

Iona McGregor Fire District Board of Fire Commissioners Meeting
April 18, 2018
6:00 PM

THE FOLLOWING MINUTES OF THE BOARD OF COMMISSIONERS MEETING REPRESENTS A SUMMARY OF THE STATEMENTS MADE DURING THE MEETING AND INCLUDES ALL OFFICIAL ACTION TAKEN BY THE BOARD. THEY DO NOT CONSTITUTE A VERBATIM RECORD OF THE ACTUAL COMPLETE STATEMENTS MADE DURING THE BOARD OF COMMISSIONERS MEETING. ANYONE WHO IS INTERESTED IN A VERBATIM AUDIO RECORDING OF THE BOARD OF COMMISSIONERS MEETING CAN REQUEST AN AUDIO RECORDING FROM THE RECORDS CUSTODIAN OF THE DISTRICT.

Meeting call to order at 6:07pm followed by Roll Call – Commissioners Walker, Kuhn, Dorsett, Barbosa, and Taylor present

Opening Prayer and Pledge of Allegiance was observed

Amendments to the Meeting Agenda

With no proposed changes, **motion** (5523) by Commissioner Kuhn with second by Commissioner Dorsett to adopt agenda... motion carries.

Presentations/Awards – DC Aquil briefly described a medical response at Beachwalk Isles; BC Mascarelli, Lt Hagewood, Eng Schwandner, FF West, FF McDonough, FF Blandon, and FF Keegan all received recognition pins for life save; Eng Drews was not present at meeting and will receive his pin at a later date. Commissioner Walker requested names of the award recipients stating that he will be buying dinner for all that received award this evening in form of gift card.

Public Input on Business Agenda Items – none

Business Agenda Items (Agenda Items Requiring Action)

1) Meeting Minutes – March 21, 2018 regular & April 9, 2018 workshop (Approval)
Motion (5524) to approve minutes of March 21st and April 9th, 2018 made by Commissioner Barbosa, second Commissioner Dorsett... Kuhn stated for the record that he was absent for the workshop due to unforeseen emergency hearing, after which the motion carried.

2) Financial Report – March, 2018 (Approval)

Commissioner Walker sought clarification on several financial items including the % of taxes received and the % of total expenditures. CFO Winzenread informed that the taxes received as well as the reported 49% of expenditures were in line as we are halfway through the fiscal year. Commissioner Walker then inquired as to increase in impact fees which are up this year due to development. CFO Winzenread explained what expenditures impact fees can and are used for. Commissioner Kuhn then questioned the Prevention Division report contained in the March minutes listing 28 violations in inspections that were not cleared. Chief responded that the report contains the information as of a set time and inspections that have cleared may not be entered, and followed with summary of the inspection and fee process including the possible citation process. With increase in impact are we trying to get away from debt, questioned Commissioner Kuhn, to which Chief affirmed. Attorney

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Pringle was questioned as to whether another governmental agency could take any of the District's reserves if they were deemed in excess, as he had heard of this possibility. Attorney assured there is no basis for any government agency to take any of our reserves. Following discussion, **motion** (5525) to approve March, 2018 Treasurers Report made by Commissioner Dorsett, second Commissioner Barbosa... carried.

3) Advanced Life Support Provider renewal

Commissioner Walker questioned why this item came before the Board and why the County charges. The renewal process was described which requires Chair to enter into agreement for the renewal. As for the charge, Mr. Pringle informed the renewal agreement states that the County gives the District the right to perform ALS services and charges a fee for the license. Following explanation, **motion** (5526) to approve renewal of Advanced Life Support Provider (COPCN) and authorize chair to execute necessary documents made by Commissioner Dorsett, second Commissioner Barbosa... carried.

4) Revised Job Description – Fire Chief

Chief presented an amended page 4 denoting a proposed change from the term 'enrolled' to a phrase of 'or applied for and qualified as verified by NFA letter'. Commissioner Kuhn questioned CDM within 3 years, why not put timeline for the NFA as well. Chief addressed the concern by stating we give flexibility in knowing applicant may not be accepted first time around but still actively pursuing. How many people in Lee County are in EFO program? Quite common achievement, stated Chief, approximately 10 enrolled with another 5 or so already holding the certification. Battalion Chiefs are not excluded from application; Lieutenant is minimum stated DC Aquil, and admissions department focuses on what your role is in department. Why not require Fire Officer IV, questioned Commissioner Kuhn. Want to be 100% consistent; would like to see paramedic as requirement as well. Job Description review process included external and internal persons that came to consensus on requirements. EFO program assists in managing the district in business. Chief does not run calls and do not see need for paramedic requirement; between two, would take EFO, informed Chief. Functional key for Chief and other chief officers is to oversee business, not responding which would utilize requirement. Why require special district experience, questioned Commissioner Kuhn. Chief described difference in departments as autonomy with different environment, politics, operations, and budget. IAFC has chief officer development program and we have tried to mirror their recommendations and have external validation. Commissioner Kuhn stated he has several concerns; EFO requirement is too soon, too demanding, and should not have paramedic as preferred. He added that he will not vote for unless all a requirement or make EFO preferred and take away special district requirement. Commissioners Taylor and Dorsett explained that the qualified letter from NFA is ticket to apply for chief position – not bound by time. Preferred for special district would be the wishes of floor stated DVP Tansey. Commissioner Kuhn mentioned he wants to remove special District, would like to review NFA EFO requirements and letter, and paramedic piece; think chief should be paramedic.

Motion (5527) to table Chief Job Description for another month to allow peer review group to consider the concerns of board including Commissioner Kuhn's desire that the 'Special District' experience is unnecessary, that Paramedic be a requirement, and that the NFA CFO

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program be preferred, unless he is satisfied with the applicant qualified acceptance letter provided by NFA; and bring back draft to board at next meeting made by Commissioner Barbosa, second Commissioner Kuhn... carries.

5) Revised Job Description – Assistant Chief

Commissioner Kuhn has concerns with EFO or actively pursuing, suggest preferred; and believes should be preferred as Fire Officer IV and paramedic required, adding that he would like to read EFO program to see what eligible for means at this level. **Motion** (5528) to table Assistant Chief Job Description for peer review to address concerns and bring to next meeting made by Commissioner Kuhn, second Commissioner Barbosa... carried.

6) Commission Election

Attorney Pringle stated that requirement is that board takes official action to call for election so the supervisor of elections will place on the ballot. He then read title into the record, **“Resolution 2018-01, A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT, LEE COUNTY, FLORIDA, ORDERING AND CALLING AN ELECTION OF MEMBERS FOR THE BOARD OF COMMISSIONERS TO BE HELD IN THE GENERAL ELECTION ON NOVEMBER 6, 2018.”** Adding that the resolution calls for the election of seats 1, 3 & 5 which serve for a length of time of 4 years; and states candidate qualification including the period of qualifying as a candidate for a Commissioner of Iona McGregor Fire Protection and Rescue Service District shall be from Noon on June 18, 2018, through Noon on June 22, 2018. Candidates shall qualify with the Supervisor of Elections of Lee County, Florida. **Motion** (5529) to adopt Resolution 2018-01 as read into record by Attorney Pringle calling for election of commission seats at the November, 2018 general election made by Commissioner Kuhn, seconded by Commissioner Barbosa...

Roll Vote:

Commissioner Barbosa	<u>aye</u>
Commissioner Dorsett	<u>aye</u>
Commissioner Kuhn	<u>aye</u>
Commissioner Walker	<u>aye</u>
Commissioner Taylor	<u>aye</u>

Following roll vote, motion carries.

7) Chief’s Report

Chief’s Executive Report was included in the Commission packet as General Update:

Executive Staff performed a fiscal year second quarter Budget review on April 10. The divisional and general fund budgets are trending as expected, predominately under the fifty percent mark.

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The placing of the straw poll question concerning fire service consolidation on the 2018 ballot is still not certain. The Lee County Legislative Delegation has responded to the BOCC's request for additional information concerning the straw poll ballot. The email from Representative Caldwell to members of the Lee County BOCC presents compelling support for the "fire service consolidation straw poll" being placed on the 2018 ballot. I would anticipate the BOCC addressing this item at an upcoming meeting.

Staff is currently working on the strategic plan 6-12-month update. Progress continues toward achieving our goals through completion of the identified objectives and critical task.

The trend across all organizational performance metrics are as expected with no major items to report.

Commissioner Walker questioned the Executive Report title rather than Chief's report. Chief responded that this is an administrative summary for the month, and along with the division reports summarizes what has been done. Chief then stated that the Lee County Board of Commission voted down the straw poll for the upcoming election to which Commissioner Walker asked why this information was not included in the report. Chief responded that he only learned of this on Tuesday as the vote took place on Tuesday around 10:30 a.m. Following discussion, **motion** (5530) to accept the Chief's report was made by Commissioner Walker and seconded by Commissioner Barbosa... carried.

8) Division/Committee Reports

Division Chief McMillion's Training report was included in the packet.

- Reporting software has been implemented and "live" since April 3rd. IMFD is now EMSTAR (Emergency Medical Service Tracking and Reporting) and NEMSIS (National Emergency Medical Service Information System) compliant with implementing this new software. Training is going to continue to train crews on the software intensely to ensure all responders have mastered the software.
- Training and Operation are continuing to conduct multi-company drills in real time scenarios.
- Training will be attending the Fire Department Instructor Conference (FDIC) this month in Indiana with intentions to gain knowledge of new technologies, training techniques, health and safety initiatives, progressive tactics and strategies in the fire service.
- IMFD has one paramedic starting the credentialing process, Firefighter Andrew Herron.
- Captain Crisman completed his Incident Safety Officer class.
- Staff Assistant Tracy Acuff has successful integrated the RFID medical inventory system to perform efficiently.

The number of incidents was requested, to which DC McMillion informed that for the period of April 3rd – 17th there were 512 incidents – 36% fire calls (three actual structure fires). A brief discussion of apparatus response including medical calls can be run by

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engines or rescues took place. Chief Howard provided a copy of the report which was provided by DC McMillion and omitted from the packets in error.

DC Aquil's Operation division report was included in packet:

- Crews are continuing to adjust to new reporting/documentation software with more supplemental training this month. Progress is occurring at a desirable pace.
- March multi-company drills concluded and April multi-company drills in progress; and crews assisted with a Fort Myers Beach fire for the second time in <2 months.
- One Lieutenant has successfully completed 12 month probationary period since being promoted last year.
- Operations personnel are engaged and providing welcomed input.
- Positive representation of IMFD continues: C-shift crews involved in save of pediatric drowning.

After brief probation period and evaluation process discussion, **motion** (5531) to accept the division reports was made by Commissioner Walker with second by Commissioner Barbosa... carried.

Although DC Guzman and DC Steffens were not present for meeting, their respective division reports were also included in the packets:

Logistics –

- Attended the Pre Construction Meeting for new Engine 72 in Ohio
- Truck should be delivered early October
- New staff vehicles are arriving- Coordinating with Lightning Wireless to outfit vehicles with appropriate equipment.
- Working on remodeling Station 74's training room
- Electrical work has been completed at station 74 in preparation for the new air fill station.
- New thermal imaging cameras (TIC) have been ordered (TIC assist in finding victims in a fire. TIC also assist in locating the fire and monitoring temperatures during fire attack.

Prevention –

INSPECTION VOLUME:	548
VIOLATIONS CLEARED:	5 of 45
% OF MANDATED INSPECTIONS AVERAGE:	98%
CPR / AED CLASSES:	10
CHILD PASSENGER SAFETY:	0
PUBLIC EDU. EVENT(S):	2
EAP PRESENTATIONS:	0
FIRE INVESTIGATIONS:	2

9) Attorney Report

Mr. Pringle informed that he had nothing outside the agenda items to report on. Commissioner Walker stated that he appreciates commentaries, believes legal guidance is

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essential, and encourage him to speak up. **Motion** (5532) by Commissioner Walker to accept attorney report, second Commissioner Barbosa... carried.

10) DVP Report

DVP Tansey stated that all is good in his world. Commissioner Barbosa **motioned** (5533) to accept the DVP report, second received by Commissioner Dorsett...carried

Public Input on Non-Business Agenda Items - none

Commissioner Comments

Commissioner Walker questioned the location of the clock? As the room is undergoing renovations, clock will be placed at time of completion.

Adjournment

Commissioner Kuhn motioned for adjournment, second Commissioner Dorsett... carried.

Meeting adjourned at 8:14

Approved by: _____

Print Name: _____

Iona McGregor Fire District
Treasurer Report
04/18/2018

<u><i>Included Reports (unaudited)</i></u>	<u><i>Page(s)</i></u>
Treasurer Report Notes	1
Balance Sheet as of March 31, 2018	2
Summary Statement of Rev and Exp – General Fund	3
Detailed Statement of Rev and Exp – General Fund	4-5
Ad Valorem Tax Analysis	6
Check Register – Month of March 2018	7-10

**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
TREASURER REPORT NOTES
BALANCE SHEET AND STATEMENTS OF REVENUES AND EXPENDITURES
(UNAUDITED)
For the Six Months Ended March 31, 2018**

Notable items on the Balance Sheet:

Cash and Investments

The rate of return on surplus funds held in Florida PRIME (Florida Local Government Investment Pool) remained at 1.79% for the month of March.

Notable items on the Statements of Revenues and Expenditures:

Revenues

The District received approximately \$385,000 in net ad valorem tax revenues during the month of March. The total tax revenues recived so far in 2018 is almost 93% of the annual budgeted total and resembles collection rates seen in recent years.

Expenditures

Notable expenditures for the month of March include:

- Progress payment for IT project (\$17,950)
- Installation of new phone system and fiber optic internet (\$23,926)
- Changed liability and auto insurance renewal to match fiscal year. Paid remainder of fiscal year 2018 premiums (\$62,950)
- Purchased 30 sets of turnout gear (\$73,642)
- Annual subscription for Target Solutions training software (\$10,800)
- 2nd quarter debt service payment for 2012 ladder truck (\$28,564)
- 2nd quarter debt service payment for Station 75 refinance (\$66,497)

All expenditure categories are tracking as expected.

IONA MCGREGOR FIRE DISTRICT (IMF)

ASSETS

CASH

Operating Account - BB&T	\$ 1,003,628.03	
Petty Cash	100.00	
Total CASH:		1,003,728.03

INVESTMENTS

Investments - SBA	12,069,764.03	
Investments - BB&T Money Rate Savings	1,001,654.21	
Investments - 5/3 Bank	784,668.31	
Total INVESTMENTS:		13,856,086.55

ACCOUNTS RECEIVABLE

Accounts Receivable	6,186.00	
Total ACCOUNTS RECEIVABLE:		6,186.00

Total ASSETS: \$ 14,866,000.58

LIABILITIES

LIABILITIES AND OTHER CREDITS

Due To Foundation	722.00	
Total LIABILITIES AND OTHER CREDITS:		722.00

ACCRUED EXPENSES

FRS - Employee Contribution - ADMIN	4,986.78	
FRS - Employee Contribution - OPS	14,732.67	
IMEBA Dues Withheld Payable	735.00	
Total ACCRUED EXPENSES:		20,454.45

Total LIABILITIES: 21,176.45

EQUITY

Retained Earnings-Current Year	7,910,561.59	
Prior Year Revenues Over/(Under) Expenditures	1,211,323.83	
Fund Balance	5,722,938.71	

Total EQUITY: 14,844,824.13

Total LIABILITIES & EQUITY: \$ 14,866,000.58

IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
SUMMARY STATEMENT OF ACTIVITIES - GENERAL FUND
For the Six Months Ended March 31, 2018 (Unaudited)

[Return to Minutes](#)

<u>Revenues</u>	<u>Amended</u>		<u>Variance</u>	
	<u>Budget</u>	<u>Actual</u>	<u>\$</u>	<u>%</u>
Cash Carry Forward	\$ 6,997,827			
Ad valorem taxes	18,503,971	\$ 17,154,341	\$ (1,349,630)	92.71%
Permits, Fees & Special Assessments	65,000	81,375	16,375	125.19%
Intergovernmental	47,640	23,230	(24,410)	48.76%
Charges for services	53,000	19,418	(33,582)	36.64%
Miscellaneous	104,000	94,452	(9,548)	90.82%
Proceeds from debt	-	-	-	N/A
Total Revenues	<u>18,773,611</u>	<u>17,372,815</u>	<u>(1,400,796)</u>	<u>92.54%</u>
Total revenues and cash carry forward	<u>25,771,438</u>			
<u>Expenditures</u>				
Personnel services				
Salaries	9,929,994	4,599,569	5,330,425	46.32%
Benefits	5,162,948	2,578,247	2,584,701	49.94%
Operating Expenditures				
Professional and contractual	812,204	530,277	281,927	65.29%
Travel	87,085	25,316	61,770	29.07%
Communications & freight	129,800	68,027	61,773	52.41%
Utilities, equipment rental, and insurance	251,927	180,801	71,126	71.77%
Repairs and maintenance	487,913	143,464	344,449	29.40%
Other operational and administrative	396,951	194,915	202,036	49.10%
Supplies, tools & small equipment	424,071	191,467	232,604	45.15%
Education and training	135,300	44,067	91,233	32.57%
Capital expenditures	919,560	603,709	315,851	65.65%
Debt service	542,540	302,395	240,145	55.74%
Total Expenditures	<u>19,280,293</u>	<u>9,462,254</u>	<u>9,818,039</u>	<u>49.08%</u>
Revenues over/(under) expenditures	<u>(506,682)</u>	<u>\$ 7,910,562</u>	<u>\$ 8,417,244</u>	
Fund Balance/Cash Carry Forward	<u>6,491,145</u>			
Total expenditures and reserves	<u>\$ 25,771,438</u>			
		<u>FEBRUARY</u>	<u>FEBRUARY</u>	
Cash Balances		<u>\$ 1,003,728</u>	<u>\$ 1,844,100</u>	
Investments				
General - SBA - Fund A		12,069,764	13,049,968	
Impact fee - SBA - Fund A		-	1,258	
Sun Trust Government Money Fund		-	808	
BB&T Money Market		1,001,654	1,001,501	
5/3 Bank		784,668	100,236	
		<u>13,856,087</u>	<u>14,153,771</u>	
Total Cash and Investments		<u>\$ 14,859,815</u>	<u>\$ 15,997,871</u>	

Submitted for approval on April 18, 2018

Approved By: _____
(Signature)

IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
DETAILED STATEMENT OF ACTIVITIES - GENERAL FUND
For the Six Months Ended March 31, 2018 (Unaudited)

	AMENDED		VARIANCE	
	BUDGET	ACTUAL	\$	%
REVENUES				
Cash Carry Forward	\$ 6,997,827			
Ad Valorem Taxes	19,080,971	\$ 17,883,247	\$ (1,197,724)	93.72%
Excess fees	110,000	-	(110,000)	0.00%
Penalties	15,000	5,252	(9,748)	35.01%
Discounts	(690,000)	(684,723)	5,277	99.24%
Refunds Deducted	(15,000)	(52,176)	(37,176)	347.84%
Ad Valorem Taxes Prior Years	3,000	2,741	(259)	91.37%
Impact Fees	65,000	81,375	16,375	125.19%
FEMA Revenue	-	-	-	N/A
State Firefighter Supplemental	47,640	23,230	(24,410)	48.76%
Grant Revenue	-	-	-	N/A
Inspection Fees	50,000	16,013	(33,987)	32.03%
CPR - Books & Masks	3,000	3,405	405	113.50%
Interest Check/Demand Accounts	60,000	73,270	13,270	122.12%
Rents	12,000	-	(12,000)	0.00%
Sale of Equipment	20,000	-	(20,000)	0.00%
Contributions	1,500	800	(700)	53.33%
Miscellaneous	10,500	20,382	9,882	194.11%
Proceeds from Debt	-	-	-	N/A
Total Revenues	18,773,611	17,372,815	(1,400,796)	92.54%
Total Revenues and Cash Carry Forward	25,771,438			
EXPENDITURES				
Personnel Services				
Salaries -- Commissioners	30,000	12,500	17,500	41.67%
Salaries - ADM	2,135,175	924,575	1,210,600	43.30%
Salaries - OPS	6,126,200	2,726,581	3,399,619	44.51%
Salaries - FLSA	477,447	214,061	263,386	44.83%
Salaries - Sick Pay - ADM	102,038	-	102,038	0.00%
Salaries - Sick Pay - OPS	218,739	4,330	214,409	1.98%
Salaries - Holiday Pay	117,728	57,648	60,080	48.97%
Salaries - Out of Class Pay	41,000	22,387	18,613	54.60%
Salaries - One Time Payouts - ADM	22,165	68,401	(46,236)	308.60%
Salaries - One Time Payouts - OPS	35,266	40,921	(5,655)	116.04%
Salaries - Clothing and Uniform Allowance	4,000	3,800	200	95.00%
Salaries - Clothing and Uniform Allowance	23,700	28,905	(5,205)	121.96%
Salaries - Ins Deductible & Subsidy- ADM	-	-	-	N/A
Salaries - Ins Deductible & Subsidy- OPS	42,241	18,669	23,572	44.20%
Salaries - Phone Allowance	19,080	8,990	10,090	47.12%
Salaries - On/Off Duty Training	-	9,976	(9,976)	N/A
Salaries - ER H.S.A Contribution - ADM	65,500	73,500	(8,000)	112.21%
Salaries - ER H.S.A. Contribution - OPS	230,500	250,500	(20,000)	108.68%
Salaries - Overtime Staffing - ADM	8,297	5,531	2,766	66.67%
Salaries - Overtime Staffing - OPS	104,661	90,259	14,402	86.24%
Salaries - Overtime Training - OPS	70,697	11,025	59,672	15.59%
Salaries - State Education ADM	19,080	8,770	10,310	45.96%
Salaries - State Education OPS	36,480	18,240	18,240	50.00%
FICA Taxes Regular Admin/Commissioners	132,045	55,618	76,427	42.12%
FICA Taxes Regular Operations	452,185	204,080	248,105	45.13%
Medicare - ADM	33,787	14,958	18,829	44.27%
Medicare - OPS	105,757	47,728	58,029	45.13%
Retirement - ADM	396,996	153,043	243,953	38.55%
Retirement - OPS	1,602,448	592,233	1,010,215	36.96%
Veba Plan Contribution - ADM	109,842	98,655	11,187	89.82%
Veba Plan Contribution - OPS	361,503	349,911	11,592	96.79%
Health Insurance - ADM	569,820	271,015	298,805	47.56%
Health Insurance - OPS	1,060,692	548,361	512,331	51.70%
Health Insurance - Admin Contribution	(19,137)	(10,199)	(8,938)	53.29%
Health Insurance - OPS Contribution	(61,669)	(33,551)	(28,118)	54.40%
Health Insurance - Retiree Contribution	(266,385)	(114,448)	(151,937)	42.96%
Employee Insurance - Other - ADM	98,417	51,410	47,007	52.24%
Employee Insurance - Other - OPS	246,855	134,222	112,633	54.37%
Workers Compensation Insurance - ADM	60,768	37,887	22,881	62.35%
Workers Compensation Insurance - OPS	279,024	177,323	101,701	63.55%
Total Personal Services	15,092,942	7,177,816	7,915,126	47.56%

IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT
DETAILED STATEMENT OF ACTIVITIES - GENERAL FUND
For the Six Months Ended March 31, 2018 (Unaudited)

	AMENDED		VARIANCE	
	BUDGET	ACTUAL	\$	%
Operating Expenditures				
Legal	80,000	9,007	70,993	11.26%
Computer Support Services	121,000	90,892	30,108	75.12%
Other Professional	27,300	12,500	14,800	45.79%
Audit and Accounting	36,000	22,500	13,500	62.50%
Tax Collectors Commission	383,000	345,421	37,579	90.19%
Property Appraisers Commission	130,644	38,938	91,706	29.80%
Custodial & Janitorial Services	22,460	6,450	16,010	28.72%
Other Services - MVR Review	11,800	4,569	7,231	38.72%
Travel and Per Diem	87,085	25,316	61,770	29.07%
Telephones	85,000	52,965	32,035	62.31%
Wireless User Fee	41,000	13,386	27,614	32.65%
High Speed Internet Connect	2,100	991	1,109	47.18%
Freight & Postage	1,700	685	1,015	40.30%
Water	13,735	6,066	7,669	44.17%
Electricity	60,345	26,347	33,998	43.66%
Cable Television	3,100	1,640	1,460	52.91%
Garbage	10,100	6,363	3,737	63.00%
Propane	5,975	527	5,448	8.82%
Equipment Rentals & Leases	9,956	4,837	5,119	48.58%
Insurance	148,716	135,021	13,695	90.79%
Equipment Maintenance	64,050	21,109	42,941	32.96%
Building Maintenance	271,859	53,512	218,347	19.68%
Vehicle Maintenance	152,004	68,843	83,161	45.29%
Promotional Activities	20,175	15,714	4,461	77.89%
Promotional Activities-ADM	2,500	2,958	(458)	118.30%
Turnout Gear	114,285	95,418	18,867	83.49%
Capital Outlay under \$1,000	61,368	36,439	24,929	59.38%
Annual Medical Exams/Wellness	77,500	4,378	73,122	5.65%
Legal Advertising	3,675	221	3,454	6.00%
Hiring Costs	60,100	6,110	53,990	10.17%
Uniforms	47,348	28,281	19,067	59.73%
Office Supplies	10,000	5,398	4,602	53.98%
Fuel	110,000	35,573	74,427	32.34%
Janitorial Supplies	20,400	9,399	11,001	46.07%
Medical Supplies	78,720	25,139	53,581	31.93%
Other Operating Supplies	69,731	29,850	39,881	42.81%
Memberships, Publications & Subscriptions	145,220	91,506	53,714	63.01%
Educational Reimbursement	97,610	15,844	81,767	16.23%
Training	37,690	28,223	9,467	74.88%
Total Operating	<u>2,725,251</u>	<u>1,378,334</u>	<u>1,346,917</u>	50.58%
Capital Outlay				
Buildings	29,900	-	29,900	0.00%
Equipment	262,660	117,818	144,842	44.86%
Vehicles	627,000	485,890	141,110	77.49%
Total Capital Outlay	<u>919,560</u>	<u>603,709</u>	<u>315,851</u>	65.65%
Debt Service				
Principal	519,728	287,150	232,578	55.25%
Interest	22,812	15,245	7,567	66.83%
Total Debt Service	<u>542,540</u>	<u>302,395</u>	<u>240,145</u>	55.74%
Total Expenditures	<u>19,280,293</u>	<u>9,462,254</u>	<u>9,818,039</u>	N/A 49.08%
Revenues over Expenditures		\$ 7,910,562		
Reserves				
Assigned:				
Operating Expenditures Oct - Dec	4,754,070			
Hurricane/Disaster	750,000			
Apparatus	500,000			
Health Insurance Increases	200,000			
Deputy Chief Position	217,644			
Unassigned:				
General Operating	69,431			
Total Reserves	<u>6,491,145</u>			
Total Expenditures and Reserves	<u>\$ 25,771,438</u>			

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016490	3/5/2018	1ST RES	1ST RESPONDER NEWSPAPER	130.00	Auto
016491	3/5/2018	ADERA	ADERA	182.00	Auto
016492	3/5/2018	BUCK	BUCKEYE CLEANING CENTERS	484.83	Auto
016493	3/5/2018	CHIEFSC	CHIEFS CHOICE	293.64	Auto
016494	3/5/2018	CINTAS	CINTAS CORPORATION #294	58.26	Auto
016495	3/5/2018	CRISMAN	BRIAN CRISMAN	180.00	Auto
016496	3/5/2018	CRS	CRS TECHNOLOGY	17,950.00	Auto
016497	3/5/2018	DAV	DAVENPORT'S NURSERY, INC.	149.35	Auto
016498	3/5/2018	EMP	EMERGENCY MEDICAL PRODUCTS	3,735.57	Auto
016499	3/5/2018	ESCAMIL	JUAN F. ESCAMILLA	349.00	Auto
016500	3/5/2018	FILIPAN	DIANA HERNDEN	3.25	Auto
016501	3/5/2018	FPL0598	FL POWER & LIGHT CO.	1,297.17	Auto
016502	3/5/2018	FPL3327	FL POWER & LIGHT CO.	11.62	Auto
016503	3/5/2018	FPL5324	FL POWER & LIGHT CO.	454.96	Auto
016504	3/5/2018	FPL6245	FL POWER & LIGHT CO.	558.30	Auto
016505	3/5/2018	GAVINS	GAVIN'S ACE HARDWARE	5.09	Auto
016506	3/5/2018	GORKA	MATTHEW GORKA	138.00	Auto
016507	3/5/2018	GRAHAM	PAUL GRAHAM	150.00	Auto
016508	3/5/2018	GROUND	GROUND EFFECTS	1,075.00	Auto
016509	3/5/2018	KING	BRIAN KING	559.85	Auto
016510	3/5/2018	LEESAR	LEESAR INC	1,682.14	Auto
016511	3/5/2018	MARINE	MARINEMAX	75.82	Auto
016512	3/5/2018	MES	MUNICIPAL EMERGENCY SVCS, INC.	199.63	Auto
016513	3/5/2018	MTR	MED-TECH RESOURCE, INC.	124.89	Auto
016514	3/5/2018	NAFECO	NAFECO	309.70	Auto
016515	3/5/2018	OFFICE2	OFFICE DEPOT	330.77	Auto
016516	3/5/2018	PRIN VI	PRINCIPAL LIFE - VISION	1,370.87	Auto
016517	3/5/2018	PRINCIP	PRINCIPAL LIFE INSURANCE CO	14,301.34	Auto
016518	3/5/2018	QUAD	QUADMED, INC.	77.63	Auto
016519	3/5/2018	RICOH	RICOH USA, INC.	420.36	Auto
016520	3/5/2018	RYAN	RYAN PETROLEUM	5,114.29	Auto
016521	3/5/2018	SHUTTS	SHUTTS & BOWEN LLP TRUST ACCT	233.70	Auto
016522	3/5/2018	SOUTH	SOUTH FL EMERGENCY VEHICLES	63.86	Auto
016523	3/5/2018	STAND	STANDARD INSURANCE CO.	12,339.55	Auto
016524	3/5/2018	STRONG	NICHOLAS STRONG	380.42	Auto
016525	3/5/2018	SWFPFF	SW FL PROFESSIONAL FIREFIGHTER	2,113.35	Auto
016526	3/5/2018	T3	T3 COMMUNICATIONS, INC.	23,926.29	Auto
016527	3/5/2018	TUSCAN	TUSCAN & COMPANY, PA	11,000.00	Auto
016528	3/5/2018	VFIS	VFIS	62,949.73	Auto
016529	3/5/2018	VICKERS	VICKERS FOOD EQUIPMENT	108.00	Auto
016530	3/7/2018	INST	INSTITUTIONAL BEDZ LLC	1,224.80	Auto
016531	3/14/2018	BOA4074	BUSINESS CARD	7,252.66	Auto
016532	3/14/2018	BOA7406	BANK OF AMERICA BUSINESS CARD	53.07	Auto
016533	3/14/2018	BOA8738	BANK OF AMERICA	150.51	Auto
016534	3/14/2018	BOA9268	BANK OF AMERICA	360.00	Auto
016535	3/15/2018	ABCFIRE	ABC FIRE EQUIPMENT CORP	684.00	Auto
016536	3/15/2018	AD	ADVANCED DISPOSAL-FT MYERS	623.37	Auto
016537	3/15/2018	AGREAT	A GREAT SHIRT FOR LESS!	3,331.40	Auto
016538	3/15/2018	ALLDATA	ALLDATA	1,500.00	Auto
016539	3/15/2018	BOUND	BOUND TREE MEDICAL, LLC	119.93	Auto
016540	3/15/2018	CALLAGH	CALLAGHAN TIRE ENTERPRISES INC	253.92	Auto
016541	3/15/2018	CFEA	CENTRAL FLORIDA EXPRESSWAY AUTHORITY	2.40	Auto
016542	3/15/2018	CINTAS	CINTAS CORPORATION #294	116.52	Auto
016543	3/15/2018	CORPORA	CORPORATE BILLING, INC	87.62	Auto

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016544	3/15/2018	CRYSTAL	CRYSTAL SPRINGS	49.96	Auto
016545	3/15/2018	DILLAHA	NICHOLAS DILLAHA	295.00	Auto
016546	3/15/2018	GRALEY	GRALEY MECHANICAL, INC.	150.00	Auto
016547	3/15/2018	HAMILTO	HAMILTON'S UNIFORMS, LLC	2,098.48	Auto
016548	3/15/2018	IONA	IONA MCGREGOR FIRE PROTECTION	10.00	Auto
016549	3/15/2018	LEESAR	LEESAR INC	168.57	Auto
016550	3/15/2018	LOWES	LOWE'S	867.71	Auto
016551	3/15/2018	MARINE	MARINEMAX	1,625.00	Auto
016552	3/15/2018	MARRERO	PETER MARRERO	280.05	Auto
016553	3/15/2018	MES	MUNICIPAL EMERGENCY SVCS, INC.	947.44	Auto
016554	3/15/2018	MOZES	JACKIELOU MOZES	1,980.00	Auto
016555	3/15/2018	PALIJAN	MARTIN PALIJAN	3,006.15	Auto
016556	3/15/2018	PARTSHS	PARTS HOUSE	30.00	Auto
016557	3/15/2018	PGIT	PREFERRED GOVERNMENTAL INS TRUST	25,688.16	Auto
016558	3/15/2018	PRECIS	PRECISION INDUSTRIES, INC.	47.87	Auto
016559	3/15/2018	PRINGLE	RICHARD W. PRINGLE, P.A.	8,493.75	Auto
016560	3/15/2018	RICOH	RICOH USA, INC.	148.68	Auto
016561	3/15/2018	SCOTSAF	SCOTT SAFETY	299.31	Auto
016562	3/15/2018	SDC	SCUBAVICE DIVING CENTER, LLC	1,421.72	Auto
016563	3/15/2018	SOUTH	SOUTH FL EMERGENCY VEHICLES	1,377.70	Auto
016564	3/15/2018	SWSAC	SOUTHWEST SPECIALTY ADV INC.	12.00	Auto
016565	3/15/2018	VERIZON	VERIZON	970.66	Auto
016566	3/15/2018	WALLACE	WALLACE INTERNATIONAL TRUCKS	737.95	Auto
016567	3/15/2018	ZOLL	ZOLL MEDICAL CORP.	562.50	Auto
016568	3/21/2018	BENNETT	BENNETT FIRE PRODUCTS CO, INC	73,642.39	Auto
016569	3/21/2018	CALLAGH	CALLAGHAN TIRE ENTERPRISES INC	2,068.80	Auto
016570	3/21/2018	CINTAS	CINTAS CORPORATION #294	58.26	Auto
016571	3/21/2018	CRS	CRS TECHNOLOGY	3,700.00	Auto
016572	3/21/2018	DIVER	DIVERSIFIED INSPECTIONS	1,823.60	Auto
016573	3/21/2018	ESTERO	ESTERO FIRE RESCUE	8,800.00	Auto
016574	3/21/2018	FPL8590	FL POWER & LIGHT CO.	352.32	Auto
016575	3/21/2018	GRAINGE	GRAINGER	107.58	Auto
016576	3/21/2018	LCPS	LEE COUNTY PUBLIC SAFETY	7,845.91	Auto
016576	3/21/2018	LCPS	LEE COUNTY PUBLIC SAFETY	7,845.91-	Reversal
016577	3/21/2018	MES	MUNICIPAL EMERGENCY SVCS, INC.	212.51	Auto
016578	3/21/2018	NAFECO	NAFECO	243.80	Auto
016579	3/21/2018	OFFICE	OFFICE DEPOT BUSINESS ACCOUNT	19.99	Auto
016580	3/21/2018	SHUTTS	SHUTTS & BOWEN LLP TRUST ACCT	233.70	Auto
016581	3/21/2018	SOUTH	SOUTH FL EMERGENCY VEHICLES	3,023.29	Auto
016582	3/21/2018	SWFPFF	SW FL PROFESSIONAL FIREFIGHTER	2,113.35	Auto
016583	3/21/2018	SWSAC	SOUTHWEST SPECIALTY ADV INC.	237.72	Auto
016584	3/21/2018	T3	T3 COMMUNICATIONS, INC.	7,289.92	Auto
016585	3/21/2018	TARGET	TARGET SOLUTIONS LEARNING	10,800.00	Auto
016586	3/21/2018	TEN8	TEN-8 FIRE EQUIPMENT, INC.	11,994.10	Auto
016587	3/21/2018	WALLACE	WALLACE INTERNATIONAL TRUCKS	868.60	Auto
016588	3/30/2018	AGREAT	A GREAT SHIRT FOR LESS!	41.50	Auto
016589	3/30/2018	BENNETT	BENNETT FIRE PRODUCTS CO, INC	1,496.00	Auto
016590	3/30/2018	BOA4074	BUSINESS CARD	6,414.85	Auto
016591	3/30/2018	BOCC	LEE COUNTY BOCC	7,845.91	Auto
016592	3/30/2018	BUCK	BUCKEYE CLEANING CENTERS	1,336.04	Auto
016593	3/30/2018	CINTAS	CINTAS CORPORATION #294	58.26	Auto
016594	3/30/2018	CRS	CRS TECHNOLOGY	82.50	Auto
016595	3/30/2018	DELL	DELL MARKETING L.P.	1,244.62	Auto
016596	3/30/2018	DREWS	KARL DREWS	10.00	Auto

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016597	3/30/2018	EMP	EMERGENCY MEDICAL PRODUCTS	1,268.15	Auto
016598	3/30/2018	FPL0598	FL POWER & LIGHT CO.	1,256.74	Auto
016599	3/30/2018	FPL3327	FL POWER & LIGHT CO.	14.70	Auto
016600	3/30/2018	FPL6245	FL POWER & LIGHT CO.	589.01	Auto
016601	3/30/2018	GAVINS	GAVIN'S ACE HARDWARE	146.53	Auto
016602	3/30/2018	LAWSON	LAWSON PRODUCTS, INC.	496.31	Auto
016603	3/30/2018	LEESAR	LEESAR INC	1,412.09	Auto
016604	3/30/2018	MES	MUNICIPAL EMERGENCY SVCS, INC.	917.43	Auto
016605	3/30/2018	MOTOROL	MOTOROLA SOLUTIONS INC.	1,980.90	Auto
016606	3/30/2018	MPORTER	MICHAEL D PORTER	65.39	Auto
016607	3/30/2018	OFFICE2	OFFICE DEPOT	892.42	Auto
016608	3/30/2018	PARTSHS	PARTS HOUSE	41.45	Auto
016609	3/30/2018	PRIN VI	PRINCIPAL LIFE - VISION	1,312.16	Auto
016610	3/30/2018	PRINCIP	PRINCIPAL LIFE INSURANCE CO	13,890.92	Auto
016611	3/30/2018	RADEN	DENNIS RADEN	100.00	Auto
016612	3/30/2018	RICOH	RICOH USA, INC.	420.36	Auto
016613	3/30/2018	RYAN	RYAN PETROLEUM	6,251.22	Auto
016614	3/30/2018	SDC	SCUBAVICE DIVING CENTER, LLC	2,560.46	Auto
016615	3/30/2018	STAND	STANDARD INSURANCE CO.	12,356.27	Auto
016616	3/30/2018	WALLACE	WALLACE INTERNATIONAL TRUCKS	662.54	Auto
016617	3/30/2018	ZINGER	CYNTHIA ZINGER	99.50	Auto
C00001	3/11/2018	HOLIDAY	HOLIDAY INN	33.80-	CCPayment
C00002	3/11/2018	HOLIDAY	HOLIDAY INN	99.23-	CCPayment
C00003	3/11/2018	AMAZON	AMAZON.COM CC PAYMENTS	12.97-	CCPayment
C00004	3/11/2018	AMAZON	AMAZON.COM CC PAYMENTS	31.12-	CCPayment
C00005	3/11/2018	OMNI	OMNI HOTELS CC PAYMENTS	860.91	CCPayment
C00006	3/11/2018	FAIR	FAIRFIELD INN & SUITES CC PAYMENTS	770.00	CCPayment
C00007	3/11/2018	CABLE1	COMCAST CABLEVISION	23.96	CCPayment
C00008	3/11/2018	CABLE2	COMCAST CABLEVISION	53.91	CCPayment
C00009	3/11/2018	CABLE3	COMCAST CABLEVISION	35.94	CCPayment
C00010	3/11/2018	CABLE4	COMCAST CABLEVISION	89.85	CCPayment
C00011	3/11/2018	CABLE4+	COMCAST CABLEVISION	168.38	CCPayment
C00012	3/11/2018	CABLE5	COMCAST CABLEVISION	59.73	CCPayment
C00013	3/11/2018	SHELL	SHELL OIL CC PAYMENTS	19.80	CCPayment
C00014	3/11/2018	7ELEVEN	7-ELEVEN CC PAYMENTS	28.25	CCPayment
C00015	3/11/2018	AMAZON	AMAZON.COM CC PAYMENTS	273.99	CCPayment
C00016	3/11/2018	AMAZON	AMAZON.COM CC PAYMENTS	169.90	CCPayment
C00017	3/11/2018	AMAZON	AMAZON.COM CC PAYMENTS	157.99	CCPayment
C00018	3/11/2018	AMAZON	AMAZON.COM CC PAYMENTS	99.00	CCPayment
C00019	3/11/2018	AMAZON	AMAZON.COM CC PAYMENTS	213.60	CCPayment
C00020	3/11/2018	TAMPA	TAMPA CRANE & BODY, INC.	549.23	CCPayment
C00021	3/11/2018	DAV	DAVENPORT'S NURSERY, INC.	149.35	CCPayment
C00022	3/11/2018	AMAZON	AMAZON.COM CC PAYMENTS	51.88	CCPayment
C00023	3/11/2018	EVOL	EVOLUTION TRAILER TECHNOLOGIES 1	65.00	CCPayment
C00024	3/11/2018	SEAT	SEAT COVERS UNLIMITED	227.00	CCPayment
C00025	3/11/2018	AMAZON	AMAZON.COM CC PAYMENTS	165.44	CCPayment
C00026	3/11/2018	NEWSLEG	THE NEWS PRESS	52.50	CCPayment
C00027	3/11/2018	AMAZON	AMAZON.COM CC PAYMENTS	39.50	CCPayment
C00028	3/11/2018	JETDOCK	JET DOCK SYSTEMS	145.39	CCPayment
C00029	3/11/2018	MATTRES	MATTRESS FIRM	930.00	CCPayment
C00030	3/11/2018	MATTRES	MATTRESS FIRM	1,085.00	CCPayment
C00031	3/11/2018	MATTRES	MATTRESS FIRM	699.99	CCPayment
C00032	3/11/2018	MATTRES	MATTRESS FIRM	244.29	CCPayment
C00033	3/11/2018	SHERWIN	SHERWIN WILLIAMS CO	53.07	CCPayment

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C00034	3/11/2018	BESTBUY	BEST BUY CC PAYMENTS	150.51	CCPayment
C00035	3/11/2018	RACE	RACETRAC CC PAYMENTS	67.88	CCPayment
C00036	3/11/2018	USPS	UNITED STATES POST OFFICE CC PAYMENTS	12.90	CCPayment
C00037	3/11/2018	SHELL	SHELL OIL CC PAYMENTS	27.78	CCPayment
C00038	3/11/2018	LOWES	LOWE'S	251.44	CCPayment
Bank C Total:				<u>432,587.49</u>	
Report Total:				<u><u>432,587.49</u></u>	