019	SWFPFF	SW FL PROFESSIONAL FIREFIGHTER	2,294.90	Auto
018750	8/28/2019	VALVO	SUNSHINE LUBES LLC	196.77	Auto
018751	8/28/2019	WINZEN	MARK WINZENREAD	46.00	Auto
W00217	8/1/2019	LOCUMS	LOCUMS DOC, INC	2,083.33	Wire Transfer
W00218	8/6/2019	NEWS	NEWS-PRESS MEDIA GROUP	263.25	Wire Transfer
W00219	8/22/2019	ENTERPR	ENTERPRISE FM TRUST	3,144.27	Wire Transfer
W00220	8/20/2019	CIGNA	CIGNA HEALTHCARE	144,040.11	Wire Transfer
W00221	8/22/2019	LCU	LEE COUNTY UTILITIES	876.86	Wire Transfer
W00222	8/23/2019	VERIZON	VERIZON	1,459.23	Wire Transfer
W00223	8/27/2019	TECO	TECO	34.55	Wire Transfer
W00224	8/27/2019	T3	T3 COMMUNICATIONS, INC.	7,481.29	Wire Transfer
W00225	8/28/2019	COLLIFE	COLONIAL LIFE PREMIUM PROCESSING	4,193.62	Wire Transfer
Bank B Total:				340,267.81	
Report Total:				340,267.81	



**BOARD MEETING AGENDA ITEM SUMMARY**Board Meeting Date: 09/18/2019

(Select All that Apply)



Decision Making Agenda Item



Discussion Purposes Only Agenda Item



Walk On Agenda Item

**SUBJECT:**

Collective Bargaining Agreement - District 7

**PERSON(S) MAKING SUBMITTAL OF AGENDA ITEM:**

Chief Howard

**BACKGROUND/DETAIL OF AGENDA ITEM:**

The District concluded negotiations with District 7 - Local 1826 in accordance with the Board's direction. As of this writing, the agreement was put to the District 7 - Local 1826 members for vote which resulted in the ratification of agreement. It is recommend the Board also accept the proposed agreement for ratification. Noted change in agreement is:

- a) Pay increase of 4% in first and second year and 3% in third year of three year agreement
- b) Wages and Insurance are not openers for duration of three year agreement

**BUDGET IMPACT: Yes / No / Unknown – If Yes, how much? From where?**

Yes, agreement includes wage increases which have been included in the adopted 2019 - 2020 budget.

**REQUESTED BOARD ACTION:**

Request Boards approval of Collective Bargaining Agreement



**ARTICLE 49**  
**DURATION OF AGREEMENT**

**Section 1.** This Agreement will be in full force and effect as of the effective date of ratification of this contract by the District and shall remain in full force and effect until midnight the 30<sup>th</sup> day of September 2022.

**Section 2.** The parties will re-open the Agreement beginning in May, 2022. In addition, the parties may each elect to open no more than one article for negotiation annually between May and September, so long as the article is not wages, insurance, or any article that could cause additional cost to the District. Parties may mutually agree to open additional articles at any time during the remainder of Agreement.

**Section 3.** This Agreement shall supersede any ordinances, regulations, or practices of the District, promulgated and adopted by the Fire Commissioners, which are in direct conflict with the terms and/or conditions of employment contained herein.

Iona McGregor Fire Protection  
And Rescue Service District

Southwest Florida Professional  
Firefighters and Paramedics Inc.,  
I.A.F.F. Local 1826

By: \_\_\_\_\_  
David Howard, Chief

\_\_\_\_\_  
J.P. Duncan, President

\_\_\_\_\_  
Seth Comer, Assistant Chief

\_\_\_\_\_  
Brian Tansey, District-7 V.P.

I HEREBY CERTIFY that the above and forgoing Collective Bargaining Agreement was ratified during the regular Fire Commission meeting of the Iona McGregor Fire Protection and Rescue Service District, Lee County, Florida on the \_\_\_\_ day of September, 2019.

ATTEST: \_\_\_\_\_  
James Walker, Chairman

**BOARD MEETING AGENDA ITEM SUMMARY**Board Meeting Date: 09/18/2019

(Select All that Apply)



Decision Making Agenda Item



Discussion Purposes Only Agenda Item



Walk On Agenda Item

**SUBJECT:**

Collective Bargaining Agreement - District 25

**PERSON(S) MAKING SUBMITTAL OF AGENDA ITEM:**

Chief Howard

**BACKGROUND/DETAIL OF AGENDA ITEM:**

The District concluded negotiations with District 7 - Local 1826 in accordance with the Board's direction. As of this writing, the agreement was put to the District 25 - Local 1826 members for vote which resulted in the ratification of agreement. It is recommend the Board also accept the proposed agreement for ratification. Noted change in agreement is:

- a) Pay increase of 4% in first and second year and 3% in third year of three year agreement
- b) Wages and Insurance are not openers for duration of three year agreement

**BUDGET IMPACT: Yes / No / Unknown – If Yes, how much? From where?**

Yes, agreement includes wage increases which have been included in the adopted 2019 - 2020 budget.

**REQUESTED BOARD ACTION:**

Request Boards approval of Collective Bargaining Agreement



**ARTICLE 34**  
**DURATION OF AGREEMENT**

**Section 1.** This Agreement will be in full force and effect as of the effective date of ratification of this contract by the District and shall remain in full force and effect until midnight the 30<sup>th</sup> day of September 2022.

**Section 2.** The parties will re-open the Agreement beginning in May 2022. In addition, the parties may each elect to open no more than two articles for negotiation annually between May and September, so long as the article is not wages, insurance, or any article that could cause additional cost to the District. Parties may mutually agree to open additional articles at any time during the remainder of Agreement.

**Section 3.** This Agreement shall supersede any ordinances, regulations, or practices of the District, promulgated and adopted by the Fire Commissioners, which are in direct conflict with the terms and/or conditions of employment contained herein.

Iona McGregor Fire Protection  
And Rescue Service District

Southwest Florida Professional  
Firefighters and Paramedics Inc.,  
I.A.F.F. Local 1826

By: \_\_\_\_\_  
David Howard, Chief

\_\_\_\_\_  
J.P. Duncan, President

\_\_\_\_\_  
Seth Comer, Assistant Chief

\_\_\_\_\_  
Marc Mascarelli, District-25 V.P.

I HEREBY CERTIFY that the above and forgoing Collective Bargaining Agreement was ratified during the regular Fire Commission meeting of the Iona McGregor Fire Protection and Rescue Service District, Lee County, Florida on the \_\_\_\_ day of September 2019.

ATTEST: \_\_\_\_\_  
James Walker, Chairman





## BOARD MEETING AGENDA ITEM SUMMARY

Board Meeting Date: 09/18/2019

(Select All that Apply)



Decision Making Agenda Item



Discussion Purposes Only Agenda Item



Walk On Agenda Item

**SUBJECT:**

Non bargaining salary structure

**PERSON(S) MAKING SUBMITTAL OF AGENDA ITEM:**

Chief Howard

**BACKGROUND/DETAIL OF AGENDA ITEM:**

In keeping with the decision of the Board to ratify the Collective Bargaining Agreements (CBA's), it is desirous to adjust the non-bargaining employee pay structure with the like increases and term as presented in the CBA's.

**BUDGET IMPACT: Yes / No / Unknown – If Yes, how much? From where?**

Yes, proposed wage adjustment has been included in the adopted 2019 - 2020 budget.

**REQUESTED BOARD ACTION:**

Request Boards approval of Non-bargaining salary adjustment as presented.

**BOARD MEETING AGENDA ITEM SUMMARY**Board Meeting Date: 09/18/2019

(Select All that Apply)



Decision Making Agenda Item



Discussion Purposes Only Agenda Item



Walk On Agenda Item

**SUBJECT:**

Surplus Items

**PERSON(S) MAKING SUBMITTAL OF AGENDA ITEM:**

CFO Winzenread

**BACKGROUND/DETAIL OF AGENDA ITEM:**

The items contained in the Surplus Items listing are no longer of value or in use by the district and are being requested for disposal following deeming as surplus:

**BUDGET IMPACT: Yes / No / Unknown – If Yes, how much? From where?**

No

**REQUESTED BOARD ACTION:**

Request authorization of surplus and disposal of items in accordance with Florida Statute 274.06.

**SURPLUS ITEMS - SEPTEMBER 2019**

<b>TAG NO.</b>	<b>DESCRIPTION</b>	<b>IN-SERVICE DATE</b>	<b>CONDITION</b>	<b>ESTIMATED VALUE</b>
397	Tire Changer	1/10/2005	NOT IN USE	< \$500
952	Wheel Balancer	12/29/2009	NOT IN USE	< \$1,000
1298	Double Wall Fuel Oil Tank	6/22/2016	NOT IN USE	< \$500
2006	Vehicle Lift Post S/N 96310 (purchased used)	4/30/2013	NOT IN USE	≈ \$1,200
2007	Vehicle Lift Post S/N 96311 (purchased used)	4/30/2013	NOT IN USE	≈ \$1,200
2008	Vehicle Lift Post S/N 101354 (purchased used)	4/30/2013	NOT IN USE	≈ \$1,200
2009	Vehicle Lift Post S/N 101353 (purchased used)	4/30/2013	NOT IN USE	≈ \$1,200
2010	Vehicle Lift Main Control (purchased used)	4/30/2013	NOT IN USE	≈ \$1,200
627	2008 Chevy 4500 VIN 1GBE4C1G88F416110	9/23/2008	NOT IN USE	≈ \$20,000
1413	Winch - 16.5 Ton	4/26/2018	NOT IN USE	≈ \$1,000

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_



# **IONA-MCGREGOR FIRE DISTRICT**

## **Executive Report**

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### **Executive Summary/September 2019:**

#### **GENERAL: (9/12/19)**

- The budget process is nearly concluded for this fiscal year.
- We are happy to have Megan back in the office with us.
- Mental health professionals are continuing to do ride-a-longs with operations personnel.
- Our 1<sup>st</sup> month of mutual aid response with Fort Myers Fire Department has gone well.
- New Computer Aided Dispatch (CAD) system training is occurring this month with countywide implementation coming soon.

#### **OPERATIONS: (9/12/19)**

- New team leaders have been identified for our Hazmat Team and are moving forward with a training plan for personnel.
- Call volume comparison: August 2018-672 calls; August 2019-723 calls.
- Engine 73 has been re-designated Squad 73 in support of increased Technical Rescue capabilities and a long-term plan of a shared County response model.
- Our probationary operations personnel (Lieutenant, Engineer, and Firefighter ranks) are progressing well.
- USAR was deployed to assist with Hurricane Dorian efforts. Thankfully, it was less impactful than initially anticipated.
- Our September 10<sup>th</sup> MERT drill was a success and we look forward to continued training with local agencies.

#### **LOGISTICS: (9/12/19)**

- SCBA testing complete.
- New Truck 74 delayed 3-4 weeks, delivery expected by end of calendar year.
- New B70 should be ready in next few weeks.
- Specifications are being finalized for new Engine 71. Order should take place shortly after Oct 1, 12-13 month build time.
- Engine 73 has been re-stickered as Squad 73. Beginning discussions on replacement apparatus for Squad 73.
- Opticom installation completed in five of our emergency response units. Opticom is an alerting system that coordinates traffic lighting when our units are responding with lights and sirens. Two additional have since gone out of service and will be replaced this coming budget year.
- Requesting surplus of mechanics items to move forward with sale and/or disposal of items no longer in use.



## **IONA-MCGREGOR FIRE DISTRICT**

### **Executive Report**

#### **PREVENTION: (9/12/19)**

INSPECTION VOLUME:	376
VIOLATIONS CLEARED: Year to Date	335 of 561
% OF MANDATED INSPECTIONS AVERAGE:	98%
CPR / AED CLASSES:	2
CHILD PASSENGER SAFETY:	0
PUBLIC EDU. EVENT(S):	2
EAP PRESENTATIONS:	0
FIRE INVESTIGATIONS:	0

#### **SUPERVISOR'S SUMMARY:**

1. Preparations for October Prevention Month underway
2. Working with Lee County to coordinate Radio signal compliance standards

#### **TRAINING/EMS:**

- The Iona McGregor Training Network has been created. The Training Group was established with the purpose of providing the best training possible to our staff, utilizing the talented firefighters that we have in-house. The Network will ensure training is being delivered consistently throughout the organization. The Network is composed of firefighters who specialize in all disciplines, i.e. EMS Haz-Mat, TRT, Water Ops. Our first meeting will be held the 1<sup>st</sup> of October.
- Currently working on moving our medical inventory inside of Station 75 vs in a room in the bay.
- We are meeting with the Lee County Fire Chiefs Operations Sub Committee to update the County's active shooter SOG.
- Focus Group is working on changing our medical and airway bags.