

Iona McGregor Fire District Board of Fire Commissioners
September 20, 2017
6:00 PM

THE FOLLOWING MINUTES OF THE BOARD OF COMMISSIONERS MEETING REPRESENTS A SUMMARY OF THE STATEMENTS MADE DURING THE MEETING AND INCLUDES ALL OFFICIAL ACTION TAKEN BY THE BOARD. THEY DO NOT CONSTITUTE A VERBATIM RECORD OF THE ACTUAL COMPLETE STATEMENTS MADE DURING THE BOARD OF COMMISSIONERS MEETING. ANYONE WHO IS INTERESTED IN A VERBATIM AUDIO RECORDING OF THE BOARD OF COMMISSIONERS MEETING CAN REQUEST AN AUDIO RECORDING FROM THE RECORDS CUSTODIAN OF THE DISTRICT.

Meeting called to order 6:05p.m.

Opening Prayer and Pledge of Allegiance dismissed

Roll Call – Commissioner Taylor, Attorney Pringle, Dave Howard, Chief, Cynthia Zinger, HR, Mark Winzenread, Finance Director, Brian Tansey, DVP, Joel Guzman, BC Logistics, Tracy McMillion, BC Training, Ed Steffens, BC Prevention, Seth Comer, Deputy Chief, Commissioner Walker, Commissioner Kuhn, Commissioner Barbosa, Commissioner Dorset via telephone.

Approval of Minutes – August 16, 2017 Budget Workshop; August 16, 2017 Regular Meeting; August 23, 2017 Budget Workshop; September 13, 2017 Tentative Millage and Budget Hearing minutes

Motion (5164) to approve minutes as distributed made by Commissioner Taylor, second Dorsett Commissioner ...carried.

Approval of Treasurers Reports – August, 2017

Motion (5165) to approve August 2017 Treasurers Report made by Commissioner Dorsett, second by Commissioner Taylor...carried.

Agenda Items Requiring Action

- 1) Collective Bargaining Agreement
- 2) Organization Chart
- 3) Surplus Equipment
- 4) Budget Amendment
- 5) **Employee Handbook – walk on item**

Commissioner Walker questioned why the agenda item of the Chiefs contract was not included in agenda. He was informed that the item was addressed in August and Chief will provide copies of former chiefs' Elliott and Berndt employment agreements along with his own. Chief stated he does not feel appropriate to discuss as has not fulfilled conditions of current agreement as yet. Commissioner Walker stated it was not the Chief's decision not to address. Commissioner Walker was informed the item has been moved October's agenda due to timing restrictions caused by Hurricane, including previously submitted agenda item request form. Commissioner Walker questioned about policy preparation by Pringle for Chief.

Adoption of Agenda

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Motion (5166) to adopt agenda as presented/amended made by Commissioner Kuhn with second from Commissioner Dorsett...carried.

Public Comment on Agenda Items – none

Commissioner Walker interjected that during the budget meeting, the chief was supposed to come up with media report along with the attorney. Where is it? Chief Howard explained that since the September 13th meeting, we have been quite busy with operations following the hurricane. Commissioner Walker is fine with delay if reason due to storm. He then asked attorney to develop policy that directs chief at his own discretion to keep public informed of the District business and transparency. Mr. Pringle will provide a policy for review and have added to agenda for October's meeting.

Chief's Report – Chief stated hectic week with storm coming through and commend chief officers and staff, organization as whole for exemplary performance. He then continued brief review of report which was previously submitted. A presentation of proposed Organization Chart was given including the Strategic Plan components necessitating the revisiting of job descriptions and addressing specific succession plan challenges. The current organization structure was viewed and described followed by the proposed organization structure. Chief responded to queries following presentation.

Division/Committee Reports –

DC Comer – To reiterate what the chief said, a job well done by all during storm. New hire application period closed and sifting through applications to continue process.

BC Steffens – prevention is doing well, will be busy with Prevention Month in October.

BC McMillion – We had great plans for September; then Irma came. SAVE training scheduled however was cancelled due to storm. A paramedic will be credentialed this month, and this is the last in the chute.

BC Guzman – Surplus of old radios will be turned into Motorola as trade-in. Finishing master list of radios and clearing up inventory and capital asset, working with crews in designing new truck and looking to move everything to cloud. Commissioner Walker questioned as to where we are with the website? Should have preview within the next few weeks.

Attorney Report –

Attorney mentioned the walk-on policies and made revision on 1.9 policy regarding IRS issues. Agreement with T-3 is ongoing, spoken w/ attorney of T-3 and revisions have been submitted for review. Communications during storm problematic and pretty close on item. Surplus item will need motion to deem as surplus and authorize for disposal. Thinking of policy request concerning Chief and would like to review and make sure that policy is not already in existing, wanting authorize chief to have decision making on content of notification of district activities, marketing of district.

Unfinished Business

1)

New Business

1) Collective Bargaining Agreement

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Motion (5167) to approve the Collective Bargaining Agreement that has been ratified by Local 1826 and authorize Chair to execute made by Commissioner Taylor, second Commissioner Walker/Kuhn... carried

2) Organization Chart

Chief gave brief presentation on the proposed organization chart during the Chief's report. BC Mascarelli addressed the Board stating he wished it to be known that he disagrees with the changes. Continuing, he criticized the plan and the decision making behind the new organization chart in great length. Commissioner Walker stated that department is quasi-military, if true, Chief is general of army. If this gentleman has grievance he will go to you and work out. **Motion** (5168) made to approve and adopt organization chart as presented was made by Commissioner Walker, second Commissioner Dorsett... motion carries.

3) Surplus Equipment

Motion (5169) to approve surplus list as presented and authorize Chief and/or designee to properly dispose of items was made by Commissioner Walker, second Commissioner Kuhn... carried.

4) Budget Amendment

Finance Director described the amendment and requirements of such amendment.

“A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT, LEE COUNTY, FLORIDA, TO AMEND THE BUDGET AND FUND BALANCES FOR THE DISTRICT FOR THE 2016/2017 FISCAL YEAR; TO RESCIND ALL RESOLUTIONS IN CONFLICT; TO PROVIDE FOR SEVERABILITY; TO PROVIDE FOR LIBERAL CONSTRUCTION; TO PROVIDE FOR SCRIVENER'S ERRORS; TO PROVIDE FOR AN EFFECTIVE DATE... The District hereby increases the 2016/2017 cash carry forward account balance by \$165,476 with an equal increase in the Unassigned Fund Balance by \$165,476 to reflect the actual audited September 30, 2016 balance...” read into record by Attorney Pringle. **Motion** (5170) to adopt Resolution 2017-05 as presented by FD Winzenread made by Commissioner Kuhn with second by Commissioner Taylor ... roll vote:

Taylor – aye

Kuhn – aye

Walker – aye

Dorsett – aye

Barbosa – aye

Resolution adopted.

Motion (5171) to assign districts reserves in the following categories, Operating Expenditures Oct-December 90 days operating reserves, \$4,397,784; \$500,000 Hurricane/Disaster; \$500,000 Apparatus; \$200,000 Health insurance increases for total of \$5,597,784 as GASB 54 authorizes district to have assigned categories as well as unreserved category and we are placing/assigning monies for these specific uses by Commissioner Walker second by Kuhn... carried.

5) **Employee Handbook – walk on item**

Commissioner Barbosa questioned the take home vehicle change to which Chief stated main change is that Public Education will no longer have take home vehicle as there is no need to

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respond. **Motion** (5172) to approve changes to Employee Handbook as presented made by Commissioner Taylor with second from Commissioner Dorsett... motion carries.

DVP Report –

Contract is complete, thank you for voting to approve.

Public Comment – non agenda items – none

Commissioner Comments –

Commissioner Walker commented on his perception and view that the attorney has been contacted by others for personal use and stated his concerns of board utilization and subsequent fees in his calculation in excess of \$17,000. He stated that Commissioners Taylor, Dorsett, and Barbosa have consistently voted against his proposals for reviewing of legal bills prior to payment and added a request for the resignation of Chair Dorsett. Commissioners Taylor, Kuhn, and Barbosa attempted to address Commissioner Walker's concerns.

Commissioner Kuhn questioned FD Winzenread as to the cost of incident response. He then made a suggestion for commissioners having conversations within the Sunshine but not during official meeting, although not sure if can be done; maybe announce that general discussion will be at 5:00 p.m. with no decisions being made. Commissioner Barbosa stated that he has individual meetings; however, Commissioner Kuhn wants other commissioners to hear what he says and would like idea thought about.

Adjournment

Motion to adjourn made by Commissioner Dorsett, second Commissioner Kuhn... carries.

Meeting adjourned at 8:00 p.m.