

Iona McGregor Fire District Board of Fire Commissioners Agenda

July 17, 2019

6:00 PM

Meeting call to order

Roll Call of Commissioners

Opening Prayer and Pledge of Allegiance

Amendments to the Meeting Agenda

Public Input on Business Agenda Items

Business Agenda Items (Agenda Items Requiring Action)

- 1) Meeting Minutes – June 19, 2019
- 2) Financial Report – Jun 2019
- 3) Budget Amendment
- 4) Salary Administration Policy
- 5) Proposed Budget Schedule
- 6) DR-420
- 7) Deferred Compensation Plan
- 8) Executive Report
- 9) Attorney Report
- 10) DVP Reports – Districts 7 & 25

Public Input on Non-Business Agenda Items

Commissioner Comments

Adjournment

Iona McGregor Fire District Board of Fire Commissioners Agenda

June 19, 2019

6:00 PM

Meeting called to order 6:00 p.m.

Roll Call of Commissioners –

Present are: Paul Louwers, Commissioner; Ethan Langford, Treasurer; Jim Andersen, Secretary; Steve Barbosa, Vice Chair; James Walker, Chair

Opening Prayer and Pledge of Allegiance observed

Amendments to the Meeting Agenda – none

Public Input on Business Agenda Items – none present

Business Agenda Items (Agenda Items Requiring Action)

Meeting Minutes – May 15, 2019

Motion (5636) to approve minutes made by Commissioner Andersen, seconded by Commissioner Barbosa... carried.

Financial Report – May 2019

Commissioner Walker questioned \$14,000,000 ‘sitting in the bucket’? CFO Winzenread responded yes, currently the reserves are stated correctly; however, we need to live off this for the rest of year as we are not expecting any further revenue from taxes. CFO Winzenread furthered the explanation of the reserves. Commissioner Walker stated concerns that management could just spend the money. Chief addressed the concern that we would spend the reserves to which it was again mentioned that only can spend what has been budgeted for expenditures. Following discussion, **Motion** (5637) to approve financial report by Commissioner Barbosa, second Commissioner Andersen... carried. (see pages 4-6)

Audit Presentation

Jeff Tuscan of Tuscan & Company distributed copies of the audit documents to members and proceeded with a brief presentation of the annual audit. Mr. Tuscan verified that management cannot spend more than the board has approved in budget. He then described the main categories and the sub categories of the budget adding that the Board approves total budget, not line items. Jeff addressed several key areas of the audit including the opinion letter, internal control and compliance, and management letter comment section with the notation that there were no deficiencies found. In addition, Mr. Tuscan reported that the reserves were in line with the recommended 90 days to cover expenses for the first quarter when no revenue is received as well as the additional recommended 45 days to cover a catastrophic event such as hurricane, noting the recent costs of a neighboring district from Hurricane Irma. DVP Tansey questioned the department mentioned regarding emergency reserves from Irma mentioned and asked if the department’s costs are reimbursed through FEMA. Jeff Tuscan responded that it was Collier, and they received 75% of personnel costs back through FEMA. He added that although reimbursement is possible, it may take years for the process to be completed. Following presentation, motion (**5638**) to approve the 2017-2018 fiscal year audit was offered by Commissioner Langford, second Commissioner Andersen... audit is approved.

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6:00 PM

Surplus Items

Listing of items being requested to have deemed surplus was previously submitted. After brief discussion, motion **(5639)** to approve the presented listed items as surplus, remove from inventory and authorize the chief to properly dispose of in accordance with Florida Statute 274.06 was made by Commissioner Barbosa, second offered by Commissioner Langford... carried.

Negotiating Team

Listing of proposed negotiating team members was presented prior to meeting. Attorney spoke of the purpose in naming negotiating team including allowing those members to participate in an executive session. Motion **(5640)** to approve negotiation team as presented made by Commissioner Louwers, second Commissioner Langford... carried.

Policy – Chief's Authorities (Walk-on)

Commissioner Walker stated that he thought attorney and Chief would get together and put into policy the Chief's authority and wishes to formalize the request by motion to have done. Mr. Pringle reminded of the process for additional agenda items and stated motion would need to include adding item to agenda and directing the Chief and attorney to work on policy document. Motion **(5641)** to add item to agenda and approve Chief and Mr. Pringle to prepare policy as presented for Board review at future meeting was made by Commissioner Barbosa, second Commissioner Andersen. During discussion it was stated that attorney and Chief will confer and have policy prepared for review and approval and include prior board motioned approvals into policy. Chief mentioned that in process of incorporating policies into SharePoint with Board Policies being in the first section, next will be approved by Board items such as procurement policy, then would be employee handbook section. It is time to address long standing items and put order and organization to policies. Following discussion, motion carried.

Executive Report

Executive report was made available prior to meeting, and Chief added that FASD conference was recently held and several members attended. Firefighter Cancer bill was passed with effective date of July 1. Met with Gehring Group representatives along with other agencies and attorneys to discuss ways to provide for the benefit. Chief noted that the district developed a marketing plan several years ago which included Community Risk and Communication component. He then turned to Division Chief Steffens who introduced Megan to present an overview of improvements. Megan gave brief social media report which included statistics on the number of community members our Facebook page is reaching. She noted that we are sharing messages and events along with community member highlights and critical information. Megan spoke of the recent gas leak which resulted in a shut-down of a local road. The closure information was placed on our Facebook and periodically updated including the road reopening. We launched a pet protection segment as well to educate pet owners and find homes for sheltered animals. Feature stories on district have been a result of some of our postings including USAR training and hurricane preparedness. Chief Steffens recently participated in a televised Hurricane Special which is also posted on the Facebook page. Commissioner Walker asked what is happening with website, talking about social

Iona McGregor Fire District Board of Fire Commissioners Agenda

June 19, 2019

6:00 PM

media? DC Steffens is hoping to retouch some of the ways we reach and update. Our initial priority with website was getting ADA compliant which is worked on with third party vendor; and the site's background maintenance is being handled on monthly basis to keep functional. We will be making more changes in next four to six months. With our improved marketing and community presence, the ability to reach our public is growing. During an emergent event this is tremendous asset. Following discussion, motion **(5642)** to accept Executive Report was made by Commissioner Andersen and seconded by Commissioner Langford...carried.

Attorney Report

Attorney Pringle said all is quiet with nothing to report. Commissioner Walker motioned **(5643)** with Commissioner Barbosa seconding to accept the Attorney Report... carried.

DVP Reports – Districts 7 & 25

DVP Tansey informed that all is good, adding that he received nothing from DVP Mascarelli to report.

Public Input on Non-Business Agenda Items – none

Commissioner Comments

Commissioner Barbosa mentioned his attendance at FASD on Wednesday, adding one of the meetings was on the economy of the nation.

Adjournment

Motion to adjourn made by Commissioner Louwers, second Commissioner Langford ... carried.

Meeting adjourned at 7:15 p.m.

Approved by: _____

Print Name: _____

**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
FINANCIAL REPORT NOTES
BALANCE SHEET AND STATEMENTS OF REVENUES AND EXPENDITURES
(UNAUDITED)
For the Eight Months Ended May 31, 2019**

Notable items on the Balance Sheet:

Cash and Investments

The rates of return on surplus funds for the month of May are as follows:

- 2.58% - SBA (Florida PRIME Local Government Investment Pool)
- 1.884% - BankUnited
- 2.34% - Fifth Third Bank

Notable items on the Statements of Revenues and Expenditures:

Revenues

- Received approximately \$263,000 in ad valorem tax revenues during the month of May.
To date the District has received nearly 98% of the annual budgeted total.
- Received \$26,546 in impact fees for the 2nd quarter of the fiscal year.
- Interest on invested surplus funds totaled \$30,691 for the month of May
- Received \$10,000 representing the proceeds from the sale of surplus Ladder #79

Expenditures

- Painting of interior at Station #74 - \$16,578
- Purchased new shift commander vehicle - Chevrolet Tahoe - \$34,166
- 3rd quarterly debt service payment for Station #75 refinance - \$66,497
- 3rd quarterly debt service payment for apparatus capital lease (2 engines) - \$25,011

Total expenditures reflect 60.42% of budget and are tracking as expected.

IMFD Balance Sheet
As of 5/31/2019

IONA MCGREGOR FIRE DISTRICT (IMF)

ASSETS

CASH

Operating Account - BankUnited

\$ 691,635.35

Petty Cash

100.00

Total CASH:

691,735.35

INVESTMENTS

Investments - SBA

11,509,938.80

Money Market - BankUnited

2,163,347.21

Investments - 5/3 Bank

468,174.45

Total INVESTMENTS:

14,141,460.46

ACCOUNTS RECEIVABLE

Accounts Receivable

987.93

Total ACCOUNTS RECEIVABLE:

987.93

Total ASSETS:

\$ 14,834,183.74

EQUITY

Retained Earnings-Current Year

7,123,275.00

Prior Year Revenues Over/(Under) Expenditures

776,646.20

Fund Balance

6,934,262.54

Total EQUITY:

14,834,183.74

Total LIABILITIES & EQUITY:

\$ 14,834,183.74

IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
SUMMARY STATEMENT OF ACTIVITIES - GENERAL FUND
For the Eight Months Ended May 31, 2019 (Unaudited)

Revenues	Amended	Actual	Variance	
	Budget		\$	%
Cash Carry Forward	\$ 7,362,557			
Ad valorem taxes	19,620,023	\$ 19,163,845	\$ (456,178)	97.67%
Permits, Fees & Special Assessments	75,000	46,463	(28,537)	61.95%
Intergovernmental	47,040	-	(47,040)	0.00%
Charges for services	55,000	50,320	(4,680)	91.49%
Interest Check/Demand Accounts	180,000	197,174	17,174	109.54%
Miscellaneous	47,000	84,139	37,139	179.02%
Proceeds from debt	-	-	-	N/A
Total Revenues	20,024,063	19,541,942	(482,121)	97.59%

Total revenues and cash carry forward 27,386,620

Expenditures				
Personnel services				
Salaries	10,338,780	6,436,538	3,902,242	62.26%
Benefits	5,513,428	3,730,606	1,782,822	67.66%
Operating Expenditures				
Professional and contractual	762,222	589,242	172,980	77.31%
Travel	84,050	26,550	57,500	31.59%
Communications & freight	133,850	87,231	46,619	65.17%
Utilities, equipment rental, and insurance	289,603	211,731	77,872	73.11%
Repairs and maintenance	578,013	323,256	254,757	55.93%
Other operational and administrative	463,362	267,000	196,362	57.62%
Supplies, tools & small equipment	394,809	199,603	195,207	50.56%
Education and training	112,940	55,243	57,697	48.91%
Capital expenditures	1,426,886	126,327	1,300,559	8.85%
Debt service	456,850	365,340	91,510	79.97%
Total Expenditures	20,554,793	12,418,667	8,136,126	60.42%

Revenues over/(under) expenditures (530,730) \$ 7,123,275 \$ 7,654,005

Fund Balance/Cash Carry Forward 6,831,827

Total expenditures and reserves \$ 27,386,620

	MAY	APRIL
Cash Balances		
BankUnited - Operating	\$ 691,635	\$ 1,174,325
Petty Cash	100	100
	<u>691,735</u>	<u>1,174,425</u>
Investments		
General - SBA - Fund A	11,509,939	12,233,596
BankUnited Money Market	2,163,347	2,155,574
5/3 Bank	488,174	533,625
	<u>14,141,460</u>	<u>14,922,794</u>
Total Cash and Investments	<u>\$ 14,833,196</u>	<u>\$ 16,097,219</u>

Submitted for approval on June 19, 2019

Approved By: _____

(Signature)

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Iona McGregor Fire District
Financial Report
07/17/2019

<u><i>Included Reports (unaudited)</i></u>	<u><i>Page(s)</i></u>
Financial Report Notes	1
Balance Sheet as of June 30, 2019	2
Summary Statement of Activities – General Fund	3
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**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
FINANCIAL REPORT NOTES
BALANCE SHEET AND STATEMENTS OF REVENUES AND EXPENDITURES
(UNAUDITED)
For the Nine Months Ended June 30, 2019**

Notable items on the Balance Sheet:

Cash and Investments

The rates of return on surplus funds for the month of June are as follows:

- 2.55% - SBA (Florida PRIME Local Government Investment Pool)
- 1.884% - BankUnited
- 2.30% - Fifth Third Bank

Liabilities

Liabilities totaling \$19,838 consist of amounts withheld from employees' pay for required retirement contributions.

Notable items on the Statements of Revenues and Expenditures:

Revenues

- Received approximately \$293,000 in ad valorem tax revenues during the month of June. To date the District has received over 99% of the annual budgeted total.
- Interest on invested surplus funds totaled \$27,098 for the month of June

Expenditures

- Purchased radios for new shift commander vehicle - \$19,783
- Purchased 12 sets of ballistic gear for operations- \$13,320
- Purchased production equipment for new shift commander vehicle - \$18,203

Total expenditures reflect 66.18% of budget through 75% of the year.

IONA MCGREGOR FIRE DISTRICT (IMF)

ASSETS

CASH

Operating Account - BankUnited

\$ 623,914.16

Petty Cash

100.00

Total CASH:

624,014.16

INVESTMENTS

Investments - SBA

10,783,072.66

Money Market - BankUnited

2,166,433.98

Investments - 5/3 Bank

469,051.96

Total INVESTMENTS:

13,418,558.60

ACCOUNTS RECEIVABLE

Accounts Receivable

658.61

Total ACCOUNTS RECEIVABLE:

658.61

Total ASSETS:

\$ 14,043,231.37

LIABILITIES

FRS - Employee Contribution - ADMIN

3,483.08

FRS - Employee Contribution - OPS

16,354.50

Total LIABILITIES:

19,837.58

EQUITY

Retained Earnings-Current Year

6,312,485.05

Prior Year Revenues, Over/(Under) Expenditures

776,646.20

Fund Balance

6,934,262.54

Total EQUITY:

14,023,393.79

Total LIABILITIES & EQUITY:

\$ 14,043,231.37

IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
SUMMARY STATEMENT OF ACTIVITIES - GENERAL FUND
For the Nine Months Ended June 30, 2019 (Unaudited)

Revenues	Amended	Actual	Variance	
	Budget		\$	%
Cash Carry Forward	\$ 7,362,557			
Ad valorem taxes	19,620,023	\$ 19,462,992	\$ (157,031)	99.20%
Permits, Fees & Special Assessments	75,000	46,463	(28,537)	61.95%
Intergovernmental	47,040	39,550	(7,490)	84.08%
Charges for services	55,000	52,302	(2,698)	95.10%
Interest Check/Demand Accounts	180,000	224,273	44,273	124.60%
Miscellaneous	47,000	90,682	43,682	192.94%
Proceeds from debt	-	-	-	N/A
Total Revenues	20,024,063	19,916,262	(107,801)	99.46%

Total revenues and cash carry forward 27,386,620

Expenditures				
Personnel services				
Salaries	10,338,780	7,187,721	3,151,059	69.52%
Benefits	5,513,428	3,949,387	1,564,041	71.63%
Operating Expenditures				
Professional and contractual	762,222	621,283	140,939	81.51%
Travel	84,050	30,593	53,457	36.40%
Communications & freight	133,850	96,173	37,677	71.85%
Utilities, equipment rental, and insurance	289,603	230,272	59,331	79.51%
Repairs and maintenance	578,013	361,421	216,592	62.53%
Other operational and administrative	463,362	302,442	160,920	65.27%
Supplies, tools & small equipment	394,809	231,102	163,707	58.54%
Education and training	112,940	61,125	51,815	54.12%
Capital expenditures	1,426,886	166,918	1,259,968	11.70%
Debt service	456,850	365,340	91,510	79.97%
Total Expenditures	20,554,793	13,603,777	6,951,016	66.18%

Revenues over/(under) expenditures (530,730) \$ 6,312,485 \$ 6,843,215

Fund Balance/Cash Carry Forward 6,831,827

Total expenditures and reserves \$ 27,386,620

	JUNE	MAY
Cash Balances		
BankUnited - Operating	\$ 623,914	\$ 691,635
Petty Cash	100	100
	<u>624,014</u>	<u>691,735</u>
Investments		
General - SBA - Fund A	10,783,073	11,509,939
BankUnited Money Market	2,166,434	2,163,347
5/3 Bank	<u>469,052</u>	<u>468,174</u>
	<u>13,418,559</u>	<u>14,141,460</u>
Total Cash and Investments	<u>\$ 14,042,573</u>	<u>\$ 14,833,196</u>

Submitted for approval on July 17, 2019

Approved By: _____
(Signature)

IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
DETAILED STATEMENT OF ACTIVITIES - GENERAL FUND
For the Nine Months Ended June 30, 2019 (Unaudited)

	AMENDED BUDGET	ACTUAL	VARIANCE	
			\$	%
REVENUES				
Cash Carry Forward	\$ 7,362,557			
Ad Valorem Taxes	20,253,023	\$ 20,211,610	\$ (41,413)	99.80%
Excess fees	130,000	-	(130,000)	0.00%
Penalties	15,000	19,676	4,676	131.17%
Discounts	(732,000)	(727,115)	4,885	99.33%
Refunds Deducted	(50,000)	(44,290)	5,710	88.58%
Ad Valorem Taxes Prior Years	4,000	3,111	(889)	77.77%
Impact Fees	75,000	46,463	(28,537)	61.95%
FEMA Revenue	-	-	-	N/A
State Firefighter Supplemental	47,040	39,550	(7,490)	84.08%
Grant Revenue	-	-	-	N/A
Inspection Fees	50,000	51,342	1,342	102.68%
CPR - Books & Masks	5,000	960	(4,040)	19.20%
Interest Check/Demand Accounts	180,000	224,273	44,273	124.60%
Rents	27,000	25,090	(1,910)	92.93%
Sale of Equipment	15,000	38,705	23,705	258.03%
Contributions	5,000	4,150	(850)	83.00%
Miscellaneous	-	22,737	22,737	N/A
Proceeds from Debt	-	-	-	N/A
Total Revenues	20,024,063	19,916,262	(107,801)	99.46%

Total Revenues and Cash Carry Forward 27,386,620

EXPENDITURES				
Personnel Services				
Salaries - Commissioners	30,000	20,250	9,750	67.50%
Salaries - ADM	2,205,240	1,199,139	1,006,101	54.38%
Salaries - OPS	6,339,163	4,777,823	1,561,340	75.37%
Salaries - FLSA	493,298	376,011	117,287	76.22%
Salaries - Sick Pay - ADM	111,226	-	111,226	0.00%
Salaries - Sick Pay - OPS	223,140	4,908	218,232	2.20%
Salaries - Holiday Pay	121,625	80,268	41,357	66.00%
Salaries - Out of Class Pay	55,000	27,846	27,154	50.63%
Salaries - One Time Payouts - ADM	44,118	-	44,118	0.00%
Salaries - One Time Payouts - OPS	79,980	95,809	(15,829)	119.79%
Salaries - Clothing and Uniform Allowance - ADM	4,000	-	4,000	0.00%
Salaries - Clothing and Uniform Allowance - OPS	23,400	-	23,400	0.00%
Salaries - Ins Deductible & Subsidy- ADM	-	487	(487)	N/A
Salaries - Ins Deductible & Subsidy- OPS	42,241	35,077	7,164	83.04%
Salaries - Phone Allowance	18,780	8,670	10,110	46.17%
Salaries - On/Off Duty Training	-	12,891	(12,891)	N/A
Salaries - ER H.S.A Contribution - ADM	71,000	48,500	22,500	68.31%
Salaries - ER H.S.A. Contribution - OPS	231,000	242,500	(11,500)	104.98%
Salaries - Overtime Staffing - ADM	9,027	1,234	7,793	13.67%
Salaries - Overtime Staffing - OPS	108,118	114,307	(6,189)	105.72%
Salaries - Overtime Training - OPS	73,464	22,579	50,885	30.73%
Salaries - Overtime USAR/Strike Teams - ADM	-	39,752	(39,752)	N/A
Salaries - Overtime USAR/Strike Teams - OPS	-	35,621	(35,621)	N/A
Salaries - State Education ADM	19,080	11,410	7,670	59.80%
Salaries - State Education OPS	35,880	32,640	3,240	90.97%
FICA Taxes Regular ADM	139,311	67,003	72,308	48.10%
FICA Taxes Regular OPS	468,130	335,537	132,593	71.68%
Medicare - ADM	34,921	18,122	16,799	51.89%
Medicare - OPS	109,483	79,673	29,810	72.77%
Retirement - ADM	431,303	211,436	219,867	49.02%
Retirement - OPS	1,716,807	1,139,518	577,289	66.37%
Veba Plan Contribution - ADM	114,061	104,659	9,402	91.76%
Veba Plan Contribution - OPS	374,385	366,304	8,081	97.84%
Health Insurance - ADM	625,596	398,218	227,378	63.65%
Health Insurance - OPS	1,181,340	906,459	274,881	76.73%
Health Insurance - Admin Contribution	(23,170)	(12,254)	(10,916)	52.89%
Health Insurance - OPS Contribution	(70,447)	(53,826)	(16,621)	76.41%
Health Insurance - Retiree Contribution	(256,443)	(201,300)	(55,143)	78.50%
Employee Insurance - Other - ADM	100,033	64,790	35,243	64.77%
Employee Insurance - Other - OPS	250,133	201,348	48,785	80.50%
Workers Compensation Insurance - ADM	56,983	56,947	36	99.94%
Workers Compensation Insurance - OPS	261,002	266,752	(5,750)	102.20%
Total Personnel Services	15,852,208	11,137,108	4,715,100	70.26%

IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
DETAILED STATEMENT OF ACTIVITIES - GENERAL FUND
For the Nine Months Ended June 30, 2019 (Unaudited)

	AMENDED BUDGET	ACTUAL	VARIANCE	
			\$	%
Operating Expenditures				
Legal	80,000	29,757	50,243	37.20%
Computer Support Services	55,000	42,891	12,109	77.98%
Other Professional	27,300	18,750	8,550	68.68%
Audit and Accounting	35,000	30,500	4,500	87.14%
Tax Collectors Commission	395,000	391,950	3,050	99.23%
Property Appraisers Commission	135,262	81,359	53,903	60.15%
Custodial & Janitorial Services	20,660	16,738	3,922	81.01%
Other Services - MVR Review	14,000	9,339	4,661	66.71%
Travel and Per Diem	84,050	30,593	53,457	36.40%
Telephones	86,400	64,218	22,182	74.33%
Wireless User Fee	43,650	29,070	14,580	66.60%
High Speed Internet Connect	2,100	1,366	734	65.03%
Freight & Postage	1,700	1,519	181	89.35%
Water	13,735	8,463	5,272	61.62%
Electricity	60,345	36,945	23,400	61.22%
Cable Television	3,171	2,275	896	71.74%
Garbage	12,936	7,497	5,439	57.96%
Propane	5,725	6,751	(1,026)	117.92%
Equipment Rentals & Leases	47,636	35,577	12,059	74.69%
Insurance	146,055	132,763	13,292	90.90%
Equipment Maintenance	82,850	33,049	49,801	39.89%
Building Maintenance	343,159	204,491	138,668	59.59%
Vehicle Maintenance	152,004	123,881	28,123	81.50%
Promotional Activities	37,000	5,728	31,272	15.48%
Promotional Activities-ADM	2,500	3,653	(1,153)	146.12%
Turnout Gear	172,190	150,271	21,919	87.27%
Capital Outlay under \$1,000	87,997	49,411	38,586	56.15%
Annual Medical Exams/Wellness	50,000	45,911	4,089	91.82%
Legal Advertising	3,675	460	3,215	12.52%
Hiring Costs	44,500	19,505	24,995	43.83%
Uniforms	55,500	22,601	32,899	40.72%
Office Supplies	10,000	4,902	5,098	49.02%
Fuel	110,000	48,504	61,496	44.09%
Janitorial Supplies	24,000	14,523	9,477	60.51%
Medical Supplies	65,820	35,658	30,162	54.17%
Other Operating Supplies	71,980	32,918	39,062	45.73%
Memberships, Publications & Subscriptions	123,009	99,499	23,510	80.89%
Educational Reimbursement	58,580	31,391	27,189	53.59%
Training	54,360	29,734	24,626	54.70%
Total Operating	2,818,849	1,934,411	884,438	68.62%
Capital Outlay				
Buildings	3,400	-	3,400	0.00%
Equipment	98,590	110,741	(12,151)	112.32%
Vehicles	1,324,896	56,178	1,268,719	4.24%
Total Capital Outlay	1,426,886	166,918	1,259,968	11.70%
Debt Service				
Principal	444,107	354,187	89,920	79.75%
Interest	12,743	11,154	1,589	87.53%
Total Debt Service	456,850	365,340	91,510	79.97%
Total Expenditures	20,554,793	13,603,777	6,951,016	66.18%
Revenues over Expenditures		\$ 6,312,485		
Reserves				
Assigned:				
Operating Expenditures Oct - Dec	4,716,470			
Hurricane/Disaster	1,572,157			
Apparatus	500,000			
Unassigned:				
General Operating	43,200			
Total Reserves	6,831,827			
Total Expenditures and Reserves	\$ 27,386,620			

IONA MCGREGOR FIRE DISTRICT
2018 - 2019 FISCAL YEAR
Ad Valorem Tax Revenues to Date

Date Received	Taxes	Interest	Discounts	Commissions	Other *	Net Amount Remitted by the Tax Collector
11/15/2018	\$ 424,844.73	\$ -	\$ 18,831.93	\$ 9,380.52	\$ 513.55	\$ 397,145.83
11/30/2018	4,708,517.98	-	188,266.69	90,429.92	170.95	4,429,992.32
12/14/2018	10,865,203.70	-	434,493.30	208,744.38	1,377.21	10,223,343.23
12/28/2018	1,192,167.24	-	43,489.86	23,069.94	102.88	1,125,710.32
1/15/2019	766,105.00	-	23,006.07	14,910.92	(708.13)	727,479.88
2/15/2019	671,275.88	-	15,118.28	13,389.31	(5,157.89)	637,610.40
3/15/2019	329,462.14	-	3,514.66	6,542.04	(11,833.62)	307,571.82
4/15/2019	698,287.22	-	338.47	14,013.89	(14,743.27)	669,191.59
5/15/2019	262,655.22	-	55.61	5,406.00	2,718.99	259,912.60
6/14/2019	293,091.30	-	-	6,062.86	6,055.47	293,083.91
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	<u>\$20,211,610.41</u>	<u>\$ -</u>	<u>\$ 727,114.87</u>	<u>\$ 391,949.78</u>	<u>\$ (21,503.86)</u>	<u>\$ 19,071,041.90</u>

* Note - The "other" column includes prior year taxes, penalties, refunds, corrections, interest and other costs.

CURRENT AND LAST 5 FISCAL YEARS COLLECTION ANALYSIS
As of June 30, of each year

Fiscal Year		Revenue	Discounts	Commissions
2019				
	Budget	20,352,023	732,000	395,000
	Actual	20,190,107	727,115	391,950
		99.20%	99.33%	99.23%
2018				
	Budget	19,193,971	690,000	383,000
	Actual	18,951,199	685,383	367,737
		98.74%	99.33%	96.01%
2017				
	Budget	18,354,838	645,000	359,000
	Actual	18,269,930	660,328	354,345
		99.54%	102.38%	98.70%
2016				
	Budget	17,185,982	600,000	335,000
	Actual	17,118,579	615,244	331,553
		99.61%	102.54%	98.97%
2015				
	Budget	16,336,286	570,000	315,000
	Actual	16,195,431	576,570	313,777
		99.14%	101.15%	99.61%
2014				
	Budget	15,328,367	523,000	282,000
	Actual	15,209,241	537,593	294,789
		99.22%	102.79%	104.54%

Check History Report
Sorted By Check Number
Activity From: 6/1/2019 to 6/30/2019

IONA MCGREGOR FIRE DISTRICT (IMF)

Bank Code: B BANKUNITED - OPERATING

Check Number	Check Date	Vendor Number	Name	Check Amount	Check Type
018468	6/12/2019	AGREAT	A GREAT SHIRT FOR LESS!	200.94	Auto
018469	6/12/2019	AIRGAS	AIRGAS	161.45	Auto
018470	6/12/2019	BODIOT	RYAN BODIOT	440.00	Auto
018471	6/12/2019	COMER	SETH COMER	60.00	Auto
018472	6/12/2019	CORPORA	CORPORATE BILLING, INC	414.18	Auto
018473	6/12/2019	CRS	CRS TECHNOLOGY	2,400.00	Auto
018474	6/12/2019	DANIELS	PHIL DANIELS	953.00	Auto
018475	6/12/2019	FASTSIG	FASTSIGNS	60.00	Auto
018476	6/12/2019	FDSIGN	F. D. SIGNWORKS, LLC	40.96	Auto
018477	6/12/2019	FFS	FL FIRE SYSTEMS, LLC	435.00	Auto
018478	6/12/2019	FPL5324	FL POWER & LIGHT CO.	556.79	Auto
018479	6/12/2019	GONZALE	YNERVIS GONZALEZ	250.00	Auto
018480	6/12/2019	GOTCHA	GOTCHA COVERED	200.00	Auto
018481	6/12/2019	GRAINGE	GRAINGER	115.68	Auto
018482	6/12/2019	GRALEY	GRALEY MECHANICAL, INC.	150.00	Auto
018483	6/12/2019	GROUND	GROUND EFFECTS	1,075.00	Auto
018484	6/12/2019	HARBOR	HARBOR FREIGHT TOOLS	7.48	Auto
018485	6/12/2019	HOWARD	DAVE HOWARD	65.00	Auto
018486	6/12/2019	IDWHOLE	IDWHOLESALE	1,059.95	Auto
018487	6/12/2019	LEESAR	LEESAR INC	1,387.81	Auto
018488	6/12/2019	LONGSWO	LONGSWORTH COMFORT AIR LLC	1,515.00	Auto
018489	6/12/2019	LOWES	LOWE'S	42.28	Auto
018490	6/12/2019	MARCADI	MARCADIS SINGER, PA TRUST ACCOUNT	233.70	Auto
018491	6/12/2019	MARINE	MARINEMAX	293.19	Auto
018492	6/12/2019	MES	MUNICIPAL EMERGENCY SVCS, INC.	187.09	Auto
018493	6/12/2019	MOTORGA	MOTOROLA SOLUTIONS, INC.	19,782.53	Auto
018494	6/12/2019	MOZES	JACKIELOU MOZES	848.10	Auto
018495	6/12/2019	MPORTER	MICHAEL D PORTER	150.00	Auto
018496	6/12/2019	OFFPRID	OFFICE PRIDE COMMERCIAL CLEANING SVCS	790.14	Auto
018497	6/12/2019	PGIT	PREFERRED GOVERNMENTAL INS TRUST	25,313.67	Auto
018498	6/12/2019	QUAD	QUADMED, INC.	1,050.80	Auto
018499	6/12/2019	RICOH	RICOH USA, INC.	102.85	Auto
018500	6/12/2019	RYAN	RYAN PETROLEUM	5,703.25	Auto
018501	6/12/2019	SCHMIDT	MARLIN SCHMIDT	440.00	Auto
018502	6/12/2019	SKYLINE	SKYLINE OUTFITTERS LLC	264.00	Auto
018503	6/12/2019	SOUTH	SOUTH FL EMERGENCY VEHICLES	7,017.11	Auto
018504	6/12/2019	SWFPFF	SW FL PROFESSIONAL FIREFIGHTER	2,324.45	Auto
018505	6/12/2019	SWPOLY	SW FL POLYGRAPH & BACKGROUND	149.99	Auto
018506	6/12/2019	TUSCAN	TUSCAN & COMPANY, PA	3,000.00	Auto
018507	6/12/2019	UPS	UNITED PARCEL SERVICE	19.75	Auto
018508	6/12/2019	VFIS	VFIS	8,924.00	Auto
018509	6/20/2019	AD	ADVANCED DISPOSAL-FT MYERS	684.96	Auto
018510	6/20/2019	ALLPHAS	ALL PHASE ELECTRIC SVC OF FL INC	488.35	Auto
018511	6/20/2019	BARBER	TERENCE BARBER	150.00	Auto
018512	6/20/2019	BOA4458	BANK OF AMERICA BUSINESS CARD	38.68	Auto
018513	6/20/2019	BOA4728	BUSINESS CARD	5,577.98	Auto
018514	6/20/2019	BOA6512	BANK OF AMERICA BUSINESS CARD	46.60	Auto
018515	6/20/2019	BOA9353	BANK OF AMERICA BUSINESS CARD	52.03	Auto
018516	6/20/2019	CALLAGH	CALLAGHAN TIRE ENTERPRISES INC	426.00	Auto
018517	6/20/2019	CINTAS	CINTAS CORPORATION #294	46.22	Auto
018518	6/20/2019	COMER	SETH COMER	137.25	Auto
018519	6/20/2019	FFS	FLORIDA FIRE SYSTEMS, LLC	1,250.00	Auto
018520	6/20/2019	FNG	FLORIDA NATURAL GAS	11.01	Auto
018521	6/20/2019	FPL8590	FL POWER & LIGHT CO.	573.73	Auto

Check History Report
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IONA MCGREGOR FIRE DISTRICT (IMF)

Bank Code: B BANKUNITED - OPERATING

Check Number	Check Date	Vendor Number	Name	Check Amount	Check Type
018522	6/20/2019	GAVINS	GAVIN'S ACE HARDWARE	119.70	Auto
018523	6/20/2019	GRAINGE	GRAINGER	306.16	Auto
018524	6/20/2019	HOWARD	DAVE HOWARD	27.45	Auto
018525	6/20/2019	LAMBERT	JASON LAMBERT	150.00	Auto
018526	6/20/2019	LCREPRO	LEE CO REPROGRAPHICS INC.	2,762.50	Auto
018527	6/20/2019	LCREPRO	LEE CO REPROGRAPHICS INC.	2,762.50	Auto
018528	6/20/2019	LEE DOT	LEE COUNTY BOCC	6,154.20	Auto
018529	6/20/2019	LONGSWO	LONGSWORTH COMFORT AIR LLC	5,255.00	Auto
018530	6/20/2019	MES	MUNICIPAL EMERGENCY SVCS, INC.	10,354.58	Auto
018531	6/20/2019	MICROSO	MICROSOFT CORPORATION	1,836.60	Auto
018532	6/20/2019	OFFICE	OFFICE DEPOT BUSINESS ACCOUNT	241.07	Auto
018533	6/20/2019	PURCHAS	PURCHASE POINT EQUIPMENT SUPPLY LLC	520.00	Auto
018534	6/20/2019	QUILTY	MICHAEL QUILTY	286.75	Auto
018535	6/20/2019	RAIZA	RAIZA'S ALTERATIONS	125.00	Auto
018536	6/20/2019	RICOH	RICOH USA, INC.	420.36	Auto
018537	6/20/2019	SECURED	SECURED SHREDDING SOLUTIONS	25.00	Auto
018538	6/20/2019	STEFFEN	EDWARD STEFFENS	125.00	Auto
018539	6/20/2019	SURVIVA	SURVIVAL ARMOR, INC.	13,320.00	Auto
018540	6/20/2019	SWSAC	SOUTHWEST SPECIALTY ADV INC.	84.00	Auto
018541	6/30/2019	ACTION	ACTION AUTOMATIC DOOR CO.	283.00	Auto
018542	6/30/2019	AIRGAS	AIRGAS	808.05	Auto
018543	6/30/2019	BENNETT	BENNETT FIRE PRODUCTS CO, INC	5,650.00	Auto
018544	6/30/2019	CINTAS	CINTAS CORPORATION #294	46.22	Auto
018545	6/30/2019	COMPRES	COMPRESSED AIR SUPPLIES & EQUIPMENT, INC	2,143.88	Auto
018546	6/30/2019	CONN	JENNIFER CONNOLLY	6.10	Auto
018547	6/30/2019	CRS	CRS TECHNOLOGY	2,400.00	Auto
018548	6/30/2019	CRYSTAL	CRYSTAL SPRINGS	42.57	Auto
018549	6/30/2019	DELL	DELL MARKETING L.P.	896.74	Auto
018550	6/30/2019	DILLAHA	NICHOLAS DILLAHA	415.08	Auto
018551	6/30/2019	FLFIRE	FL FIRE CHIEFS' ASSOC	95.00	Auto
018552	6/30/2019	FPL0598	FL POWER & LIGHT CO.	1,533.57	Auto
018553	6/30/2019	FPL3327	FL POWER & LIGHT CO.	12.19	Auto
018554	6/30/2019	FPL5324	FL POWER & LIGHT CO.	493.53	Auto
018555	6/30/2019	FPL6245	FL POWER & LIGHT CO.	827.20	Auto
018556	6/30/2019	GAVINS	GAVIN'S ACE HARDWARE	47.14	Auto
018557	6/30/2019	HOMD	Home Depot Credit Services	468.00	Auto
018558	6/30/2019	LONGSWO	LONGSWORTH COMFORT AIR LLC	628.00	Auto
018559	6/30/2019	LOWES	LOWE'S	84.53	Auto
018560	6/30/2019	LWS	LIGHTNING WIRELESS SOL, INC	18,203.00	Auto
018561	6/30/2019	MARCADI	MARCADIS SINGER, PA TRUST ACCOUNT	233.70	Auto
018562	6/30/2019	MARINE	MARINEMAX	597.52	Auto
018563	6/30/2019	MES	MUNICIPAL EMERGENCY SVCS, INC.	221.37	Auto
018564	6/30/2019	NAFECO	NAFECO	5,116.00	Auto
018565	6/30/2019	OFFICE	OFFICE DEPOT BUSINESS ACCOUNT	24.27	Auto
018566	6/30/2019	OGLETRE	OGLETREE DEAKINS	1,111.50	Auto
018567	6/30/2019	PALMBEA	PALM BEACH PLUMBING PARTS	123.75	Auto
018568	6/30/2019	PAPYRUS	PAPYRUS DOCUMENT & DESIGN, LLC	180.00	Auto
018569	6/30/2019	PITNEY	PITNEY BOWES PURCHASE POWER	100.00	Auto
018570	6/30/2019	PRIN VI	PRINCIPAL LIFE - VISION	1,077.32	Auto
018571	6/30/2019	PRINCIP	PRINCIPAL LIFE INSURANCE CO	13,974.06	Auto
018572	6/30/2019	PRINGLE	RICHARD W. PRINGLE, P.A.	6,500.00	Auto
018573	6/30/2019	RYAN	RYAN PETROLEUM	3,784.68	Auto
018574	6/30/2019	SCHMIDT	MARLIN SCHMIDT	490.00	Auto
018575	6/30/2019	SDC	SCUBAVICE DIVING CENTER, LLC	2,486.54	Auto

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IONA MCGREGOR FIRE DISTRICT (IMF)

Bank Code: B BANKUNITED - OPERATING

Check Number	Check Date	Vendor Number	Name	Check Amount	Check Type
018576	6/30/2019	SKYLINE	SKYLINE OUTFITTERS LLC	522.00	Auto
018577	6/30/2019	SOUTH	SOUTH FL EMERGENCY VEHICLES	11,286.17	Auto
018578	6/30/2019	STAND	STANDARD INSURANCE CO.	12,310.09	Auto
018579	6/30/2019	SWFPFF	SW FL PROFESSIONAL FIREFIGHTER	2,324.45	Auto
018580	6/30/2019	TYLER	TYLER TECHNOLOGIES, INC.	9,621.00	Auto
018581	6/30/2019	VICKERS	VICKERS FOOD EQUIPMENT	230.00	Auto
018582	6/30/2019	WISDOM	JOHN WISDOM	1,960.41	Auto
W00198	6/3/2019	LOCUMS	LOCUMS DOC, INC	2,083.33	Wire Transfer
W00199	6/6/2019	NEWS	NEWS-PRESS MEDIA GROUP	258.41	Wire Transfer
W00200	6/20/2019	CIGNA	CIGNA HEALTHCARE	142,470.03	Wire Transfer
W00201	6/20/2019	ENTERPR	ENTERPRISE FM TRUST	3,139.86	Wire Transfer
W00202	6/20/2019	LCU	LEE COUNTY UTILITIES	848.68	Wire Transfer
W00203	6/25/2019	VERIZON	VERIZON	1,457.31	Wire Transfer
W00204	6/27/2019	T3	T3 COMMUNICATIONS, INC.	7,135.50	Wire Transfer
W00205	6/28/2019	TECO	TECO	37.38	Wire Transfer
W00206	6/28/2019	COLLIFE	COLONIAL LIFE PREMIUM PROCESSING	4,298.14	Wire Transfer
Bank B Total:				413,631.09	
Report Total:				413,631.09	

**BOARD MEETING AGENDA ITEM SUMMARY**Board Meeting Date: 07/17/2019(Select All that Apply) ☒ **Decision Making Agenda Item**☐ **Discussion Purposes Only Agenda Item**☐ **Walk On Agenda Item****SUBJECT:**

Budget Amendment - Resolution 2019-02

PERSON(S) MAKING SUBMITTAL OF AGENDA ITEM:

Chief Howard, CFO Winzenread

BACKGROUND/DETAIL OF AGENDA ITEM:

Following the annual audit, an amendment to the 2018/2019 budget is needed to reflect the actual audited September 30, 2018 balance. The 2018/2019 Cash Carry Forward account is being increased by \$348,352 with an equal increase in Unassigned Fund Balance.

Resolution copy and work-paper included.

BUDGET IMPACT: Yes / No / Unknown – If Yes, how much? From where?

Yes, as noted above.

REQUESTED BOARD ACTION:

Adoption of the resolution is requested.

RESOLUTION NO. _____

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT, LEE COUNTY, FLORIDA, TO AMEND THE BUDGET AND FUND BALANCES FOR THE DISTRICT FOR THE 2018/2019 FISCAL YEAR; TO RESCIND ALL RESOLUTIONS IN CONFLICT; TO PROVIDE FOR SEVERABILITY; TO PROVIDE FOR LIBERAL CONSTRUCTION; TO PROVIDE FOR SCRIVENER'S ERRORS; TO PROVIDE FOR AN EFFECTIVE DATE.

WHEREAS, the Iona McGregor Fire Protection and Rescue Service District (hereinafter "District"), has adopted a Fund Balance Policy to satisfy the requirements of Governmental Accounting Standards Board Statement (GASB) No. 54..

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Iona McGregor Fire Protection and Rescue Service District, that:

SECTION ONE. INCORPORATION OF RECITALS

The recitals set forth above are true and correct and form a part of this resolution.

SECTION TWO. AUTHORIZED BY LAW

The Board of Commissioners of the District is authorized to adopt this Resolution by Chapter 191, Florida Statutes, and other applicable laws.

SECTION THREE. BUDGET AMENDMENT/ASSIGNMENT

The District hereby increases the 2018/2019 cash carry forward account balance by \$348,352 with an equal increase in the Unassigned Fund Balance by \$348,352 to reflect the actual audited September 30, 2018 balance.

SECTION FOUR. RESCISSION OF ALL RESOLUTIONS IN CONFLICT

The Board of Commissioners hereby rescinds all prior Resolutions and other official action of the Board of Commissioners to the extent of any conflict with any part of this Resolution.

SECTION FIVE. SCRIVENER'S ERRORS

The Board of Commissioners intends that all sections of this Resolution which contain typographical errors that do not affect the intent of this Resolution can be administratively corrected by the Authorization of the District's Fire Chief, or his designee, without the requirement of having a corrective Resolution adopted by the Board of Commissioners.

SECTION SIX.

SEVERABILITY

If any section, subsection, sentence, clause, or other provision of this Resolution is held invalid, unconstitutional, inoperative, or void by a court of competent jurisdiction, such portion will be deemed a separate provision, and such holding shall not affect the remainder of this Resolution. The Board of Commissioners further declares its intent that this Resolution would have been adopted even if such invalid or unconstitutional provision was not included herein.

SECTION SEVEN.

CONSTRUCTION AND EFFECTIVE DATE

This Resolution shall be liberally construed to affect the purposes hereof and shall take effect immediately upon its adoption.

THE FOREGOING RESOLUTION WAS OFFERED BY COMMISSIONER _____ WHO MOVED THE RESOLUTION'S ADOPTION. THE MOTION WAS SECONDED BY COMMISSIONER _____ AND, UPON BEING PUT TO A VOTE, THE VOTE WAS AS FOLLOWS:

Commissioner James Walker	_____
Commissioner Steven Barbosa	_____
Commissioner Ethan Langford	_____
Commissioner James Andersen	_____
Commissioner James Walker	_____

Duly passed and adopted on this 17th day of July, 2019.

BOARE OF COMMISSIONERS OF
THE IONA MCGREGOR FIRE
PROTECTION AND RESCUE
SERVICE DISTRICT

By: _____
James Walker, Chair

Attest by: _____
James Andersen, Secretary

IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
GENERAL FUND - BUDGET AMENDMENT WORKSHEET
FISCAL YEAR 2018-2019

	Original Budgeted Amount	7/17/2019 Amendment Number 1	Final Amended Budget
CASH CARRYFORWARD	<u>\$ 7,362,557</u>	<u>\$ 348,352</u>	<u>\$ 7,710,909</u>

REVENUE

<u>Account Number</u>	<u>Account Description</u>			
311100-000-0	AD VALOREM TAXES REVENUE @ 2.5000 Mills	20,253,023	-	20,253,023
311110-000-0	EXCESS FEE REVENUE	130,000	-	130,000
311120-000-0	PENALTIES	15,000	-	15,000
311140-000-0	DISCOUNTS	(732,000)	-	(732,000)
311150-000-0	REFUNDS DEDUCTED	(50,000)	-	(50,000)
311200-000-0	AD VALOREM TAXES PRIOR YEAR	4,000	-	4,000
324100-000-0	IMPACT FEES	75,000	-	75,000
335230-000-0	STATE COMPENSATION FIREFIGHTER	47,040	-	47,040
334200-000-0	GRANT REVENUE	-	-	-
342200-000-0	INSPECTION FEES	50,000	-	50,000
342900-000-0	CPR BOOKS & MASKS	5,000	-	5,000
361000-000-0	INTEREST	180,000	-	180,000
362000-000-0	RENTS	27,000	-	27,000
364490-000-0	SALE OF EQUIPMENT	15,000	-	15,000
366930-000-0	CONTRIBUTIONS	5,000	-	5,000
369900-000-0	MISC. REVENUE	-	-	-
383000-000-0	PROCEEDS FROM DEBT	-	-	-
Total Revenues		<u>20,024,063</u>	<u>-</u>	<u>20,024,063</u>

Total Revenues, Debt Proceeds and Cash Carryforward	<u>\$ 27,386,620</u>	<u>\$ 348,352</u>	<u>\$ 27,734,972</u>
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EXPENDITURES

<u>Account Number</u>	<u>Account Description</u>	Original Budgeted Amount	Amendment Number 1	Final Budget
522110-000-0	COMMISSIONERS SALARIES	30,000	-	30,000
522120-100-0	SALARIES - ADMINISTRATION	2,205,240	-	1,822,411
522120-200-0	SALARIES - OPERATIONS	6,339,163	-	6,721,992
522121-200-0	SALARIES - FLSA - OPS	493,298	-	493,298
522122-100-0	SALARIES - SICK PAY - ADM	111,226	-	92,346
522122-200-0	SALARIES - SICK PAY - OPS	223,140	-	242,020
522123-200-0	SALARIES - HOLIDAY PAY - OPS	121,625	-	121,625
522124-000-0	SALARIES - OUT OF CLASS PAY - OPS	55,000	-	55,000
522125-100-0	SALARIES - ONE-TIME PAYOUTS - ADMN	44,118	-	25,118
522125-200-0	SALARIES - ONE-TIME PAYOUTS - OPS	79,980	-	98,980
522126-100-0	SALARIES - CLOTHING & UNIFORM ALLOW - ADM	4,000	-	4,000
522126-200-0	SALARIES - CLOTHING & UNIFORM ALLOW - OPS	23,400	-	23,400
522127-100-0	SALARIES - INSURANCE DEDUCT & SUBSIDY - ADM	-	-	1,217
522127-200-0	SALARIES - INSURANCE DEDUCT & SUBSIDY - OPS	42,241	-	47,024
522128-100-0	SALARIES - PHONE ALLOWANCE - ADM	18,780	-	18,780
522132-100-0	SALARIES - ER CONTRIBUTION - ADM	71,000	-	52,500
522132-200-0	SALARIES - ER CONTRIBUTION - OPS	231,000	-	249,500
522140-100-0	SALARIES - OVERTIME STAFFING - ADM	9,027	-	9,027
522140-200-0	SALARIES - OVERTIME STAFFING - OPS	108,118	-	144,118
522141-200-0	SALARIES - OVERTIME TRAINING - OPS	73,464	-	37,464
522150-100-0	SALARIES - STATE EDUCATION - ADM	19,080	-	15,370
522150-200-0	SALARIES - STATE EDUCATION - OPS	35,880	-	39,590
522210-100-0	FICA TAXES REGULAR - ADM / COMM	139,311	-	109,478
522210-200-0	FICA TAXES REGULAR - OPS	468,130	-	491,963
522211-100-0	FICA TAXES MEDICAL - ADM	34,921	-	28,949
522211-200-0	FICA TAXES MEDICAL - OPS	109,483	-	115,455
522220-100-0	RETIREMENT - ADM	431,303	-	335,350
522220-200-0	RETIREMENT - OPS	1,716,807	-	1,812,760
522221-100-0	VEBA PLAN CONTRIBUTION - ADM	114,061	-	108,461
522221-200-0	VEBA PLAN CONTRIBUTION - OPS	374,385	-	379,985
522230-100-0	HEALTH INSURANCE - ADM	625,596	-	565,224
522230-200-0	HEALTH INSURANCE - OPS	1,181,340	-	1,241,712
522230-100-0	HEALTH INSURANCE - ADM CONTRIBUTION	(23,170)	-	(19,192)
522230-200-0	HEALTH INSURANCE - OPS CONTRIBUTION	(70,447)	-	(74,425)
522230-900-0	HEALTH INSURANCE - RETIREE CONTRIBUTION	(256,443)	-	(256,443)
522231-100-0	EMPLOYEE INS. OTHER - ADM	100,033	-	86,998
522231-200-0	EMPLOYEE INS. OTHER - OPS	250,133	-	263,168
522240-100-0	WORKERS COMPENSATION - ADM	56,983	-	55,983
522240-200-0	WORKERS COMPENSATION - OPS	261,002	-	262,002
522250-100-0	UNEMPLOYMENT COMPENSATION - ADM	-	-	-
522250-200-0	UNEMPLOYMENT COMPENSATION - OPS	-	-	-

IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
GENERAL FUND - BUDGET AMENDMENT WORKSHEET
FISCAL YEAR 2018-2019

	Original Budgeted Amount	7/17/2019 Amendment Number 1	Final Amended Budget
Total Personal Services	<u>15,852,208</u>	<u>-</u>	<u>15,852,208</u>
OPERATING EXPENDITURES			
522310-000-0 LEGAL FEES	80,000	-	80,000
522311-000-0 COMPUTER SUPPORT SERVICES	55,000	-	55,000
522312-000-0 OTHER PROFESSIONAL	27,300	-	27,300
522320-000-0 ACCOUNTING & AUDITING	35,000	-	35,000
522340-000-0 TAX COLLECTORS COMMISSION	395,000	-	395,000
522341-000-0 PROPERTY ASSESSOR FEES	135,262	-	135,262
522342-000-0 CUSTODIAL FEES	20,660	-	20,660
522343-000-0 OTHER CONTRACTUAL SERVICES	14,000	-	14,000
522400-000-0 TRAVEL AND PER DIEM	84,050	-	84,050
522410-000-0 TELEPHONE	86,400	-	86,400
522411-000-0 WIRELESS USER FEES	43,650	-	43,650
522413-000-0 HIGH SPEED INTERNET CONNECTION	2,100	-	2,100
522420-000-0 FREIGHT & POSTAGE	1,700	-	1,700
522430-000-0 WATER	13,735	-	13,735
522431-000-0 ELECTRICITY	60,345	-	60,345
522432-000-0 CABLE TELEVISION	3,171	-	3,171
522433-000-0 GARBAGE	12,936	-	12,936
522434-000-0 PROPANE	5,725	-	5,725
522440-000-0 EQUIPMENT RENTALS & LEASES	47,636	-	47,636
522450-000-0 INSURANCE	146,055	-	146,055
522460-000-0 EQUIP MAINT	82,850	-	82,850
522461-000-0 BUILDING MAINT	343,159	-	343,159
522462-000-0 VEHICLE MAINT	152,004	-	152,004
522480-400-0 PROMOTIONAL ACTIVITIES	37,000	-	37,000
522481-000-0 PROMOTIONAL ACTIVITIES-ADM	2,500	-	2,500
522490-200-0 TURNOUT GEAR	172,190	-	172,190
522491-000-0 CAPITAL OUTLAY UNDER \$1,000	87,997	-	87,997
522492-000-0 OTHER	-	-	-
522493-000-0 ANNUAL MEDICAL EXAMS/WELLNESS	50,000	-	50,000
522494-000-0 LEGAL ADVERTISING	3,675	-	3,675
522496-100-0 HIRING COSTS	44,500	-	44,500
522498-000-0 UNIFORMS	55,500	-	55,500
522510-000-0 OFFICE EXPENSES	10,000	-	10,000
522520-000-0 FUEL	110,000	-	110,000
522521-500-0 JANITORIAL SUPPLIES	24,000	-	24,000
522523-600-0 MEDICAL SUPPLIES	65,820	-	65,820
522524-000-0 OTHER OPERATING SUPPLIES	71,980	-	71,980
522540-000-0 MEMBERSHIPS, PUBLICATIONS & SUBSCRIPTIONS	123,009	-	123,009
522541-000-0 EDUCATION REIMB	58,580	-	58,580
522550-000-0 TRAINING	54,360	-	54,360
Total Operating	<u>2,818,849</u>	<u>-</u>	<u>2,818,849</u>
CAPITAL OUTLAY			
522620-000-0 BUILDING	3,400	-	3,400
522640-000-0 EQUIPMENT	98,590	-	98,590
522641-000-0 VEHICLES	1,324,896	-	1,324,896
Total Capital Outlay	<u>1,426,886</u>	<u>-</u>	<u>1,426,886</u>
DEBT SERVICE			
522710-000-0 PRINCIPAL	444,107	-	444,107
522712-000-0 INTEREST	12,743	-	12,743
Total Debt Service	<u>456,850</u>	<u>-</u>	<u>456,850</u>
Total Expenditures	<u>20,554,793</u>	<u>-</u>	<u>20,554,793</u>
RESERVES			
Reserves	<u>6,831,827</u>	<u>348,352</u>	<u>7,180,179</u>
Reserves - Total	<u>6,831,827</u>	<u>348,352</u>	<u>7,180,179</u>
Total Expenditures and Reserves	<u>\$ 27,386,620</u>	<u>\$ 348,352</u>	<u>\$ 27,734,972</u>

Iona McGregor Fire District
Budget Amendment Worksheet
FISCAL YEAR 2018-2019

Account Name	Account Number	Current Budget Amount	Increase (Decrease)	Amended Budget Amount
Fund Balances/Reserves-Cash Carryover	271200-000-0	7,362,557	348,352	7,710,909
FUND BALANCE - UNASSIGNED	271200-000-0	6,831,827	348,352	7,180,179
		-		-
		-		-
		-		-
		-		-
		-		-
		-		-
		-		-
		-		-

Explanation:

To adjust beginning and ending fund balance/cash carryover for end of year (9/30/2018) audit adjustments

**BOARD MEETING AGENDA ITEM SUMMARY**Board Meeting Date: 07/17/2019

(Select All that Apply)



Decision Making Agenda Item



Discussion Purposes Only Agenda Item



Walk On Agenda Item

SUBJECT:

Salary Administration Policy

PERSON(S) MAKING SUBMITTAL OF AGENDA ITEM:

Chief Howard

BACKGROUND/DETAIL OF AGENDA ITEM:

The Salary Administration policy has been reviewed and a proposed amended policy draft has been created to better define the comparative districts that make up the local peer group and briefly describe the method of competitive ranking.

BUDGET IMPACT: Yes / No / Unknown – If Yes, how much? From where?

No.

REQUESTED BOARD ACTION:

It is recommended the Board approve the amended policy as presented.

Salary Administration and Job Description Policy

Current Policy

Salary Administration Program

Policy Number 2.7

Page 1 of 1

Policy:

To attract and retain above average employees, Iona-McGregor endeavors to pay salaries competitive with those paid by other area fire departments. Each position at Iona-McGregor has been studied and assigned a weekly or hourly wage. Periodically, Iona-McGregor may revise its job descriptions, and evaluate individual jobs to ensure they are rated and paid appropriately. If you are granted an increase, it will normally commence with the first full pay period after October 1st.

Employees classified as exempt who are required to work in excess of their regularly scheduled 40-hour work week may be compensated at one- and one-half times their computed hourly rate during local, state, or nationally declared emergencies.

District employees who have attained an Associates or bachelor's degree, who are not eligible for the State of Florida Firefighter Supplemental Compensation Program will receive this benefit provided their respective degree is deemed appropriate. The Chief will make the determination.

The District retains the option, at its sole discretion, to pay bonuses to employees consistent with the state laws governing such payments.

Bonuses, when they are given, are not considered part of an employee's Florida Retirement System (FRS) wage.

by the Iona McGregor Fire District BOFC October 1, 2006 (Last Revised September 21, 2016)

Page 37

Proposed Policy

To attract and retain above average employees, Iona-McGregor Fire District endeavors to pay salaries competitive with the top half of a defined local peer fire department group. The local peer group will consist of Fort Myers Beach Fire District, South Trail Fire District, San Carlos Park Fire District, Estero Fire District, and Bonita Springs Fire District. Iona-McGregor may revise, at three-year intervals, its job descriptions and evaluate individual jobs to ensure they are rated and paid appropriately, as determined by the Fire Chief.

The competitive ranking, when compared to the defined peer group above, will be based on the gathering of the total annual compensation for any given position. Any employee leave time, other than annual payments of vacation time, will be excluded. In addition, any unscheduled overtime will be excluded. If an adjustment to salaries are indicated, it will normally commence with the first full pay period after October 1st.

Employees classified as exempt who are required to work more than their regularly scheduled 40-hour work week may be compensated at one- and one-half times their computed hourly rate during local, state, or nationally declared emergencies

District employees who have attained an associates or bachelor's degree, who are not eligible for the State of Florida Firefighter Supplemental Compensation Program will receive this benefit provided their respective degree is deemed appropriate. The Chief will make the determination.

The District retains the option, at its sole discretion, to pay bonuses to employees consistent with the state laws governing such payments. Bonuses, when they are given, are not considered part of an employee's Florida Retirement System (FRS) wage.

**BOARD MEETING AGENDA ITEM SUMMARY**Board Meeting Date: 07/17/2019

(Select All that Apply)

**Decision Making Agenda Item****Discussion Purposes Only Agenda Item****Walk On Agenda Item****SUBJECT:**

2019-2020 Budget Schedule

PERSON(S) MAKING SUBMITTAL OF AGENDA ITEM:

Chief Howard, CFO Winzenread

BACKGROUND/DETAIL OF AGENDA ITEM:

In preparation of the upcoming budget process, a proposed meeting schedule is as follows:

Budget Workshop	Wednesday, August 21, 2019 at 4:30pm
Regular Commission Meeting	Wednesday, August 21, 2019 at 6:00pm
Budget Workshop (if needed)	Wednesday, August 28, 2019 at 4:30pm
Tentative Budget Hearing	Wednesday, September 4, 2019 at 5:05pm
Final Budget Hearing	Wednesday, September 18, 2019 at 5:05pm
Regular Commission Meeting	Wednesday, September 18, 2019 at 6:00pm

*Above schedule does not conflict with Lee County Board of County Commission or Lee County Schools

BUDGET IMPACT: Yes / No / Unknown – If Yes, how much? From where?

No impact

REQUESTED BOARD ACTION:

Request Board adopt the budget schedule as proposed.

**BOARD MEETING AGENDA ITEM SUMMARY**Board Meeting Date: 07/17/2019

(Select All that Apply)

☐

Decision Making Agenda Item

☒

Discussion Purposes Only Agenda Item

☐

Walk On Agenda Item

SUBJECT:

DR-420

PERSON(S) MAKING SUBMITTAL OF AGENDA ITEM:

Chief Howard, CFO Winzenread

BACKGROUND/DETAIL OF AGENDA ITEM:

Completion and filing of DR-420 is an annual requirement in the budget process. CFO Winzenread has prepared a preliminary form containing a proposed tentative millage at 2.5000 and a tentative budget hearing of Wednesday, September 4, 2019 beginning at 5:05pm.

BUDGET IMPACT: Yes / No / Unknown – If Yes, how much? From where?

No impact

REQUESTED BOARD ACTION:

Request Board authorize the filing of DR-420 as presented



CERTIFICATION OF TAXABLE VALUE

[Reset Form](#)
[Print Form](#)

DR-420
R. 5/12
Rule 12D-16.002
Florida Administrative Code
Effective 11/12


Year : 2019	County : LEE
Principal Authority : IONA MCGREGOR FIRE DIST	Taxing Authority : IONA MCGREGOR FIRE DIST

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	\$	8,186,252,945	(1)
2.	Current year taxable value of personal property for operating purposes	\$	235,083,027	(2)
3.	Current year taxable value of centrally assessed property for operating purposes	\$	0	(3)
4.	Current year gross taxable value for operating purposes <i>(Line 1 plus Line 2 plus Line 3)</i>	\$	8,421,335,972	(4)
5.	Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)	\$	116,691,719	(5)
6.	Current year adjusted taxable value <i>(Line 4 minus Line 5)</i>	\$	8,304,644,253	(6)
7.	Prior year FINAL gross taxable value from prior year applicable Form DR-403 series	\$	8,091,506,652	(7)
8.	Does the taxing authority include tax increment financing areas? If yes, enter number of worksheets (DR-420TIF) attached. If none, enter 0	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Number 0	(8)
9.	Does the taxing authority levy a voted debt service millage or a millage voted for 2 years or less under s. 9(b), Article VII, State Constitution? If yes, enter the number of DR-420DEBT, Certification of Voted Debt Millage forms attached. If none, enter 0	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Number 0	(9)
SIGN HERE	Property Appraiser Certification		I certify the taxable values above are correct to the best of my knowledge.	
	Signature of Property Appraiser: Electronically Certified by Property Appraiser		Date : 6/28/2019 6:22 PM	

SECTION II : COMPLETED BY TAXING AUTHORITY

If this portion of the form is not completed in FULL your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is not applicable, enter -0-.				
10.	Prior year operating millage levy <i>(If prior year millage was adjusted then use adjusted millage from Form DR-422)</i>		2.5000 per \$1,000	(10)
11.	Prior year ad valorem proceeds <i>(Line 7 multiplied by Line 10, divided by 1,000)</i>	\$	20,228,767	(11)
12.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value <i>(Sum of either Lines 6c or Line 7a for all DR-420TIF forms)</i>	\$	0	(12)
13.	Adjusted prior year ad valorem proceeds <i>(Line 11 minus Line 12)</i>	\$	20,228,767	(13)
14.	Dedicated increment value, if any <i>(Sum of either Line 6b or Line 7e for all DR-420TIF forms)</i>	\$	0	(14)
15.	Adjusted current year taxable value <i>(Line 6 minus Line 14)</i>	\$	8,304,644,253	(15)
16.	Current year rolled-back rate <i>(Line 13 divided by Line 15, multiplied by 1,000)</i>		2.4358 per \$1000	(16)
17.	Current year proposed operating millage rate		2.5000 per \$1000	(17)
18.	Total taxes to be levied at proposed millage rate <i>(Line 17 multiplied by Line 4, divided by 1,000)</i>	\$	21,053,340	(18)

19.	TYPE of principal authority (check one)	<input type="checkbox"/> County	<input checked="" type="checkbox"/> Independent Special District	(19)
		<input type="checkbox"/> Municipality	<input type="checkbox"/> Water Management District	
20.	Applicable taxing authority (check one)	<input checked="" type="checkbox"/> Principal Authority	<input type="checkbox"/> Dependent Special District	(20)
		<input type="checkbox"/> MSTU	<input type="checkbox"/> Water Management District Basin	
21.	Is millage levied in more than one county? (check one)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	(21)
DEPENDENT SPECIAL DISTRICTS AND MSTUs			STOP HERE - SIGN AND SUBMIT	
22.	Enter the total adjusted prior year ad valorem proceeds of the principal authority, all dependent special districts, and MSTUs levying a millage. <i>(The sum of Line 13 from all DR-420 forms)</i>		\$ 20,228,767	(22)
23.	Current year aggregate rolled-back rate <i>(Line 22 divided by Line 15, multiplied by 1,000)</i>		2.4358 per \$1,000	(23)
24.	Current year aggregate rolled-back taxes <i>(Line 4 multiplied by Line 23, divided by 1,000)</i>		\$ 20,512,690	(24)
25.	Enter total of all operating ad valorem taxes proposed to be levied by the principal taxing authority, all dependent districts, and MSTUs, if any. <i>(The sum of Line 18 from all DR-420 forms)</i>		\$ 21,053,340	(25)
26.	Current year proposed aggregate millage rate <i>(Line 25 divided by Line 4, multiplied by 1,000)</i>		2.5000 per \$1,000	(26)
27.	Current year proposed rate as a percent change of rolled-back rate <i>(Line 26 divided by Line 23, minus 1, multiplied by 100)</i>		2.64 %	(27)
First public budget hearing		Date :	Time :	Place :
SIGN HERE	Taxing Authority Certification		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.	
	Signature of Chief Administrative Officer :			Date :
	Title :		Contact Name and Contact Title :	
	DAVID HOWARD, FIRE CHIEF		MARK L WINZENREAD, CHIEF FINANCIAL OFFICER	
	Mailing Address :		Physical Address :	
6061 S POINTE BLVD		6061 S POINTE BLVD		
City, State, Zip :		Phone Number :	Fax Number :	
FORT MYERS, FL 33919		(239) 433-0660	(239) 425-9301	

CERTIFICATION OF TAXABLE VALUE INSTRUCTIONS

"Principal Authority" is a county, municipality, or independent special district (including water management districts).

"Taxing Authority" is the entity levying the millage. This includes the principal authority, any special district dependent to the principal authority, any county municipal service taxing unit (MSTU), and water management district basins.

Each taxing authority must submit to their property appraiser a DR-420 and the following forms, as applicable:

- DR-420TIF, Tax Increment Adjustment Worksheet
- DR-420DEBT, Certification of Voted Debt Millage
- DR-420MM-P, Maximum Millage Levy Calculation - Preliminary Disclosure

Section I: Property Appraiser

Use this DR-420 form for all taxing authorities except school districts. Complete Section I, Lines 1 through 9, for each county, municipality, independent special district, dependent special district, MSTU, and multicounty taxing authority. Enter only taxable values that apply to the taxing authority indicated. Use a separate form for the principal authority and each dependent district, MSTU and water management district basin.

Line 8

Complete a DR-420TIF for each taxing authority making payments to a redevelopment trust fund under Section 163.387 (2)(a), Florida Statutes or by an ordinance, resolution or agreement to fund a project or to finance essential infrastructure.

Check "Yes" if the taxing authority makes payments to a redevelopment trust fund. Enter the number of DR-420TIF forms attached for the taxing authority on Line 8. Enter 0 if none.

Line 9

Complete a DR-420DEBT for each taxing authority levying either a voted debt service millage (s.12, Article VII, State Constitution) or a levy voted for two years or less (s. 9(b), Article VII, State Constitution).

Check "Yes" if the taxing authority levies either a voted debt service millage or a levy voted for 2 years or less (s. 9(b), Article VII, State Constitution). These levies do not include levies approved by a voter referendum not required by the State Constitution. Complete and attach DR-420DEBT. Do not complete a separate DR-420 for these levies.

Send a copy to each taxing authority and keep a copy. When the taxing authority returns the DR-420 and the accompanying forms, immediately send the original to:

Florida Department of Revenue
Property Tax Oversight - TRIM Section
P. O. Box 3000
Tallahassee, Florida 32315-3000

Section II: Taxing Authority

Complete Section II. Keep one copy, return the original and one copy to your property appraiser with the applicable DR-420TIF, DR-420DEBT, and DR-420MM-P within 35 days of certification. Send one copy to the tax collector. "Dependent special district" (ss. 200.001(8)(d) and 189.403(2), F.S.) means a special district that meets at least one of the following criteria:

- The membership of its governing body is identical to that of the governing body of a single county or a single municipality.
- All members of its governing body are appointed by the governing body of a single county or a single municipality.
- During their unexpired terms, members of the special district's governing body are subject to removal at will by the governing body of a single county or a single municipality.
- The district has a budget that requires approval through an affirmative vote or can be vetoed by the governing body of a single county or a single municipality.

"Independent special district" (ss. 200.001(8)(e) and 189.403 (3), F.S.) means a special district that is not a dependent special district as defined above. A district that includes more than one county is an independent special district unless the district lies wholly within the boundaries of a single municipality.

"Non-voted millage" is any millage not defined as a "voted millage" in s. 200.001(8)(f), F.S.

Lines 12 and 14

Adjust the calculation of the rolled-back rate for tax increment values and payment amounts. See the instructions for DR-420TIF. On Lines 12 and 14, carry forward values from the DR-420TIF forms.

Line 24

Include only those levies derived from millage rates.

**BOARD MEETING AGENDA ITEM SUMMARY**Board Meeting Date: 07/17/2019

(Select All that Apply)

**Decision Making Agenda Item****Discussion Purposes Only Agenda Item****Walk On Agenda Item****SUBJECT:**

457 Deferred Compensation Plan - Resolution 2019-03

PERSON(S) MAKING SUBMITTAL OF AGENDA ITEM:

Chief Howard, CFO Winzenread

BACKGROUND/DETAIL OF AGENDA ITEM:

The State of Florida recently adopted a law creating a State of Florida administered 457 Deferred Compensation Plan and Trust within which the District can participate. The District currently had a 457 Deferred Compensation Plan with custodial and depository services provided by the Hartford. We believe it is in the best interest of the District and its employees to change from the Hartford to State of Florida to handle the 457 Deferred Compensation Plan.

BUDGET IMPACT: Yes / No / Unknown – If Yes, how much? From where?

No.

REQUESTED BOARD ACTION:

Adoption of the resolution is requested.

RESOLUTION NO. 2019-_____

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT ("DISTRICT") APPROVING A DEPOSITORY AGREEMENT AND THE CREATION OF A CUSTODIAL ACCOUNT WITH THE STATE OF FLORIDA FOR THE DISTRICT'S 457 DEFERRED COMPENSATION PLAN AND TRUST; RESCINDING RESOLUTION NO. 2009-100; RESCINDING ALL RESOLUTIONS IN CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR LIBERAL CONSTRUCTION AND FOR AN EFFECTIVE DATE.

WHEREAS, the District, on or about February 26, 2004, created an Eligible 457 Deferred Compensation Plan and Trust; and,

WHEREAS, the District's 457 Deferred Compensation Plan and Trust is currently being administered by The Hartford Life Insurance Company ("Hartford") pursuant to a depository agreement and a custodial account agreement; and,

WHEREAS, the State of Florida has recently adopted a law which creates a State of Florida administered 457 Deferred Compensation Plan and Trust within which the District can participate; and,

WHEREAS, the District Board of Commissioners believes it is in the best interest of the District to cancel and terminate the depository agreement and custodial account agreement with Hartford upon completion of the necessary steps to enter into a depository agreement and custodial account agreement with the State of Florida.

NOW THEREFORE, be it resolved by the Board of Commissioners of the Iona McGregor Fire Protection and Rescue Service District as follows:

SECTION ONE. INCORPORATION OF RECITALS

The recitals set forth above are true and correct and form a part of this Resolution.

**SECTION TWO. AUTHORIZATION OF 457 DEFERRED COMPENSATION
PLAN PARTICIPATION WITH THE STATE OF FLORIDA**

The District Board of Commissioners hereby authorizes the District to enter into a depository agreement and a custodial account agreement and all other associated agreements with the State of Florida for the purpose of the State of Florida administering the District's 457 Deferred Compensation Plan and Trust. The Chairman of the Board of Commissioners, the other officers of the Board of Commissioners, the Chief, the District's legal counsel, and all other necessary representatives of the District are hereby directed and authorized to do all things necessary to enter into agreements with the State of Florida and to create accounts with the State of Florida to effectuate the transfer of the District's 457 Deferred Compensation Plan and Trust funds and accounts from Hartford to the State of Florida in a manner which satisfies all the requirements of the District's 457 Deferred Compensation Plan and Trust. The above-named District representatives are also hereby directed and authorized to take any and all necessary action to comply with all State law and Federal law requirements related to the operation of the District's 457 Deferred Compensation Plan and Trust and the transfer of the District's 457 Deferred Compensation Plan and Trust funds and accounts.

SECTION THREE. RESCISSION

The Board of Commissioners hereby rescinds Resolution No. 2009-100 and all prior resolutions adopted by the District to the extent of any conflict with any part of this Resolution.

SECTION FOUR. SEVERABILITY

If any section, subsection, sentence, clause or other provision of this Resolution is held unconstitutional, inoperative or void by a court of competent jurisdiction, such holding shall not affect the remainder of this Resolution.

SECTION FIVE. CONSTRUCTION AND EFFECTIVE DATE

This Resolution shall be liberally construed to affect the purposes hereof and shall take effect immediately upon its adoption.

THE FOREGOING RESOLUTION WAS OFFERED BY COMMISSIONER _____ WHO MOVED THE RESOLUTION'S ADOPTION. THE MOTION WAS SECONDED BY COMMISSIONER _____ AND, UPON BEING PUT TO A VOTE, THE VOTE WAS AS FOLLOWS:

Commissioner James Andersen	_____
Commissioner Steve Barbosa	_____
Commissioner Ethan Langford	_____
Commissioner Paul Louwers	_____
Commissioner James Walker	_____

Duly passed and adopted on this ____ day of _____, 2019.

BOARD OF COMMISSIONERS OF
THE IONA MCGREGOR FIRE
CONTROL AND RESCUE DISTRICT

By: _____
James Walker, Chair

Attest:

James Andersen, Secretary



IONA-MCGREGOR FIRE DISTRICT

Executive Report

Executive Summary/ July 2019:

GENERAL:

- Budgeting process is progressing nicely. We will look to schedule a budget workshop soon to identify budgeting goals for next year.
- We are reviewing options to provide the benefits for the cancer presumptive bill that was recently passed.

OPERATIONS:

- Our 1st group of 4 fire academy students completed a 12-hour ride time with our crews on June 28th (A-shift).
- Mental health professionals have begun scheduling ride time at our stations to increase their familiarity with the emergency services environment, so they may better advocate within their professions.
- Quarterly County Co-op training is this month with a focus on large incident management (e.g. Highrise buildings).

LOGISTICS:

- Target Solutions CheckIt has streamlined the requisition process. In process of building out fleet information to streamline fleet maintenance and daily/weekly apparatus checks.
- Beginning inventory process in upcoming weeks.
- Exploring options for disposal of oil/fluids from old mechanic's bay/containers, as well as redistribution or sale of equipment and supplies.
- Ordering equipment for new Truck; and beginning planning process for new E71.

PREVENTION:

Date: July 2019

INSPECTION VOLUME:	633
VIOLATIONS CLEARED:	1 of 87
% OF MANDATED INSPECTIONS AVERAGE:	98%
CPR / AED CLASSES:	5
CHILD PASSENGER SAFETY:	4
PUBLIC EDU. EVENT(S):	1
EAP PRESENTATIONS:	0
FIRE INVESTIGATIONS:	2

SUPERVISOR'S SUMMARY:

1. Completed certifications for 3 additional Car Safety Seat technicians. Looking forward to plans for Car Seat Program.
2. Year over year numbers for construction and development in the district
 - 1st 6mo of 2017 – total construction finals 162 building/trade permit finals
 - 1st 6mo of 2018 – total construction finals 168 building/trade permit finals
 - 1st 6mo of 2019 – total construction finals 153 building/trade permit finals
 - **1st 6mo of 2019 - Shell point alone finals 136 building/trade permit**

Annual numbers totals...

- 12 months 2017 finals 343 building/trade permit
- 12 months 2018 finals 367 building/trade permit
- **2018 Shell point alone finals 250 building/trade permit**

TRAINING/EMS:

- Held trauma in-service for June with guest speakers Michael Marcus of Lee Health Trauma Center and the trauma center medical director, Dr. Diaz.
- Also, had unique hands on training for advanced airway and chest trauma with IMFD medical director Dr. Rodi in attendance.
- July 18th new hire orientation starts, new hire will have two full days with Training and then follow-through with orientation during normal shift rotation for the next two weeks.
- Continuing to work with one firefighter in paramedic credentialing process.
- DC Guzman has continued to work on the Training Division's budget, all is going well.

