

Iona McGregor Fire District Board of Fire Commissioners Agenda
August 21, 2019
6:00 PM

Meeting call to order

Roll Call of Commissioners

Opening Prayer and Pledge of Allegiance

Amendments to the Meeting Agenda

Public Input on Business Agenda Items

Business Agenda Items (Agenda Items Requiring Action)

- 1) Meeting Minutes – July 17, 2019
- 2) Financial Report – July 2019
- 3) Surplus Items
- 4) Executive Report
- 5) Attorney Report
- 6) DVP Reports – Districts 7 & 25

Public Input on Non-Business Agenda Items

Commissioner Comments

Adjournment

Iona McGregor Fire District Board of Fire Commissioners

July 17, 2019

6:00 PM

Meeting called to order at

Roll Call of Commissioners – Present are: Commissioners Louwers, Langford, Andersen, Barbosa, and Walker

Opening Prayer and Pledge of Allegiance observed

Amendments to the Meeting Agenda – removal of item #7 Deferred Compensation

Public Input on Business Agenda Items

Business Agenda Items (Agenda Items Requiring Action)

1) Meeting Minutes – June 19, 2019

Motion (5644) to approve minutes made by Commissioner Andersen second Commissioner ...Barbosa... carried.

2) Financial Report – Jun 2019

Commissioner Walker sought clarification of several items which were addressed by CFO Winzenread including the various insurance policies, IT service fees, and Motorola radio and repeater purchased for the new BC vehicle. Following the brief discussion, a **motion** (5645) to approve June 2019 financial report was made by Commissioner Barbosa with second from Commissioner Andersen ... carried. (See pages 6-8)

3) Budget Amendment

CFO Winzenread briefly addressed budget amendment which is done each year following the annual audit. Although not read into the record, the resolution title reads as, “**Resolution 2019-02, A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT, LEE COUNTY, FLORIDA, TO AMEND THE BUDGET AND FUND BALANCES FOR THE DISTRICT FOR THE 2018/2019 FISCAL YEAR; TO RESCIND ALL RESOLUTIONS IN CONFLICT; TO PROVIDE FOR SEVERABILITY; TO PROVIDE FOR LIBERAL CONSTRUCTION; TO PROVIDE FOR SCRIVENER’S ERRORS; TO PROVIDE FOR AN EFFECTIVE DATE...** The District hereby increases the 2018/2019 cash carry forward account balance by \$348,352 with an equal increase in the Unassigned Fund Balance by \$348,352 to reflect the actual audited September 30, 2018 balance.” Following CFO Winzenread’s brief summary, a **motion** (5646) to adopt the budget amendment, Resolution 2019-02, was made by Commissioner Louwers, second Commissioner Langford... roll vote:

Commissioner James Walker –	<u>aye</u>
Commissioner Steven Barbosa –	<u>aye</u>
Commissioner Ethan Langford –	<u>aye</u>
Commissioner James Andersen –	<u>aye</u>
Commissioner Paul Louwers –	<u>aye</u>

Adopted unanimously.

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4) Salary Administration Policy

Chief briefly addressed this is a program and not a policy. He then described the proposed program and the alignment with district goals. This program is structured process in reviewing the wages of other agencies in relation to ours and keep within the top third as discussed previously. The methodology in determination is described as the South Six departments and their competitive pays in relation to ours on a three-year basis including reviewing job descriptions. Following Chief's review of his proposed program, Commissioner Walker questioned the bonus portion of policy to which Chief informed that the language has been in from beginning do not know of any time when a bonus has been paid. Chief reiterated that this is being submitted to define the organizational goal of our salary administration program along with the methodology. Following brief discussion, **motion** (5647) to approve Salary Administration Program as amended with the striking of the last paragraph pertaining to bonuses was made by Commissioner Walker, second Commissioner Andersen... carried.

5) Proposed Budget Schedule

A proposed schedule of meeting dates for the upcoming budget process was previously submitted. **Motion** (5648) to approve proposed budget schedule as presented was made by Commissioner Andersen with a second offered by Commissioner Louwers. Attorney Pringle noted that the final millage and budget date is still pending, and date will be set at tentative millage and budget hearing. Following attorney's comment, motion carried.

6) DR-420

CFO Winzenread described the DR-420 information and the need for it to be filed as the tentative millage and the Tentative Millage and Budget hearing date is included on the TRIM notice. He further noted that historically, the maximum millage is placed on DR-420 because the millage can always be lowered but never raised from noticed amount. **Motion** (5649) to approve the filing of DR-420 as presented in draft was made by Commissioner Walker with a second from Commissioner Langford... carried.

7) Deferred Compensation Plan - removed

8) Executive Report

Chief added to filed report we are actively waiting on premium quotes for the provisions of the July 1st cancer presumptive law. Walker asked if insurance is biddable item, yes. Needs to meet statute and looked at many that do not meet the full requirements. League of Cities seems to meet and exceed in some areas the requirements. Continuing to look. Do Union heads get involved in this, questioned Commissioner Walker. Yes, there was a lot of support.

Chief Hernden addressed the mental health ride-time program for clinicians. Ensure that in time of crisis the clinician has better understanding of the job and the responsibilities. There is a listing of clinicians that should be released online within the next few months of vetted providers to be matched with needs. Khalid also addressed the ride-time program of fire academy students as well.

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Commissioner Walker inquired if there is a game plan for what the public relations person is going to be doing. Chief Steffens replied that although she completed the course to become AED instructor, she is the coordinator of the program and only will fill in as instructor if the 15 instructors are not available. He briefly spoke of the CPR/AED scheduling, adding that the Strategic Plan details the game-plan of the CPR program and the other department programs as well. DC Steffens noted that we are just getting to point where we can make the car seat program viable, adding that it takes about an hour to do one car seat and we have had three persons complete the certification program. We are looking to be able to provide spontaneous (walk-in) car seats and schedule a quarterly program of class for multiple.

Motion (5650) to receive Executive Report made by Commissioner Langford, second Commissioner Andersen... received.

9) Attorney Report

Mr. Pringle states that the discussion of bringing to board group of policies was in last meeting and that he, Chief and Commissioner Walker have discussed. Plan is to assemble all that are on books with recommendations for removal of non-relevant policies along with codification stating that all policies not codified are rescinded at time of adoption. It is proceeding as directed. Following attorney's **motion** (5651) to receive Attorney Report made by Commissioner Louwers, second Commissioner Langford... carried.

10) DVP Reports – Districts 7 & 25

DVP Tansey stated Board had addressed anything there were concerns with.

Public Input on Non-Business Agenda Items

Attorney Pringle stated that a clarification of non-business items is anything not actionable during the board meeting and board will confirm that this is time district receives information but does not have response to as not prepared. Commissioner Walker questioned if there are any topics not to be discussed by board. Attorney instructed not to respond, just receive the public input. If item that may come back in the future or an employment item, it is not responded to or discussed at board meeting. District has a labor attorney which should be present for anything employment related. Also, anything that is confidential, should not be discussed. If this is being brought, attorney will bring to attention. Commissioner Walker then asked if any member of the public wished to comment, please state name and address for the record.

Deborah Ringsmuth of 9033 Ligon Court, Fort Myers, 33908 introduced herself adding that she has had homes in district for over 40 years and considers herself a friend of the fire district and promotes it. She informed that she's known most of the people for a long time and has great respect but in last couple of years noticed change in administration versus guys that ride the trucks, seen hostile workplace where persons are not free to discuss personal or mental problems and it will ultimately affect the department; and it should be something the board and commissioners should know about. Board should speak to guys and BC's and they should not be retaliated for speaking or punished through non-promotion. They're very professional but impact of hostility will affect district.

Anything further, questioned Commissioner Walker?

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Mrs. Ringsmuth stated that she would like to have feedback and believes it needs to be discussed. Commissioner Walker replied that he appreciates comments, adding that he has gone to stations and spoken to the crews and spoken with the chief. Commissioners Louwers, Barbosa, Langford and Andersen also said they appreciate the public input and appreciate her coming in. Commissioner Andersen added that he also went station to station and told everyone his door is open. If individual having issue can contact any one of us. If something needs to change, we will make that happen. Commissioner Walker asked attorney to prepare language for review which creates pathway for employees to have their concerns heard by Board. Mrs. Ringsmuth reiterated that she has nothing but generally good things to say, but there is room for improvement; and she is trying to help in a positive way.

Commissioner Comments

Commissioner Barbosa mentioned an article in the news says that firefighters are happiest profession in America.

Adjournment

Motion to adjourn made by Commissioner Louwers, seconded by Commissioner Langford... carried.

Meeting adjourned at 7:37 p.m.

Approved By: _____

Print Name: _____

**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
FINANCIAL REPORT NOTES
BALANCE SHEET AND STATEMENTS OF REVENUES AND EXPENDITURES
(UNAUDITED)
For the Nine Months Ended June 30, 2019**

Notable items on the Balance Sheet:

Cash and Investments

The rates of return on surplus funds for the month of June are as follows:

- 2.55% - SBA (Florida PRIME Local Government Investment Pool)
- 1.884% - BankUnited
- 2.30% - Fifth Third Bank

Liabilities

Liabilities totaling \$19,838 consist of amounts withheld from employees' pay for required retirement contributions.

Notable items on the Statements of Revenues and Expenditures:

Revenues

- Received approximately \$293,000 in ad valorem tax revenues during the month of June. To date the District has received over 99% of the annual budgeted total.
- Interest on invested surplus funds totaled \$27,098 for the month of June

Expenditures

- Purchased radios for new shift commander vehicle - \$19,783
- Purchased 12 sets of ballistic gear for operations- \$13,320
- Purchased production equipment for new shift commander vehicle - \$18,203

Total expenditures reflect 66.18% of budget through 75% of the year.

IONA MCGREGOR FIRE DISTRICT (IMF)

ASSETS

CASH

Operating Account - BankUnited

\$ 623,914.16

Petty Cash

100.00

Total CASH:

624,014.16

INVESTMENTS

Investments - SBA

10,783,072.66

Money Market - BankUnited

2,166,433.98

Investments - 5/3 Bank

469,051.96

Total INVESTMENTS:

13,418,558.60

ACCOUNTS RECEIVABLE

Accounts Receivable

658.61

Total ACCOUNTS RECEIVABLE:

658.61

Total ASSETS:

\$ 14,043,231.37

LIABILITIES

FRS - Employee Contribution - ADMIN

3,483.08

FRS - Employee Contribution - OPS

16,354.50

Total LIABILITIES:

19,837.58

EQUITY

Retained Earnings-Current Year

6,312,485.05

Prior Year Revenues,Over/(Under) Expenditures

776,646.20

Fund Balance

6,934,262.54

Total EQUITY:

14,023,393.79

Total LIABILITIES & EQUITY:

\$ 14,043,231.37

IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
SUMMARY STATEMENT OF ACTIVITIES - GENERAL FUND
For the Nine Months Ended June 30, 2019 (Unaudited)

	Amended		Variance	
Revenues	Budget	Actual	\$	%
Cash Carry Forward	\$ 7,362,557			
Ad valorem taxes	19,620,023	\$ 19,462,992	\$ (157,031)	99.20%
Permits, Fees & Special Assessments	75,000	46,463	(28,537)	61.95%
Intergovernmental	47,040	39,550	(7,490)	84.08%
Charges for services	55,000	52,302	(2,698)	95.10%
Interest Check/Demand Accounts	180,000	224,273	44,273	124.60%
Miscellaneous	47,000	90,682	43,682	192.94%
Proceeds from debt	-	-	-	N/A
Total Revenues	20,024,063	19,916,262	(107,801)	99.46%

Total revenues and cash carry forward	27,386,620
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Expenditures

Personnel services				
Salaries	10,338,780	7,187,721	3,151,059	69.52%
Benefits	5,513,428	3,949,387	1,564,041	71.63%
Operating Expenditures				
Professional and contractual	762,222	621,283	140,939	81.51%
Travel	84,050	30,593	53,457	36.40%
Communications & freight	133,850	96,173	37,677	71.85%
Utilities, equipment rental, and insurance	289,603	230,272	59,331	79.51%
Repairs and maintenance	578,013	361,421	216,592	62.53%
Other operational and administrative	463,362	302,442	160,920	65.27%
Supplies, tools & small equipment	394,809	231,102	163,707	58.54%
Education and training	112,940	61,125	51,815	54.12%
Capital expenditures	1,426,886	166,918	1,259,968	11.70%
Debt service	456,850	365,340	91,510	79.97%
Total Expenditures	20,554,793	13,603,777	6,951,016	66.18%

Revenues over/(under) expenditures	(530,730)	\$	6,312,485	\$	6,843,215
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Fund Balance/Cash Carry Forward	6,831,827
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Total expenditures and reserves	\$ 27,386,620
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	JUNE	MAY
Cash Balances		
BankUnited - Operating	\$ 623,914	\$ 691,635
Petty Cash	100	100
	<u>624,014</u>	<u>691,735</u>
Investments		
General - SBA - Fund A	10,783,073	11,509,939
BankUnited Money Market	2,166,434	2,163,347
5/3 Bank	<u>469,052</u>	<u>468,174</u>
	<u>13,418,559</u>	<u>14,141,460</u>
Total Cash and Investments	\$ 14,042,573	\$ 14,833,196

Submitted for approval on July 17, 2019

Approved By:

(Signature)

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Iona McGregor Fire District
Financial Report
08/21/2019

<u><i>Included Reports (unaudited)</i></u>	<u><i>Page(s)</i></u>
Financial Report Notes	1
Balance Sheet as of July 31, 2019	2
Summary Statement of Activities – General Fund	3
Detailed Statement of Activities – General Fund	4-5
Ad Valorem Tax Analysis	6
Check Register – Month of July 2019	7-8

**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
FINANCIAL REPORT NOTES
BALANCE SHEET AND STATEMENTS OF REVENUES AND EXPENDITURES
(UNAUDITED)
For the Ten Months Ended July 31, 2019**

Notable items on the Balance Sheet:

Cash and Investments

The rates of return on surplus funds for the month of June are as follows:

- 2.55% - SBA (Florida PRIME Local Government Investment Pool)
- 1.884% - BankUnited
- 2.30% - Fifth Third Bank

Liabilities

Liabilities totaling \$20,242 consist of amounts withheld from employees' pay for required retirement contributions.

Notable items on the Statements of Revenues and Expenditures:

Revenues

- Received 3rd quarter impact fees totaling \$43,819
- Inspection fees received during the month of July totaled \$10,375
- Interest on invested surplus funds totaled \$26,143 for the month of July

Expenditures

- Paid 3rd and 4th quarter government communication network radio fees to Lee County in the amount of \$17,286
- Purchased 5 Opticom emergency vehicle preemption devices for a total of \$17,480 to replace units originally purchased in 2009

Total expenditures reflect 72.48% of budget through 83% of the year.

IONA MCGREGOR FIRE DISTRICT (IMF)

ASSETS

CASH

Operating Account - BankUnited

\$ 903,061.72

Petty Cash

100.00

Total CASH:

903,161.72

INVESTMENTS

Investments - SBA

9,304,974.32

Money Market - BankUnited

2,169,628.19

Investments - 5/3 Bank

469,921.31

Total INVESTMENTS:

11,944,523.82

ACCOUNTS RECEIVABLE

Accounts Receivable

329.29

Total ACCOUNTS RECEIVABLE:

329.29

Total ASSETS:

\$ 12,848,014.83

LIABILITIES

FRS - Employee Contribution - ADMIN

4,228.20

FRS - Employee Contribution - OPS

16,013.95

Total LIABILITIES:

20,242.15

EQUITY

Retained Earnings-Current Year

5,116,863.94

Prior Year Revenues Over/(Under) Expenditures

776,646.20

Fund Balance

6,934,262.54

Total EQUITY:

12,827,772.68

Total LIABILITIES & EQUITY:

\$ 12,848,014.83

IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
SUMMARY STATEMENT OF ACTIVITIES - GENERAL FUND
For the Ten Months Ended July 31, 2019 (Unaudited)

	Amended		Variance	
Revenues	Budget	Actual	\$	%
Cash Carry Forward	\$ 7,710,909			
Ad valorem taxes	19,620,023	\$ 19,464,676	\$ (155,347)	99.21%
Permits, Fees & Special Assessments	75,000	90,282	15,282	120.38%
Intergovernmental	47,040	39,550	(7,490)	84.08%
Charges for services	55,000	63,737	8,737	115.89%
Interest Check/Demand Accounts	180,000	250,415	70,415	139.12%
Miscellaneous	47,000	106,073	59,073	225.69%
Proceeds from debt	-	-	-	N/A
Total Revenues	20,024,063	20,014,733	(9,330)	99.95%

Total revenues and cash carry forward	27,734,972
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Expenditures

Personnel services				
Salaries	10,344,780	7,954,366	2,390,414	76.89%
Benefits	5,507,428	4,337,968	1,169,460	78.77%
Operating Expenditures				
Professional and contractual	721,222	669,582	51,640	92.84%
Travel	84,050	32,990	51,060	39.25%
Communications & freight	143,700	122,424	21,276	85.19%
Utilities, equipment rental, and insurance	282,628	246,261	36,367	87.13%
Repairs and maintenance	608,638	396,022	212,616	65.07%
Other operational and administrative	465,862	306,719	159,143	65.84%
Supplies, tools & small equipment	399,809	240,318	159,491	60.11%
Education and training	112,940	61,428	51,512	54.39%
Capital expenditures	1,426,886	164,450	1,262,436	11.53%
Debt service	<u>456,850</u>	<u>365,340</u>	<u>91,510</u>	79.97%
Total Expenditures	20,554,793	14,897,869	5,656,924	72.48%

Revenues over/(under) expenditures	(530,730)	\$ 5,116,864	\$ 5,647,594
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Fund Balance/Cash Carry Forward	7,180,179
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Total expenditures and reserves	\$ 27,734,972
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	JULY	JUNE
Cash Balances		
BankUnited - Operating	\$ 903,062	\$ 623,914
Petty Cash	100	100
	<u>903,162</u>	<u>624,014</u>
Investments		
General - SBA - Fund A	9,304,974	10,783,073
BankUnited Money Market	2,169,628	2,166,434
5/3 Bank	<u>469,921</u>	<u>469,052</u>
	<u>11,944,524</u>	<u>13,418,559</u>
Total Cash and Investments	\$ 12,847,686	\$ 14,042,573

Submitted for approval on August 21, 2019

Approved By: _____
(Signature)

IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
DETAILED STATEMENT OF ACTIVITIES - GENERAL FUND
For the Ten Months Ended July 31, 2019 (Unaudited)

	AMENDED BUDGET	ACTUAL	VARIANCE	
			\$	%
REVENUES				
Cash Carry Forward	\$ 7,710,909			
Ad Valorem Taxes	20,253,023	\$ 20,213,033	\$ (39,990)	99.80%
Excess fees	130,000	-	(130,000)	0.00%
Penalties	15,000	19,857	4,857	132.38%
Discounts	(732,000)	(727,115)	4,885	99.33%
Refunds Deducted	(50,000)	(44,290)	5,710	88.58%
Ad Valorem Taxes Prior Years	4,000	3,192	(808)	79.79%
Impact Fees	75,000	90,282	15,282	120.38%
FEMA Revenue	-	-	-	N/A
State Firefighter Supplemental	47,040	39,550	(7,490)	84.08%
Grant Revenue	-	-	-	N/A
Inspection Fees	50,000	61,717	11,717	123.43%
CPR - Books & Masks	5,000	2,020	(2,980)	40.40%
Interest Check/Demand Accounts	180,000	250,415	70,415	139.12%
Rents	27,000	33,453	6,453	123.90%
Sale of Equipment	15,000	38,705	23,705	258.03%
Contributions	5,000	4,150	(850)	83.00%
Miscellaneous	-	29,765	29,765	N/A
Proceeds from Debt	-	-	-	N/A
Total Revenues	20,024,063	20,014,733	(9,330)	99.95%
Total Revenues and Cash Carry Forward	27,734,972			

EXPENDITURES				
Personnel Services				
Salaries - Commissioners	30,000	22,750	7,250	75.83%
Salaries - ADM	1,822,411	1,323,399	499,012	72.62%
Salaries - OPS	6,694,255	5,310,598	1,383,657	79.33%
Salaries - FLSA	521,035	417,803	103,232	80.19%
Salaries - Sick Pay - ADM	92,346	-	92,346	0.00%
Salaries - Sick Pay - OPS	242,020	4,908	237,112	2.03%
Salaries - Holiday Pay	121,625	87,875	33,750	72.25%
Salaries - Out of Class Pay	55,000	31,953	23,047	58.10%
Salaries - One Time Payouts - ADM	25,118	21,776	3,342	86.69%
Salaries - One Time Payouts - OPS	98,980	95,809	3,171	96.80%
Salaries - Clothing and Uniform Allowance	-	-	-	N/A
Salaries - Clothing and Uniform Allowance	-	-	-	N/A
Salaries - Ins Deductible & Subsidy- ADM	1,217	730	487	59.99%
Salaries - Ins Deductible & Subsidy- OPS	47,024	39,013	8,011	82.96%
Salaries - Phone Allowance	18,780	9,470	9,310	50.43%
Salaries - On/Off Duty Training	17,460	13,490	3,970	77.26%
Salaries - ER H.S.A Contribution - ADM	52,500	48,500	4,000	92.38%
Salaries - ER H.S.A Contribution - OPS	249,500	242,500	7,000	97.19%
Salaries - Overtime Staffing - ADM	3,027	1,445	1,582	47.73%
Salaries - Overtime Staffing - OPS	159,118	131,094	28,024	82.39%
Salaries - Overtime Training - OPS	34,464	26,884	7,580	78.01%
Salaries - Overtime USAR/Strike Teams - ADM	-	39,752	(39,752)	N/A
Salaries - Overtime USAR/Strike Teams - OPS	-	35,621	(35,621)	N/A
Salaries - State Education ADM	15,370	12,730	2,640	82.82%
Salaries - State Education OPS	43,530	36,270	7,260	83.32%
Social Security Taxes - ADM/Commissioners	109,478	76,132	33,346	69.54%
Social Security Taxes - OPS	491,963	372,629	119,334	75.74%
Medicare Taxes - ADM/Commissioners	28,949	20,257	8,692	69.97%
Medicare Taxes - OPS	115,455	88,348	27,108	76.52%
Retirement - ADM	335,350	233,760	101,590	69.71%
Retirement - OPS	1,812,760	1,283,724	529,037	70.82%
Veba Plan Contribution - ADM	108,461	104,659	3,802	96.49%
Veba Plan Contribution - OPS	379,985	366,304	13,681	96.40%
Health Insurance - ADM	565,224	441,308	123,916	78.08%
Health Insurance - OPS	1,241,712	1,008,107	233,605	81.19%
Health Insurance - Admin Contribution	(19,192)	(13,419)	(5,773)	69.92%
Health Insurance - OPS Contribution	(74,425)	(59,885)	(14,540)	80.46%
Health Insurance - Retiree Contribution	(256,443)	(225,371)	(31,072)	87.88%
Employee Insurance - Other - ADM	85,033	70,875	14,158	83.35%
Employee Insurance - Other - OPS	265,133	221,531	43,602	83.55%
Workers Compensation Insurance - ADM	55,983	61,250	(5,267)	109.41%
Workers Compensation Insurance - OPS	262,002	287,763	(25,761)	109.83%
Total Personnel Services	15,852,208	12,292,335	3,559,873	77.54%

IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
DETAILED STATEMENT OF ACTIVITIES - GENERAL FUND
For the Ten Months Ended July 31, 2019 (Unaudited)

	AMENDED BUDGET	ACTUAL	VARIANCE	
			\$	%
Operating Expenditures				
Legal	55,000	30,042	24,958	54.62%
Computer Support Services	55,000	44,120	10,880	80.22%
Other Professional	27,300	22,933	4,367	84.00%
Audit and Accounting	35,000	35,000	-	100.00%
Tax Collector's Commission	395,000	391,983	3,017	99.24%
Property Appraiser's Commission	116,762	115,263	1,499	98.72%
Custodial & Janitorial Services	23,160	17,813	5,347	76.91%
Other Services - MVR Review	14,000	12,428	1,572	88.77%
Travel and Per Diem	84,050	32,990	51,060	39.25%
Telephones	86,400	71,364	15,036	82.60%
Wireless User Fee	53,150	47,815	5,335	89.96%
High Speed Internet Connect	2,100	1,538	562	73.22%
Freight & Postage	2,050	1,707	343	83.27%
Water	13,735	9,905	3,830	72.12%
Electricity	60,345	46,050	14,295	76.31%
Cable Television	3,171	2,575	596	81.21%
Garbage	12,936	8,542	4,394	66.03%
Propane	8,750	6,985	1,765	79.83%
Equipment Rentals & Leases	47,636	39,440	8,196	82.79%
Insurance	136,055	132,763	3,292	97.58%
Equipment Maintenance	82,850	34,225	48,625	41.31%
Building Maintenance	343,159	209,778	133,381	61.13%
Vehicle Maintenance	182,629	152,019	30,610	83.24%
Promotional Activities	37,000	6,578	30,422	17.78%
Promotional Activities - ADM	5,000	3,699	1,301	73.97%
Turnout Gear	172,190	150,433	21,757	87.36%
Capital Outlay under \$1,000	87,997	51,223	36,774	58.21%
Annual Medical Exams/Wellness	50,000	45,942	4,058	91.88%
Legal Advertising	3,675	460	3,215	12.52%
Hiring Costs	44,500	19,505	24,995	43.83%
Uniforms	55,500	23,787	31,713	42.86%
Office Supplies	10,000	5,092	4,908	50.92%
Fuel	110,000	49,052	60,948	44.59%
Janitorial Supplies	24,000	16,907	7,093	70.45%
Medical Supplies	65,820	35,836	29,984	54.45%
Other Operating Supplies	71,980	34,288	37,692	47.64%
Memberships, Publications & Subscriptions	128,009	104,234	23,775	81.43%
Educational Reimbursement	58,580	31,391	27,189	53.59%
Training	54,360	30,038	24,322	55.26%
Total Operating	2,818,849	2,075,744	743,105	73.64%
Capital Outlay				
Buildings	-	-	-	N/A
Equipment	121,990	108,147	13,843	88.65%
Vehicles	1,304,896	56,303	1,248,594	4.31%
Total Capital Outlay	1,426,886	164,450	1,262,436	11.53%
Debt Service				
Principal	444,107	354,187	89,920	79.75%
Interest	12,743	11,154	1,589	87.53%
Total Debt Service	456,850	365,340	91,510	79.97%
Total Expenditures	20,554,793	14,897,869	5,656,924	72.48%
Revenues over Expenditures		\$ 5,116,864		
Reserves				
Assigned:				
Operating Expenditures Oct - Dec	4,716,470			
Hurricane/Disaster	1,572,157			
Apparatus	500,000			
Unassigned:				
General Operating	391,552			
Total Reserves	7,180,179			
Total Expenditures and Reserves	\$ 27,734,972			

IONA MCGREGOR FIRE DISTRICT
2018 - 2019 FISCAL YEAR
Ad Valorem Tax Revenues to Date

Date Received	Taxes	Interest	Discounts	Commissions	Other *	Net Amount Remitted by the Tax Collector
11/15/2018	\$ 424,844.73	\$ -	\$ 18,831.93	\$ 9,380.52	\$ 513.55	\$ 397,145.83
11/30/2018	4,708,517.98	-	188,266.69	90,429.92	170.95	4,429,992.32
12/14/2018	10,865,203.70	-	434,493.30	208,744.38	1,377.21	10,223,343.23
12/28/2018	1,192,167.24	-	43,489.86	23,069.94	102.88	1,125,710.32
1/15/2019	766,105.00	-	23,006.07	14,910.92	(708.13)	727,479.88
2/15/2019	671,275.88	-	15,118.28	13,389.31	(5,157.89)	637,610.40
3/15/2019	329,462.14	-	3,514.66	6,542.04	(11,833.62)	307,571.82
4/15/2019	698,287.22	-	338.47	14,013.89	(14,743.27)	669,191.59
5/15/2019	262,655.22	-	55.61	5,406.00	2,718.99	259,912.60
6/14/2019	293,091.30	-	-	6,062.86	6,055.47	293,083.91
7/15/2019	1,422.70	-	-	33.71	261.97	1,650.96
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
	<u>\$20,213,033.11</u>	<u>\$ -</u>	<u>\$ 727,114.87</u>	<u>\$ 391,983.49</u>	<u>\$ (21,241.89)</u>	<u>\$ 19,072,692.86</u>

* Note - The "other" column includes prior year taxes, penalties, refunds, corrections, interest and other costs.

CURRENT AND LAST 5 FISCAL YEARS COLLECTION ANALYSIS
As of July 31, of each year

Fiscal Year		Revenue	Discounts	Commissions
2019				
	Budget	20,352,023	732,000	395,000
	Actual	20,191,791	727,115	391,983
		99.21%	99.33%	99.24%
2018				
	Budget	19,193,971	690,000	383,000
	Actual	18,952,439	685,383	367,762
		98.74%	99.33%	96.02%
2017				
	Budget	18,354,838	645,000	359,000
	Actual	18,272,107	660,344	354,388
		99.55%	102.38%	98.72%
2016				
	Budget	17,185,982	600,000	335,000
	Actual	17,119,287	615,244	331,567
		99.61%	102.54%	98.98%
2015				
	Budget	16,336,286	570,000	315,000
	Actual	16,197,548	576,570	313,819
		99.15%	101.15%	99.63%
2014				
	Budget	15,328,367	523,000	282,000
	Actual	15,211,668	537,593	294,838
		99.24%	102.79%	104.55%

Check History Report
Sorted By Check Number
Activity From: 7/1/2019 to 7/31/2019

IONA MCGREGOR FIRE DISTRICT (IMF)

Bank Code: B BANKUNITED - OPERATING

Check Number	Check Date	Vendor Number	Name	Check Amount	Check Type
018583	7/17/2019	AD	ADVANCED DISPOSAL-FT MYERS	684.96	Auto
018584	7/17/2019	AGREAT	A GREAT SHIRT FOR LESS!	96.00	Auto
018585	7/17/2019	AIRGAS	AIRGAS	178.62	Auto
018586	7/17/2019	ARMCHEM	ARMCHEM INTERNATIONAL	608.00	Auto
018587	7/17/2019	BARRYS	BARRY'S GRAVELY TRACTORS, INC.	66.88	Auto
018588	7/17/2019	BOA4458	BANK OF AMERICA BUSINESS CARD	136.88	Auto
018589	7/17/2019	BOA4728	BUSINESS CARD	7,893.00	Auto
018590	7/17/2019	BOA7406	BANK OF AMERICA BUSINESS CARD	411.07	Auto
018591	7/17/2019	BOA8738	BANK OF AMERICA	347.00	Auto
018592	7/17/2019	BOA8960	BANK OF AMERICA BUSINESS CARD	15.00	Auto
018593	7/17/2019	BOCC	LEE COUNTY BOCC	8,653.79	Auto
018594	7/17/2019	CINTAS	CINTAS CORPORATION #294	46.22	Auto
018595	7/17/2019	DANIELS	PHIL DANIELS	986.22	Auto
018596	7/17/2019	FASTSIG	FASTSIGNS	120.00	Auto
018597	7/17/2019	FMPG	FORT MYERS PLUMBING & GAS LLC	950.00	Auto
018598	7/17/2019	FNG	FLORIDA NATURAL GAS	7.59	Auto
018599	7/17/2019	FPL8590	FL POWER & LIGHT CO.	540.02	Auto
018600	7/17/2019	GAVINS	GAVIN'S ACE HARDWARE	50.18	Auto
018601	7/17/2019	GRAINGE	GRAINGER	636.24	Auto
018602	7/17/2019	GRALEY	GRALEY MECHANICAL, INC.	150.00	Auto
018603	7/17/2019	GROUND	GROUND EFFECTS	1,075.00	Auto
018604	7/17/2019	HARBOR	HARBOR FREIGHT TOOLS	7.99	Auto
018605	7/17/2019	HOMD	Home Depot Credit Services	29.00	Auto
018606	7/17/2019	HULETT	HULETT ENVIRONMENTAL SERVICES	312.00	Auto
018607	7/17/2019	HYDRA	HYDRA-RAM UNLIMITED, INC.	364.61	Auto
018608	7/17/2019	LEE DOT	LEE COUNTY BOCC	3,077.10	Auto
018609	7/17/2019	LOWES	LOWE'S	281.24	Auto
018610	7/17/2019	MARCADI	MARCADIS SINGER, PA TRUST ACCOUNT	233.70	Auto
018611	7/17/2019	MARINE	MARINEMAX	48.35	Auto
018612	7/17/2019	MOZES	JACKIELOU MOZES	892.75	Auto
018613	7/17/2019	OFFPRID	OFFICE PRIDE COMMERCIAL CLEANING SVCS	790.14	Auto
018614	7/17/2019	PGIT	PREFERRED GOVERNMENTAL INS TRUST	25,313.67	Auto
018615	7/17/2019	PITNEYB	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	159.00	Auto
018616	7/17/2019	PORT	WEST MARINE PRO	147.48	Auto
018617	7/17/2019	RICOH	RICOH USA, INC.	118.44	Auto
018618	7/17/2019	RYAN	RYAN PETROLEUM	657.85	Auto
018619	7/17/2019	S.W.EMP	SYNERGY	2,100.00	Auto
018620	7/17/2019	SARLO	SARLO POWER MOWERS, INC	80.28	Auto
018621	7/17/2019	SECURED	SECURED SHREDDING SOLUTIONS	25.00	Auto
018622	7/17/2019	SOUTH	SOUTH FL EMERGENCY VEHICLES	2,388.23	Auto
018623	7/17/2019	STEFFEN	EDWARD STEFFENS	250.85	Auto
018624	7/17/2019	SWFPFF	SW FL PROFESSIONAL FIREFIGHTER	2,294.90	Auto
018625	7/17/2019	TUSCAN	TUSCAN & COMPANY, PA	4,500.00	Auto
018626	7/17/2019	UPS	UNITED PARCEL SERVICE	77.82	Auto
018627	7/17/2019	VALVO	SUNSHINE LUBES LLC	89.23	Auto
018628	7/31/2019	ACTION	ACTION AUTOMATIC DOOR CO.	405.00	Auto
018629	7/31/2019	BUCK	BUCKEYE CLEANING CENTERS	1,447.38	Auto
018630	7/31/2019	CINTAS	CINTAS CORPORATION #294	46.22	Auto
018631	7/31/2019	CMRO	COASTAL MRO, INC.	31.00	Auto
018632	7/31/2019	CRYSTAL	CRYSTAL SPRINGS	32.01	Auto
018633	7/31/2019	DELL	DELL MARKETING L.P.	448.37	Auto
018634	7/31/2019	EAGLE	EAGLE ENGRAVING, INC.	45.45	Auto
018635	7/31/2019	EMERG	EMERGENCY MEDICAL SERVICES	25.00	Auto
018636	7/31/2019	ESTERO	ESTERO FIRE RESCUE	850.00	Auto

Run Date: 8/14/2019 8:33:29AM

A/P Date: 8/14/2019

Page: 1

User Logon: MLW

Check History Report
Sorted By Check Number
Activity From: 7/1/2019 to 7/31/2019

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IONA MCGREGOR FIRE DISTRICT (IMF)

Bank Code: B BANKUNITED - OPERATING

Check Number	Check Date	Vendor Number	Name	Check Amount	Check Type
018637	7/31/2019	FDSIGN	F. D. SIGNWORKS, LLC	13.99	Auto
018638	7/31/2019	FIREHOO	FIRE HOOKS UNLIMITED INC.	95.00	Auto
018639	7/31/2019	FPL0598	FL POWER & LIGHT CO.	1,748.39	Auto
018640	7/31/2019	FPL3327	FL POWER & LIGHT CO.	11.50	Auto
018641	7/31/2019	FPL5324	FL POWER & LIGHT CO.	614.96	Auto
018642	7/31/2019	FPL6245	FL POWER & LIGHT CO.	750.65	Auto
018643	7/31/2019	GAVINS	GAVIN'S ACE HARDWARE	111.84	Auto
018644	7/31/2019	LEECTY	LEE COUNTY PUBLIC SAFETY-GCN	17,286.00	Auto
018645	7/31/2019	MARCADI	MARCADIS SINGER, PA TRUST ACCOUNT	233.70	Auto
018646	7/31/2019	MARINE	MARINEMAX	471.79	Auto
018647	7/31/2019	NAFECO	NAFECO	1,677.88	Auto
018648	7/31/2019	OGLETRE	OGLETREE DEAKINS	285.00	Auto
018649	7/31/2019	PAPYRUS	PAPYRUS DOCUMENT & DESIGN, LLC	180.00	Auto
018650	7/31/2019	PRIN VI	PRINCIPAL LIFE - VISION	1,067.94	Auto
018651	7/31/2019	PRINCIP	PRINCIPAL LIFE INSURANCE CO	13,878.54	Auto
018652	7/31/2019	PURCHAS	PURCHASE POINT EQUIPMENT SUPPLY LLC	162.00	Auto
018653	7/31/2019	RAIZA	RAIZA'S ALTERATIONS	76.00	Auto
018654	7/31/2019	RICOH	RICOH USA, INC.	420.36	Auto
018655	7/31/2019	SABODA	MIKE SABODA	7.95	Auto
018656	7/31/2019	SOUTH	SOUTH FL EMERGENCY VEHICLES	5,108.76	Auto
018657	7/31/2019	STAND	STANDARD INSURANCE CO.	12,221.67	Auto
018658	7/31/2019	SWFPFF	SW FL PROFESSIONAL FIREFIGHTER	2,294.90	Auto
018659	7/31/2019	TCS	TRANSPORTATION CONTROL SYSTEMS	17,480.00	Auto
018660	7/31/2019	UPS	UNITED PARCEL SERVICE	84.79	Auto
W00207	7/1/2019	LOCUMS	LOCUMS DOC, INC	2,083.33	Wire Transfer
W00208	7/1/2019	LCPA	LEE COUNTY PROPERTY APPRAISER	33,904.20	Wire Transfer
W00209	7/8/2019	NEWS	NEWS-PRESS MEDIA GROUP	263.24	Wire Transfer
W00210	7/22/2019	LCU	LEE COUNTY UTILITIES	819.68	Wire Transfer
W00211	7/22/2019	ENTERPR	ENTERPRISE FM TRUST	3,141.61	Wire Transfer
W00212	7/22/2019	CIGNA	CIGNA HEALTHCARE	144,737.93	Wire Transfer
W00213	7/24/2019	VERIZON	VERIZON	1,459.19	Wire Transfer
W00214	7/29/2019	COLLIFE	COLONIAL LIFE PREMIUM PROCESSING	4,298.14	Wire Transfer
W00215	7/29/2019	T3	T3 COMMUNICATIONS, INC.	7,146.36	Wire Transfer
W00216	7/30/2019	TECO	TECO	34.50	Wire Transfer
Bank B Total:				345,394.52	
Report Total:				345,394.52	

BOARD MEETING AGENDA ITEM SUMMARY**Board Meeting Date:** _____**(Select All that Apply)**☐ **Decision Making Agenda Item**☐ **Discussion Purposes Only Agenda Item**☐ **Walk On Agenda Item****SUBJECT:****PERSON(S) MAKING SUBMITTAL OF AGENDA ITEM:****BACKGROUND/DETAIL OF AGENDA ITEM:****BUDGET IMPACT: Yes / No / Unknown – If Yes, how much? From where?****REQUESTED BOARD ACTION:**

SURPLUS ITEMS - AUGUST 2019

TAG NO.	DESCRIPTION	IN-SERVICE DATE	CONDITION	ESTIMATED VALUE
249	Draper Clarion 252036 Projector Screen	3/5/2003	OBSOLETE - NOT USED	< \$100
1033	COMPUTER - DELL OPTIPLEX 7010 - 1PJNP22	11/6/2014	NOT OPERATIONAL	\$0

All items listed have little or no value. Request approval for disposal in most efficient manner.

Approved by: _____ Date: _____



IONA-MCGREGOR FIRE DISTRICT

Executive Report

Executive Summary/ August 2019:

GENERAL:

- Budgeting process is progressing nicely. Looking forward to the budget workshops.
- We recently welcomed Lan Pritchard, our new receptionist. We are happy to have her in that vital role.
- Lee County schools are back in session. Crews participated in various back to school safety campaigns.
- Staff enjoyed an “All Officer” meeting last week. We hold these periodically to convey important information and have open dialogue and feedback from Officers. Crews are encouraged to have their Officers bring items up for discussion that they may wonder about.

OPERATIONS:

- Crews have been meeting with neighboring Districts to increase familiarity and develop relationships.
- Call volume comparison: July 2018- 806 calls; July 2019-768 calls.

LOGISTICS:

- SCBA (Self-contained breathing apparatus) is scheduled for annual testing this month. Crews will also undergo SCBA mask fit testing. This is an annual requirement as part of our respiratory protection program. This program complies with OSHA and NFPA mandates.
- Continuing to utilize technology to improve internal customer service. Our Target Solutions “check-it” software is working well as our new platform for submitting requisitions and work orders as well as logging fuel use.
- Opticom installation this month in our emergency response units. Opticom is an alerting system that coordinates traffic lighting when our units are responding with lights and sirens. We have had this system for years, this is updating dated equipment.

PREVENTION:

INSPECTION VOLUME:	756
VIOLATIONS CLEARED: Year to Date	416 of 587
% OF MANDATED INSPECTIONS AVERAGE:	98%
CPR / AED CLASSES:	4
CHILD PASSENGER SAFETY:	0
PUBLIC EDU. EVENT(S):	5
EAP PRESENTATIONS:	0
FIRE INVESTIGATIONS:	2

SUPERVISOR'S SUMMARY:

1. Inspection volume is high this month.
2. Preparations for October Prevention Month underway

TRAINING/EMS:

- Creating an annual training schedule and utilizing our internal personnel with expertise in various areas to participate. The goal is to improve consistency with what and how skills are taught and maintained.