

Iona McGregor Fire District Board of Fire Commissioners Meeting  
February 21, 2018  
6:00 PM

**THE FOLLOWING MINUTES OF THE BOARD OF COMMISSIONERS MEETING REPRESENTS A SUMMARY OF THE STATEMENTS MADE DURING THE MEETING AND INCLUDES ALL OFFICIAL ACTION TAKEN BY THE BOARD. THEY DO NOT CONSTITUTE A VERBATIM RECORD OF THE ACTUAL COMPLETE STATEMENTS MADE DURING THE BOARD OF COMMISSIONERS MEETING. ANYONE WHO IS INTERESTED IN A VERBATIM AUDIO RECORDING OF THE BOARD OF COMMISSIONERS MEETING CAN REQUEST AN AUDIO RECORDING FROM THE RECORDS CUSTODIAN OF THE DISTRICT.**

Meeting called to order at 6:05p.m.

Opening Prayer and Pledge of Allegiance observed

Roll Call – Chair Taylor stated for the record that Commissioners Walker, Kuhn, Dorsett, Barbosa, and Taylor are present. In addition, Attorney Pringle, Chief, and staff are also in attendance.

Approval of Minutes – January 11, 2018

Chair Taylor inquired as to any necessary corrections. Hearing none, a **motion** (5510) to approve minutes of January 11, 2018 was made by Commissioner Barbosa, seconded by Commissioner Dorsett... carried.

Approval of Treasurers Reports – January, 2018

Chair addressed item as previously submitted and sought any questions or comments. Commissioner Walker questioned CFO Winzenread concerning the revenues posted as exceeding the estimate. CFO Winzenread stated that impact fees increased more than the annual prediction. Impact must be for capital items with at least 3 year lifespan and must be due to growth, not for replacement. Attorney Pringle also addressed that County Attorney must approve expenditures of Impact Fees and gave brief overview of the program. Commissioner Walker then addressed the BBT investments asking the current interest rate it is paying? CFO Winzenread stated that there is an agreement to not charge fee for account and only paying 1%, adding that we are in process of changing financial institutions. Commissioner Walker next sought information on the health insurance rebate, to which CFO Winzenread informed that the medical loss ratio of 80% was not met by Florida Blue, and rebate was due back to District. CFO Winzenread added that he will be transferring the amount to offset health insurance.

Following discussion, a **motion** (5511) to approve January's Treasurers report was made by Commissioner Barbosa, second Commissioner Dorsett... carried.

Agenda Items Requiring Action

- 1) Meeting Agenda Format
- 2) Election of Officers
- 3) **MDA Participation – added by Commissioner Kuhn**

Adoption of Agenda

**Motion** (5512) to adopt made by Commissioner Dorsett, second Commissioner Kuhn... carried.

Public Comment on Agenda Items – none

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Chief's Report –

Chief mentioned that the organizational structure is complete with promotion of Khalid Aquil to Division Chief Operations. Cynthia completed FPELRA certification program. Annual MDA boot drive is up coming, and would like to have approval to participate. Commissioner Dorsett stated that it is Board approved due to having staff and apparatus out of service. Commissioner Kuhn **motioned** (5513) to add the MDA Participation and adopt amended agenda, second by Commissioner Barbosa... agenda amended.

Following Chief's report review, Commissioner Walker addressed the lobby picture display project and where we are in the process. Chief stated have digital piece to be finalized and would like to do while updating the Training Room. Chief added that there have been more priority items addressed. I would like to get this moving, stated Commissioner Walker. Commissioner Kuhn asked if could get a summary of monthly calls? New software has been purchased which will allow for reporting of this nature more easily than the current software. Commissioner Walker stated that would like on the website as well. Commissioner Kuhn asked if Chief sees need for a new fire station? Chief responded that in his opinion, no; adding that Prevention is working on community risk and will be reviewing the potential concerns and needs. Discussion on property procurement occurred regarding environmental concerns of land and potential County cooperative. Commissioner Walker questioned the ladder truck repair and the out-of-service time. About a month stated BC Logistics. There were challenges in trouble shooting concern and flew technician down to find and correct concerns.

Division/Committee Reports –

Chair Taylor noted that the Division reports had previously been submitted and asked if there were any questions or comments. Commissioner Walker mentioned that he would still like to hear from the Division Chiefs. The division report reviews ensued:

DC McMillion reviewed his submitted report listing the current happenings:

- ESO software implementation going smoothly
- Panasonic CF-20 Tough books are in.
- FF and Engineer Performance evaluations documents completed.
- Completed Human Trafficking training with the District
- Capt. Crisman and McMillion completed the NFA Safety Program Management course in Ocala.
- Capt. Crisman completed his Safety officer course.
- One paramedic was credentialed.
- Organization should be opioid free March 15th.

Commissioner Walker inquired as to what ESO is, to which DC McMillion informed that it is the name of a software company. Commissioner Walker then asked what Panasonic tough books are. Chief McMillion responded that they are electronic tablets that the crews will be able to utilize for writing reports on scene, adding that each vehicle will have a unit. DC McMillion briefly described the capabilities and uses for the new software; and gave a brief overview of the Human Trafficking training, NFA Safety Program Management course, and the Safety Officer course. In response to Commissioner Walker's question of what it means for a paramedic to be credentialed, DC McMillion stated that the paramedic undergoes review and testing of the medical director before he is allowed to perform as a paramedic for the department, including administering drugs. Following a query as to

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the organization becoming opioid free, DC McMillion noted that we carry opioids that we administer for pain and are looking to discontinue the use of opioids.

DC Steffens reviewed his submitted report of Prevention / Public Education:

- Inspection Volume: 740
- Violations Cleared: 44 of 86
- % of Mandated Inspections Average: 99%
- CPR/AED Classes: 15
- Child Passenger Safety: 0
- Public Edu. Event(s): 3
- EAP Presentations: 0
- Fire Investigations: 1

Summary

- Finishing up ISO batch report and documentation requirements
- Division has been a typical activity for January... all going well.

Following Commissioner Walker's query, DC Steffens stated that every commercial property is given an inspection on an annual basis. In addition to this, there are also re-inspections, construction fire inspections, etc totaling approximately 7,000 plus inspections with three inspectors. Commissioner Walker then asked if each inspected property is given an Inspection Certificate, adding that Punta Rassa received a report from the Health Department on the pool and Inspection Certificate on the elevator, but do not receive anything from the fire department. DC Steffens noted that the software processes and submits an email of inspection to contact, adding that every property serviced receives a document, including Punta Rassa. You may not see it, but there is one.

DC Guzman reviewed his submitted report of Logistics:

- New hose has been placed on all the engines.
- All Fire apparatus have been equipped with the lower 50 psi nozzles. Equipment has also been changed to ensure that all apparatus have the same equipment on them, i.e. pike, poles, roof, hooks, nozzles, and forcible entry tools.
- The infrastructure for the new phone and internet system is almost complete. We are waiting for the installation of the new speaker system at station 72 and 74. The new speaker system was needed to interface with the new phone system. The new Speaker system will also allow us to utilize VHF Radio Dispatching as a back-up system for dispatching firefighters.
- New phones are installed and operational.
- PO has been submitted to Compressed Air Systems for the new fill station at station 74.
- Working with the Administration team preparing for ISO's visit.
- Will be scheduling ladder and pump testing within the next month.

Commissioner Barbosa asked Chief Guzman if any local agencies have an ISO 1 rating, to which DC Guzman replied that he recently learned that North Port does.

DC Aquil reviewed his submitted report for Operations:

- ISO reporting contribution completed (hydrants; and inclusive of system orientation)
- We currently have probationary employees at various levels (FF, ENG, LT), and on all 3 shifts
- Aladtec familiarity is increasing and adjustments being made as questions arise

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- Insight gained on Firefighters with qualifications and those desiring to participate in Acting Lieutenant credentialing process
- Start date was 2/5/18 and much time has been spent orienting to processes and learning team dynamics of other divisions

Commissioner Walker questioned what Aladtec is, and was informed that it was another software company name; it is new staffing software. Move to receive and file the division reports, stated Commissioner Walker.

Attorney Report –

Attorney Pringle informed Board that he had met with Commissioner Walker on agenda format which will be addressed when item comes up. Commissioner Walker questioned the progress of the marketing material. Introduction of topic has been developed and is not on web currently; and will be sent to Board members for review prior to publishing. Chief added that he heard from other Chiefs that attended legislative session that Matt Caldwell may not place item on ballot. Attorney noted that the local delegation authorized the item be placed on the local election as straw poll item. Ballot language has been created and should be on ballot unless Representative Caldwell takes action to stop. Cut-off date to be placed on ballot is 120 days prior to election, stated Pringle. Chief added that we will continue with the educational program for residents. Commissioner Kuhn states that his law firm has a contract with CRS, and he will recuse himself from anything regarding CRS as do not want to have appearance of impropriety.

Unfinished Business

1) Meeting Agenda Format

Attorney Pringle does not have hand-out today adding that he discussed the purpose of change with Commissioner Walker during meeting and the essence is he would like to have everything in agenda as item of action including approval of reports. Some decision making items may be motion to accept report and would no longer have old and new business, only action item listing. In his experience, having all items listed in format where everybody knows there is going to be some action on everything; and the record of meeting would show all action taken. Also would like to flip order so that items requiring discussion and action are earlier-addressed items and reports would be moved to end of other items. Attorney will continue working on agenda with Commissioner Walker. Once completed, draft will be shown to Chief and Commissioner Walker for review and then to presented to the rest of board. Agenda will be before Board at next meeting.

New Business

1) Election of Officers

Commissioner Walker read the agenda item for record as follows, “Dear Fellow commissioners, I am requesting that the December election of officers be negated by individual resignations. At the December election, comments were made that in order to be qualified to be nominated for the office of chairmen, that a commissioner should have years of service as a commissioner before becoming chair of the commission. There’s no statutory law or commission policy to support that statement. Personally I take offense to that statement and it is clear that the chairmanship position is controlled by commissioner Dorset, Barbosa and Taylor and has been for several years. This political alliance casts a shadow on being nonpolitical and is self-serving.

Commissioner Kuhn has twice been nominated for the chairmanship twice and has twice has been voted down by the three of you. Mr. Kuhn a licensed attorney is more than

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qualified to sit as chairman, whatever the definition of chairmanship qualification may be. For the credibility and appearance of the commission to be non-political, and for the avoidance of an issue in the November election, not only for the commissioner seats but for the advisory vote on consolidation of fire districts. I ask that all of you concur with my request to hold another election that is fair and non-biased and that commissioner Kuhn be elected unanimously as chairman.” Following the reciting of the agenda item summary, Commissioner Walker commented on the previous election as being slate rather than individual officers, adding that he requests all current officers resign their position and that another election process be conducted.

A discussion on the opinions of experience and knowledge as it pertains to Board officer positions occurred. Following the discussion, Commissioner Walker made a **motion** (5514) that the current officers resign their positions and that a new election process be conducted on individual officer basis, not slate. Commissioner Kuhn offered a second. Following further discussion, the motion was called to vote. Commissioners Walker and Kuhn were in favor while Commissioners Taylor, Barbosa, and Dorsett opposed. Motion failed.

2) MDA Participation

**Motion** (5515) to approve on-duty operations personnel to participate in the MDA Boot Drive was made by Commissioner Dorsett with a second by Commissioner Barbosa... carried

DVP Report – none as DVP not present

Public Comment – non agenda items – none

Commissioner Comments –

Commissioner Kuhn stated that he had asked before, don’t know resolution, we have DACUM, job descriptions, ISO thing that has never been talked about in public meeting. We get into all of this stuff and suggesting that all items be discussed in public meeting. He thanked Mary Ellen for all of her time and effort, adding that he believes it unfair she smiles at Commissioner Walker’s questions. He then reiterated that she has done a lot for the district and so has Commissioner Taylor and he thanks everyone for everything they have done.

Adjournment

Motion to adjourn made by Commissioner Walker second Commissioner Taylor... carried.

Meeting adjourned at 8:21 p.m.

Approved: \_\_\_\_\_

Print Name: \_\_\_\_\_