

Iona McGregor Fire District Board of Fire Commissioners Meeting  
March 21, 2018  
6:00 PM

**THE FOLLOWING MINUTES OF THE BOARD OF COMMISSIONERS MEETING REPRESENTS A SUMMARY OF THE STATEMENTS MADE DURING THE MEETING AND INCLUDES ALL OFFICIAL ACTION TAKEN BY THE BOARD. THEY DO NOT CONSTITUTE A VERBATIM RECORD OF THE ACTUAL COMPLETE STATEMENTS MADE DURING THE BOARD OF COMMISSIONERS MEETING. ANYONE WHO IS INTERESTED IN A VERBATIM AUDIO RECORDING OF THE BOARD OF COMMISSIONERS MEETING CAN REQUEST AN AUDIO RECORDING FROM THE RECORDS CUSTODIAN OF THE DISTRICT.**

Meeting called to order at 6:01p.m.

Opening Prayer and Pledge of Allegiance observed

Roll Call – Board members signified their presence, Commissioner Walker, Commissioner Kuhn, Commissioner Barbosa, and Commissioner Taylor. Chair Taylor added that staff members also present.

Approval of Minutes – February 21, 2018

Following no questions, corrections, or comments on the minutes, **motion** (5516) to approve minutes as distributed was made by Commissioner Barbosa, second Commissioner Walker...carried.

Approval of Treasurers Reports – February, 2018

Commissioner Walker inquired as to the computer annual cost of \$30,000 and second quarter debt service and payoff amount on the two fire trucks. CFO Winzenread stated that the computer cost includes a \$5,000 one-time fee and the remainder is annual software subscription. \$455,000 is remaining on the trucks with a 7 year lease/purchase agreement. Following the discussion, **motion** (5517) to approve Treasurers Report as distributed was made by Commissioner Walker with second from Commissioner Barbosa...carried.

Agenda Items Requiring Action

- 1) Meeting Agenda Format / Board Policy on Meetings
- 2) Audit Presentation
- 3) Revised Job Description –Assistant Chief
- 4) Revised Job Description – Fire Chief

Adoption of Agenda

**Motion** (5518) to adopt agenda by Commissioner Barbosa, seconded Commissioner Walker... agenda adopted.

Public Comment on Agenda Items – none

Chief's Report –

Chief stated there is a special recognition this evening for three employees. He then deferred to DC Aquil who informed Board and attendees that Mark Odjick, Scott Duval and Tim McDonough responded to vehicle accident where a vehicle was on fire containing a

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trapped person inside. Their efforts and actions allowed for the safe removal of the victim prior to vehicle becoming fully engulfed. We appreciate their efforts job. Each was presented with a life-save service award from Chief Howard.

Following recognitions, Chief then stated that report was previously submitted and asked for any questions. Commissioner Barbosa asked about the PR firm and what was discussed. Chief informed that a proposal was received but not in time for this evening's meeting. How was Conric selected, questioned Commissioner Walker. Chief responded that the organization is located within our District and chose them as first contact for information on our needs. Draft of proposal will be presented at later date. Following Commissioner Walker's request for un information, Chief remarked that statistical data can be provided and new software has greater reporting capabilities. Could we have in color, queried Commissioner Walker? Yes, if wished. Commissioner Walker stated that he would like to see the number, type, loss of property, etc of calls each month,. Chief will add this information to the report. Commissioner Kuhn added that he would like easy conversation material on what happened; we had so many of this type report. Citizens can understand the number of calls more so than the financial reports.

Division/Committee Reports – Commissioner Walker stated that he would like the Chiefs to go through their reports. Review began with DC Steffens who presented the Prevention / Public Education Division report of:

INSPECTION VOLUME:	551
VIOLATIONS CLEARED:	71 of 99
% OF MANDATED INSPECTIONS AVERAGE:	99%
CPR / AED CLASSES:	12
CHILD PASSENGER SAFETY:	0
PUBLIC EDU. EVENT(S):	3
EAP PRESENTATIONS:	0
FIRE INVESTIGATIONS:	1

- CPR program is adapting to all electronic documentation and streamlining program efforts. (strategic goal success)
- Division activity has been typical for February... all going well.

Commissioner Walker questioned the cleared inspections as compared to total. DC Steffens explained the re-inspection process and clearing deficiency concerns. When questioned of the lack of child passenger safety numbers, Chief Steffens stating that he is working on developing the program to promote and enhance the service, adding that we also host an event with Golisano Children's Hospital on child safety seats. Commissioner Kuhn queried if we want to businesses to pay for inspection of commercial inspections. We can charge for; however, prior board decided that as we are funded by business and residential taxes, the service of inspection is included in the tax paid, stated Chief.

DC Guzman presented the Logistics Division report of:

- Motorola is finishing the installation of the new paging system at station 74. Station 71 and 72 are complete.
- We are working with CRS and T3 troubleshooting issues arriving from the transition to the new IT infrastructure.

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- 30 new sets of bunker gear arrived and were delivered to the firefighters.
- Ladder testing was completed and there were no issues.
- Participated in the ISO (Insurance Services Office) evaluation process.
- Engine pump testing is being done this week.

Following report, Commissioner Kuhn asked about the ISO evaluation, to which Chief Guzman responded that he participated in the recent evaluation for new certification rating, adding that we are hoping for ISO rating of one (1), currently a two (2). Commissioner Kuhn then stated that as his law firm is under contract with CRS for IT service, he will recuse himself on any CRS decisions should there be any.

DC Khalid presented the Operations Division report as:

- Staffing software is becoming more standardized and aiding the District in being more electronic (semi-paperless)
- Training is in full swing with employment of 2018 initiatives (medical, special teams, fire, etc.)
- Plan to include more internal course offerings from our qualified personnel to continue fostering employee development
- Operations personnel are working well together and actively involved with Training Division.
- New (or recently promoted) personnel are progressing positively in their positions

Commissioner Walker sought clarification of the 'qualified personnel' pertaining to the internal course offerings. Chief Aquil informed that there are State Certified Instructors in the organization and we will be utilizing them for some in-house instructional classes rather than outsourcing.

Following DC Aquil's report, Commissioner Walker made **motion** (5519) to receive and file the reports. Commissioner Barbosa seconded the motion, and with no further discussion, motion carried.

Although DC McMillion was not present at the meeting, the Training Division report had been previously distributed. The contents of the report are:

- Reporting software training next week with all 3 shifts
- Panasonic CF-20 Tough books have been formatted to support the reporting system
- FF and Engineer Performance evaluations documents distributed to LTs and crews.
- Completed Human Trafficking training with the District
- McMillion will be attending the Florida State Fire College Instructor conference.
- IMFD is now Opioid free and is conducting 1 year trial of Ketamine IV infusion for pain.

Attorney Report –

Attorney Pringle mentioned that he had touched base with Lee County Supervisor of Elections regarding the straw poll ballot who stated that he was not aware of legislation that passed and after incident on east coast school, many items of session froze and the legislative attention shifted to other items. When questioned if local delegation ever

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directed the supervisor to add ballot item, his response was that he had never heard of this happening and his understanding that legislature could place item or Board of County Commissioners could place item on ballot. Nothing has come from Board of County Commissioners and he has not received direction, nor does he believe he will receive. He added that there are a number of items on ballot at this point and hopes there will not be another item as ballot is already overloaded. Supervisor's rule of thumb asks that resolution calling for election are presented 120 days or more prior to election, this would be April for August primary and July for November general election.

Unfinished Business

1) Meeting Agenda Format / Board Policy on Meetings

**Motion** (5520) to adopt the revised Board Policy on Meetings, including the new agenda format, was made by Commissioner Barbosa, second by Commissioner Walker... during discussion, Commissioner Walker states that following his meeting with Attorney Pringle, a draft was prepared and provided in the packet for review. There was a redline version as well as a clean copy. Walker stated that the new format streamlines the process. Following discussion, carried.

New Business

1) Audit Presentation

Jeff Tuscan began his presentation by reviewing the documents presented beginning with the draft audit. He directed all to the Opinion on page 2 of the auditor's report, and briefly discussed the meanings of the contents. Management's Discussion and Analysis is a good place for gathering detail to present to citizens that summarizes the District's position and is a nice handout section. The Compliance area has no issues as does the internal controls. For the record, the Auditor Opinion contained in the Independent Auditor's Report reads as follows, "In our opinion, based on our audit and the report of other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the fiduciary fund type of Iona McGregor Fire Protection and Rescue Service District as of September 30, 2017, and the respective changes in financial position for the year then ended, in accordance with accounting principles generally accepted in the United States of America".

Next the graphs were briefly addressed. Mr. Tuscan noted a cash increase of about 1.8 million, Capital Assets net change pretty much negligible, Liabilities increase due to accrued payroll – mostly due to IRMA, net pension liability booked of \$20,000,000 which means if FRS closed down, District's share of unfunded liability would be the \$20,000,000. Commissioner Walker questioned the reserves as to if there is a limit to amount that can be placed in reserves. No, there was legislation presented at one time, stated Mr. Tuscan; however, it did not pass. He added that there are minimums; 90 days for government to get from October through December when revenue begin to be received and another 30 to 45 days to cover emergent needs such as overtime and additional costs due to storms, etc... Commissioner Walker then asked Mr. Tuscan for his opinion on debt services, to which Mr. Tuscan responded that he believe that reserves should be increased to cover the possibility of another downturn.

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Following presentation, **motion** (5521) to approve audit as presented was made by Commissioner Kuhn with second offered by Commissioner Walker, who added that he would like the Opinion portion included in minutes. Following vote, motion carries.

Commissioner Walker stated that he would like to have Chiefs Job Description handled first and then the Assistant Chiefs. Items were switched as indicated below.

1) Revised Job Description –Fire Chief **Item Tabled**

Commissioner Walker questioned some items presented in the job description. Commissioner Kuhn asked if there could be a workshop to discuss the proposed changes to the job description adding that we can't have conversations regarding ISO or anything else for discussion, and would like to have items discussed, not addressed at the monthly meeting but rather at a workshop. Attorney Pringle stated could do through workshop or through a special meeting; do you wish to have ability to take action? Workshop does not allow for action; however, special meeting does. Could have workshop when most people can attend to discuss items and have time to reflect prior to voting on issue. Commissioner Following brief discussion, a **motion** (5522) to table the Chief's and Assistant Chief's job descriptions and to hold a workshop for the purpose of discussion was made by Commissioner Walker, second Commissioner Kuhn... during discussion, decision for Cynthia to coordinate schedule of meeting... carried. Commissioner Kuhn requests it be held during DVP Tansey's shift and around lunchtime.

1) Revised Job Description – Assistant Chief **Item Tabled**

DVP Report –

DVP Tansey informed that the MDA Boot drive conducted by Iona personnel raised \$9,000 and Local 1826 raised \$185,000 not including Bonita Fire and Cape Fire.

Public Comment – non agenda items – none

Commissioner Comments – none

Adjournment –

**Motion** to adjourn meeting made by Commissioner Kuhn, second Commissioner Barbosa... carried.

Meeting adjourned at 8:23

Approved by: \_\_\_\_\_

Print Name: \_\_\_\_\_

**Iona McGregor Fire District**  
**Treasurer Report**  
03/21/2018

<u><i>Included Reports (unaudited)</i></u>	<u><i>Page(s)</i></u>
Treasurer Report Notes	1
Balance Sheet as of February 28, 2018	2
Summary Statement of Rev and Exp – General Fund	3
Detailed Statement of Rev and Exp – General Fund	4-5
Ad Valorem Tax Analysis	6
Check Register – Month of February 2018	7-8

**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT  
TREASURER REPORT NOTES  
BALANCE SHEET AND STATEMENTS OF REVENUES AND EXPENDITURES  
(UNAUDITED)  
For the Five Months Ended February 28, 2018**

**Notable items on the Balance Sheet:**

Cash and Investments

The rate of return on surplus funds held in Florida PRIME (Florida Local Government Investment Pool) rose to 1.79% for the month of February, up from 1.59% in January.

**Notable items on the Statements of Revenues and Expenditures:**

Revenues

The District received approximately \$627,000 in net ad valorem tax revenues during the month of February. The total tax revenues received so far in 2018 is almost 91% of the annual budgeted total and resembles collection rates seen in recent years.

Expenditures

Notable expenditures for the month of February include:

- Set up and annual subscription to the new operations reporting software (\$29,160)
- The budgeted purchase of 9 Panasonic Toughbook tablets (\$30,546) to maximize the capabilities of the new reporting software.
- 2nd quarter debt service payment for two 2015 fire engines (\$25,011)

All expenditure categories are tracking as expected.

**IONA MCGREGOR FIRE DISTRICT (IMF)**

**ASSETS**

**CASH**

Operating Account - BB&T	\$ 1,844,000.36	
Petty Cash	100.00	
<b>Total CASH:</b>		1,844,100.36

**INVESTMENTS**

Investments - SunTrust	807.64	
Investments - SBA	13,049,967.60	
Investments - SBA Impact Fund A	1,258.34	
Investments - BB&T Money Rate Savings	1,001,501.09	
Investments - 5/3 Bank	100,236.24	
<b>Total INVESTMENTS:</b>		14,153,770.91

**ACCOUNTS RECEIVABLE**

Accounts Receivable	6,186.00	
<b>Total ACCOUNTS RECEIVABLE:</b>		6,186.00

**Total ASSETS:** \$ 16,004,057.27

**LIABILITIES**

**LIABILITIES AND OTHER CREDITS**

Due To Foundation	722.00	
<b>Total LIABILITIES AND OTHER CREDITS:</b>		722.00

**ACCRUED EXPENSES**

FRS - Employee Contribution - ADMIN	4,843.64	
FRS - Employee Contribution - OPS	15,181.68	
IMEBA Dues Withheld Payable	510.00	
Voluntary Life Insurance - Principal Group	884.58	
<b>Total ACCRUED EXPENSES:</b>		21,419.90

**Total LIABILITIES:** 22,141.90

**EQUITY**

Retained Earnings-Current Year	9,047,652.83	
Prior Year Revenues Over/(Under) Expenditures	1,211,323.83	
Fund Balance	5,722,938.71	

**Total EQUITY:** 15,981,915.37

**Total LIABILITIES & EQUITY:** \$ 16,004,057.27

**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT**  
**SUMMARY STATEMENT OF ACTIVITIES - GENERAL FUND**  
**For the Five Months Ended February 28, 2018 (Unaudited)**

<u>Revenues</u>	<u>Amended</u>		<u>Variance</u>	
	<u>Budget</u>	<u>Actual</u>	<u>\$</u>	<u>%</u>
Cash Carry Forward	\$ 6,997,827			
Ad valorem taxes	18,503,971	\$ 16,761,492	\$ (1,742,479)	90.58%
Permits, Fees & Special Assessments	65,000	81,375	16,375	125.19%
Intergovernmental	47,640	-	(47,640)	0.00%
Charges for services	53,000	15,522	(37,478)	29.29%
Miscellaneous	104,000	74,331	(29,669)	71.47%
Proceeds from debt	-	-	-	N/A
<b>Total Revenues</b>	<u>18,773,611</u>	<u>16,932,720</u>	<u>(1,840,891)</u>	<u>90.19%</u>
Total revenues and cash carry forward		<u>25,771,438</u>		
<b><u>Expenditures</u></b>				
Personnel services				
Salaries	9,929,994	3,865,669	6,064,325	38.93%
Benefits	5,162,948	2,179,945	2,983,003	42.22%
Operating Expenditures				
Professional and contractual	812,204	468,863	343,341	57.73%
Travel	87,085	18,395	68,691	21.12%
Communications & freight	129,800	45,416	84,384	34.99%
Utilities, equipment rental, and insurance	251,927	102,777	149,150	40.80%
Repairs and maintenance	487,913	120,919	366,994	24.78%
Other operational and administrative	396,951	85,408	311,544	21.52%
Supplies, tools & small equipment	424,071	149,849	274,222	35.34%
Education and training	135,300	37,880	97,420	28.00%
Capital expenditures	919,560	602,614	316,946	65.53%
Debt service	542,540	207,334	335,206	38.22%
<b>Total Expenditures</b>	<u>19,280,293</u>	<u>7,885,067</u>	<u>11,395,226</u>	<u>40.90%</u>
Revenues over/(under) expenditures	<u>(506,682)</u>	<u>\$ 9,047,653</u>	<u>\$ 9,554,335</u>	
Fund Balance/Cash Carry Forward	<u>6,491,145</u>			
Total expenditures and reserves	<u>\$ 25,771,438</u>			
		<u>FEBRUARY</u>	<u>JANUARY</u>	
Cash Balances		<u>\$ 1,844,100</u>	<u>\$ 1,700,769</u>	
Investments				
General - SBA - Fund A		13,049,968	13,781,893	
Impact fee - SBA - Fund A		1,258	1,257	
Sun Trust Government Money Fund		808	848	
BB&T Money Market		1,001,501	1,001,363	
5/3 Bank		100,236	100,176	
		<u>14,153,771</u>	<u>14,885,536</u>	
Total Cash and Investments		<u>\$ 15,997,871</u>	<u>\$ 16,586,305</u>	

Submitted for approval on March 21, 2018

[Return to minutes](#)Approved By: \_\_\_\_\_  
(Signature)

**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT**  
**DETAILED STATEMENT OF ACTIVITIES - GENERAL FUND**  
**For the Five Months Ended February 28, 2018 (Unaudited)**

	<b>AMENDED</b>		<b>VARIANCE</b>	
	<b>BUDGET</b>	<b>ACTUAL</b>		
			<b>\$</b>	<b>%</b>
<b>REVENUES</b>				
Cash Carry Forward	\$ 6,997,827			
Ad Valorem Taxes	19,080,971	\$ 17,482,787	\$ (1,598,184)	91.62%
Excess fees	110,000	-	(110,000)	0.00%
Penalties	15,000	4,870	(10,130)	32.46%
Discounts	(690,000)	(679,298)	10,702	98.45%
Refunds Deducted	(15,000)	(49,160)	(34,160)	327.74%
Ad Valorem Taxes Prior Years	3,000	2,295	(705)	76.49%
Impact Fees	65,000	81,375	16,375	125.19%
FEMA Revenue	-	-	-	N/A
State Firefighter Supplemental	47,640	-	(47,640)	0.00%
Grant Revenue	-	-	-	N/A
Inspection Fees	50,000	13,117	(36,883)	26.23%
CPR - Books & Masks	3,000	2,405	(595)	80.17%
Interest Check/Demand Accounts	60,000	53,649	(6,351)	89.42%
Rents	12,000	-	(12,000)	0.00%
Sale of Equipment	20,000	-	(20,000)	0.00%
Contributions	1,500	300	(1,200)	20.00%
Miscellaneous	10,500	20,382	9,882	194.11%
Proceeds from Debt	-	-	-	N/A
<b>Total Revenues</b>	<b>18,773,611</b>	<b>16,932,720</b>	<b>(1,840,891)</b>	<b>90.19%</b>
<b>Total Revenues and Cash Carry Forward</b>	<b>25,771,438</b>			
<b>EXPENDITURES</b>				
<b>Personnel Services</b>				
Salaries -- Commissioners	30,000	10,000	20,000	33.33%
Salaries - ADM	2,135,175	760,310	1,374,865	35.61%
Salaries - OPS	6,126,200	2,237,122	3,889,078	36.52%
Salaries - FLSA	477,447	175,481	301,966	36.75%
Salaries - Sick Pay - ADM	102,038	-	102,038	0.00%
Salaries - Sick Pay - OPS	218,739	4,330	214,409	1.98%
Salaries - Holiday Pay	117,728	49,758	67,970	42.26%
Salaries - Out of Class Pay	41,000	19,307	21,693	47.09%
Salaries - One Time Payouts - ADM	22,165	68,401	(46,236)	308.60%
Salaries - One Time Payouts - OPS	35,266	40,921	(5,655)	116.04%
Salaries - Clothing and Uniform Allowance	4,000	3,800	200	95.00%
Salaries - Clothing and Uniform Allowance	23,700	28,905	(5,205)	121.96%
Salaries - Ins Deductible & Subsidy- ADM	-	-	-	N/A
Salaries - Ins Deductible & Subsidy- OPS	42,241	14,191	28,050	33.60%
Salaries - Phone Allowance	19,080	7,425	11,655	38.92%
Salaries - On/Off Duty Training	-	7,071	(7,071)	N/A
Salaries - ER H.S.A Contribution - ADM	65,500	73,500	(8,000)	112.21%
Salaries - ER H.S.A. Contribution - OPS	230,500	250,500	(20,000)	108.68%
Salaries - Overtime Staffing - ADM	8,297	5,160	3,137	62.19%
Salaries - Overtime Staffing - OPS	104,661	79,335	25,326	75.80%
Salaries - Overtime Training - OPS	70,697	7,893	62,804	11.16%
Salaries - State Education ADM	19,080	7,180	11,900	37.63%
Salaries - State Education OPS	36,480	15,080	21,400	41.34%
FICA Taxes Regular Admin/Commissioners	132,045	45,157	86,888	34.20%
FICA Taxes Regular Operations	452,185	169,137	283,048	37.40%
Medicare - ADM	33,787	12,511	21,276	37.03%
Medicare - OPS	105,757	39,556	66,201	37.40%
Retirement - ADM	396,996	123,913	273,083	31.21%
Retirement - OPS	1,602,448	469,442	1,133,006	29.30%
Veba Plan Contribution - ADM	109,842	98,655	11,187	89.82%
Veba Plan Contribution - OPS	361,503	349,911	11,592	96.79%
Health Insurance - ADM	569,820	223,309	346,511	39.19%
Health Insurance - OPS	1,060,692	457,903	602,789	43.17%
Health Insurance - Admin Contribution	(19,137)	(8,392)	(10,745)	43.85%
Health Insurance - OPS Contribution	(61,669)	(28,069)	(33,600)	45.52%
Health Insurance - Retiree Contribution	(266,385)	(94,440)	(171,945)	35.45%
Employee Insurance - Other - ADM	98,417	36,117	62,300	36.70%
Employee Insurance - Other - OPS	246,855	95,713	151,142	38.77%
Workers Compensation Insurance - ADM	60,768	33,294	27,474	54.79%
Workers Compensation Insurance - OPS	279,024	156,227	122,797	55.99%
<b>Total Personal Services</b>	<b>15,092,942</b>	<b>6,045,614</b>	<b>9,047,328</b>	<b>40.06%</b>

**IONA MCGREGOR FIRE PROTECTION AND RESCUE SERVICE DISTRICT**  
**DETAILED STATEMENT OF ACTIVITIES - GENERAL FUND**  
**For the Five Months Ended February 28, 2018 (Unaudited)**

	AMENDED		VARIANCE	
	BUDGET	ACTUAL	\$	%
<b>Operating Expenditures</b>				
Legal	80,000	513	79,487	0.64%
Computer Support Services	121,000	58,954	62,046	48.72%
Other Professional	27,300	10,417	16,883	38.16%
Audit and Accounting	36,000	11,500	24,500	31.94%
Tax Collectors Commission	383,000	337,495	45,505	88.12%
Property Appraisers Commission	130,644	38,938	91,706	29.80%
Custodial & Janitorial Services	22,460	6,488	15,972	28.89%
Other Services - MVR Review	11,800	4,557	7,243	38.62%
Travel and Per Diem	87,085	18,395	68,691	21.12%
Telephones	85,000	31,674	53,326	37.26%
Wireless User Fee	41,000	12,416	28,584	30.28%
High Speed Internet Connect	2,100	654	1,446	31.14%
Freight & Postage	1,700	672	1,028	39.54%
Water	13,735	4,522	9,213	32.93%
Electricity	60,345	16,999	43,346	28.17%
Cable Television	3,100	1,113	1,987	35.91%
Garbage	10,100	4,088	6,012	40.47%
Propane	5,975	318	5,657	5.33%
Equipment Rentals & Leases	9,956	3,665	6,291	36.82%
Insurance	148,716	72,071	76,645	48.46%
Equipment Maintenance	64,050	17,381	46,669	27.14%
Building Maintenance	271,859	46,127	225,732	16.97%
Vehicle Maintenance	152,004	57,411	94,593	37.77%
Promotional Activities	20,175	5,944	14,231	29.46%
Promotional Activities-ADM	2,500	2,729	(229)	109.17%
Turnout Gear	114,285	20,005	94,280	17.50%
Capital Outlay under \$1,000	61,368	20,498	40,870	33.40%
Annual Medical Exams/Wellness	77,500	4,378	73,122	5.65%
Legal Advertising	3,675	168	3,507	4.57%
Hiring Costs	60,100	6,110	53,990	10.17%
Uniforms	47,348	21,443	25,905	45.29%
Office Supplies	10,000	4,132	5,868	41.32%
Fuel	110,000	23,982	86,018	21.80%
Janitorial Supplies	20,400	7,231	13,169	35.45%
Medical Supplies	78,720	15,942	62,778	20.25%
Other Operating Supplies	69,731	23,974	45,757	34.38%
Memberships, Publications & Subscriptions	145,220	78,720	66,500	54.21%
Educational Reimbursement	97,610	10,857	86,753	11.12%
Training	37,690	27,023	10,667	71.70%
<b>Total Operating</b>	<u>2,725,251</u>	<u>1,029,505</u>	<u>1,695,746</u>	37.78%
<b>Capital Outlay</b>				
Buildings	29,900	-	29,900	0.00%
Equipment	262,660	116,724	145,936	44.44%
Vehicles	627,000	485,890	141,110	77.49%
<b>Total Capital Outlay</b>	<u>919,560</u>	<u>602,614</u>	<u>316,946</u>	65.53%
<b>Debt Service</b>				
Principal	519,728	194,800	324,928	37.48%
Interest	22,812	12,535	10,277	54.95%
<b>Total Debt Service</b>	<u>542,540</u>	<u>207,334</u>	<u>335,206</u>	38.22%
<b>Total Expenditures</b>	<u>19,280,293</u>	<u>7,885,067</u>	<u>11,395,226</u>	40.90%
Revenues over Expenditures		\$ 9,047,653		
<b>Reserves</b>				
Assigned:				
Operating Expenditures Oct - Dec	4,754,070			
Hurricane/Disaster	750,000			
Apparatus	500,000			
Health Insurance Increases	200,000			
Deputy Chief Position	217,644			
Unassigned:				
General Operating	69,431			
<b>Total Reserves</b>	<u>6,491,145</u>			
<b>Total Expenditures and Reserves</b>	<u>\$ 25,771,438</u>			



**Check History Report**  
**Sorted By Check Number**  
**Activity From: 2/1/2018 to 2/28/2018**

**IONA MCGREGOR FIRE DISTRICT (IMF)**

Bank Code: C BB&T - OPERATING

Check Number	Check Date	Vendor Number	Name	Check Amount	Check Type
016401	2/9/2018	ACTION	ACTION AUTOMATIC DOOR CO.	275.00	Auto
016402	2/9/2018	ADERA	ADERA	140.00	Auto
016403	2/9/2018	AGREAT	A GREAT SHIRT FOR LESS!	1,237.60	Auto
016404	2/9/2018	AIRGAS	AIRGAS	167.86	Auto
016405	2/9/2018	ARMCHEM	ARMCHEM INTERNATIONAL	608.00	Auto
016406	2/9/2018	BUCK	BUCKEYE CLEANING CENTERS	1,555.33	Auto
016407	2/9/2018	CINTAS	CINTAS CORPORATION #294	116.52	Auto
016408	2/9/2018	COMER	SETH COMER	113.00	Auto
016409	2/9/2018	CRYSTAL	CRYSTAL SPRINGS	39.90	Auto
016410	2/9/2018	ESO	ESO SOLUTIONS INC.	29,160.00	Auto
016411	2/9/2018	FBT	FIRE BY TRADE, LLC	1,183.00	Auto
016412	2/9/2018	FDSIGN	F. D. SIGNWORKS, LLC	49.95	Auto
016413	2/9/2018	FFMIA	FL FIRE MARSHALS & INSPECT	75.00	Auto
016414	2/9/2018	FFS	FL FIRE SYSTEMS, LLC	4,995.00	Auto
016415	2/9/2018	FLEMBR	FLORIDA EMBROIDERED PATCHES & EMBLEMS INC	800.00	Auto
016416	2/9/2018	FOX	FOX DISTRIBUTING OF SW FL INC	306.54	Auto
016417	2/9/2018	FPL5324	FL POWER & LIGHT CO.	510.39	Auto
016418	2/9/2018	FYRFYTR	FYR-FYTER, INC.	20.00	Auto
016419	2/9/2018	GAVINS	GAVIN'S ACE HARDWARE	125.91	Auto
016420	2/9/2018	GROUND	GROUND EFFECTS	1,075.00	Auto
016421	2/9/2018	GUZMAN	JOEL GUZMAN	113.00	Auto
016422	2/9/2018	HAMILTO	HAMILTON'S UNIFORMS, LLC	3,119.99	Auto
016423	2/9/2018	HOMD	Home Depot Credit Services	429.34	Auto
016424	2/9/2018	IAFCEXP	IAFC c/o EXPERIENT	1,450.00	Auto
016425	2/9/2018	INSIGHT	INSIGHT PUBLIC SECTOR	30,546.00	Auto
016426	2/9/2018	JANUS	JANUS BUSINESS SOLUTIONS L.L.C	396.00	Auto
016427	2/9/2018	JET	JET MICRO	489.02	Auto
016428	2/9/2018	LEESAR	LEESAR INC	297.97	Auto
016429	2/9/2018	LONGSWO	LONGSWORTH COMFORT AIR LLC	1,406.00	Auto
016430	2/9/2018	LOWES	LOWE'S	991.96	Auto
016431	2/9/2018	MARINE	MARINEMAX	352.51	Auto
016432	2/9/2018	MARTIN	JASON MARTIN	60.00	Auto
016433	2/9/2018	MES	MUNICIPAL EMERGENCY SVCS, INC.	3,591.39	Auto
016434	2/9/2018	OFFICE2	OFFICE DEPOT	265.98	Auto
016435	2/9/2018	PARTSHS	PARTS HOUSE	46.62	Auto
016436	2/9/2018	PGIT	PREFERRED GOVERNMENTAL INS TRUST	25,688.16	Auto
016437	2/9/2018	PITNEYB	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	159.00	Auto
016438	2/9/2018	RICOH	RICOH USA, INC.	310.87	Auto
016439	2/9/2018	ROGUE	ROGUE FITNESS	802.34	Auto
016440	2/9/2018	SCOTSAF	SCOTT SAFETY	1,461.49	Auto
016441	2/9/2018	SHUTTS	SHUTTS & BOWEN LLP TRUST ACCT	233.70	Auto
016442	2/9/2018	SOUTH	SOUTH FL EMERGENCY VEHICLES	881.75	Auto
016443	2/9/2018	SPOK	SPOK, INC	536.00	Auto
016444	2/9/2018	SWFPFF	SW FL PROFESSIONAL FIREFIGHTER	2,142.30	Auto
016445	2/9/2018	SWSAC	SOUTHWEST SPECIALTY ADV INC.	188.00	Auto
016446	2/9/2018	TUSCAN	TUSCAN & COMPANY, PA	10,000.00	Auto
016447	2/9/2018	UPS	UNITED PARCEL SERVICE	19.36	Auto
016448	2/9/2018	WALLACE	WALLACE INTERNATIONAL TRUCKS	53.96	Auto
016449	2/9/2018	ZOLL	ZOLL MEDICAL CORP.	292.07	Auto
016450	2/21/2018	AD	ADVANCED DISPOSAL-FT MYERS	623.37	Auto
016451	2/21/2018	BARBER	TERENCE BARBER	120.00	Auto
016452	2/21/2018	BB&TGF	BB&T GOVERNMENTAL FINANCE	25,011.21	Auto
016453	2/21/2018	BENNETT	BENNETT FIRE PRODUCTS CO, INC	372.40	Auto

Run Date: 3/16/2018 11:43:24AM

A/P Date: 3/16/2018

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User Logon: MLW

**Check History Report**  
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**Activity From: 2/1/2018 to 2/28/2018**

**IONA MCGREGOR FIRE DISTRICT (IMF)**

**Bank Code:** C BB&T - OPERATING

Check Number	Check Date	Vendor Number	Name	Check Amount	Check Type
016454	2/21/2018	BOA4074	BUSINESS CARD	8,193.99	Auto
016455	2/21/2018	BOA9268	BANK OF AMERICA	72.00	Auto
016456	2/21/2018	BUCK	BUCKEYE CLEANING CENTERS	284.05	Auto
016457	2/21/2018	CINTAS	CINTAS CORPORATION #294	156.52	Auto
016458	2/21/2018	COMER	SETH COMER	37.00	Auto
016459	2/21/2018	CRISMAN	BRIAN CRISMAN	371.94	Auto
016460	2/21/2018	CRS	CRS TECHNOLOGY	3,700.00	Auto
016461	2/21/2018	DELL	DELL MARKETING L.P.	117.59	Auto
016462	2/21/2018	ESTERO	ESTERO FIRE RESCUE	2,545.00	Auto
016463	2/21/2018	FFS	FL FIRE SYSTEMS, LLC	1,195.00	Auto
016464	2/21/2018	FLADET	FL DETROIT DIESEL-ALLISON	205.86	Auto
016465	2/21/2018	FPL8590	FL POWER & LIGHT CO.	302.45	Auto
016466	2/21/2018	GRAINGE	GRAINGER	827.90	Auto
016467	2/21/2018	GRALEY	GRALEY MECHANICAL, INC.	150.00	Auto
016468	2/21/2018	HOWARD	DAVE HOWARD	42.00	Auto
016469	2/21/2018	KEEGAN	ZACHARY KEEGAN	130.00	Auto
016470	2/21/2018	LEESAR	LEESAR INC	157.61	Auto
016471	2/21/2018	MARINE	MARINEMAX	250.69	Auto
016472	2/21/2018	MARRERO	PETER MARRERO	120.00	Auto
016473	2/21/2018	MASCARE	MARC MASCARELLI	250.00	Auto
016474	2/21/2018	MCMILLI	TRACY MCMILLION	380.70	Auto
016475	2/21/2018	MES	MUNICIPAL EMERGENCY SVCS, INC.	74.49	Auto
016476	2/21/2018	NAFECO	NAFECO	1,560.00	Auto
016477	2/21/2018	OFFICE2	OFFICE DEPOT	356.09	Auto
016478	2/21/2018	PARTSHS	PARTS HOUSE	27.80	Auto
016479	2/21/2018	PITNEY	PITNEY BOWES PURCHASE POWER	201.00	Auto
016480	2/21/2018	PORT	WEST MARINE PRO	342.36	Auto
016481	2/21/2018	PUBSOL	PUBLIC SOLUTIONS, LLC	4,375.00	Auto
016482	2/21/2018	QUILTY	MICHAEL QUILTY	160.41	Auto
016483	2/21/2018	SHUTTS	SHUTTS & BOWEN LLP TRUST ACCT	233.70	Auto
016484	2/21/2018	SOUTH	SOUTH FL EMERGENCY VEHICLES	7,446.61	Auto
016485	2/21/2018	SWFPFF	SW FL PROFESSIONAL FIREFIGHTER	2,113.35	Auto
016486	2/21/2018	SWSAC	SOUTHWEST SPECIALTY ADV INC.	21.50	Auto
016487	2/21/2018	VERIZON	VERIZON	996.16	Auto
016488	2/21/2018	WALLACE	WALLACE INTERNATIONAL TRUCKS	1,440.99	Auto
016489	2/21/2018	ZINGER	CYNTHIA ZINGER	42.00	Auto
<b>Bank C Total:</b>				<u>193,887.52</u>	
<b>Report Total:</b>				<u><u>193,887.52</u></u>	