

Iona McGregor Fire District Board of Fire Commissioners Agenda
June 19, 2019
6:00 PM

Meeting call to order

Roll Call of Commissioners

Opening Prayer and Pledge of Allegiance

Amendments to the Meeting Agenda

Public Input on Business Agenda Items

Business Agenda Items (Agenda Items Requiring Action)

- 1) Meeting Minutes – May 15, 2019
- 2) Financial Report – May 2019
- 3) Audit Presentation
- 4) Surplus Items
- 5) Negotiating Team
- 6) Policy – Chief's Authorities (Walk-on)
- 7) Executive Report
- 8) Attorney Report
- 9) DVP Reports – Districts 7 & 25

Public Input on Non-Business Agenda Items

Commissioner Comments

Adjournment

Iona McGregor Fire District Board of Fire Commissioners Meeting
May 15, 2019
6:00 PM

Meeting call to order at 6:00 p.m.

Roll Call of Commissioners, Opening Prayer and Pledge of Allegiance waived as previously done.

Amendments to the Meeting Agenda –

Chief Howard noted that item 3, Surplus, should be removed as we have no surplus to discuss this evening.

Public Input on Business Agenda Items – no public present

Business Agenda Items (Agenda Items Requiring Action)

1) Meeting Minutes – April 17, 2019

Motion (5632) to approve minutes as presented made by Commissioner Andersen with second by Commissioner Barbosa... carried.

2) Financial Report – April 2019

Discussion of presented reports began with Commissioner Walker questioning \$1,000 from Walmart. It was noted that each year Walmart awards grant requesters providing service to the community. Commissioner Walker would like us to explore other grant availabilities. Next the cost of Lieutenant assessment was questioned, Chief and Division Chief Operations Aquil responded as to the un-biased testing with outside organization. Attorney Pringle added that it makes the process defensible. Commissioner Walker inquired as to the 457 Plan to which CFO replied that it is a deferred compensation plan. Commissioner Walker then asked what percent of employees participate? About 50% was reply. The discount is budgeted for those who pay early and receive tax discount. Several items of the check history report were addressed including the Gator Construction \$1600 expense (parking lot striping at station 73; Ground Effects (lawn maintenance crew), and legal fees to which Commissioner Walker stated he was pleased with amount. He then informed Board members that they can contact attorney on anything but need to be prepared to defend the communication at a meeting. Commissioner Louwers requested clarification of the budget to actual 88% for overtime staffing. CFO Winzenread informed that some of the overtime has been submitted and may be reimbursed. Chief added that the USAR deployment costs will be reimbursed through FEMA program. Following discussion, **motion** (5633) to approve financials as presented made by Commissioner Barbosa, second Commissioner Andersen... carried.

3) Surplus – Item removed

4) Executive Report

Chief Howard mentioned that he is available for questions of submitted report. He informed of the awards ceremony this Friday and invited Board to attend. Chief added that we have completed the Logistics Division Chief promotion; and introduced Diana Hernden as the new Division Chief. Commissioner Walker also welcomed Diana aboard, and questioned if the same testing company was used for this position. No, replied Chief, it is not a union position; but same/similar process was conducted. Commissioner Walker posed if the House Bill cancer provisions would incur a cost? Potentially, responded Chief. It goes into effect July of this year. Looking into possible insurance policy with the insurance agent of record. Will

Iona McGregor Fire District Board of Fire Commissioners Meeting

May 15, 2019

6:00 PM

be some cost but not sure if on health insurance or workers compensation. We have a meeting on 29th to discuss this and will keep Board apprised. Following conversation, Commissioner Louwers made **motion** (5634) to receive Executive Report, second offered by Commissioner Barbosa... carried.

5) Attorney Report

Attorney Pringle noted that agenda of budget hearings in different than the regular meetings and you will hear suggestions, for example, regarding public input, there is an opportunity for public to ask questioned and have answered for each action – adoption of millage rate and adoption of budget. Under each of those actions will have resolutions that have specific language and will ask for public input. Process is same in tentative and final. The budget is adopted as a whole – it is guide and roadmap; and the actual can be different than what was budgeted. During fiscal year, there will be budget amendment based upon audit and another anytime board approves moving of reserves to operating budget. He asked that the board please give opportunity to make all disclosure necessary. Commissioner Walker asked if he could provide what is needed. Attorney Pringle can provide information at meeting. Commissioner Langford **motioned** (5635) to accept attorney report. Second by Commissioner Andersen.... Carried.

6) DVP Reports – Districts 7 & 25

District 7 DVP Tansey reported that he has nothing to report and received nothing from DVP Mascarelli.

District 25 DVP Mascarelli – not present

Public Input on Non-Business Agenda Items – none

Commissioner Comments –

Commissioner Langford questioned the handout received inquiring as to change in insurance agent and asked if there were any reason? Chief stated that would discuss it in detail outside of meeting, adding that there is a higher level of service – increased analytics with new group. No contract and we do not pay them. Chief briefly addressed some challenges with previous broker adding that after many years of service became complacent. Want to take opportunity to explore other avenues and Gehring group is creative in looking at alternatives. Agent of record is only change, no policy change.

Adjournment

Motion by Commissioner Louwers to adjourn, second Commissioner Andersen...

Meeting adjourned at 6:44pm

Approved by: _____

Print Name: _____

**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
FINANCIAL REPORT NOTES
BALANCE SHEET AND STATEMENTS OF REVENUES AND EXPENDITURES
(UNAUDITED)
For the Seven Months Ended April 30, 2019**

Notable items on the Balance Sheet:

Cash and Investments

The rates of return on surplus funds for the month of April are as follows:

- 2.61% - SBA (Florida PRIME Local Government Investment Pool)
- 1.884% - BankUnited
- 2.38% - Fifth Third Bank

Liabilities

Liabilities totaling \$41,539 consist of payroll withholdings such as taxes, retirement, and insurances. Amounts were remitted after month end.

Notable items on the Statements of Revenues and Expenditures:

Revenues

- Received almost \$700,000 in ad valorem tax revenues during the month of April. To date the District has received approximately 96% of the annual budgeted total.
- Received \$1,000 community grant from Walmart.
- Interest on invested surplus funds totaled \$32,585 for the month of April. Interest earnings are now shown separately from miscellaneous revenue on the summary statement (page 3).

Expenditures

- Lieutenant assessment process - \$13,500
- Annual membership fee for Urban Search And Rescue Task Force-6 - \$13,840
- Painting of interior at Station #72 - \$5,602
- Quarterly payment to property appraiser - \$33,904

Total expenditures reflect 52.82% of budget and are within expected ranges.

IMFD Balance Sheet
As of 4/30/2019

Page 2 of 9

IONA MCGREGOR FIRE DISTRICT (IMF)

ASSETS

CASH

Operating Account - BankUnited
Petty Cash

\$ 1,174,324.80
100.00

Total CASH:

1,174,424.80

INVESTMENTS

Investments - SBA
Money Market - BankUnited
Investments - 5/3 Bank

12,233,595.54
2,155,573.74
533,624.98

Total INVESTMENTS:

14,922,794.26

ACCOUNTS RECEIVABLE

Accounts Receivable

1,317.25

Total ACCOUNTS RECEIVABLE:

1,317.25

Total ASSETS:

\$ 16,098,536.31

LIABILITIES

FICA Social Security Taxes Payable
FICA Medicare Taxes Payable
Federal Withholding Taxes Payable
FRS - Employee Contribution - ADMIN
FRS - Employee Contribution - OPS
Colonial Insurance - Pre-Tax
Colonial Insurance - After-Tax
Iona McGregor 457 Plan
Iona McGregor 457 ROTH Plan
HSA Employee Contributions - ADMIN
IMEBA Dues Withheld Payable
Voluntary Life Insurance - Principal Group

7,606.64
1,779.02
6,871.95
5,329.92
16,431.33
319.73
113.97
2,116.67
250.00
587.68
27.50
104.82

Total LIABILITIES:

41,539.23

EQUITY

Retained Earnings-Current Year
Prior Year Revenues Over/(Under) Expenditures
Fund Balance

8,346,088.34
776,646.20
6,934,262.54

Total EQUITY:

16,056,997.08

Total LIABILITIES & EQUITY:

\$ 16,098,536.31

IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
SUMMARY STATEMENT OF ACTIVITIES - GENERAL FUND
For the Seven Months Ended April 30, 2019 (Unaudited)

Revenues	Amended	Actual	Variance	
	Budget		\$	%
Cash Carry Forward	\$ 7,362,557			
Ad valorem taxes	19,620,023	\$ 18,898,526	\$ (721,497)	96.32%
Permits, Fees & Special Assessments	75,000	19,918	(55,082)	26.56%
Intergovernmental	47,040	-	(47,040)	0.00%
Charges for services	55,000	47,795	(7,205)	86.90%
Interest Check/Demand Accounts	180,000	166,483	(13,517)	92.49%
Miscellaneous	47,000	69,637	22,637	148.16%
Proceeds from debt	-	-	-	N/A
Total Revenues	20,024,063	19,202,358	(821,705)	95.90%

Total revenues and cash carry forward 27,386,620

Expenditures				
Personnel services				
Salaries	10,338,780	5,699,234	4,639,546	55.12%
Benefits	5,513,428	3,166,254	2,347,174	57.43%
Operating Expenditures				
Professional and contractual	762,222	568,569	193,653	74.59%
Travel	84,050	23,970	60,080	28.52%
Communications & freight	133,850	69,771	64,079	52.13%
Utilities, equipment rental, and insurance	289,603	187,449	102,154	64.73%
Repairs and maintenance	578,013	280,909	297,104	48.60%
Other operational and administrative	463,362	256,597	206,765	55.38%
Supplies, tools & small equipment	394,809	192,754	202,055	48.82%
Education and training	112,940	46,772	66,168	41.41%
Capital expenditures	1,426,886	90,162	1,336,724	6.32%
Debt service	456,850	273,832	183,018	59.94%
Total Expenditures	20,554,793	10,856,270	9,698,523	52.82%

Revenues over/(under) expenditures (530,730) \$ 8,346,088 \$ 8,876,818

Fund Balance/Cash Carry Forward 6,831,827

Total expenditures and reserves \$ 27,386,620

	APRIL	MARCH
Cash Balances		
BankUnited - Operating	\$ 1,174,325	\$ 911,832
Petty Cash	100	100
	<u>1,174,425</u>	<u>911,932</u>
Investments		
General - SBA - Fund A	12,233,596	13,205,374
BankUnited Money Market	2,155,574	2,152,241
5/3 Bank	533,625	532,594
	<u>14,922,794</u>	<u>15,890,209</u>
Total Cash and Investments	<u>\$ 16,097,219</u>	<u>\$ 16,802,141</u>

Submitted for approval on May 15, 2019

Approved By: _____

(Signature)

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Iona McGregor Fire District
Financial Report
06/19/2019

<u><i>Included Reports (unaudited)</i></u>	<u><i>Page(s)</i></u>
Financial Report Notes	1
Balance Sheet as of May 31, 2019	2
Summary Statement of Activities – General Fund	3
Detailed Statement of Activities – General Fund	4-5
Ad Valorem Tax Analysis	6
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**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
FINANCIAL REPORT NOTES
BALANCE SHEET AND STATEMENTS OF REVENUES AND EXPENDITURES
(UNAUDITED)
For the Eight Months Ended May 31, 2019**

Notable items on the Balance Sheet:

Cash and Investments

The rates of return on surplus funds for the month of May are as follows:

- 2.58% - SBA (Florida PRIME Local Government Investment Pool)
- 1.884% - BankUnited
- 2.34% - Fifth Third Bank

Notable items on the Statements of Revenues and Expenditures:

Revenues

- Received approximately \$263,000 in ad valorem tax revenues during the month of May. To date the District has received nearly 98% of the annual budgeted total.
- Received \$26,546 in impact fees for the 2nd quarter of the fiscal year.
- Interest on invested surplus funds totaled \$30,691 for the month of May
- Received \$10,000 representing the proceeds from the sale of surplus Ladder #79

Expenditures

- Painting of interior at Station #74 - \$16,578
- Purchased new shift commander vehicle - Chevrolet Tahoe - \$34,166
- 3rd quarterly debt service payment for Station #75 refinance - \$66,497
- 3rd quarterly debt service payment for apparatus capital lease (2 engines) - \$25,011

Total expenditures reflect 60.42% of budget and are tracking as expected.

IONA MCGREGOR FIRE DISTRICT (IMF)

ASSETS

CASH

Operating Account - BankUnited
Petty Cash

\$ 691,635.35
100.00

Total CASH:

691,735.35

INVESTMENTS

Investments - SBA
Money Market - BankUnited
Investments - 5/3 Bank

11,509,938.80
2,163,347.21
468,174.45

Total INVESTMENTS:

14,141,460.46

ACCOUNTS RECEIVABLE

Accounts Receivable

987.93

Total ACCOUNTS RECEIVABLE:

987.93

Total ASSETS:

\$ 14,834,183.74

EQUITY

Retained Earnings-Current Year
Prior Year Revenues Over/(Under) Expenditures
Fund Balance

7,123,275.00
776,646.20
6,934,262.54

Total EQUITY:

14,834,183.74

Total LIABILITIES & EQUITY:

\$ 14,834,183.74

IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
SUMMARY STATEMENT OF ACTIVITIES - GENERAL FUND
For the Eight Months Ended May 31, 2019 (Unaudited)

Revenues	Amended	Actual	Variance	
	Budget		\$	%
Cash Carry Forward	\$ 7,362,557			
Ad valorem taxes	19,620,023	\$ 19,163,845	\$ (456,178)	97.67%
Permits, Fees & Special Assessments	75,000	46,463	(28,537)	61.95%
Intergovernmental	47,040	-	(47,040)	0.00%
Charges for services	55,000	50,320	(4,680)	91.49%
Interest Check/Demand Accounts	180,000	197,174	17,174	109.54%
Miscellaneous	47,000	84,139	37,139	179.02%
Proceeds from debt	-	-	-	N/A
Total Revenues	20,024,063	19,541,942	(482,121)	97.59%
 Total revenues and cash carry forward	 <u>27,386,620</u>			
Expenditures				
Personnel services				
Salaries	10,338,780	6,436,538	3,902,242	62.26%
Benefits	5,513,428	3,730,606	1,782,822	67.66%
Operating Expenditures				
Professional and contractual	762,222	589,242	172,980	77.31%
Travel	84,050	26,550	57,500	31.59%
Communications & freight	133,850	87,231	46,619	65.17%
Utilities, equipment rental, and insurance	289,603	211,731	77,872	73.11%
Repairs and maintenance	578,013	323,256	254,757	55.93%
Other operational and administrative	463,362	267,000	196,362	57.62%
Supplies, tools & small equipment	394,809	199,603	195,207	50.56%
Education and training	112,940	55,243	57,697	48.91%
Capital expenditures	1,426,886	126,327	1,300,559	8.85%
Debt service	456,850	365,340	91,510	79.97%
Total Expenditures	20,554,793	12,418,667	8,136,126	60.42%
Revenues over/(under) expenditures	<u>(530,730)</u>	<u>\$ 7,123,275</u>	<u>\$ 7,654,005</u>	
Fund Balance/Cash Carry Forward	<u>6,831,827</u>			
Total expenditures and reserves	<u>\$ 27,386,620</u>			
		MAY	APRIL	
Cash Balances				
BankUnited - Operating		\$ 691,635	\$ 1,174,325	
Petty Cash		100	100	
		<u>691,735</u>	<u>1,174,425</u>	
Investments				
General - SBA - Fund A		11,509,939	12,233,596	
BankUnited Money Market		2,163,347	2,155,574	
5/3 Bank		468,174	533,625	
		<u>14,141,460</u>	<u>14,922,794</u>	
Total Cash and Investments		<u>\$ 14,833,196</u>	<u>\$ 16,097,219</u>	

Submitted for approval on June 19, 2019

Approved By: _____
 (Signature)

IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
DETAILED STATEMENT OF ACTIVITIES - GENERAL FUND
For the Eight Months Ended May 31, 2019 (Unaudited)

	AMENDED BUDGET	ACTUAL	VARIANCE	
			\$	%
REVENUES				
Cash Carry Forward	\$ 7,362,557			
Ad Valorem Taxes	20,253,023	\$ 19,918,519	\$ (334,504)	98.35%
Excess fees	130,000	-	(130,000)	0.00%
Penalties	15,000	10,560	(4,440)	70.40%
Discounts	(732,000)	(727,115)	4,885	99.33%
Refunds Deducted	(50,000)	(40,295)	9,705	80.59%
Ad Valorem Taxes Prior Years	4,000	2,178	(1,824)	54.39%
Impact Fees	75,000	46,463	(28,537)	61.95%
FEMA Revenue	-	-	-	N/A
State Firefighter Supplemental	47,040	-	(47,040)	0.00%
Grant Revenue	-	-	-	N/A
Inspection Fees	50,000	49,360	(640)	98.72%
CPR - Books & Masks	5,000	960	(4,040)	19.20%
Interest Check/Demand Accounts	180,000	197,174	17,174	109.54%
Rents	27,000	25,090	(1,910)	92.93%
Sale of Equipment	15,000	38,705	23,705	258.03%
Contributions	5,000	4,150	(850)	83.00%
Miscellaneous	-	16,194	16,194	N/A
Proceeds from Debt	-	-	-	N/A
Total Revenues	20,024,063	19,541,942	(482,121)	97.59%
Total Revenues and Cash Carry Forward	27,386,620			
EXPENDITURES				
Personnel Services				
Salaries -- Commissioners	30,000	17,750	12,250	59.17%
Salaries - ADM	2,205,240	1,077,731	1,127,509	48.87%
Salaries - OPS	6,339,163	4,246,270	2,092,893	66.98%
Salaries - FLSA	493,298	334,378	158,920	67.78%
Salaries - Sick Pay - ADM	111,226	-	111,226	0.00%
Salaries - Sick Pay - OPS	223,140	4,908	218,232	2.20%
Salaries - Holiday Pay	121,625	72,313	49,312	59.46%
Salaries - Out of Class Pay	55,000	24,882	30,118	45.24%
Salaries - One Time Payouts - ADM	44,118	-	44,118	0.00%
Salaries - One Time Payouts - OPS	79,980	82,719	(2,739)	103.42%
Salaries - Clothing and Uniform Allowance	4,000	-	4,000	0.00%
Salaries - Clothing and Uniform Allowance	23,400	-	23,400	0.00%
Salaries - Ins Deductible & Subsidy- ADM	-	243	(243)	N/A
Salaries - Ins Deductible & Subsidy- OPS	42,241	31,278	10,963	74.05%
Salaries - Phone Allowance	18,780	7,770	11,010	41.37%
Salaries - On/Off Duty Training	-	11,180	(11,180)	N/A
Salaries - ER H.S.A Contribution - ADM	71,000	48,500	22,500	68.31%
Salaries - ER H.S.A. Contribution - OPS	231,000	242,500	(11,500)	104.98%
Salaries - Overtime Staffing - ADM	9,027	1,234	7,793	13.67%
Salaries - Overtime Staffing - OPS	108,118	103,152	4,966	95.41%
Salaries - Overtime Training - OPS	73,464	15,259	58,205	20.77%
Salaries - Overtime USAR/Strike Teams - ADM	-	39,752	(39,752)	N/A
Salaries - Overtime USAR/Strike Teams - OPS	-	35,621	(35,621)	N/A
Salaries - State Education ADM	19,080	10,090	8,990	52.88%
Salaries - State Education OPS	35,880	29,010	6,870	80.85%
FICA Taxes Regular Admin/Commissioners	139,311	59,428	79,883	42.66%
FICA Taxes Regular Operations	468,130	297,881	170,249	63.63%
Medicare - ADM	34,921	16,350	18,571	46.82%
Medicare - OPS	109,483	70,866	38,617	64.73%
Retirement - ADM	431,303	211,436	219,867	49.02%
Retirement - OPS	1,716,807	1,139,518	577,289	66.37%
Veba Plan Contribution - ADM	114,061	104,659	9,402	91.76%
Veba Plan Contribution - OPS	374,385	366,304	8,081	97.84%
Health Insurance - ADM	625,596	357,396	268,200	57.13%
Health Insurance - OPS	1,181,340	804,811	376,529	68.13%
Health Insurance - Admin Contribution	(23,170)	(11,088)	(12,082)	47.86%
Health Insurance - OPS Contribution	(70,447)	(47,789)	(22,658)	67.84%
Health Insurance - Retiree Contribution	(256,443)	(177,229)	(79,214)	69.11%
Employee Insurance - Other - ADM	100,033	58,620	41,413	58.60%
Employee Insurance - Other - OPS	250,133	181,057	69,076	72.38%
Workers Compensation Insurance - ADM	56,983	52,643	4,340	92.38%
Workers Compensation Insurance - OPS	261,002	245,742	15,260	94.15%
Total Personnel Services	15,852,208	10,167,144	5,685,064	64.14%

IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
DETAILED STATEMENT OF ACTIVITIES - GENERAL FUND
For the Eight Months Ended May 31, 2019 (Unaudited)

	AMENDED BUDGET	ACTUAL	VARIANCE	
			\$	%
Operating Expenditures				
Legal	80,000	22,145	57,855	27.68%
Computer Support Services	55,000	36,848	18,152	67.00%
Other Professional	27,300	16,667	10,633	61.05%
Audit and Accounting	35,000	27,500	7,500	78.57%
Tax Collectors Commission	395,000	385,887	9,113	97.69%
Property Appraisers Commission	135,262	81,359	53,903	60.15%
Custodial & Janitorial Services	20,660	15,663	4,997	75.81%
Other Services - MVR Review	14,000	3,173	10,827	22.67%
Travel and Per Diem	84,050	26,550	57,500	31.59%
Telephones	86,400	57,083	29,317	66.07%
Wireless User Fee	43,650	27,613	16,037	63.26%
High Speed Internet Connect	2,100	1,194	906	56.84%
Freight & Postage	1,700	1,342	358	78.95%
Water	13,735	7,704	6,031	56.09%
Electricity	60,345	32,948	27,397	54.60%
Cable Television	3,171	1,974	1,197	62.26%
Garbage	12,936	6,812	6,124	52.66%
Propane	5,725	6,564	(839)	114.65%
Equipment Rentals & Leases	47,636	31,889	15,747	66.94%
Insurance	146,055	123,839	22,216	84.79%
Equipment Maintenance	82,850	32,996	49,854	39.83%
Building Maintenance	343,159	185,284	157,875	53.99%
Vehicle Maintenance	152,004	104,975	47,029	69.06%
Promotional Activities	37,000	5,728	31,272	15.48%
Promotional Activities-ADM	2,500	3,653	(1,153)	146.12%
Turnout Gear	172,190	120,209	51,981	69.81%
Capital Outlay under \$1,000	87,997	47,706	40,291	54.21%
Annual Medical Exams/Wellness	50,000	45,911	4,089	91.82%
Legal Advertising	3,675	460	3,215	12.52%
Hiring Costs	44,500	19,355	25,145	43.49%
Uniforms	55,500	20,469	35,031	36.88%
Office Supplies	10,000	3,509	6,491	35.09%
Fuel	110,000	38,040	71,960	34.58%
Janitorial Supplies	24,000	14,476	9,524	60.32%
Medical Supplies	65,820	32,752	33,068	49.76%
Other Operating Supplies	71,980	25,308	46,672	35.16%
Memberships, Publications & Subscriptions	123,009	89,027	33,982	72.37%
Educational Reimbursement	58,580	29,015	29,565	49.53%
Training	54,360	26,227	28,133	48.25%
Total Operating	2,818,849	1,759,855	1,058,994	62.43%
Capital Outlay				
Buildings	3,400	-	3,400	0.00%
Equipment	98,590	89,122	9,468	90.40%
Vehicles	1,324,896	37,206	1,287,691	2.81%
Total Capital Outlay	1,426,886	126,327	1,300,559	8.85%
Debt Service				
Principal	444,107	354,187	89,920	79.75%
Interest	12,743	11,154	1,589	87.53%
Total Debt Service	456,850	365,340	91,510	79.97%
Total Expenditures	20,554,793	12,418,667	8,136,126	60.42%
Revenues over Expenditures		\$ 7,123,275		
Reserves				
Assigned:				
Operating Expenditures Oct - Dec	4,716,470			
Hurricane/Disaster	1,572,157			
Apparatus	500,000			
Unassigned:				
General Operating	43,200			
Total Reserves	6,831,827			
Total Expenditures and Reserves	\$ 27,386,620			

IONA MCGREGOR FIRE DISTRICT 2018 - 2019 FISCAL YEAR Ad Valorem Tax Revenues to Date						
Date Received	Taxes	Interest	Discounts	Commissions	Other *	Net Amount Remitted by the Tax Collector
11/15/2018	\$ 424,844.73	\$ -	\$ 18,831.93	\$ 9,380.52	\$ 513.55	\$ 397,145.83
11/30/2018	4,708,517.98	-	188,266.69	90,429.92	170.95	4,429,992.32
12/14/2018	10,865,203.70	-	434,493.30	208,744.38	1,377.21	10,223,343.23
12/28/2018	1,192,167.24	-	43,489.86	23,069.94	102.88	1,125,710.32
1/15/2019	766,105.00	-	23,006.07	14,910.92	(708.13)	727,479.88
2/15/2019	671,275.88	-	15,118.28	13,389.31	(5,157.89)	637,610.40
3/15/2019	329,462.14	-	3,514.66	6,542.04	(11,833.62)	307,571.82
4/15/2019	698,287.22	-	338.47	14,013.89	(14,743.27)	669,191.59
5/15/2019	262,655.22	-	55.61	5,406.00	2,718.99	259,912.60
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
	<u>\$19,918,519.11</u>	<u>\$ -</u>	<u>\$ 727,114.87</u>	<u>\$ 385,886.92</u>	<u>\$ (27,559.33)</u>	<u>\$ 18,777,957.99</u>

* Note - The "other" column includes prior year taxes, penalties, refunds, corrections, interest and other costs.

CURRENT AND LAST 5 FISCAL YEARS COLLECTION ANALYSIS As of May 31, of each year				
Fiscal Year		Revenue	Discounts	Commissions
2019	Budget	20,352,023	732,000	395,000
	Actual	19,890,960	727,115	385,887
		97.73%	99.33%	97.69%
2018	Budget	19,193,971	690,000	383,000
	Actual	18,646,104	685,383	361,632
		97.15%	99.33%	94.42%
2017	Budget	18,354,838	645,000	359,000
	Actual	17,982,645	660,328	348,568
		97.97%	102.38%	97.09%
2016	Budget	17,185,982	600,000	335,000
	Actual	16,880,556	615,219	326,777
		98.22%	102.54%	97.55%
2015	Budget	16,336,286	570,000	315,000
	Actual	15,950,118	576,593	308,836
		97.64%	101.16%	98.04%
2014	Budget	15,328,367	523,000	282,000
	Actual	14,917,935	537,593	288,962
		97.32%	102.79%	102.47%

Check History Report
Sorted By Check Number
Activity From: 5/1/2019 to 5/31/2019

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IONA MCGREGOR FIRE DISTRICT (IMF)

Bank Code: B BANKUNITED - OPERATING

Check Number	Check Date	Vendor Number	Name	Check Amount	Check Type
018376	5/14/2019	ACTION	ACTION AUTOMATIC DOOR CO.	659.35	Auto
018377	5/14/2019	AD	ADVANCED DISPOSAL-FT MYERS	684.96	Auto
018378	5/14/2019	AIRGAS	AIRGAS	157.55	Auto
018379	5/14/2019	ARMCHEM	ARMCHEM INTERNATIONAL	508.00	Auto
018380	5/14/2019	BANKO	JASON BANKO	380.08	Auto
018381	5/14/2019	BENNETT	BENNETT FIRE PRODUCTS CO, INC	820.00	Auto
018382	5/14/2019	BOA1124	BANK OF AMERICA BUSINESS CARD	305.60	Auto
018383	5/14/2019	BOA4728	BUSINESS CARD	7,720.71	Auto
018384	5/14/2019	BOA8738	BANK OF AMERICA	182.43	Auto
018385	5/14/2019	BUCK	BUCKEYE CLEANING CENTERS	2,124.54	Auto
018386	5/14/2019	CINTAS	CINTAS CORPORATION #294	46.22	Auto
018387	5/14/2019	CORPORA	CORPORATE BILLING, INC	121.89	Auto
018388	5/14/2019	DELL	DELL MARKETING L.P.	367.77	Auto
018389	5/14/2019	EAGLE	EAGLE ENGRAVING. INC.	1,112.90	Auto
018390	5/14/2019	EMP	EMERGENCY MEDICAL PRODUCTS	278.61	Auto
018391	5/14/2019	FILIPAN	DIANA HERNDEN	1,120.14	Auto
018392	5/14/2019	FPL8590	FL POWER & LIGHT CO.	471.12	Auto
018393	5/14/2019	FURST	CASSANDRA FURST	300.36	Auto
018394	5/14/2019	GARBER	GARBER CHEVROLET BUICK GMC, INC.	34,165.50	Auto
018395	5/14/2019	GETTY	GETTYSBURG FLAG WORKS, INC.	193.95	Auto
018396	5/14/2019	GROUND	GROUND EFFECTS	950.00	Auto
018397	5/14/2019	GUZMAN	JOEL GUZMAN	171.00	Auto
018398	5/14/2019	LECTY	LEE COUNTY PUBLIC SAFETY-GCN	8,643.00	Auto
018399	5/14/2019	MARCADI	MARCADIS SINGER, PA TRUST ACCOUNT	233.70	Auto
018400	5/14/2019	MARINE	MARINEMAX	483.28	Auto
018401	5/14/2019	MBGC	MINERVA BUNKER GEAR CLEANERS	582.75	Auto
018402	5/14/2019	MES	MUNICIPAL EMERGENCY SVCS, INC.	1,202.89	Auto
018403	5/14/2019	OFFICE2	OFFICE DEPOT	270.11	Auto
018404	5/14/2019	OFFPRID	OFFICE PRIDE COMMERCIAL CLEANING SVCS	1,704.72	Auto
018405	5/14/2019	PGIT	PREFERRED GOVERNMENTAL INS TRUST	25,313.67	Auto
018406	5/14/2019	PHARMA	PHARMALINK, INC.	300.00	Auto
018407	5/14/2019	PITNEYB	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	10.76	Auto
018408	5/14/2019	POLLARD	POLLARD WATER	118.00	Auto
018409	5/14/2019	PROCHIL	DOMENICO PROCHIL	150.00	Auto
018410	5/14/2019	PUBSOL	PUBLIC SOLUTIONS, LLC	4,000.00	Auto
018411	5/14/2019	QUAD	QUADMED, INC.	56.50	Auto
018412	5/14/2019	RICOH	RICOH USA, INC.	70.91	Auto
018413	5/14/2019	SOUTH	SOUTH FL EMERGENCY VEHICLES	8,760.31	Auto
018414	5/14/2019	SWFPFF	SW FL PROFESSIONAL FIREFIGHTER	2,326.95	Auto
018415	5/14/2019	TITTJUN	CHRISTOPHER TITTJUNG	778.50	Auto
018416	5/14/2019	VALVO	SUNSHINE LUBES LLC	44.16	Auto
018417	5/14/2019	VFIS	VFIS	9,057.00	Auto
018418	5/14/2019	ZINGER	CYNTHIA ZINGER	172.25	Auto
018419	5/31/2019	ACTION	ACTION AUTOMATIC DOOR CO.	1,185.80	Auto
018420	5/31/2019	AQUIL	KHALID AQUIL	291.00	Auto
018421	5/31/2019	ARMCHEM	ARMCHEM INTERNATIONAL	508.00	Auto
018422	5/31/2019	BALGAS	BALGAS	343.98	Auto
018423	5/31/2019	BB&TGF	BB&T GOVERNMENTAL FINANCE	25,011.21	Auto
018424	5/31/2019	BOCC	LEE COUNTY BOCC	7,972.75	Auto
018425	5/31/2019	BUCK	BUCKEYE CLEANING CENTERS	201.35	Auto
018426	5/31/2019	CALLAGH	CALLAGHAN TIRE ENTERPRISES INC	284.50	Auto
018427	5/31/2019	CINTAS	CINTAS CORPORATION #294	92.44	Auto
018428	5/31/2019	CORPORA	CORPORATE BILLING, INC	515.15	Auto
018429	5/31/2019	CRS	CRS TECHNOLOGY	2,400.00	Auto

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A/P Date: 6/11/2019

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IONA MCGREGOR FIRE DISTRICT (IMF)

Bank Code: B BANKUNITED - OPERATING

Check Number	Check Date	Vendor Number	Name	Check Amount	Check Type
018430	5/31/2019	CRYSTAL	CRYSTAL SPRINGS	42.53	Auto
018431	5/31/2019	FAILSAF	FAIL SAFE TESTING	4,139.10	Auto
018432	5/31/2019	FASD	FL ASSOC. OF SPECIAL DISTRICT	250.00	Auto
018433	5/31/2019	FASTSIG	FASTSIGNS	60.00	Auto
018434	5/31/2019	FFS	FL FIRE SYSTEMS, LLC	200.00	Auto
018435	5/31/2019	FLOSPR	FL SPRING AND AXLE SERVICE INC	189.00	Auto
018436	5/31/2019	FNG	FLORIDA NATURAL GAS	10.10	Auto
018437	5/31/2019	FPL0598	FL POWER & LIGHT CO.	1,563.75	Auto
018438	5/31/2019	FPL3327	FL POWER & LIGHT CO.	14.56	Auto
018439	5/31/2019	FPL6245	FL POWER & LIGHT CO.	686.76	Auto
018440	5/31/2019	GASB	GOVERNMENTAL ACCT STDS BOARD	520.00	Auto
018441	5/31/2019	GRALEY	GRALEY MECHANICAL, INC.	150.00	Auto
018442	5/31/2019	GUZMAN	JOEL GUZMAN	411.00	Auto
018443	5/31/2019	HOMD	Home Depot Credit Services	379.73	Auto
018444	5/31/2019	KING	BRIAN KING	2,860.00	Auto
018445	5/31/2019	LONGSWO	LONGSWORTH COMFORT AIR LLC	189.00	Auto
018446	5/31/2019	MARCADI	MARCADIS SINGER, PA TRUST ACCOUNT	233.70	Auto
018447	5/31/2019	MARINE	MARINEMAX	436.92	Auto
018448	5/31/2019	MES	MUNICIPAL EMERGENCY SVCS, INC.	1,013.65	Auto
018449	5/31/2019	METZ	METZ CULINARY MANAGEMENT	633.67	Auto
018450	5/31/2019	NOEL	NOEL'S PAINTING, INC.	16,578.00	Auto
018451	5/31/2019	OFFICE	OFFICE DEPOT BUSINESS ACCOUNT	730.91	Auto
018452	5/31/2019	OGLETRE	OGLETREE DEAKINS	8,664.00	Auto
018453	5/31/2019	PAPYRUS	PAPYRUS DOCUMENT & DESIGN, LLC	180.00	Auto
018454	5/31/2019	PRIN VI	PRINCIPAL LIFE - VISION	1,065.36	Auto
018455	5/31/2019	PRINCIP	PRINCIPAL LIFE INSURANCE CO	13,819.84	Auto
018456	5/31/2019	RICOH	RICOH USA, INC.	420.36	Auto
018457	5/31/2019	SCHMIDT	MARLIN SCHMIDT	520.03	Auto
018458	5/31/2019	SDC	SCUBAVICE DIVING CENTER, LLC	900.00	Auto
018459	5/31/2019	SECURED	SECURED SHREDDING SOLUTIONS	50.00	Auto
018460	5/31/2019	SKYLINE	SKYLINE OUTFITTERS LLC	396.00	Auto
018461	5/31/2019	SOUTH	SOUTH FL EMERGENCY VEHICLES	2,765.25	Auto
018462	5/31/2019	STAND	STANDARD INSURANCE CO.	12,319.38	Auto
018463	5/31/2019	SWFPFF	SW FL PROFESSIONAL FIREFIGHTER	2,326.95	Auto
018464	5/31/2019	VALVO	SUNSHINE LUBES LLC	462.31	Auto
018465	5/31/2019	VICKERS	VICKERS FOOD EQUIPMENT	578.19	Auto
018466	5/31/2019	WANTED	WANTED DEAD OR ALIVE LLC	1,500.00	Auto
018467	5/31/2019	WRIGHT	JOSH WRIGHT	45.00	Auto
W00189	5/1/2019	LOCUMS	LOCUMS DOC, INC	2,083.33	Wire Transfer
W00190	5/7/2019	NEWS	NEWS-PRESS MEDIA GROUP	203.39	Wire Transfer
W00191	5/20/2019	ENTERPR	ENTERPRISE FM TRUST	3,139.86	Wire Transfer
W00192	5/21/2019	CIGNA	CIGNA HEALTHCARE	147,005.83	Wire Transfer
W00193	5/21/2019	LCU	LEE COUNTY UTILITIES	810.56	Wire Transfer
W00194	5/23/2019	VERIZON	VERIZON	1,457.19	Wire Transfer
W00195	5/28/2019	TECO	TECO	35.75	Wire Transfer
W00196	5/28/2019	T3	T3 COMMUNICATIONS, INC.	7,135.50	Wire Transfer
W00197	5/29/2019	COLLIFE	COLONIAL LIFE PREMIUM PROCESSING	4,298.14	Wire Transfer
Bank B Total:				399,402.92	
Report Total:				399,402.92	

**BOARD MEETING AGENDA ITEM SUMMARY**Board Meeting Date: 06/19/2019

(Select All that Apply)

☐ Decision Making Agenda Item☒ Discussion Purposes Only Agenda Item☐ Walk On Agenda Item**SUBJECT:**

Audit Presentation

PERSON(S) MAKING SUBMITTAL OF AGENDA ITEM:

Chief Howard and CFO Winzenread

BACKGROUND/DETAIL OF AGENDA ITEM:

Jeff Tuscan of Tuscan & Company will give presentation of the District's annual audit. A draft of the audit had previously been provided reviewed by CFO Winzenread with copies sent to each commissioner prior to meeting.

BUDGET IMPACT: Yes / No / Unknown – If Yes, how much? From where?

No

REQUESTED BOARD ACTION:

It is recommended that the Board approve the audit report as presented.

**BOARD MEETING AGENDA ITEM SUMMARY**Board Meeting Date: 06/19/2019

(Select All that Apply)



Decision Making Agenda Item



Discussion Purposes Only Agenda Item



Walk On Agenda Item

SUBJECT:

Surplus Items

PERSON(S) MAKING SUBMITTAL OF AGENDA ITEM:

CFO Winzenread

BACKGROUND/DETAIL OF AGENDA ITEM:

With the assistance of DC Guzman, the attached listing of items are no longer of value or in use by the district and are being requested for disposal following deeming as surplus.

BUDGET IMPACT: Yes / No / Unknown – If Yes, how much? From where?

No

REQUESTED BOARD ACTION:

Request authorization of surplus and disposal of items contained in attached listing in accordance with Florida Statute 274.06.

IONA MCGREGOR FIRE DISTRICT
CAPITAL ASSET SURPLUS LISTING
June 19, 2019

TAG NO.	DESCRIPTION	IN-SERVICE	CONDITION	ESTIMATED
		DATE		VALUE
00431	AIR PACK FIT TEST MACHINE	05/03/05	OBSOLETE - NOT USED	\$ -
00887	BRAVO II DISC PUBLISHER	05/20/09	OBSOLETE - NOT USED	\$ -
00860	CHLORINE EMERG KIT A & B	06/12/08	NOT USED - PARTS MISSING	\$ -
00975	COMPUTER - DELL OPTIPLEX 457 S/N 9KX4JCI	03/24/03	OBSOLETE - NOT USED	\$ -
00541	COMPUTER - DELL LATITUDE S/N 4M0GH91	02/12/06	OBSOLETE - NOT USED	\$ -
00821	COMPUTER - ROUTER - EMBARQ Point-to-point	04/17/07	OBSOLETE - NOT USED	\$ -
00573	COMPUTER - EQUIPMENT - ASSORTED COMPONENTS	09/05/07	OBSOLETE - NOT USED	\$ -
00630	COMPUTER - DELL LATITUDE D530 LAPTOP S/N 6L447H1	09/11/07	OBSOLETE - NOT USED	\$ -
00591	COMPUTER - DELL PRECIION M90 LAPTOP	09/11/07	OBSOLETE - NOT USED	\$ -
00592	COMPUTER - DELL PRECISION M90 LAPTOP SN UTH153A01	09/11/07	OBSOLETE - NOT USED	\$ -
00602	COMPUTER - DELL PRECISION M90 LAPTOP	09/17/07	OBSOLETE - NOT USED	\$ -
00612	COMPUTER - TOSHIBA s/n S28045887H	02/18/08	OBSOLETE - NOT USED	\$ -
00572	COMPUTER - DELL OPTIPLEX 745 S/N 2KKXKD1	08/12/08	OBSOLETE - NOT USED	\$ -
00705	COMPUTER - Laptop - Dorsett JQBBDK1	09/30/09	OBSOLETE - NOT USED	\$ -
00961	COMPUTER - DELL LATITUDE S/N 51Y3RM1	06/15/10	OBSOLETE - NOT USED	\$ -
00719	COMPUTER - PRECISION M6600 - S/N 2XJRLQ1	09/02/11	OBSOLETE - NOT USED	\$ -
00723	COMPUTER - PRECISION M6600 - S/N B8HBMQ1	09/30/11	OBSOLETE - NOT USED	\$ -
00727	COMPUTER - LATITUDE S/N HUMQ4S1	05/18/12	OBSOLETE - NOT USED	\$ -
00724	COMPUTER - NETWORK SERVER STA#74	07/13/12	OBSOLETE - NOT USED	\$ -
02002	COMPUTER - LENOVO THINKPAD MP-3B33F6 13/03	06/03/13	OBSOLETE - NOT USED	\$ -
02004	COMPUTER - LENOVO THINKPAD MP-3B3EF2 13/03	06/03/13	OBSOLETE - NOT USED	\$ -
02001	COMPUTER - LENOVO THINKPAD MP-3B3F0 13/03	06/03/13	OBSOLETE - NOT USED	\$ -
02005	COMPUTER - LENOVO THINKPAD MP-3B3FC 13/03	06/03/13	OBSOLETE - NOT USED	\$ -
02003	COMPUTER - LENOVO THINKPAD MP-3B3FD 13/03	06/03/13	OBSOLETE - NOT USED	\$ -
01302	COMPUTER - DATTO BACKUP SYSTEM	03/08/16	OBSOLETE - REPLACED	\$ -
00940	FAN - Smoke Exhaust Fan	12/09/04	OBSOLETE - NOT USED	\$ -
00393	FAN - TEMPEST Smoke Exhaust Fan	12/09/04	OBSOLETE - NOT USED	\$ -
00638	FLO RIG - Fire Research Flow meter S/N 364542	12/19/08	NOT OPERATIONAL	\$ -
00810	INTAKE VALVE - Manifold - 5 Storz x (4) 2-1/2 in	01/01/88	DISPOSED WITH L-79	\$ -
01273	INVENTORY - SMART TRUCK EQUIP	06/01/15	NOT OPERATIONAL	\$ -
00981	LIGHT BAR - Code 3 LED 47 in (IONA-2)	02/19/04	OBSOLETE - NOT USED	\$ -
00309	LIGHT BAR - Code 3 LED 47 in (IONA-3)	02/19/04	OBSOLETE - NOT USED	\$ -
00017	LIGHT BAR 36 in	03/15/04	OBSOLETE - NOT USED	\$ -
00681	PRINTER - HDP5000 S/N A8420175	05/30/09	INOPERABLE - REPLACED	\$ -
00880	RAD 57 CO-OXIMETER W/CASE S/N 708637	06/09/08	NOT OPERATIONAL	\$ -
00687	RAD 57 Portable CO-Oximeter S/N 716394	06/10/09	NOT OPERATIONAL	\$ -
00842	RAD 75 CO-OXIMETER W/CASE S/N 708629	06/09/08	NOT OPERATIONAL	\$ -
00806	RAD 75 CO-OXIMETER W/CASE S/N 708630	06/09/08	NOT OPERATIONAL	\$ -
00717	RAD 75 CO-OXIMETER W/CASE S/N 708649	06/09/08	NOT OPERATIONAL	\$ -
00103	RADIO	01/01/98	NOT OPERATIONAL	\$ -
97304	STA #73 - Roller Curtain System MECHANICS	02/08/06	TAKEN DOWN - DAMAGED - NOT USED	\$ -
00277	TRAILER - 2003 Flo Rig S/N VC031503HVFR03123	03/15/03	USED BY FIRE ACADEMY	\$ -
00890	TV 42 in SCEPTRE	01/11/08	NOT OPERATIONAL	\$ -
00018	VEHICLE - Bed mat and ultra cap for 2004 Dodge Quad Cab	03/30/04	DISPOSED WITH VEHICLE	\$ -

IONA MCGREGOR FIRE DISTRICT
CAPITAL ASSET SURPLUS LISTING
June 19, 2019

<u>TAG NO.</u>	<u>DESCRIPTION</u>	<u>IN-SERVICE</u> <u>DATE</u>	<u>CONDITION</u>	<u>ESTIMATED</u> <u>VALUE</u>
01015	VEHICLE - CAP MAINTENANCE TRUCK	07/11/13	DISPOSED WITH VEHICLE	\$ -
00015	VEHICLE - Lightbar 36 in	10/30/03	OBSOLETE - NOT USED	\$ -
00824	VEHICLE - Truck Vault S/N 417341	05/21/08	DISPOSED WITH VEHICLE	\$ -
00016	VEHICLE - Ultracap for Dodge	03/15/04	DISPOSED WITH VEHICLE	\$ -
Total estimated value				\$ -

Approved by: _____

Date: _____



BOARD MEETING AGENDA ITEM SUMMARY

Board Meeting Date: 06/19/2019

- (Select All that Apply)
- ☒ **Decision Making Agenda Item**
 - ☐ **Discussion Purposes Only Agenda Item**
 - ☐ **Walk On Agenda Item**

SUBJECT: Negotiation Team
PERSON(S) MAKING SUBMITTAL OF AGENDA ITEM: Chief Howard
BACKGROUND/DETAIL OF AGENDA ITEM: To prepare for the annual negotiation process between Iona McGregor Fire District and IAFF Local 1826, District 7 and District 25, we must formally name a bargaining team.
BUDGET IMPACT: Yes / No / Unknown – If Yes, how much? From where? No
REQUESTED BOARD ACTION: It is recommended that the Board approve the negotiation team as Chief Howard, Assistant Chief Comer, HR Director Zinger, CFO Winzenread, Attorney Pringle, Attorney Morinelli, and District Division Chiefs as requested.

**BOARD MEETING AGENDA ITEM SUMMARY**Board Meeting Date: 06/19/2019

(Select All that Apply)

☐ Decision Making Agenda Item☐ Discussion Purposes Only Agenda Item☒ Walk On Agenda Item**SUBJECT:**

Policy pertaining to Chief's authorities

PERSON(S) MAKING SUBMITTAL OF AGENDA ITEM:

Commissioner Walker

BACKGROUND/DETAIL OF AGENDA ITEM:

During last month's meeting, I asked if attorney and chief could get together and develop a policy that captures items which were approved by motion as authorities of the chief such as the spending limit without board approval and adjustment of non-bargaining employees.

BUDGET IMPACT: Yes / No / Unknown – If Yes, how much? From where?

No

REQUESTED BOARD ACTION:

It is recommended that the board support this policy development and direct Chief Howard and Attorney Pringle to develop policy and submit to board for approval.



IONA-MCGREGOR FIRE DISTRICT

Executive Report

Executive Summary/ June 2019:

GENERAL:

- Several of the staff attended the Florida Association of Special Districts (FASD) conference last week along with some commissioners. The conference was local this year hosted at Sanibel Harbor.
- We have lost one Firefighter who is relocating to the East Coast. We wish FF Juan Escamilla well in his new endeavors. We have begun the pre-employment process to fill that vacancy and the new employee should begin orientation in the near future.
- Command staff is re-orienting with new people in new positions, and acclimating very well.

OPERATIONS:

- Hurricane season is upon us and hopefully we have a quiet season. Staff is reviewing procedures in preparations.
- We currently have 2 firefighters, 2 lieutenants, and 1 engineer within their probationary period (1st year) in Operations. All are progressing well.
- Technical Rescue (TRT/USAR) personnel are progressing well with training as numerous courses have become available in the 1st half of 2019.

LOGISTICS:

- Continual review of items for potential surplus. Nothing to present to the board for surplus this month.
- Potentially moving forward with transition from Rocket to Sierra system. This is equipment in the response vehicles that allows dispatch to monitor locations of units for appropriate dispatch and communications.
- Preparing to order new equipment for the new Truck which will be arriving within the next few months.
- Very happy to have Gary Cooper back after recovering from surgery.

PREVENTION:

INSPECTION VOLUME:	696
VIOLATIONS CLEARED:	7 of 44
% OF MANDATED INSPECTIONS AVERAGE:	98%
CPR / AED CLASSES:	5
CHILD PASSENGER SAFETY:	0
PUBLIC EDU. EVENT(S):	6
EAP PRESENTATIONS:	0
FIRE INVESTIGATIONS:	0

SUPERVISOR'S SUMMARY:

- Improvements in social media presence has been very effective (report)

SUPPLEMENTAL REPORT – SOCIAL MEDIA

COMMUNITY RELATION COORDINATOR - MEGAN CONTRERAS

Current Facebook followers:	969
Followers prior to 2/11/19:	628
Increased by:	341 followers (54%)

Last 28 days:

Page views:	448
People reached:	8,964
Post engagements:	4,821

Post engagement examples:

Winkler Rd. gas leak	reached 1.1K
Video for Logan Droke	reached 2.1K
Ty Lincoln's Retirement video	reached 2.6K
Wells Fargo training	reached 1.5K

Pet Protection:

Pet Protection segment (4/12)	reached 5.7K, shared 118 times
-------------------------------	--------------------------------

Pet Protection segment (5/3)	reached 3.9K, shared 62 times
Pet Protection segment (5/28)	reached 3.5K, shared 50 times
Pet Protection segment (6/7)	reached 2.5K, shared 45 times

ADDITIONAL SUMMARY:

- Through social media, we have been able to share messages of compassion, inspiration, fire & life safety, fire prevention, important events, the work the crews do and good deeds from community members.
- Being active on social media allows us to reach a lot of people in a short time, in times of emergency and/or when we need to get critical/important information out quickly. i.e. – gas leak on Winkler Rd.

TRAINING/EMS:

- **Training staff is assessing the Division to establish goals and objectives.**
- **Two weeks of training were conducted at a commercial structure prior to its demolition. Training focused on large attack line hose management, search, and forcible entry.**
 - **Special thanks to Captain Crisman, Lt. Marrero, Lt. Quilty, Lt. Graham, FF Lockwood, Eng. Fischer, and DC Aquil who led these trainings.**