

THE FOLLOWING MINUTES OF THE BOARD OF COMMISSIONERS MEETING REPRESENTS A SUMMARY OF THE STATEMENTS MADE DURING THE MEETING AND INCLUDES ALL OFFICIAL ACTION TAKEN BY THE BOARD. THEY DO NOT CONSTITUTE A VERBATIM RECORD OF THE ACTUAL COMPLETE STATEMENTS MADE DURING THE BOARD OF COMMISSIONERS MEETING. ANYONE WHO IS INTERESTED IN A VERBATIM AUDIO RECORDING OF THE BOARD OF COMMISSIONERS MEETING CAN REQUEST AN AUDIO RECORDING FROM THE RECORDS CUSTODIAN OF THE DISTRICT.

Meeting call to order at 6:05 pm /Roll Call of Commissioners
Present – Commissioners Langford, Walker, Dorsett, Barbosa, and Taylor present.

Opening Prayer and Pledge of Allegiance observed

Amendments to the Meeting Agenda – none

Presentations/Awards – none

Public Input on Business Agenda Items – none

Business Agenda Items (Agenda Items Requiring Action)

- 1) Meeting Minutes – Final Millage & Budget Hearing and Regular Monthly meeting of September 19, 2018 (Approval)

Chair noted that minutes had previously been submitted and asked if there were any corrections. **Motion** (5584) to approve minutes as distributed made by Commissioner Walker with second offered by Commissioner Dorsett... carried.

- 2) Financial Report – September 2018 (Approval)

Chair stated that report had previously been submitted and asked if there were any corrections or questions. Commissioner Walker sought clarification from CFO Winzenread on a few line item entries which were addressed. Following brief discussion, **motion** (5585) to approve Financial Report as presented was offered by Commissioner Walker, seconded by Commissioner Barbosa... carried.

- 3) Job Description – Public Education Coordinator

A proposed job description was included in packet. Commissioner questioned why website is not designated in description. Commissioner Walker asked what process for filling position is. Chief briefly described the initial advertising and screening for in-house interview. Commissioner Dorsett agreed that the process is appropriate. When asked, Chief informed the salary range of \$71-77,000 is estimated pay scale for this position. After brief description, **motion** (5586) to approve Public Education Coordinator job description as presented was made by Commissioner Walker, second Commissioner Dorsett... carried.

4) Surplus Items

Chief has submitted listing of items wishing to have deemed surplus and allowing to dispose of. Commissioner Walker questioned where the estimated values came from. Chief replied that Enterprise leasing gave figures adding that he would like to donate one vehicle, Dodge Ram, to local water district. **Motion** (5587) to deem submitted items as surplus and authorize Chief to dispose of in accordance with FS 274.06 made by Commissioner Walker, second by Commissioner Barbosa. During discussion Commissioner Dorsett asked if need to add the donation to motion to which Mr. Pringle stated FS 274.06 covers this. After discussion, motion carried.

5) Administrative Salary Review

Chief Howard distributed salary information and gave brief presentation of his recommended salary adjustments for administrative personnel at the request of Commissioner Walker. Recommendation is to have annual comparison with neighboring districts. Also recommend every 3-5 years have external survey performed. Structured pay system is being presented for consideration as reduces compression. Results of FGCU's survey of North Naples and Greater Naples was reviewed as well as point of external reference for benchmark positions. Commissioner Taylor questioned Commissioner Walker what he is looking for to accomplish this evening. Not a large enough gap between Division Chiefs and Battalion Chiefs as well as the Chief Financial Officer's pay not where believes it should be. Chief recommends tabling until he can finalize percentage system that is consistently applied throughout organization and defensible. Commissioner Walker **moved** (5588) to table until next meeting, Commissioner Dorsett seconded... carries.

6) Executive Report

Chief Howard mentioned that Executive Report was included in the packet and asked if there were any questions. With no questions, Commissioner Dorsett motioned (5589) with a second from Commissioner Walker to receive the Executive Report... carried.

7) Attorney Report

Attorney Pringle mentioned that Lee County approve Interlocal Agreement for use of District facilities by EMS. Nothing more to report

8) DVP Report – District 7

DVP Tansey thanked Board for approving contract.

9) DVP Report – District 25

DVP Mascarelli stated all good.

Public Input on Non-Business Agenda Items – none

Commissioner Comments –

Commissioner Walker questioned if CFO Winzenread and Attorney Pringle had reviewed the Tuscan agreement for extension. CFO Winzenread replied that as this does not occur until next year, he had been working on more pressing items.

Iona McGregor Fire District Board of Fire Commissioners

October 17, 2018

6:00 PM

Adjournment

Motion to adjourn made by Commissioner Langford, second Commissioner Barbosa...
carried.

DRAFT